

BOARD OF DIRECTORS MEETING

MONDAY NOVEMBER 18, 2019 3:30 P.M.



BOARD OF DIRECTORS MEETING

AGENDA

MONDAY NOVEMBER 18, 2019 3:30 P.M.

Fort Worth Central Station
Downtown Fort Worth
1001 Jones Street, 2nd Floor Community Room
Fort Worth, Texas 76102

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. CITIZEN COMMENTS

D. COMMITTEE REPORTS

- **Commuter Rail Committee Working Session – November 11, 2019 – Charles Edmonds**
- **Planning/Operations/Marketing Committee Working Session– November 11, 2019 – Nick Genua**
- **Finance & Audit Committee Working Session – November 11, 2019 – Alan Hooks**
- **Regional Transportation Council – November 14, 2019 – Jon Michael Franks**

E. ITEMS TO BE WITHDRAWN FROM CONSENT AGENDA

F. CONSENT AGENDA

1. **BA2020-14 Burlington Northern Santa Fe (BNSF) Reimbursable Agreement for Grade Crossing Signal Modification for Deen Road**
2. **BA2020-15 System Redesign and Implementation Project**
3. **BA2020-16 Fiscal Year 2020 Authorization to Submit Grant Applications to Support Transportation Initiatives of Trinity Metro**

G. PRESIDENT’S REPORT

H. CHAIR’S REPORT

- **Resolution in Appreciation of Jeff King**



I. OTHER BUSINESS

J. EXECUTIVE SESSION

The Board of Directors may convene in Executive Session under the Texas Open Meetings Act for the consultation with its Attorney pursuant to Section 551.071; deliberation regarding real property pursuant to Section 551.072; deliberation regarding prospective gift pursuant to Section 551.073; deliberation regarding personnel matters pursuant to Section 551.074; deliberation regarding security devices pursuant to Section 551.076 and/or deliberations regarding economic development negotiations pursuant to Section 551.087.

K. RECONVENE

L. VOTE ON ACTION TAKEN ON MATTERS DELIBERATED IN EXECUTIVE SESSION

M. ADJOURN

**NEXT MEETING WILL BE HELD ON DECEMBER 21, 2019 AT 3:30 PM AT THE FORT WORTH
CENTRAL STATION, 2ND FLOOR COMMUNITY ROOM**

This facility is wheelchair accessible.
For accommodations for hearing or sight interpretive services, please contact Kelli Shields 48 hours in advance at 817.215.8972.



ACTION ITEMS



BOARD OF DIRECTORS

ACTION ITEM

Item Number: BA2020-14

Meeting Date: November 18, 2019

Item Title: Burlington Northern Santa Fe (BNSF)
Reimbursable Agreement for Grade Crossing
Signal Modifications at Deen Road

BACKGROUND

TEXRail executed a Construction and Maintenance Agreement with Union Pacific Railroad (UP) in February of 2017 that allowed for the reimbursement of UP Signal forces to make signal modifications at seven shared grade crossings with TEXRail. The seven grade crossings include:

- NE 23rd Street
- 29th Street
- Decatur Avenue
- Schwartz Avenue
- Deen Road
- Sylvania Avenue
- Beach Street

Union Pacific (UP) has completed their signal work at these crossings, however, at Deen Road UP's portion of the crossing requires Burlington Northern Santa Fe (BNSF) to perform signal modifications for connection to UP's warning devices. BNSF and UP currently do not have an agreement between the Railroads to allow UP to reimburse BNSF for the required signal modifications. Therefore, Trinity Metro would like to execute a reimbursable agreement with BNSF for completing the signal modifications at Deen Road.

FINANCING

Funding for the BNSF Reimbursable Agreement will be funded from TEXRail Program Contingency.

RECOMMENDATION

The Commuter Rail Committee recommends that the Trinity Metro Board of Directors authorize the President/Chief Executive Officer to execute a reimbursable agreement with BNSF in the amount of \$75,000.00 plus a 20% contingency for a not to exceed amount of \$90,000.00.

Disposition by Board of Directors

Secretary Approval: _____

DATE _____



BOARD OF DIRECTORS

ACTION ITEM

Item Number: BA2020-15
Item Title: System Redesign and Implementation Project

Meeting Date: November 18, 2019

BACKGROUND

The System Redesign and Implementation Project focuses on the customer's needs, enhances route efficiency and comes up with new route network and service plan to meet the transportation needs of the public.

This Board Action request would authorize Trinity Metro's President/Chief Executive Officer to issue Task Order Number 8 to Simon Engineering and Consulting, Inc., to engage its sub consultant Huitt Zollars to lead and provide planning expertise on the System Redesign and Implementation Plan.

PROCUREMENT

In June 2018, Trinity Metro's Board of Directors approved contracts with six (6) Indefinite Delivery / Indefinite Quantity (IDIQ) firms to provide professional engineering services including planning, design and construction management services to Trinity Metro.

Simon Engineering Contract No. 18-016F is one of the six (6) IDIQ firms approved by BA 2018-50. Task Order Number 8 will be issued to Simon Engineering & Consulting, Inc. to provide professional planning services for the system redesign and implementation plan project.

FINANCING

Funds are available in Trinity Metro's FY2020 Operating Budget to fund this Task Order.

DBE UTILIZATION

Simon Engineering IDIQ Contract No. 18-016F, has an overall DBE goal of 30%. Their self-performance as a DBE firm on this Task Order will contribute to meeting their overall contract goal.

RECOMMENDATION

The Planning, Operations & Marketing Committee recommends that the Trinity Metro Board of Directors authorize the President/Chief Executive Officer to issue Task Order Number 8, with Simon Engineering & Consulting Inc., (Contract No. 18-016F) in the amount of \$404,253 and a 9% (\$36,382.77) contingency for unforeseen expenses, for a total estimated amount of \$440,635.77.

Disposition by Board of Directors

Secretary Approval:

DATE



BOARD OF DIRECTORS

ACTION ITEM

Item Number: BA2020-16

Meeting Date: November 18, 2019

Item Title: Fiscal Year 2020 Authorization to Submit
Grant Applications to Support Transportation
Initiatives of Trinity Metro

BACKGROUND

Trinity Metro routinely applies for and receives Federal and/or State grants to support its transit initiatives. These grants are generally used for funding capital projects, although certain operating activities are occasionally partially funded with grants. This action item provides Board approval to pursue all grants and submit any application for a grant that is intended to fund any capital project or operating activity of Trinity Metro. It also authorizes the Board Chair and Board Secretary to execute any resolution that is required by a grant application that Trinity Metro is submitting. This action item does not provide authority to expend funds above the \$50,000 threshold that requires separate board action item approval.

This item is reviewed and approved annually by the Board of Directors.

RECOMMENDATION

The Finance and Audit Committee recommends that the Trinity Metro Board of Directors authorize the President/Chief Executive Officer or his delegate to submit grant applications that could provide federal, state and local funding for any capital project or operating activity. It is also recommended that the Board of Directors authorizes the Board Chair and Board Secretary to execute any resolution that is required by a grant application that Trinity Metro is submitting.

Disposition by Board of Directors

Secretary Approval:

DATE

