

BOARD OF DIRECTORS MEETING

MONDAY, NOVEMBER 16, 2020 IMMEDIATELY FOLLOWING THE COMMITTEE MEETINGS AT 2:15 P.M.



BOARD OF DIRECTORS MEETING AGENDA

(via Telephone Conference Call)

MONDAY NOVEMBER 16, 2020 IMMEDIATELY FOLLOWING THE COMMITTEE INFORMATION MEETING

Special Notice Regarding this Meeting:

Due to the COVID-19 (Coronavirus) pandemic, Tarrant County Public Health Recommendations issued on March 13, 2020, “strongly” recommended “organizers of events of any size in which people will be in close contact to cancel or postpone such events. [emphasis added]” In response to that and similar public-health directives issued on the national, state, and local levels, and in the interest of protecting the health of the public, as well as Trinity Metro employees, patrons, and Board members.

However, action items must be promptly considered and acted upon by the Trinity Metro Board of Directors and cannot be indefinitely postponed. Thus, due to the emergency and urgent public necessity occasioned by the COVID-19 (Coronavirus) pandemic which makes convening a quorum of the board in one location extremely difficult, imprudent, and contrary to public health advisories, the Trinity Metro Board will meet by telephone conference call in strict adherence with applicable law, to permit open meetings to occur in a fully virtual setting such as by telephonic conference. Only essential action items will be considered; all other matters will be postponed. The opportunity for access and participation by the public will be ensured.

The public is invited to participate in this telephone conference call meeting by dialing the following toll-free teleconference bridge number:

Phone Number: 1-872-240-3311

Passcode: 729-841-277#

Each part of the telephone conference call meeting required to be open to the public will be audible to all participants on the call and recorded, and two-way communication will be maintained throughout the entire meeting.

Any individual who wishes to speak must first identify himself or herself. To optimize audibility, all participants are urged to mute their phones unless and until speaking.



BOARD OF DIRECTORS MEETING AGENDA

MONDAY NOVEMBER 16, 2020 3:30 P.M.

VIRTUAL MEETING

A. CALL TO ORDER

B. ROLL CALL

C. CITIZEN COMMENTS

D. SPECIAL ANNOUNCEMENT BY RACHEL ALBRIGHT, TARRANT TRANSIT ALLIANCE

E. COMMITTEE REPORTS

- **Transit Oriented Development Committee Working Session – November 9, 2020 – Tito Rodriguez**
 - **R2021-05 A Resolution Adopted by the Subregional Board of Directors of the Fort Worth Transportation Authority Approving Efforts to Seek Enabling Legislation for Public Private Partnership (P3) Authority From the State of Texas**
- **Regional Transportation Council (RTC) – November 12, 2020 – Jeff Davis**
- **Commuter Rail Committee Working Session – November 16, 2020 – Charles Edmonds**
- **Planning/Operations/Marketing Committee Working Session – November 16, 2020 – Nick Genua**
- **Finance & Audit Committee Working Session – November 16, 2020 – Alan Hooks**

F. ITEMS TO BE WITHDRAWN FROM CONSENT AGENDA

G. CONSENT AGENDA

1. **BA2021-20 Positive Train Control (PTC) Maintenance Services Agreement with WABTEC for Positive Train Control (PTC) Support Services**
2. **BA2021-21 Bus Parts**
3. **BA2021-22 Interlocal Agreement with the City of Fort Worth for East Lancaster Corridor Transit-Oriented Development Plan**
4. **BA2021-23 Award of Contract for East Lancaster Corridor Transit-Oriented Development Plan**



5. BA2021-24 Interlocal Agreement with the City of Fort Worth for Signage and Pedestrian Improvements
6. BA2021-25 Interlocal Agreement with the City of Fort Worth for Transit Technology and Innovation Infrastructure Improvement
7. BA2021-26 Dallas/Fort Worth International Airport (DFW) Advertising for TEXRail
8. BA2021-27 Renewal of Interlocal Agreement with the Texas General Land Office for the Purchase of Natural Gas
9. BA2021-28 Genfare Ticket Vending Machine (TVM) Credit Card Pin Pad Replacement

H. CHAIR'S REPORT – Jeff Davis

I. OTHER BUSINESS

J. EXECUTIVE SESSION

The Board of Directors may convene in Executive Session under the Texas Open Meetings Act for the consultation with its Attorney pursuant to Section 551.071; deliberation regarding real property pursuant to Section 551.072; deliberation regarding prospective gift pursuant to Section 551.073; deliberation regarding personnel matters pursuant to Section 551.074; deliberation regarding security devices pursuant to Section 551.076 and/or deliberations regarding economic development negotiations pursuant to Section 551.087.

K. RECONVENE

L. VOTE ON ACTION TAKEN ON MATTERS DELIBERATED IN EXECUTIVE SESSION

M. ADJOURN

**NEXT MEETING IS SCHEDULED FOR JANUARY 25, 2021.
PLEASE CHECK WEBSITE FOR DETAILS.**



RESOLUTION



TRINITY  METROSM

A Resolution

A RESOLUTION ADOPTED BY THE SUBREGIONAL BOARD OF DIRECTORS OF THE FORT WORTH TRANSPORTATION AUTHORITY APPROVING EFFORTS TO SEEK ENABLING LEGISLATION FOR PUBLIC PRIVATE PARTNERSHIP (P3) AUTHORITY FROM THE STATE OF TEXAS

(R2020-05)

WHEREAS, the Fort Worth Transportation Authority, d.b.a. Trinity Metro, is a regional transportation authority, body corporate and politic, whose creation was confirmed at an election held on November 8, 1983, pursuant to the provisions and requirements of Chapter 452, Texas Transportation Code, as amended (the “Act”); and

WHEREAS, the governing subregional Board of Directors of the Authority (the “Board”) has found and determined and by this Resolution (this “Resolution”) hereby finds and determines that the Authority is and has been lawfully and validly created, that the boundaries of the Authority are lawfully and duly established and that the Board is duly and properly organized and is operating in accordance with the Act and all other applicable laws; and

WHEREAS, the Board has determined that there is a public need for expanded, improved, and efficient transit service in the City of Fort Worth, Texas and Tarrant County, Texas;

WHEREAS, Trinity Metro has received a \$600,000 grant from the Federal Transit Administration (FTA) under the FTA’s Pilot Program for Transit Oriented Development (TOD) Planning as a partnership project with the City of Fort Worth and the Texas Department of Transportation (TXDOT) along East Lancaster Avenue – a corridor most suitable for high capacity transit and opportunities exist for public private partnerships not only along the East Lancaster Avenue corridor, but also along stations on commuter rail lines like TEXRail and Trinity Railway Express (TRE) and other corridors in Trinity Metro’s service area;

WHEREAS, currently Trinity Metro is governed by Chapter 452- Regional Transportation Authorities under the Texas Transportation Code and more specifically Subchapter N – SUBREGIONAL BOARD IN AUTHORITY HAVING NO MUNICIPALITY WITH POPULATION OF MORE THAN 1.1.MILLION and does not have private public partnership (P3) authority;

WHEREAS, the Dallas Area Rapid Transit Agency (DART) is governed by Subchapter O- SUBREGIONAL BOARD HAVING PRINCIPAL MUNICIPALITY WITH POPULATION OF MORE THAN 1.1.MILLION and does have public private partnership (P3) authority under Texas Transportation Code § 452.108;

WHEREAS, the 87th Legislature of the State of Texas convenes at 12 noon on January 12, 2021 and November 9, 2020 is the first day legislators and legislators-elect may file pre-bills for the 87th Legislature;

WHEREAS, Trinity Metro seeks the authority from the State of Texas to enter into public private partnerships (P3) through enabling legislation and would require a simple text amendment to Texas Transportation Code § 452.108 (See attached Exhibit 1); and/or from any other potential state legislation;

WHEREAS, it is officially found, determined, and declared that the meeting at which this Resolution has been adopted was open to the public and public notice of the time, place and subject matter of the public business to be considered and acted upon at said meeting, including this Resolution, was given, all as required by the applicable provisions of Chapter 551 of the Texas Government Code;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE FORT WORTH TRANSPORTATION AUTHORITY d.b.a. TRINITY METRO THAT:

1. The President/CEO of Trinity Metro and/or his designees are hereby AUTHORIZED to seek enabling legislation for Trinity Metro from the State of Texas for public private partnership (P3) whether from Texas Transportation Code § 452.108 and/or any other potential legislation.

Adopted this 16 day of November 2020.

ATTEST:

By Fort Worth Transportation Authority d.b.a. Trinity Metro.

Jeff Davis, Chair

Ray Taylor, Secretary



Exhibit 1

By: _____

__ .B. No. __

A BILL TO BE ENTITLED

1 AN ACT
2 relating to contracting authority of certain regional
3 transportation authorities.

4 BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF TEXAS:

5 SECTION 1. Section 452.108, Transportation Code, is amended
6 by amending Subsections (c) and (d) to read as follows:

7 (c) Except as provided by Subsection (d), an authority
8 consisting of one subregion governed by a subregional board created
9 under **Subchapter N or O** may not enter a lease or financing
10 agreement secured wholly or partially by the assets of the
11 authority if the duration of the lease or financing agreement is
12 longer than five years unless the lease or agreement is approved
13 by the voters of the authority in the manner provided for the
14 issuance of bonds and notes under Subchapter H.

15 (d) To provide tax benefits to another party that are
16 available with respect to property under the laws of a foreign
17 country or to encourage private investment with a transportation
18 authority in the United States, and notwithstanding any other
19 provision of this chapter, an authority consisting of one subregion

1 governed by a subregional board created under Subchapter N or O
2 may enter into and execute, as it considers appropriate, contracts,
3 agreements, notes, security agreements, conveyances, bills of
4 sale, deeds, leases as lessee or lessor, and currency hedges, swap
5 transactions, or agreements relating to foreign and domestic
6 currency. The agreements or instruments may have the terms,
7 maturities, duration, provisions as to governing law, indemnities,
8 and other provisions that are approved by the subregional board.
9 In connection with any transaction authorized by this subsection,
10 the authority may deposit in trust, escrow, or similar arrangement
11 cash or lawful investments securities, or may enter into one or
12 more payment agreements, financial guarantees, or insurance
13 contracts with counterparties having either a corporate credit or
14 debt rating in any form, a claims-paying ability, or a rating for
15 financial strength of "AA" or better by Moody's Investors Service,
16 Inc. or by Standard & Poor's Corporation or of "A (Class XII)" or
17 better by Best's rating system, that by their terms, including
18 interest to be earned on the cash or securities, or payment
19 obligations, are sufficient in amount to pay when due all amounts
20 required to be paid by the authority as rent over the full term of
21 the transaction plus any optional purchase price or other
22 obligation due under the transaction.

23

CONSENT AGENDA ITEMS



BOARD OF DIRECTORS

ACTION ITEM

Item Number: BA2021-20

Meeting Date: November 16, 2020

Item Title: Positive Train Control (PTC) Maintenance Services Agreement with Wabtec for Positive Train Control (PTC) Support Services

BACKGROUND

In May 2017, Trinity Metro Board of Directors approved BA2017-69 establishing Contract No. 17-043 for Regional Positive Train Control (PTC) implementation. This contract with Wabtec Corporation supports the Rail Safety Improvement Act of 2008 (RSIA 2008) which mandates all railroads that provide regular scheduled commuter passenger services must develop a plan for implementing Positive Train Control (PTC). As the implementation of PTC nears completion, it becomes necessary to have the personnel and processes in place to ensure safe and efficient operation of the system for TEXRail and Trinity Railway Express (TRE).

During the negotiation and execution of the Regional PTC Implementation contract, pricing of PTC support was unavailable due to various unknowns. Now that the industry has progressed, we have worked with our PTC implementation contractor, Wabtec, to provide the necessary support of proprietary software and hardware to ensure the continued safe and efficient operations of the Regional PTC System for a five-year term.

The services provided will include 24/7 PTC software and hardware support desk, technical project management, systems integration engineer support, lab and field integration testing support, safety documentation, onboard product support, track database tools, CAD/BOS/TMDS support, and key exchange server support. We are seeking to enter into an agreement with Wabtec to provide the necessary PTC support for both TEXRail and TRE.

The cost for maintenance and support of the Regional PTC system is \$10,627,297.00 dollars with a 10% contingency of \$1,062,729.70 dollars for a total of \$11,690,026.70 dollars. The costs will be split equally between TEXRail and TRE, with Dallas Area Rapid Transit (DART) paying its share of the TRE PTC cost.

PROCUREMENT

In accordance with Trinity Metro's procurement policy, this is a sole source procurement with Wabtec, as it is the only company to offer maintenance and support for the TEXRail and TRE Positive Train Control systems. The cost is deemed fair and reasonable and in compliance with Trinity Metro's procurement policy.

FINANCING

Funds are available in Trinity Metro's FY2021 Operating Budgets for TEXRail and TRE. Funds for future years of the contract will be considered in the proposed operating budgets for those years.



Item Number: BA2021-20
Item Title: Positive Train Control (PTC) Maintenance
Services Agreement with Wabtec for
Positive Train Control (PTC) Support
Services

Meeting Date: November 16, 2020
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RECOMMENDATION

The Commuter Rail Committee recommends the Trinity Metro Board of Directors authorize the President/Chief Executive Officer to enter into a maintenance and services agreement with Wabtec for the support of PTC for both TEXRail and TRE in the amount of \$10,627,297 dollars with a 10% contingency (\$1,062,729.70 dollars) for a total of \$11,690,026.70 dollars with each railroad being responsible for \$5,845,013.35 dollars over the five year term.

Disposition by Board of Directors

Secretary Approval:

DATE



BOARD OF DIRECTORS

ACTION ITEM

Item Number: BA2021-21

Meeting Date: November 16, 2020

Item Title: Bus Parts

BACKGROUND

In order to provide uninterrupted service for Trinity Metro's bus fleet operations, the maintenance department requires various bus parts be kept in stock to streamline repairs to keep our buses running to serve the community. Trinity Metro seeks to establish a contract for procuring bus parts to obtain bus parts at a competitive, fixed rate under a contract term.

PROCUREMENT

Trinity Metro issued an Invitation for Bid (IFB) #20-T038 for Bus Parts on August 21, 2020. The IFB was advertised on Trinity Metro's website and through Trinity Metro's electronic solicitation portal, Bonfire. Three (3) bid responses were received from:

- The Aftermarket Parts Company, LLC
- Kirks Automotive, Inc.
- Zen Industrial Services, LLC

The most responsive, responsible and complete bid was received from The Aftermarket Parts Company, LLC, for an estimated annual total of \$1,065,910.00 dollars for estimated usage of identified bus maintenance parts.

The Trinity Metro Procurement Department has followed procurement policy with the Invitation for Bid and is in compliance with all applicable Federal, State and Trinity Metro procurement requirements.

FINANCING

Funds are available in Trinity Metro's FY2021 Operating Budget. Funds for future years of the contract will be considered in the proposed Operating Budgets for those years.

RECOMMENDATION

The Planning, Operations and Marketing Committee recommends the Trinity Metro Board of Directors authorize the President/Chief Executive Officer to enter into a three (3) year contract with The Aftermarket Parts Company, LLC for an annual amount not to exceed \$1,065,910.00 dollars. The total three-year combined estimated contract cost is not-to-exceed \$3,197,730.00 dollars.

Disposition by Board of Directors

Secretary Approval: _____

DATE _____



BOARD OF DIRECTORS

ACTION ITEM

Item Number: BA2021-22

Meeting Date: November 16, 2020

Item Title: Interlocal Agreement with the City of Fort Worth for East Lancaster Corridor Transit-Oriented Development Plan

BACKGROUND

This action item seeks Board approval of an Interlocal Agreement (ILA) between the City of Fort Worth and Trinity Metro for a Transit Oriented Development (TOD) Plan on East Lancaster Avenue.

Trinity Metro received a grant through the Pilot Program for Transit-Oriented Development (TOD) Planning 2019 Section 20005(b) to develop a comprehensive TOD plan for the East Lancaster Avenue corridor. The objectives of this comprehensive plan are to guide growth and economic development, enable residents, commuters, businesses and students to benefit from improved accessibility, and to create opportunities to repurpose under-utilized land currently serving single occupancy vehicles on a six lane highway. The future proposed Bus Rapid Transit (BRT) will serve as the nucleus for development. This East Lancaster Corridor TOD Plan will:

- Identify and establish the TOD goals that guide the project development and engineering processes of implementing BRT.
- Identify the opportunities for multimodal connections including transit, rideshare, bike and pedestrian facilities.
- Recommend other infrastructure needed near and adjacent the BRT stations such as sidewalks, curb ramps, bicycle lanes, crosswalks, beacons and other devices and facilities that would improve access and boost ridership.
- Identify land use opportunities, appropriate buffers and transitions, and recommend zoning regulations and development policies along the corridor
- Identify the infrastructure needs that are necessary for the city's investment to support transit-supportive development patterns and density such as water, sewer and other utility capacity, roadway capacity, sidewalk connectivity, streetscaping, traffic control and other city infrastructure responsibilities.
- Identify investment opportunities and recommend incentives designed to encourage maximum levels of private investment in order to offset public spending.

On September 22, 2020, the Fort Worth City Council approved the Mayor and Council (M&C 20-0721) to authorize execution of an interlocal agreement with Trinity Metro in the amount of \$150,000.00 dollars with City participation in the amount of \$100,000.00 dollars to fund a portion of the East Lancaster Avenue Transit-Oriented Development Planning Project.



Item Number: BA2021-22
Item Title: Interlocal Agreement with the City of Fort Worth for East Lancaster Corridor Transit-Oriented Development Plan

Meeting Date: November 16, 2020
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FINANCING

The Federal Transit Administration awarded Trinity Metro \$600,000.00 dollars with a required \$150,000.00 dollar local match. The City of Fort Worth has committed \$100,000.00 dollars toward the local match, leaving Trinity Metro to cover the remaining \$50,000.00 dollars. Funds are included in Trinity Metro's FY2021 Operating Budget through the permitted reassignment of approved funding levels from timing differences or project cost variations for operating expenses. Consequentially, approval of this Action Item should not result in a net modification of funding levels for operating expenses in FY2021.

RECOMMENDATION

The Planning, Operations, and Marketing Committee recommends the Trinity Metro Board of Directors authorize the President/Chief Executive Officer to execute an Interlocal Agreement with the City of Fort Worth to fund a portion of the East Lancaster Corridor Transit-Oriented Development Plan in the amount of \$100,000.00 dollars.

Disposition by Board of Directors

Secretary Approval:

DATE



BOARD OF DIRECTORS

ACTION ITEM

Item Number: BA2021-23

Meeting Date: November 16, 2020

Item Title: Award of Contract for East Lancaster Corridor
Transit-Oriented Development Plan

BACKGROUND

Trinity Metro received a grant through the Pilot Program for Transit-Oriented Development (TOD) Planning 2019 Section 20005(b) to develop a comprehensive TOD plan for the East Lancaster Avenue corridor. The objectives of this comprehensive plan are to guide growth and economic development, enable residents, commuters, businesses and students to benefit from improved accessibility, and to create opportunities to repurpose under-utilized land currently serving single occupancy vehicles on a six lane highway. The future proposed Bus Rapid Transit (BRT) will serve as the nucleus for development. This East Lancaster Corridor TOD Plan will:

- Identify and establish the TOD goals that guide the project development and engineering processes of implementing BRT.
- Identify the opportunities for multimodal connections including transit, rideshare, bike and pedestrian facilities.
- Recommend other infrastructure needed near and adjacent the BRT stations such as sidewalks, curb ramps, bicycle lanes, crosswalks, beacons and other devices and facilities that would improve access and boost ridership.
- Identify land use opportunities, appropriate buffers and transitions, and recommend zoning regulations and development policies along the corridor
- Identify the infrastructure needs that are necessary for the city's investment to support transit-supportive development patterns and density such as water, sewer and other utility capacity, roadway capacity, sidewalk connectivity, streetscaping, traffic control and other city infrastructure responsibilities.
- Identify investment opportunities and recommend incentives designed to encourage maximum levels of private investment in order to offset public spending.

PROCUREMENT

In accordance with the Trinity Metro Procurement Policy, Request for Proposal 20-T058 (RFP) for East Lancaster Corridor Transit-Oriented Development Plan was issued on October 2, 2020. Three firms submitted a response to the RFP. Those firms included:

- Asakura Robinson
- Freese and Nichols
- Kimley-Horn

Evaluations were made for the proposals and presentations/interviews were conducted with the three proposing firms. After final evaluations, Kimley-Horn was determined to be the highest ranking proposer for selected award.



The Trinity Metro Procurement Department has followed procurement policy with Request for Proposal and is in compliance with all applicable Federal, State, and the Trinity Metro procurement requirements.

FINANCING

The Federal Transit Administration awarded Trinity Metro \$600,000.00 dollars with a required \$150,000.00 dollar local match. The City of Fort Worth has committed \$100,000.00 dollars toward the local match, leaving Trinity Metro to cover the remaining \$50,000.00 dollars. Funds are included in Trinity Metro’s FY2021 Operating Budget through the permitted reassignment of approved funding levels from timing differences or project cost variations for operating expenses. Consequentially, approval of this Action Item should not result in a net modification of funding levels for operating expenses in FY2021.

DBE UTILIZATION

A DBE Goal of 30% was established for this solicitation. Kimley-Horn is committed to meeting the goal.

RECOMMENDATION

The Planning, Operations, and Marketing Committee recommends the Trinity Metro Board of Directors authorize the President/Chief Executive Officer to enter into a two (2) year contract with Kimley-Horn for the East Lancaster Corridor Transit-Oriented Development Plan, in an amount of \$590,000.00 dollars plus a 15% (88,500.00 dollars) contingency for unforeseen expense, for a total not to exceed amount of \$678,500.00 dollars.

Disposition by Board of Directors

Secretary Approval:

DATE



BOARD OF DIRECTORS

ACTION ITEM

Item Number: BA2021-24
Item Title: Interlocal Agreement with the City of Fort Worth for Signage and Pedestrian Improvements

Meeting Date: November 16, 2020

BACKGROUND

This action item seeks Board approval of an Interlocal Agreement (ILA) between the City of Fort Worth and Trinity Metro for Transit Signage and Pedestrian Improvements.

The purpose of this ILA is to outline the City's funding participation and role in the Transit Signage and Pedestrian Improvements Project to improve the safety of passengers accessing transit, leaving transit, and transferring between transit vehicles. The City will design and construct improvements from the Trinity Metro project list in the amount up to \$330,000.00 dollars.

The projects identified in this ILA are:

1. Sidewalks/ADA ramps for \$250,000.00 dollars
2. Bus Lane Striping at Central Station for \$80,000.00 dollars

PROCUREMENT

The City will design and construct signage and pedestrian improvements while Trinity Metro will provide the project locations. No procurement is required for this project.

FINANCING

No matching funds from Trinity Metro are needed for this ILA.

RECOMMENDATION

The Planning, Operations, and Marketing Committee recommends the Trinity Metro Board of Directors authorize the President/Chief Executive Officer to execute an Interlocal Agreement with the City of Fort Worth, which will allow for the Transit Signage and Pedestrian Improvements.

Disposition by Board of Directors

Secretary Approval:

DATE



BOARD OF DIRECTORS

ACTION ITEM

Item Number: BA2021-25

Meeting Date: November 16, 2020

Item Title: Interlocal Agreement with the City of Fort Worth for Transit Technology and Innovation Infrastructure Improvement

BACKGROUND

This action item seeks Board approval of an Interlocal Agreement (ILA) between the City of Fort Worth and Trinity Metro for a Transit Technology and Innovation Infrastructure Improvement Project.

The purpose of this ILA is to outline the City's funding participation and role in the Transit Technology and Innovation Infrastructure Improvement Project to improve mobility, enhance transit operations, and increase ridership and safety. The project will include funds from the City of Fort Worth in the amount of \$470,000.00 dollars to combine with Trinity Metro funds in the amount of \$250,000.00 dollars, for a total amount of \$720,000.00 dollars.

The project deliverables are:

1. One (1) electric bus charging station,
2. Approximately forty-five (45) electronic transit signs, and
3. Approximately fifty (50) solar lighting sets for bus shelters.

PROCUREMENT

Procurements for the above listed deliverables will be conducted in accordance with Trinity Metro's Procurement Policy and Procedures.

FINANCING

Trinity Metro's match to finance a bus charging station is included in Trinity Metro's FY2021 Capital Budget. The other projects in this ILA do not require Trinity Metro's match.

RECOMMENDATION

The Planning, Operations, and Marketing Committee recommends the Trinity Metro Board of Directors authorize the President/Chief Executive Officer to execute an Interlocal Agreement with the City of Fort Worth, which will approve the Transit Technology and Innovation Infrastructure Improvement based on the above terms of funding by the City of Fort Worth for procurement of the listed project deliverables.

Disposition by Board of Directors

Secretary Approval: _____

DATE _____



BOARD OF DIRECTORS

ACTION ITEM

Item Number: BA2021-26

Meeting Date: November 16, 2020

Item Title: Dallas/Fort Worth International Airport (DFW)
Advertising for TEXRail

BACKGROUND

Trinity Metro has leveraged the “Arrivals Network” screen advertising program at Dallas/Fort Worth International Airport (DFW) since February 2020 to promote the TEXRail commuter rail service. The current agreement was a result of the approved board action item BA2020-36. This program allows Trinity Metro to build awareness and create a customer connection point through advertising on screens across all baggage claim areas at DFW International Airport as passengers depart the terminals.

The current agreement expires January 17, 2021 and there is an ongoing need to publicize this service at the airport, where there is a large percentage of potential riders, including travelers and airport employees.

JCDecaux is the agency that manages all advertising opportunities at DFW International Airport. Our agreement with the agency allows Trinity Metro to purchase 10-second advertisements across 60 screens in the baggage claim areas in all terminals. The proposed timeline for this renewal is January 18, 2021 through October 24, 2021. For 60 screens at all terminals, the total agreement cost is \$80,000 for 40 weeks of advertising.

PROCUREMENT

In accordance with Trinity Metro’s procurement policy, this is a sole source procurement with JCDecaux, as it is the only agency to offer advertising sales at DFW International Airport. The cost is deemed fair and reasonable and in compliance with Trinity Metro’s Procurement Policy.

FINANCING

Funds are available in Trinity Metro’s FY2021 Operating Budget to finance this purchase.

RECOMMENDATION

The Planning, Operations and Marketing Committee recommends the Trinity Metro Board of Directors authorize the President/Chief Executive Officer to purchase advertising at DFW International Airport from JCDecaux for the total purchase amount of \$80,000.00 dollars from January 18, 2021 through October 24, 2021.

Disposition by Board of Directors

Secretary Approval: _____

DATE _____



BOARD OF DIRECTORS

ACTION ITEM

Item Number: BA2021-27

Meeting Date: November 16, 2020

Item Title: Renewal of Interlocal Agreement with the Texas General Land Office for the Purchase of Natural Gas

BACKGROUND:

Trinity Metro uses natural gas to fuel its bus fleet and to provide gas to the Herschel R. Payne (HRP) Operations Center, under an Interlocal Agreement (“ILA”) with the General Land Office (“GLO”) that began September 1, 2009 through September 30, 2020. This agreement is now continuing on a month-to-month basis until extended for a longer term agreed upon by both parties. The ILA can be extended for each subsequent biennium term when requisite funding is approved by the Texas Legislature for the GLO and by Trinity Metro.

INTERLOCAL AGREEMENT:

An Interlocal Agreement with another governmental entity does not require a competitive bid. It does require Board of Director approval. The ILA with the GLO would be extended for a term through December 31, 2022. Supplier provided price hedges may be utilized for some or all of the gas purchased through the GLO.

The pricing of the natural gas under the ILA is summarized as follows:

- The Contract Price for each MMBtu of Gas delivered at the delivery point each day up to the MaxDQ (1,000MMBtu/day) shall be 101.5% of the HSC Gas Daily Midpoint Price as posted for the actual day of delivery plus \$0.21 GLO fee.
- If the delivery point each day exceeds the MaxDQ (1,000MMBtu/day) the variable portion of the price will be at 101.5% of the Houston Ship Channel price plus 2.00 per MMBtu Plus \$0.21 GLO fee;
- In addition to the contract prices, buyer shall pay seller a fee for each month equal to the MaxDQ times the number of days in each month times \$0.45 per MMBtu.
- A GLO contract maintenance fee of approximately \$0.03 per MMBtu; and

Pursuant to the Interlocal Cooperation Act, Chapter 791, Texas Government Code, Trinity Metro and the Texas General Land Office, both being governmental entities, may exercise jointly the power to contract with one another to provide governmental service.

DBE UTILIZATION:

DBE utilization is not applicable to this ILA extension.



FINANCING

Funds are available in the Trinity Metro FY2021 operating budget to finance the cost of this contract. Funds for future contract years will be included in the proposed budgets for those years.

RECOMMENDATION

The Finance and Audit Committee recommends the Trinity Metro Board of Directors authorize the President/Chief Executive Officer to enter into an extension to the ILA with a term through December 31, 2022 with the Texas General Land Office for the purchase of natural gas as described above.

Disposition by Board of Directors

Secretary Approval:

DATE



BOARD OF DIRECTORS

ACTION ITEM

Item Number: BA2021-28
Item Title: Genfare Ticket Vending Machines (TVM)
Credit Card Pin Pad Replacement

Meeting Date: November 16, 2020

BACKGROUND

The current eighteen (18) Trinity Railway Express (TRE) Ticket Vending Machines (TVM) credit card pin pads are reaching their end of life and are starting to fail. As the credit card pin pads fail, the TVMs have to be switched over to cash only TVMs or shutdown, causing undue hardship to our ridership. This project will replace the current failing credit card pin pads with a newer more robust credit card pin pad extending the life of the TRE TVMs.

PROCUREMENT

The TRE TVM devices were procured through a contract with Genfare. A Change Order (Sole Source) to the current Genfare Contract No. 16-026 will be conducted for the procurement and installation of additional equipment on the TRE TVMs. A price analysis was performed to compare costs of equipment and installation fees with original costs and is deemed fair and reasonable and is in compliance with Trinity Metro's Procurement Policy.

FINANCING

Funds are included in the Trinity Metro FY2021 Capital Budget through the permitted reassignment of approved funding levels from timing differences or project cost variations for capital expenditures. Consequently, approval of this Action Item should not result in a net modification of funding levels for capital expenditures in FY2021.

RECOMMENDATION

The Finance and Audit Committee recommends the Trinity Metro Board of Directors authorize the President/Chief Executive Officer to issue a change order to Genfare, in the amount of \$65,170.00 dollars plus a 10% (\$6,517) contingency for unforeseen expenses, for a total estimated amount of \$71,687.00 dollars.

Disposition by Board of Directors

Secretary Approval: _____

DATE _____

