**Notice to Beneficiaries of Protection Under Title VI & LEP Notice**  
This notice is provided in compliance with 49 CFR Section 21.9 (d)

**Non-discrimination Notice**  
Trinity Metro provides services and operates programs without regard to race, color, and national origin in compliance with Title VI.  
  
**Request for Information**  
To request additional information about Trinity Metro’s non-discrimination obligations, send your written request to: Detra Whitmore, Vice President of Administration, 801 Cherry Street, Suite 850, Fort Worth, TX 76102.  
  
**Complaint Process**  
As a member of the general public if you desire to file a discrimination complaint under Title VI, the following procedure should be followed:  
1. The complaint should be filed with: Detra Whitmore, Vice President of Administration, 801 Cherry Street, Suite 850, Fort Worth, TX 76102.  
2. Any person who believes he or she has been subjected to unlawful discrimination may directly file a complaint or use an authorized representative.  
3. The complaint should at a minimum include the following information:  
      a. Your name and address, and a telephone number where you may be reached during business hours;  
      b. A general description of the person(s) or class of persons injured by the alleged discriminatory act(s);  
      c. A description of the alleged discriminatory act(s) in sufficient detail to enable investigator(s) to understand what occurred, when it occurred, and the basis of the alleged discrimination complaint (race, color, or national origin);  
      d. The letter must be signed and dated by the person filing the complaint or by someone authorized to do so on his or her behalf.

**Language Assistance**Those who have a limited ability to read, write, speak or understand English are Limited English Proficient (LEP). Trinity Metro is committed to ensuring meaningful access to programs and activities by those who are LEP.

Upon request, we provide language assistance free of charge to help LEP persons ride Trinity Metro Buses, TRE or Trinity Metro ACCESS or wishing to do business with Trinity Metro. Interpretation services are available by calling customer service at 817-215-8600. Press **2** for Spanish translation or press **1** to speak to a Customer Service Representative for other languages.