



## PROGRAM GUIDELINES

Adopt-A-Stop is a litter reduction and prevention program by Trinity Metro. The purpose of the program is to attract public involvement from residential and community organizations, businesses, schools and individuals to maintain a litter-free environment at bus stops and to ensure that riders have an enjoyable experience.

### RESPONSIBILITIES OF THE ADOPTING ORGANIZATION

By adopting a bus stop, an organization commits to remove the trash from their designated adoption area as well as preserving the stop's aesthetic condition. Adopt-A-Stop partners agree to inform Trinity Metro if the bus stop sign is knocked down or if the sign has graffiti on it. Graffiti cleaning is the sole responsibility of Trinity Metro; participants are asked not to clean graffiti by themselves. Participants also agree to report vandalism and/or disturbances at the adopted bus stop site to Trinity Metro. Organizations agree to clean the adopted bus stop a minimum of once a week or as needed to maintain cleanliness.

### HOW TO GET STARTED

Call customer care at 817-215-8600 or download the Adopt-A-Stop application on [RIDE TRINITYMETRO.org](https://ride.trinitymetro.org). Complete the form and return it to Trinity Metro. Upon processing your form, we will provide your organization's contact person with a startup care package that contains two safety vests, five trash bags and two pairs of gloves.

### SAFETY CONSIDERATIONS FOR VOLUNTEERS

All participants need to sign an agreement stating the adopting organization or individual will hold Trinity Metro harmless from any liability or claims for property damages and personal injury or loss arising from participating in this program. The organization or individual adopting a bus stop should alert Trinity Metro about unsafe or suspicious activity.

### BENEFITS FOR ADOPTING A BUS STOP

- **After three months** you will receive a sign at the stop with your name or your organization's name recognizing the volunteer work at the bus stop and recognition on Trinity Metro's social media.
- **After one year** you will receive a signed adoption certificate and recognition on Trinity Metro's social media.

For additional information, email [adoptastop@RideTM.org](mailto:adoptastop@RideTM.org).



## PROGRAM AGREEMENT

NAME OF ADOPTING REPRESENTATIVE OR ORGANIZATION: \_\_\_\_\_

ADDRESS/CITY/ZIP: \_\_\_\_\_

NAME OF PRIMARY CONTACT PERSON: \_\_\_\_\_

DAY PHONE: \_\_\_\_\_ EVENING PHONE: \_\_\_\_\_

EMAIL: \_\_\_\_\_

LOCATION OF BUS STOP YOU WOULD LIKE TO ADOPT: \_\_\_\_\_

PLEASE INDICATE THE DIRECTION OF THE BUS STOP: Northbound Southbound Eastbound Westbound

By this agreement, \_\_\_\_\_ (Adopting Representative or Organization), and all of its authorized participants, agree to abide by the attached program guidelines set forth by Trinity Metro for the Adopt-A-Stop program. The applicant will not hold Trinity Metro responsible for any injuries, damages or loss that occurs as a result of participation in the program. The applicant agrees to participate in the program for at least one year from the date the application is approved.

\_\_\_\_\_  
SIGNATURE OF REPRESENTATIVE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
PRINT NAME OF REPRESENTATIVE OR ORGANIZATION

RETURN APPLICATION TO | TRINITY METRO | ATTN: Vice President of Customer Experience | Adopt-A-Stop  
801 Cherry St., Ste. 850, Fort Worth, TX 76102 or by email at adoptastop@RideTM.org or fax 817-215-7545



DATE RECEIVED: \_\_\_\_\_ RECEIVED BY: \_\_\_\_\_ DATE APPROVED: \_\_\_\_\_