PLANNING, OPERATIONS AND MARKETING COMMITTEE WORKING SESSION

TUESDAY, JUNE 21, 2022, 9:30 A.M.

or immediately following the Commuter Rail Committee

TRINITY METRO℠

PLANNING, OPERATIONS & MARKETING COMMITTEE WORKING SESSION

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801 GROVE STREET
Fort Worth, Texas 76102

Committee Members: Chris Nettles—Chairman, Teresa Ayala, Michael Crain, Charles Edmonds, Alan Hooks, Sharla Williams, Ben Robertson, Tito Rodriguez, Paul Slechta

Staff Support: Wayne Gensler—COO/VP Bus and Paratransit, Chad Edwards—VP Planning and Development, Melissa Chrisman—VP Marketing and Communications, Detra Whitmore—Customer Experience

CALL TO ORDER — Chris Nettles

UPDATES

1. Operations Report — Wayne Gensler
2. Ridership Report — Chad Edwards
3. Marketing & Communications Report — Melissa Chrisman
4. Customer Relations Report — Detra Whitmore

INFORMATION ITEM

1. Discussion with TxDOT on E Lancaster BRT — Chad Edwards

ACTION ITEMS

1. POM2022-18 DFW Airport Advertising for TEXRail — Melissa Chrisman
2. POM2022-19 CNG Operations and Maintenance — Carrie Weir
3. POM2022-20 Fire Protection Maintenance and Monitoring — Carrie Weir
4. POM2022-21 Video Surveillance and Access Control Systems Replacement — Kevin Hunt
5. POM2022-22 September 2022 Service Changes — Phil Dupler

OTHER BUSINESS

NEXT MEETING — **NO JULY MEETING**
CHECK WEBSITE FOR DETAILS

ADJOURN

This facility is wheelchair accessible.
For accommodations for hearing or sight interpretive services, please contact Kelli Shields 48 hours in advance at 817.215.8972.

TRINITY METRO

Operations Report

April 2022

Wayne Gensler

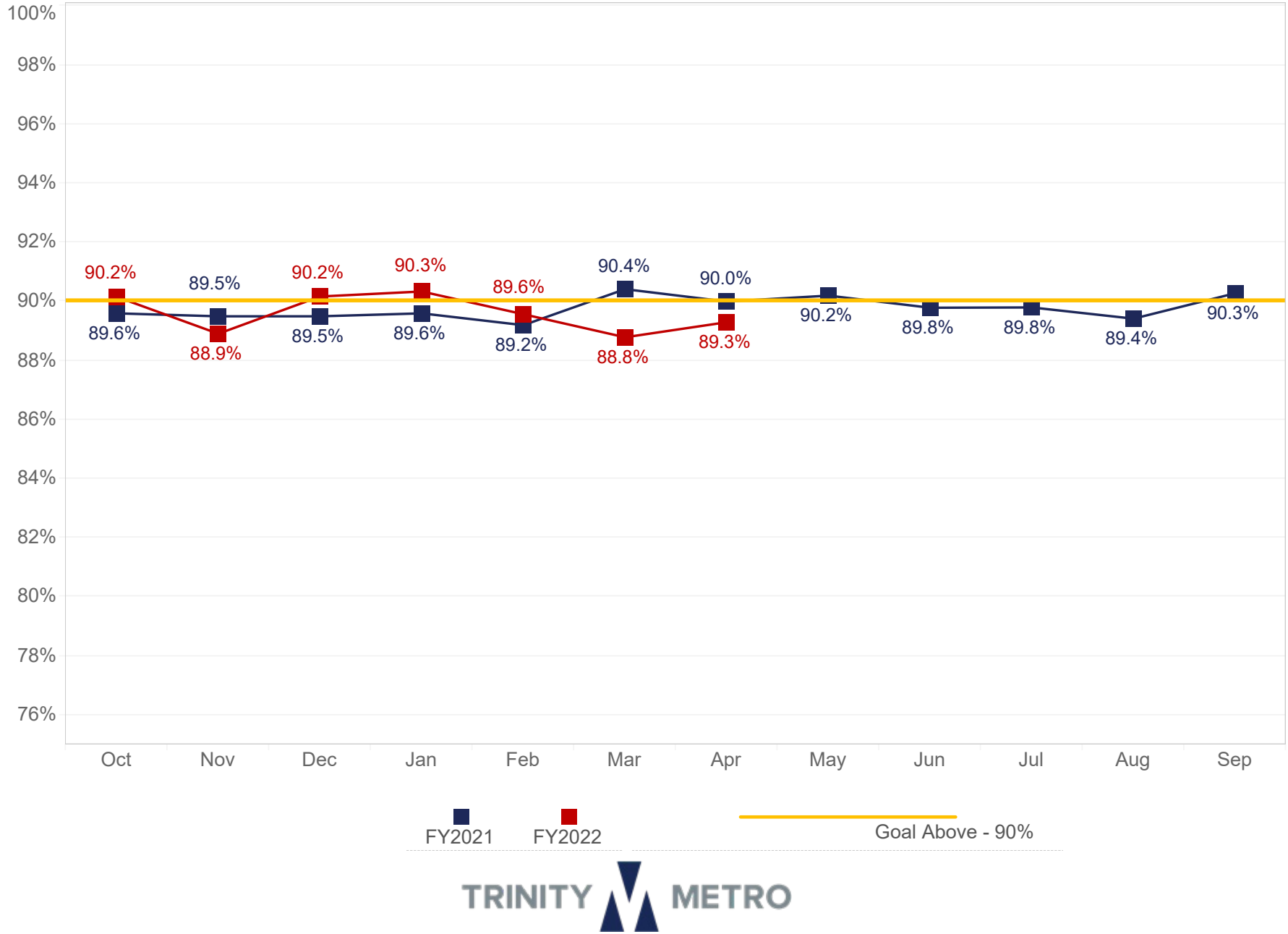
COO/VP of Bus and Paratransit

June 2022

TRINITY METRO

Fixed Route Bus

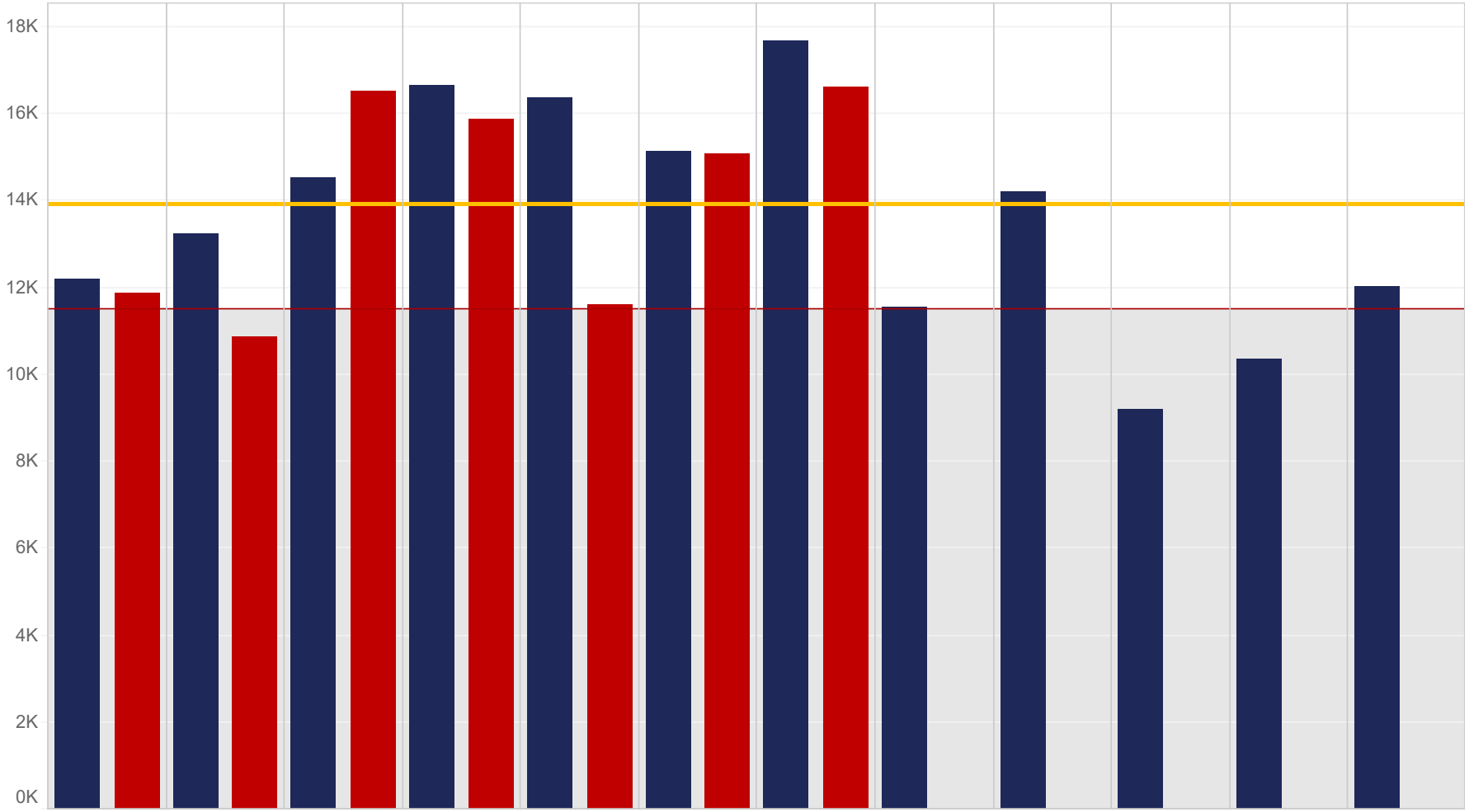
On-Time Performance



TRINITY METRO

Fixed Route Bus

Miles Between Road Calls



	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
FY21	12,172	13,233	14,534	16,631	16,352	15,145	17,660	11,528	14,218	9,181	10,342	12,012
FY22	11,865	10,868	16,505	15,863	11,604	15,082	16,614					

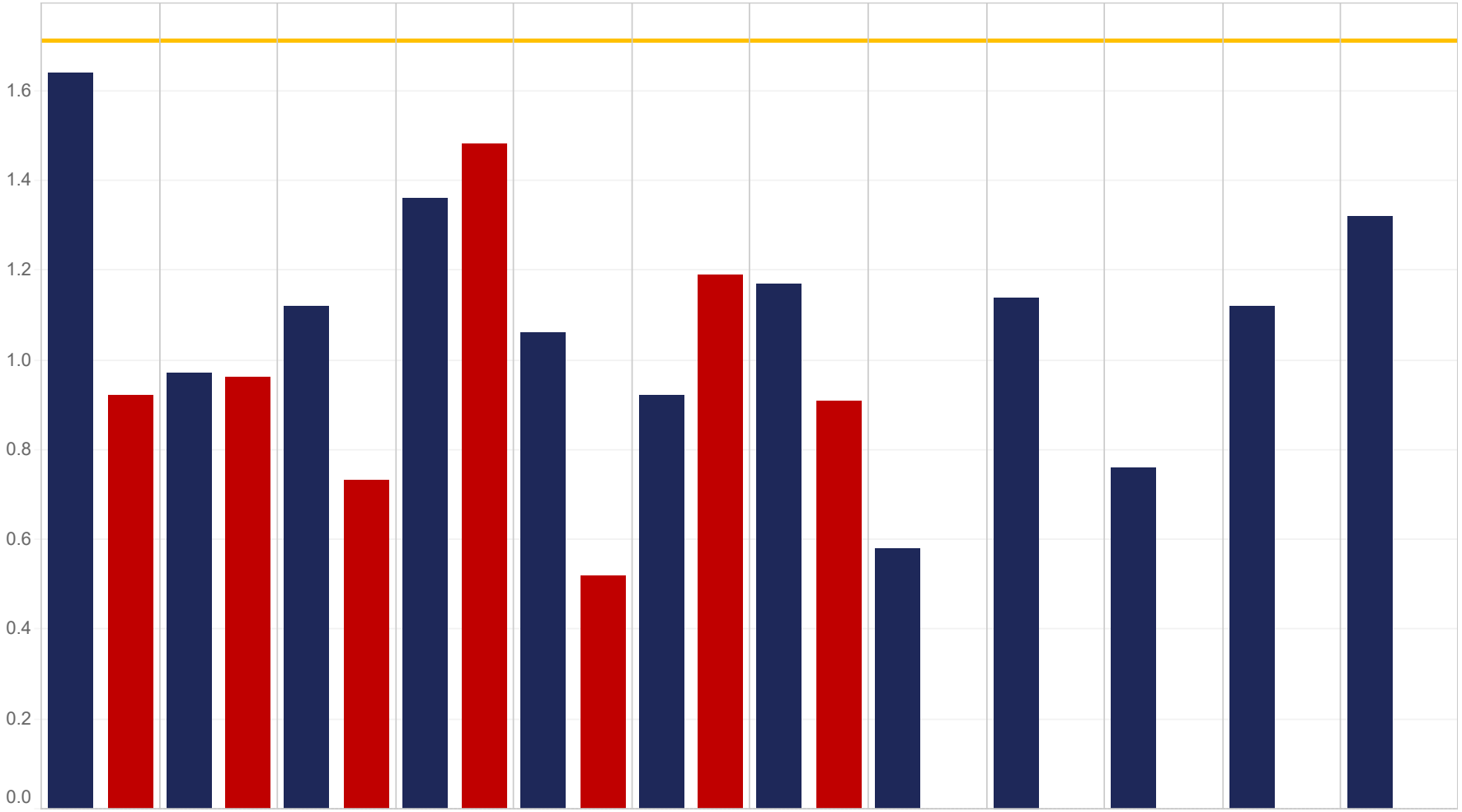
Minimum 11,500

Below Minimum

Goal Above 13,900

Fixed Route Bus

Preventable Collisions per 100K Miles



	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
FY21	1.64	0.97	1.12	1.36	1.06	0.92	1.17	0.58	1.14	0.76	1.12	1.32
FY22	0.92	0.96	0.73	1.48	0.52	1.19	0.91					

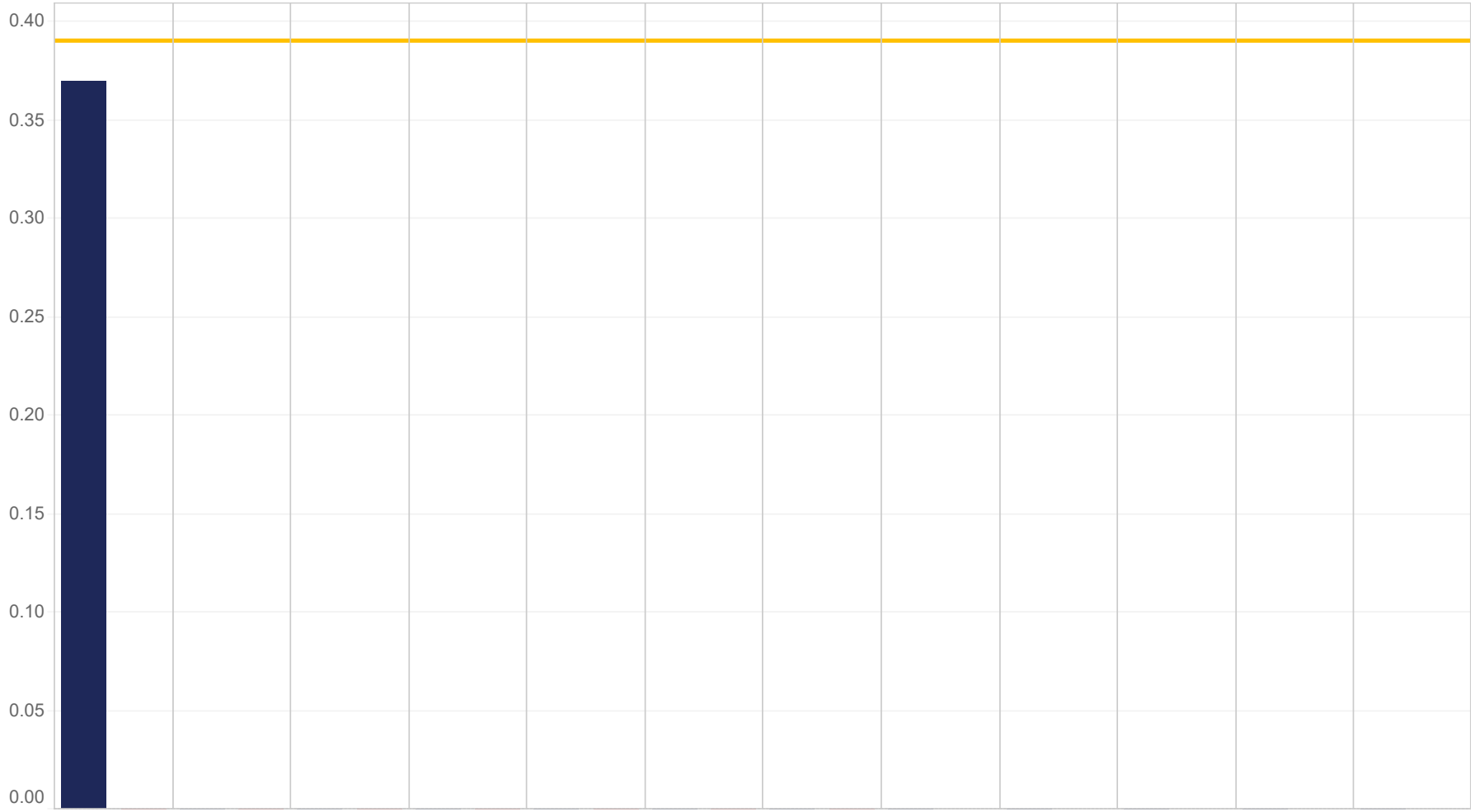
No Collisions

TRINITY METRO

Goal Below 1.71

Fixed Route Bus

Preventable Major Collisions per 100K Miles



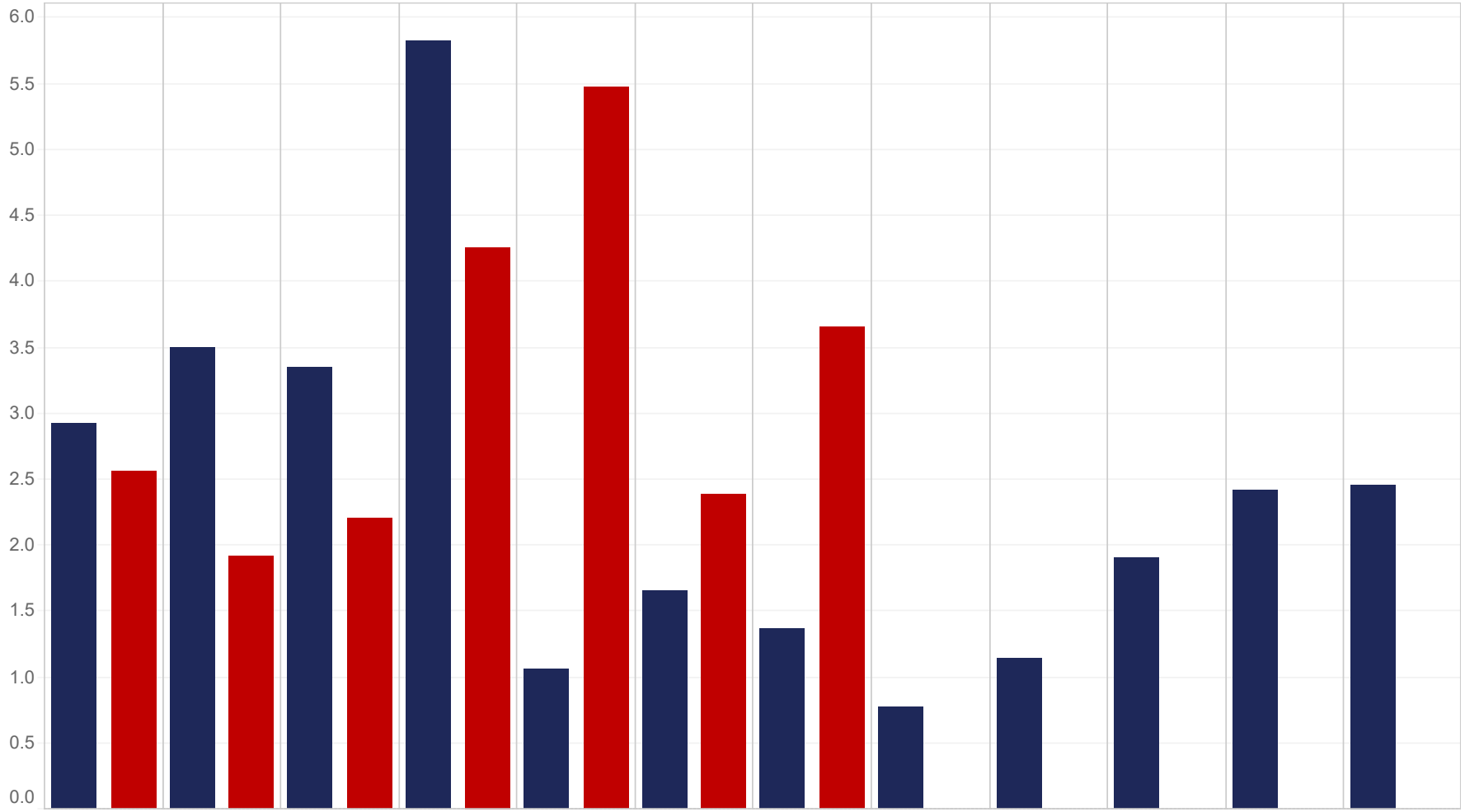
	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
FY21	0.37	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
FY22	0.00	0.00	0.00	0.00	0.00	0.00	0.00					

No Collisions

Goal Below 0.39

Fixed Route Bus

Non-Preventable Collisions per 100K Miles



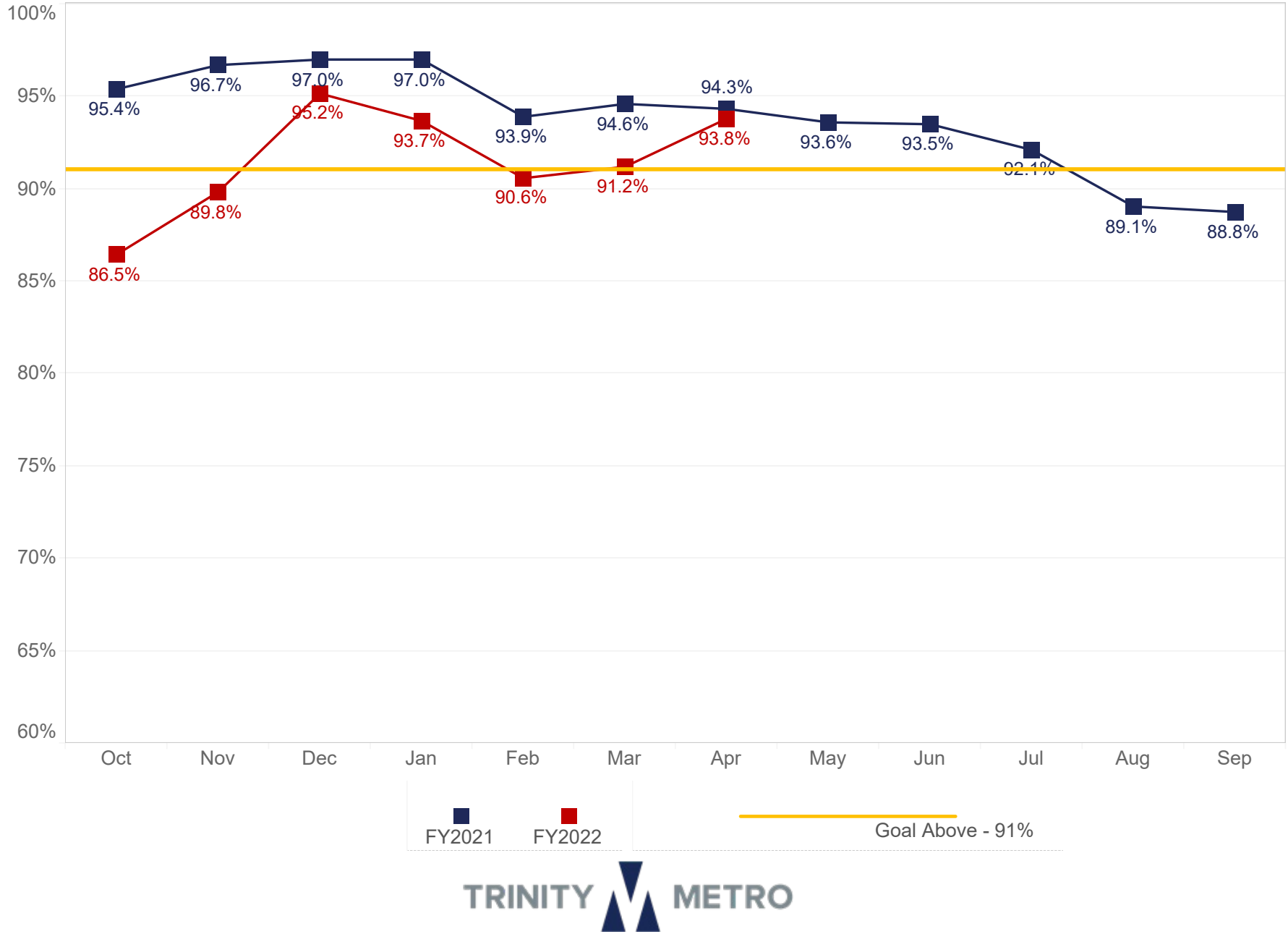
	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
FY21	2.92	3.49	3.35	5.82	1.06	1.65	1.37	0.77	1.14	1.91	2.42	2.46
FY22	2.56	1.92	2.20	4.26	5.48	2.38	3.65					

No Collisions

TRINITY METRO

ACCESS InHouse

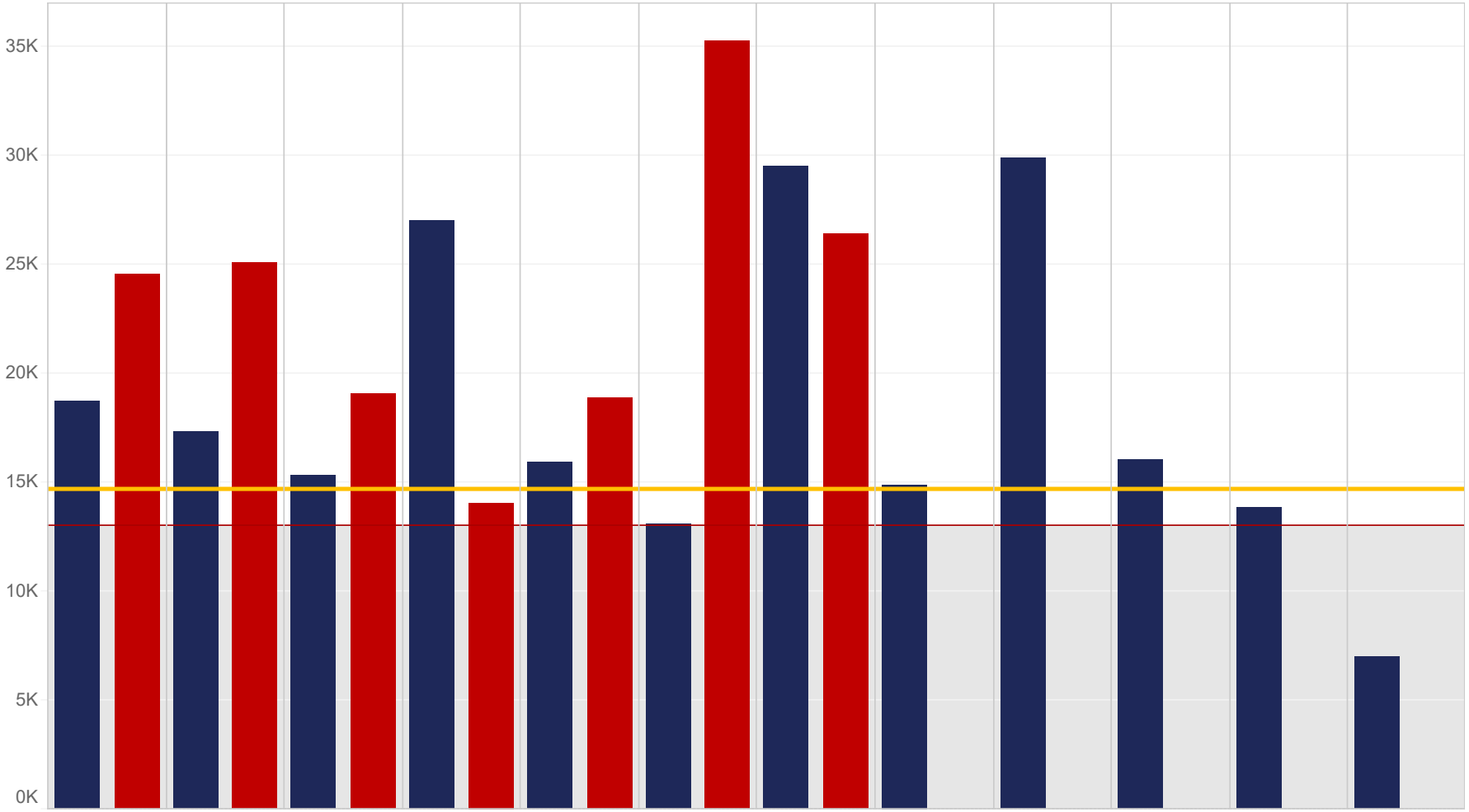
On-Time Performance



TRINITY METRO

ACCESS InHouse

Miles Between Road Calls



	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
FY21	18,722	17,291	15,348	26,984	15,936	13,083	29,488	14,904	29,919	16,057	13,875	7,015
FY22	24,582	25,080	19,057	14,033	18,890	35,252	26,440					

Minimum 13,000

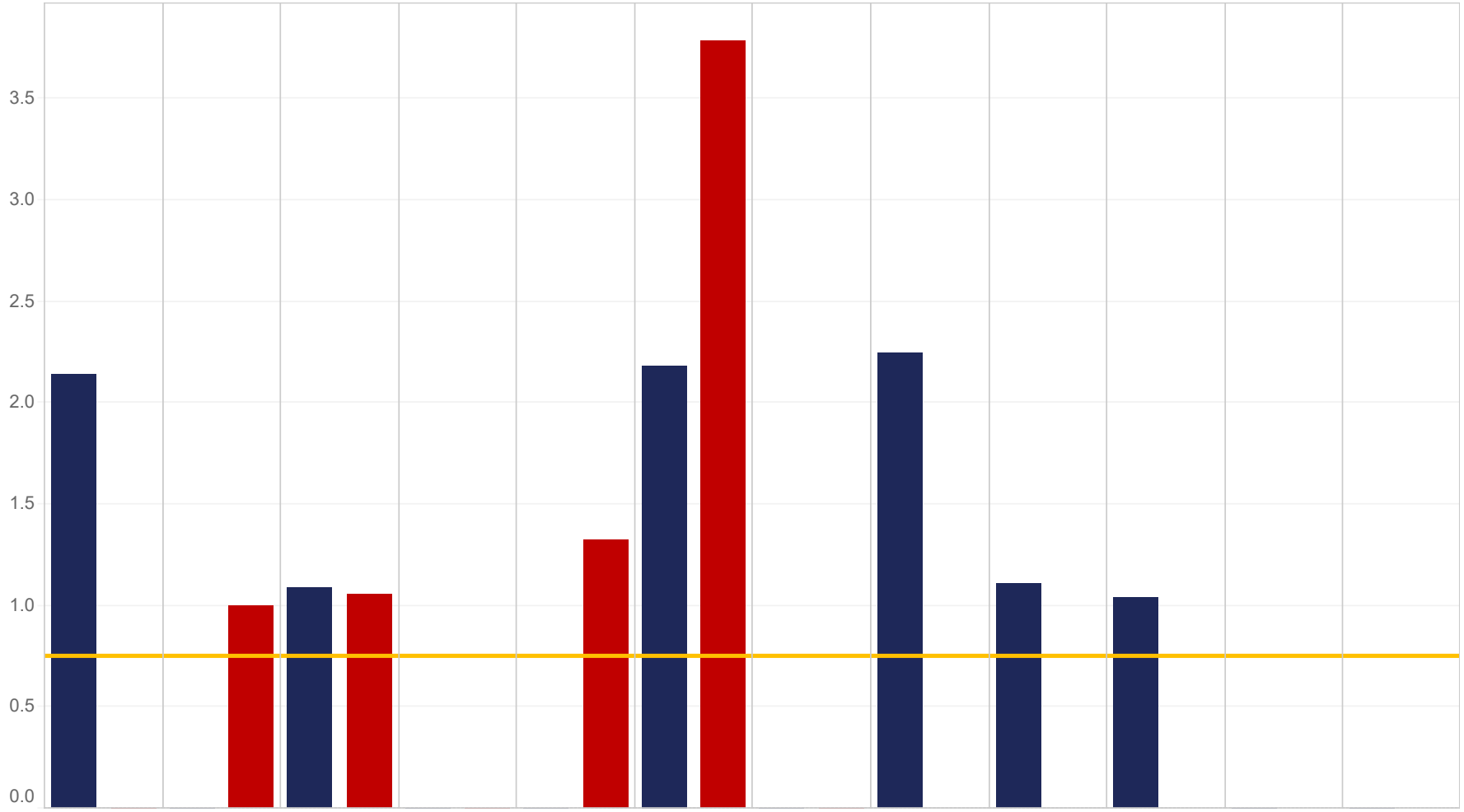
Below Minimum

Goal Above 14,700

TRINITY METRO

ACCESS InHouse

Preventable Collisions per 100K Miles



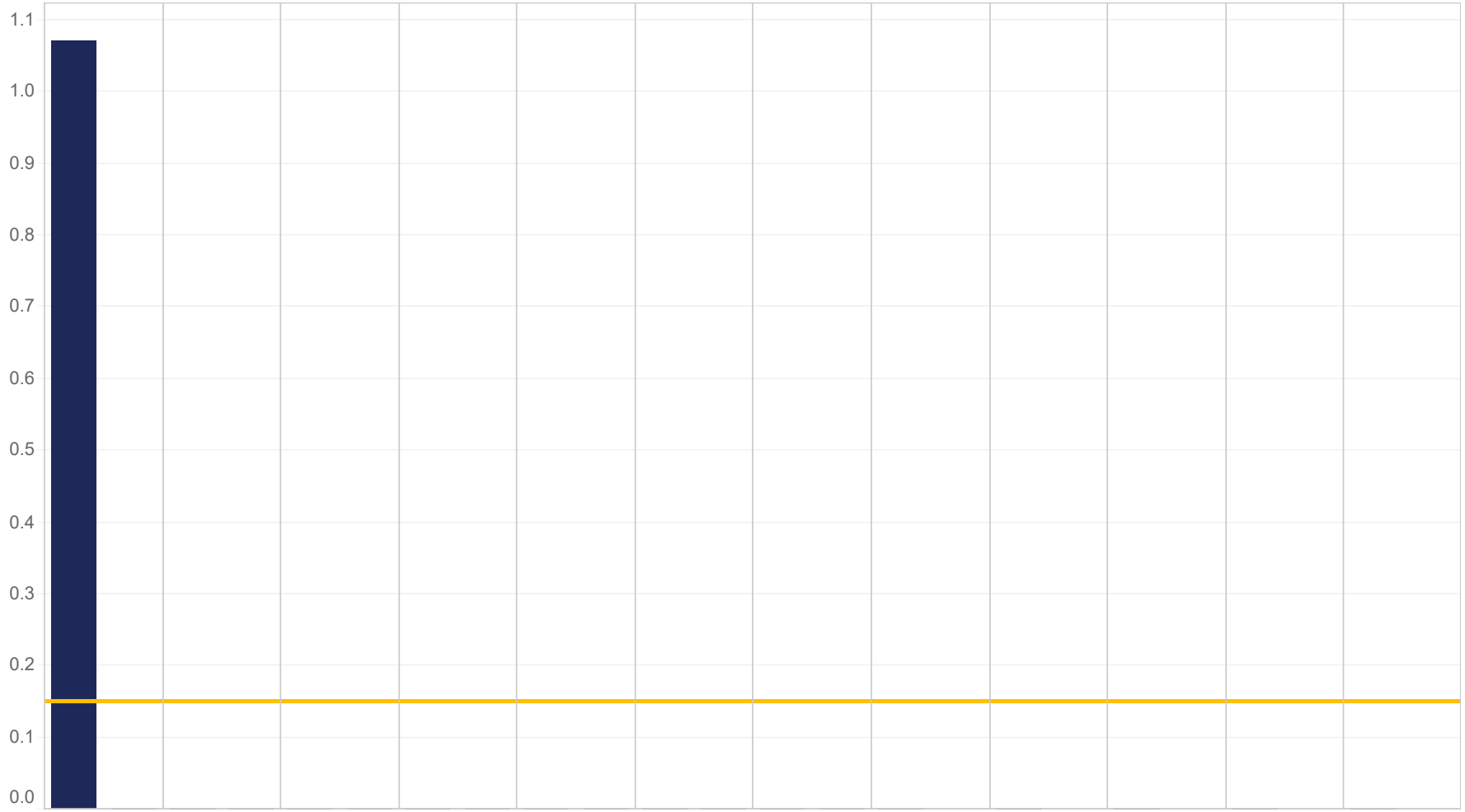
	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
FY21	2.14	0.00	1.09	0.00	0.00	2.18	0.00	2.24	1.11	1.04	0.00	0.00
FY22	0.00	1.00	1.05	0.00	1.32	3.78	0.00					

No Collisions

Goal Below 0.75

ACCESS InHouse

Preventable Major Collisions per 100K Miles



	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
FY21	1.07	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
FY22	0.00	0.00	0.00	0.00	0.00	0.00	0.00					

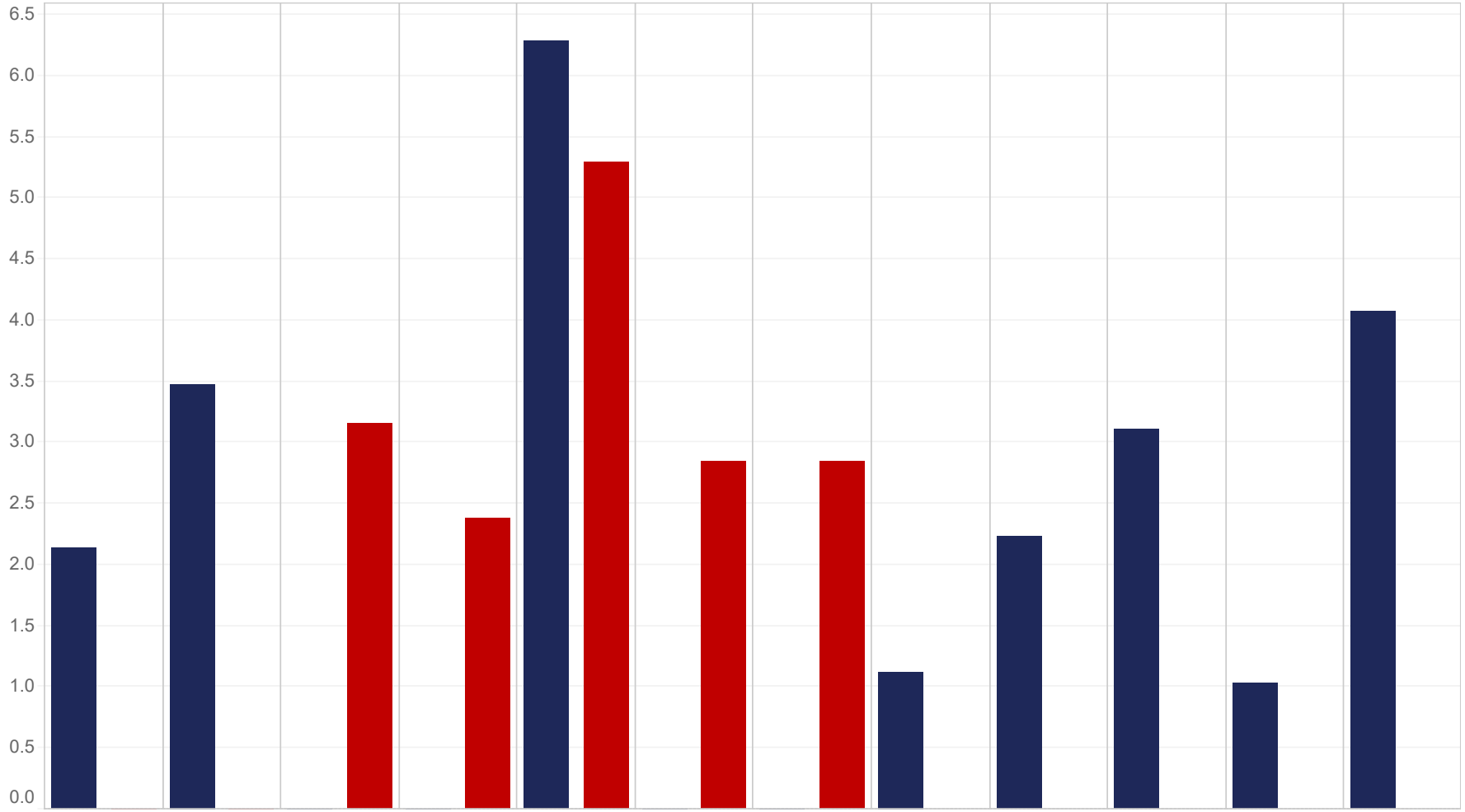
No Collisions

TRINITY METRO

Goal Below 0.15

ACCESS InHouse

Non-Preventable Collisions per 100K Miles



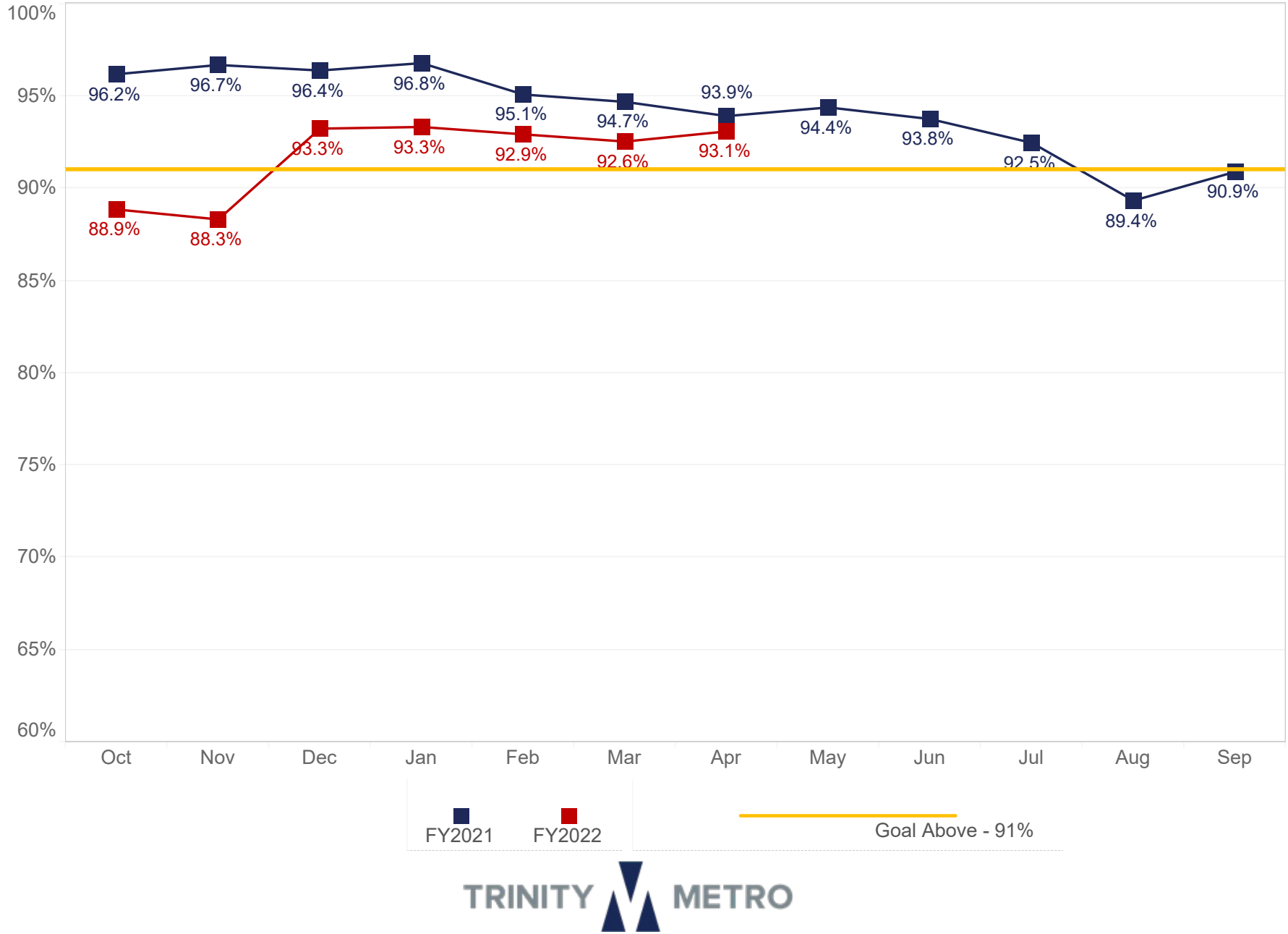
	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
FY21	2.14	3.47	0.00	0.00	6.28	0.00	0.00	1.12	2.23	3.11	1.03	4.07
FY22	0.00	0.00	3.15	2.38	5.29	2.84	2.84					

No Collisions

TRINITY METRO

ACCESS Contract

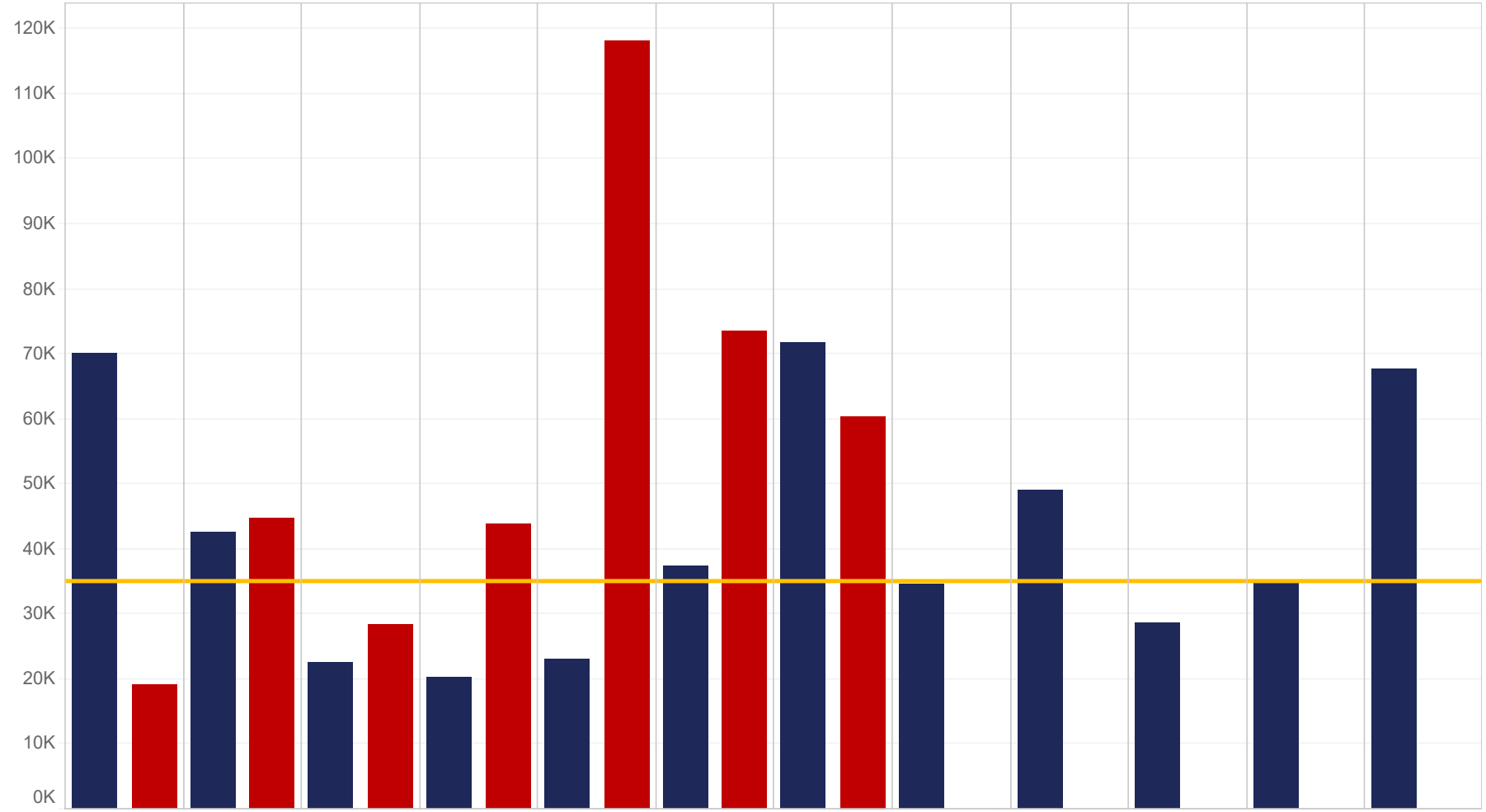
On-Time Performance



TRINITY METRO

ACCESS Contract

Miles Between Road Calls



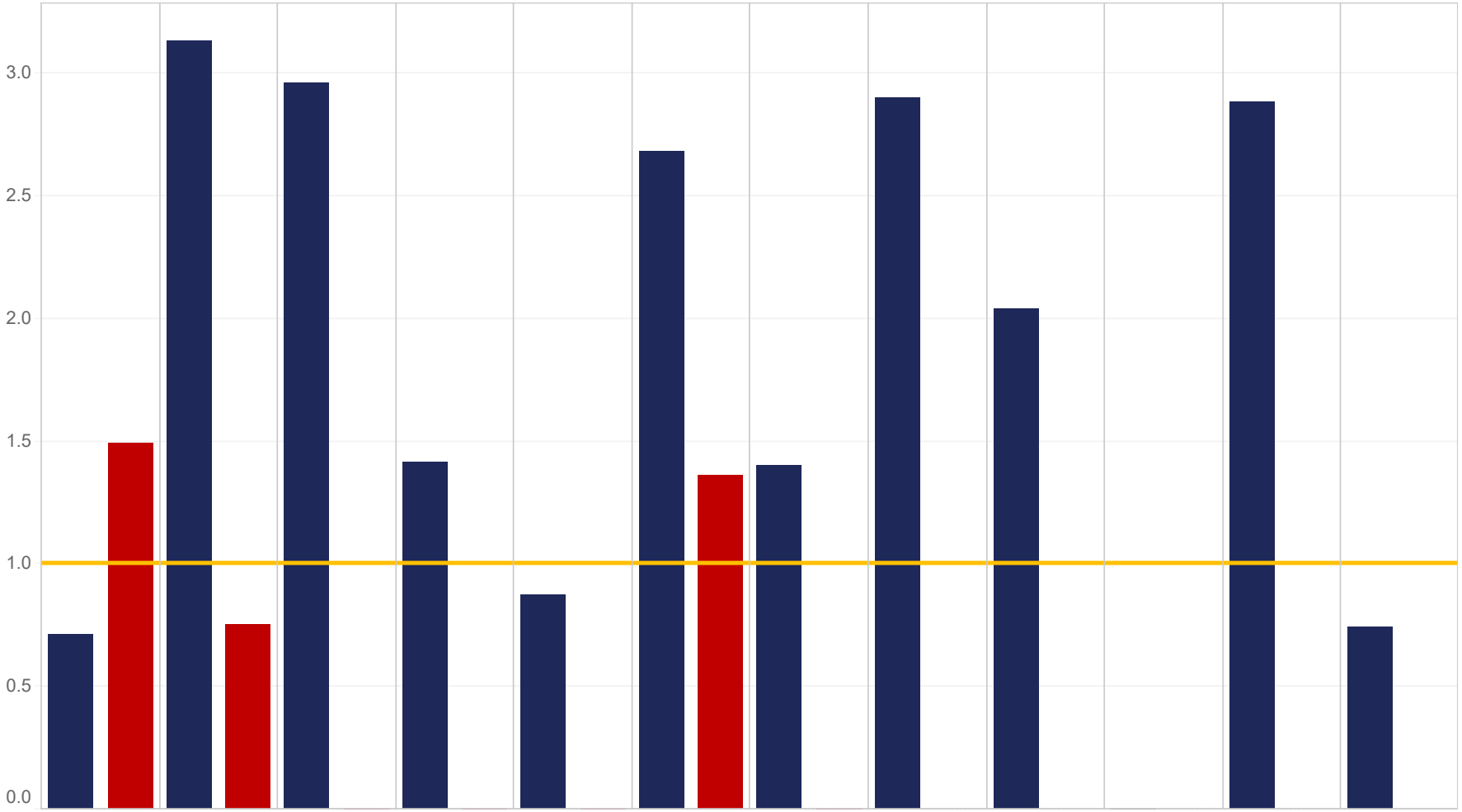
	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
FY21	70,075	42,583	22,532	20,232	22,881	37,327	71,642	34,535	49,071	28,628	34,702	67,733
FY22	19,219	44,579	28,392	43,770	118,022	73,524	60,342					

Below Minimum

Goal Above 35,000

ACCESS Contract

Preventable Collisions per 100K Miles



	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
FY21	0.71	3.13	2.96	1.41	0.87	2.68	1.40	2.90	2.04	0.00	2.88	0.74
FY22	1.49	0.75	0.00	0.00	0.00	1.36	0.00					

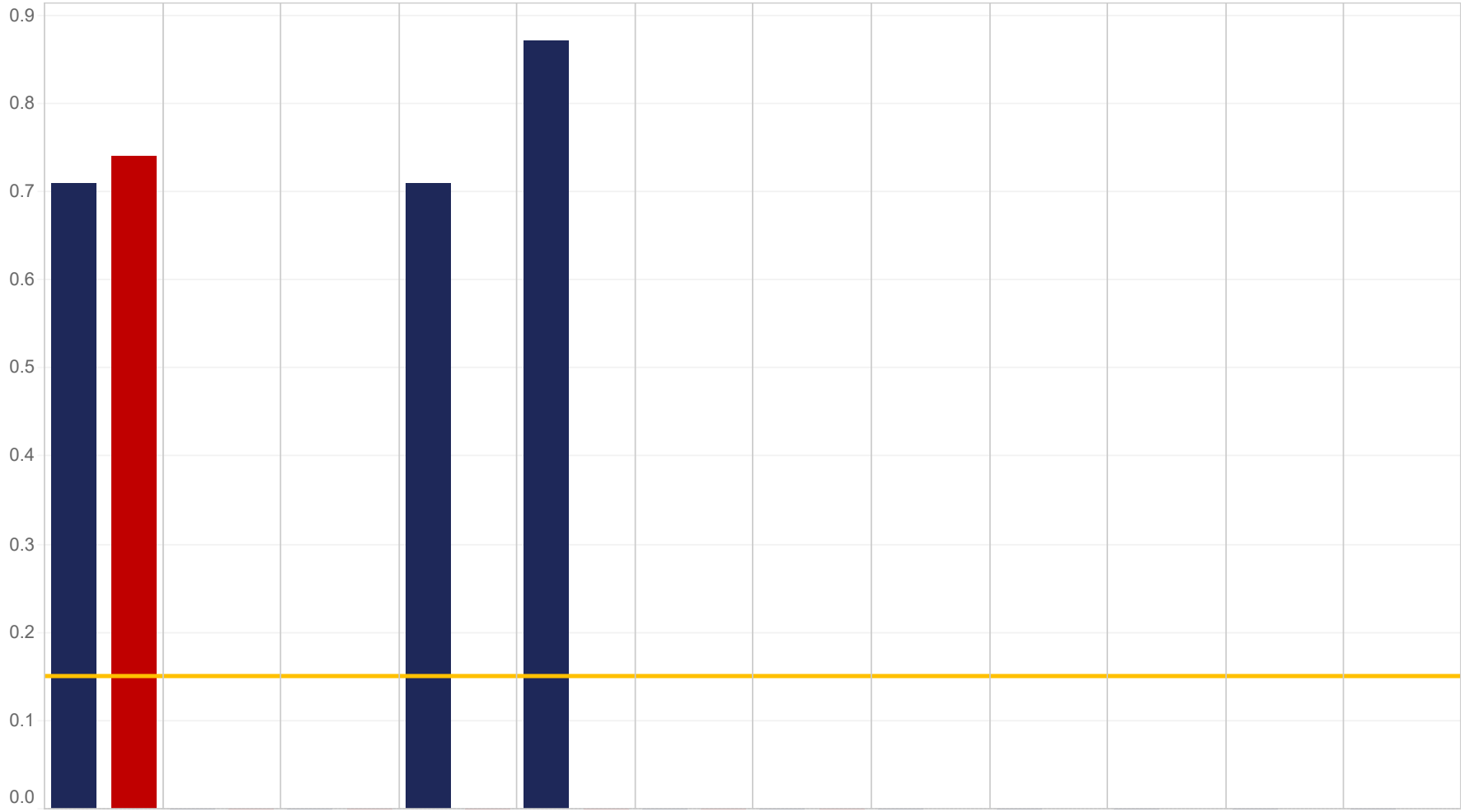
No Collisions

TRINITY METRO

Goal Below 1.00

ACCESS Contract

Preventable Major Collisions per 100K Miles



	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
FY21	0.71	0.00	0.00	0.71	0.87	0.00	0.00	0.00	0.00	0.00	0.00	0.00
FY22	0.74	0.00	0.00	0.00	0.00	0.00	0.00					

No Collisions

TRINITY METRO

Goal Below 0.15

Ridership Report

April 2022

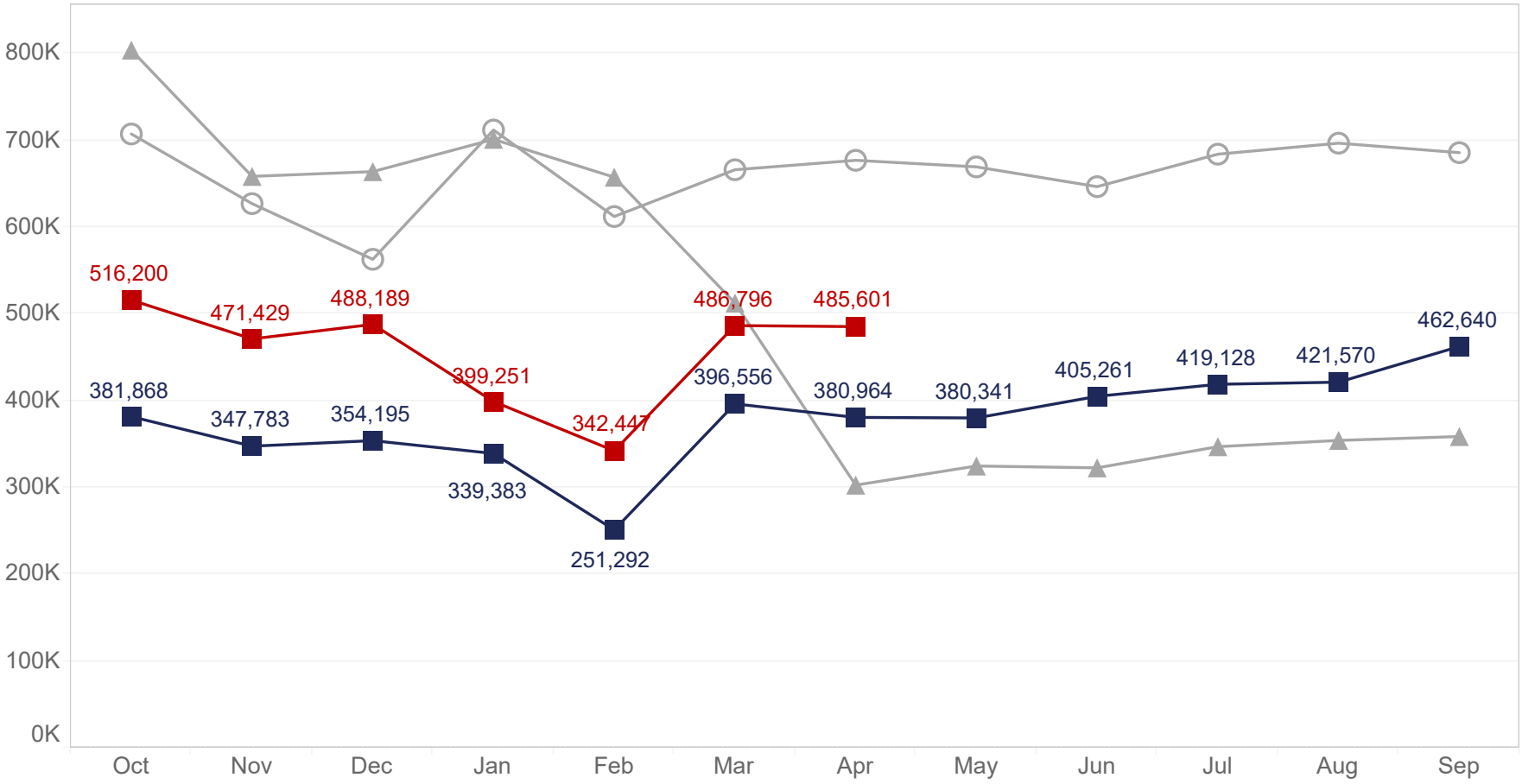
Chad Edwards

VP of Planning and Development

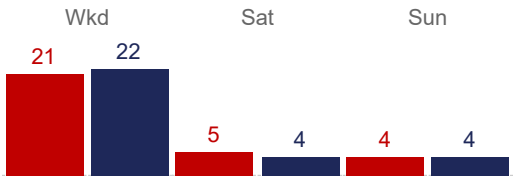
June 2022

TRINITY METRO

System-wide Monthly Ridership



Number and Types of Days for April

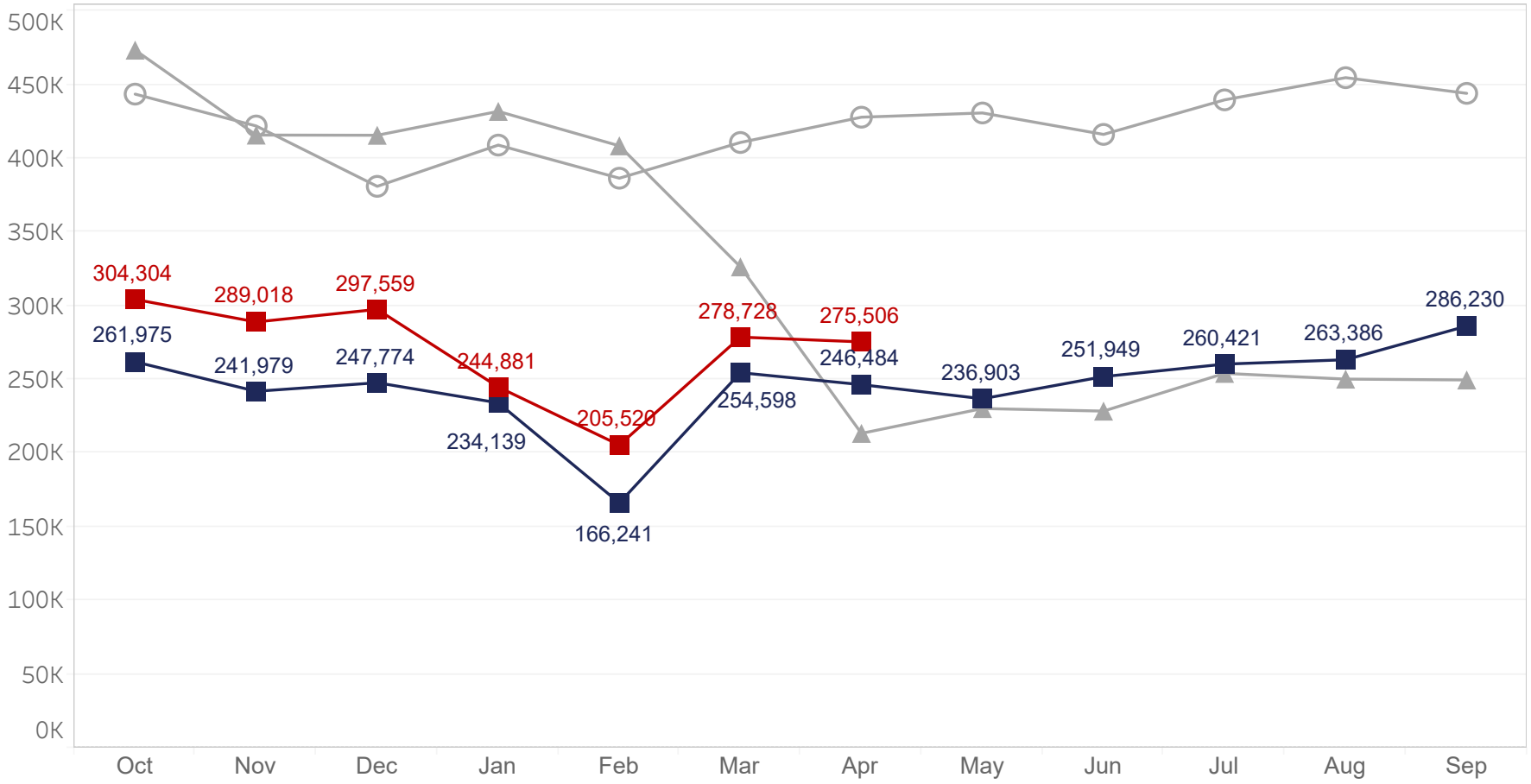


TRINITY METRO

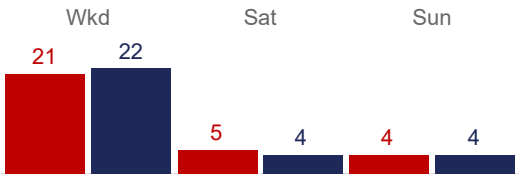
Fiscal Year Ridership to Date

FY2019	4,566,456
FY2020	4,302,171
FY2021	2,452,041
FY2022	3,189,913

Fixed Route Bus Monthly Ridership



Number and Types of Days for April

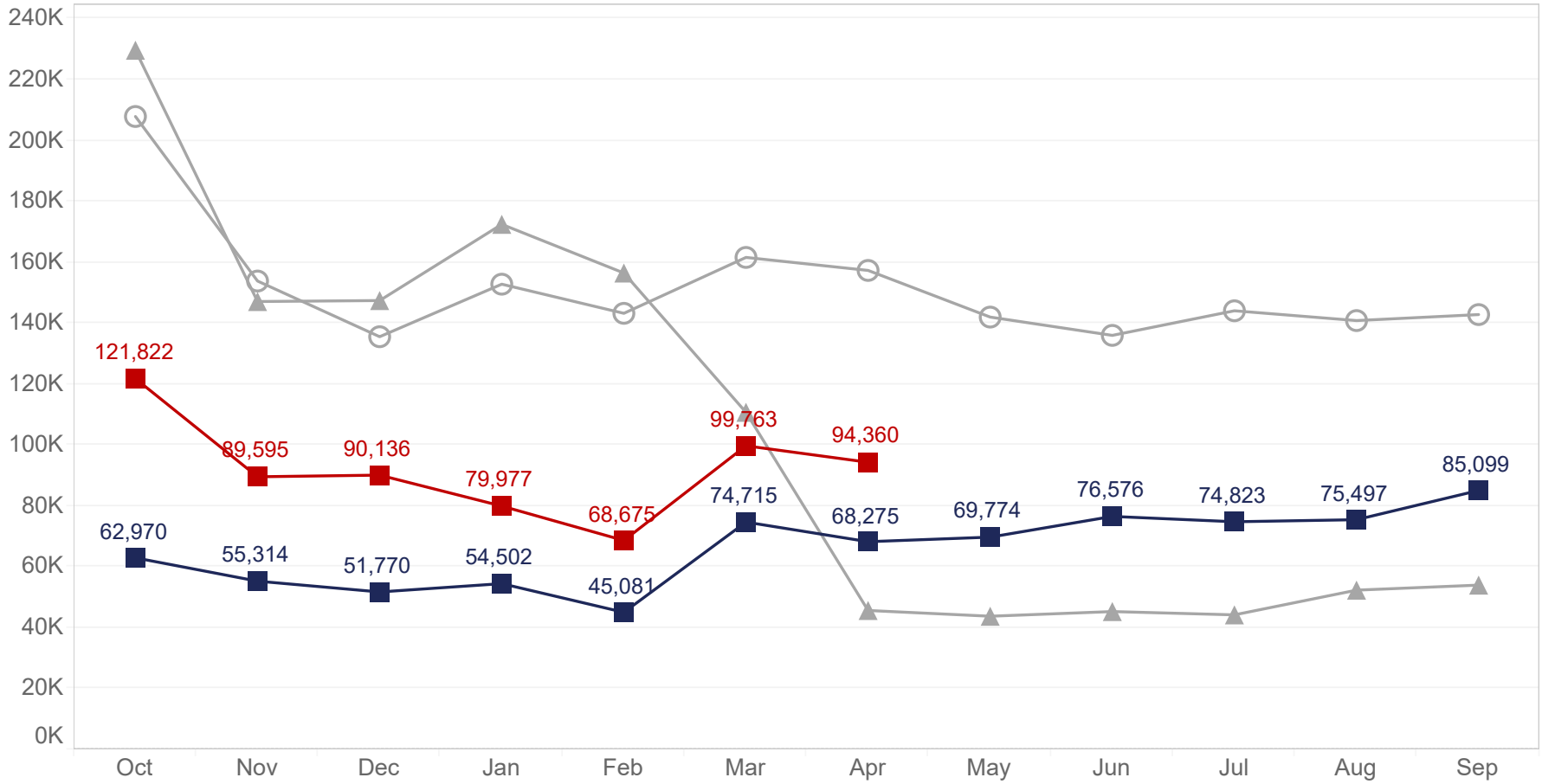


TRINITY METRO

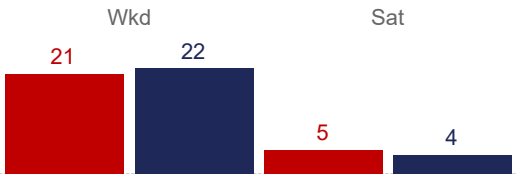
Fiscal Year Ridership to Date

FY2019	2,880,946
FY2020	2,685,243
FY2021	1,653,190
FY2022	1,895,516

TRE Monthly Ridership



Number and Types of Days for April

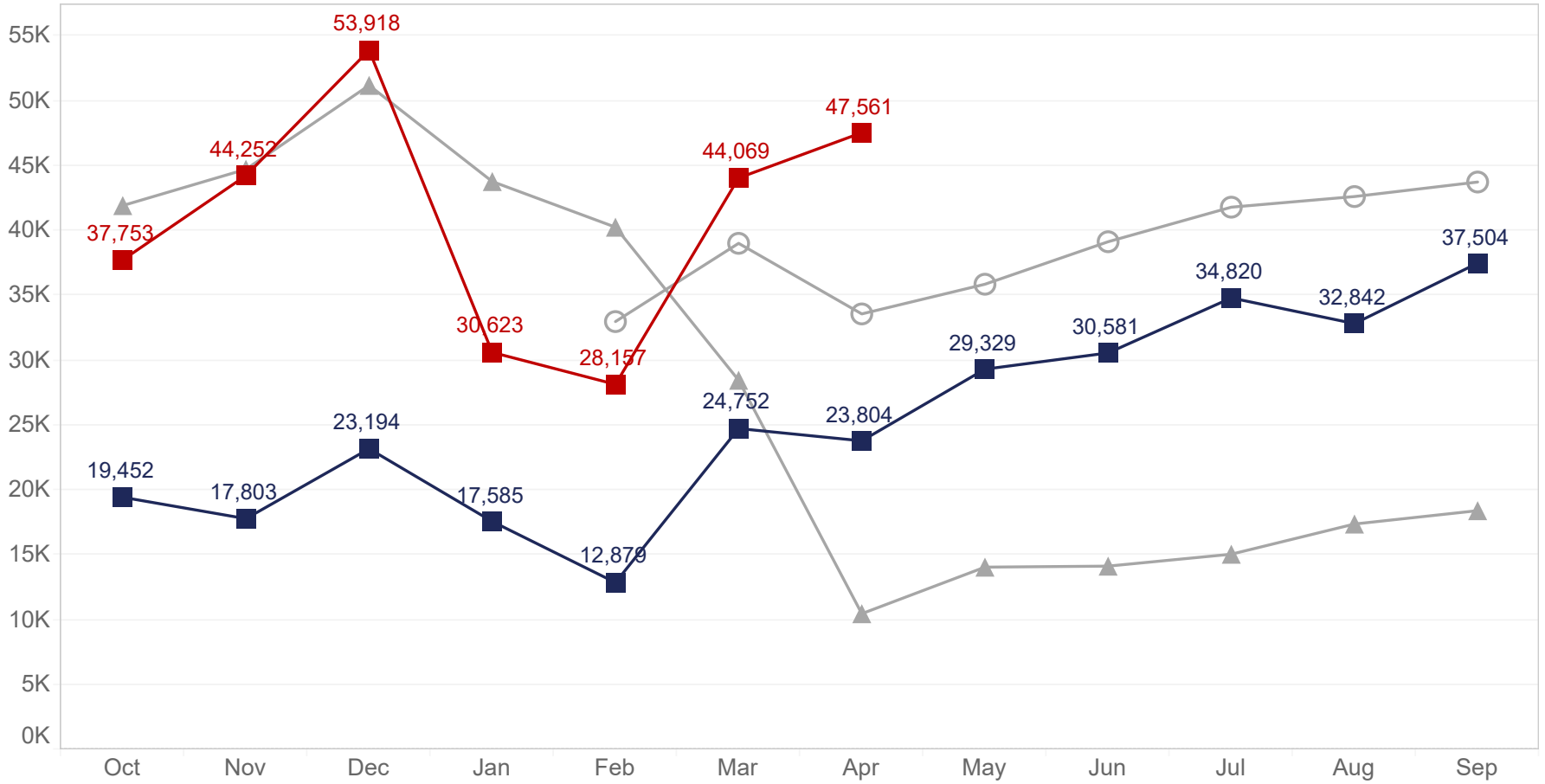


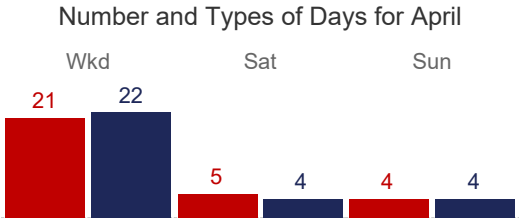
TRINITY METRO

Fiscal Year Ridership to Date

FY2019	1,112,465
FY2020	1,009,729
FY2021	412,627
FY2022	644,328

TEXRail Monthly Ridership



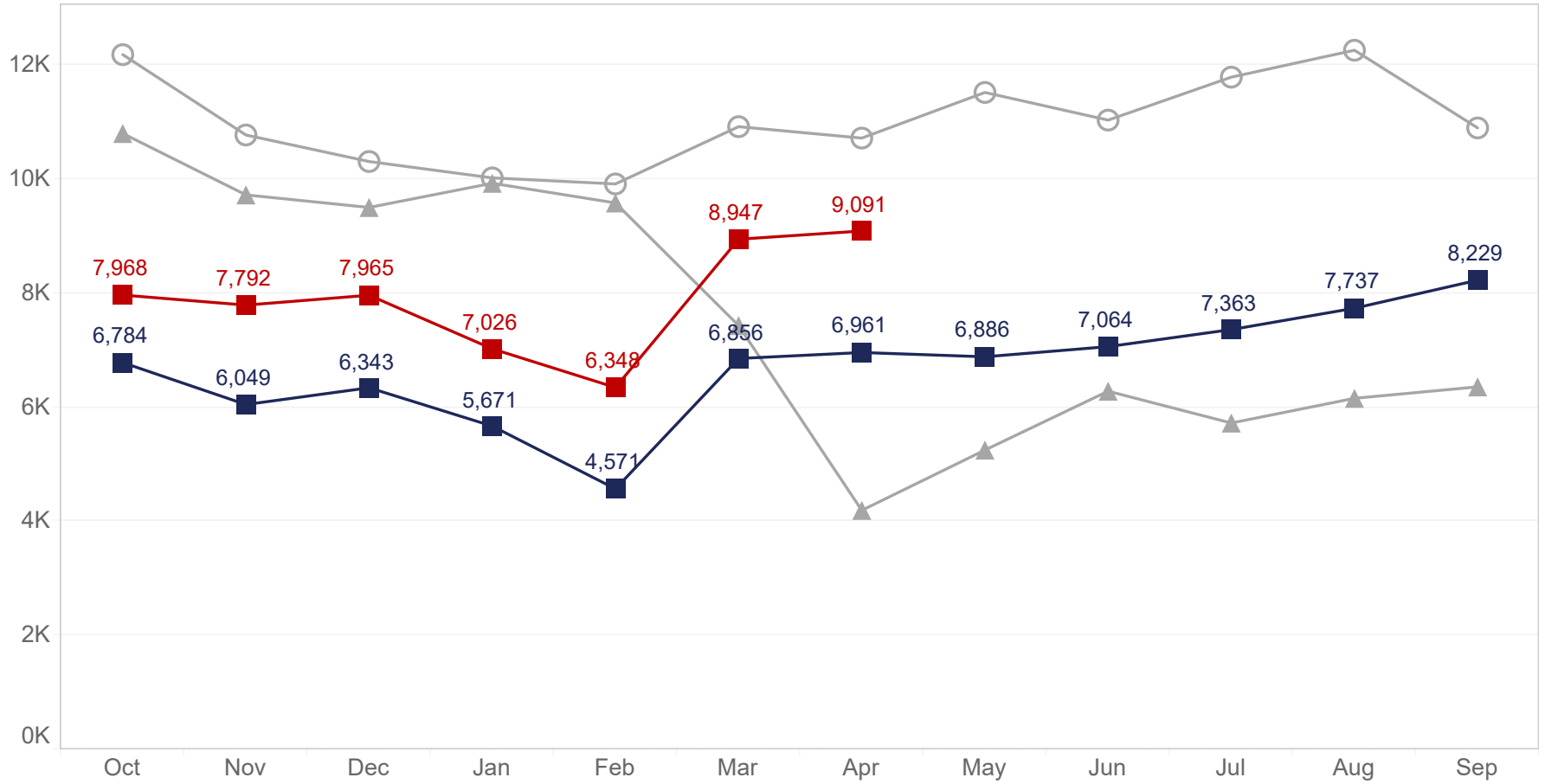


TRINITY METRO

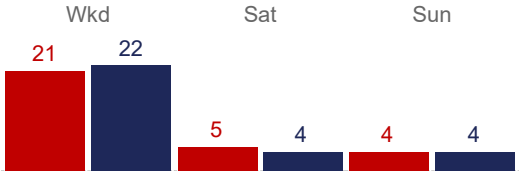
Fiscal Year Ridership to Date

FY2019	204,200
FY2020	260,920
FY2021	139,469
FY2022	286,333

ACCESS InHouse Monthly Ridership



Number and Types of Days for April



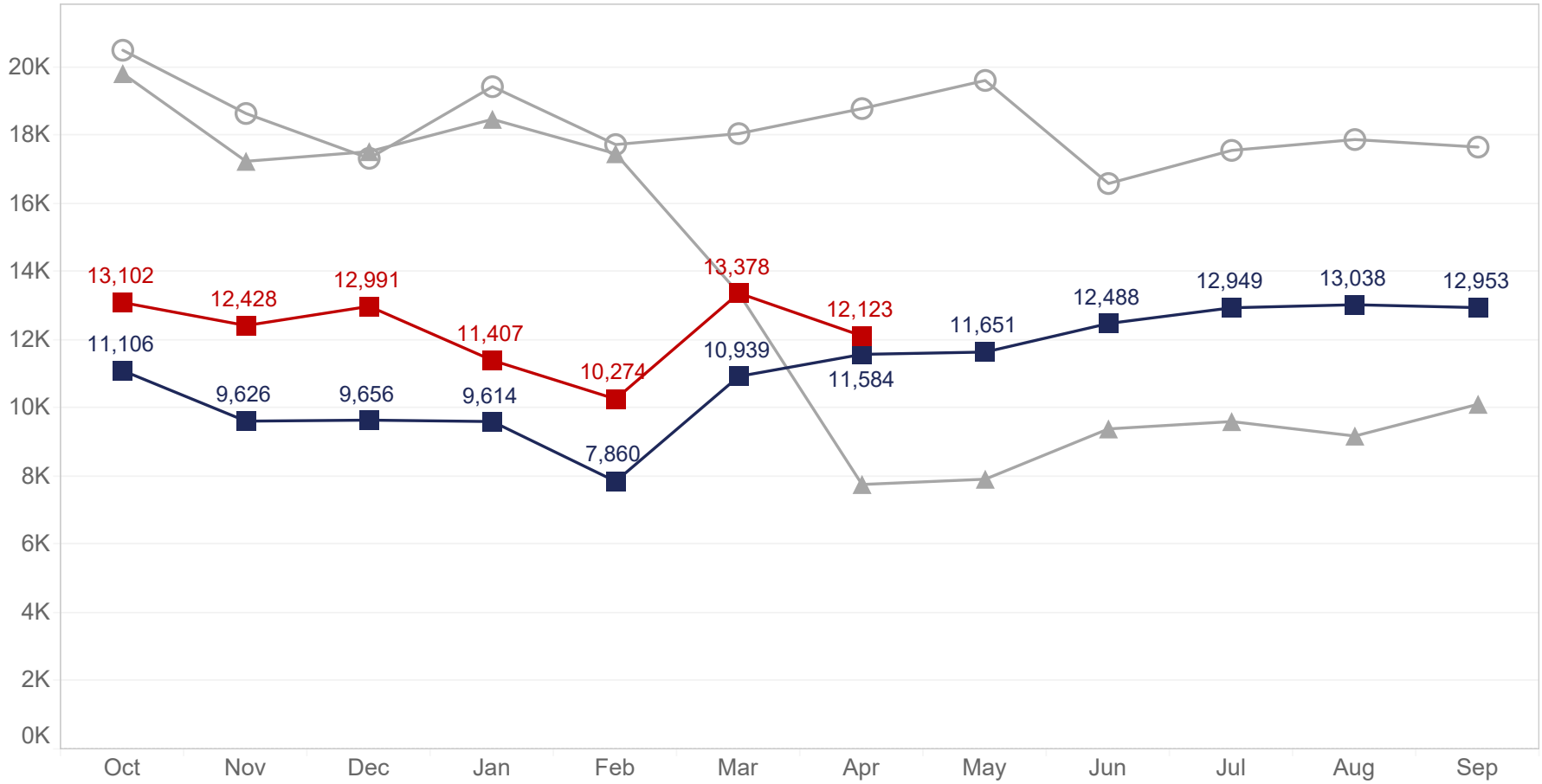
FY2019 FY2020 FY2021 FY2022

TRINITY METRO

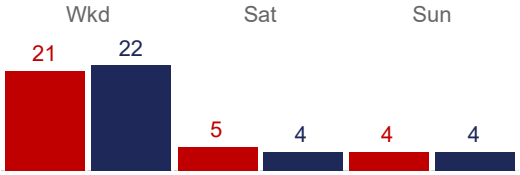
Fiscal Year Ridership to Date

FY2019	74,844
FY2020	61,167
FY2021	43,235
FY2022	55,137

ACCESS Contract Monthly Ridership



Number and Types of Days for April

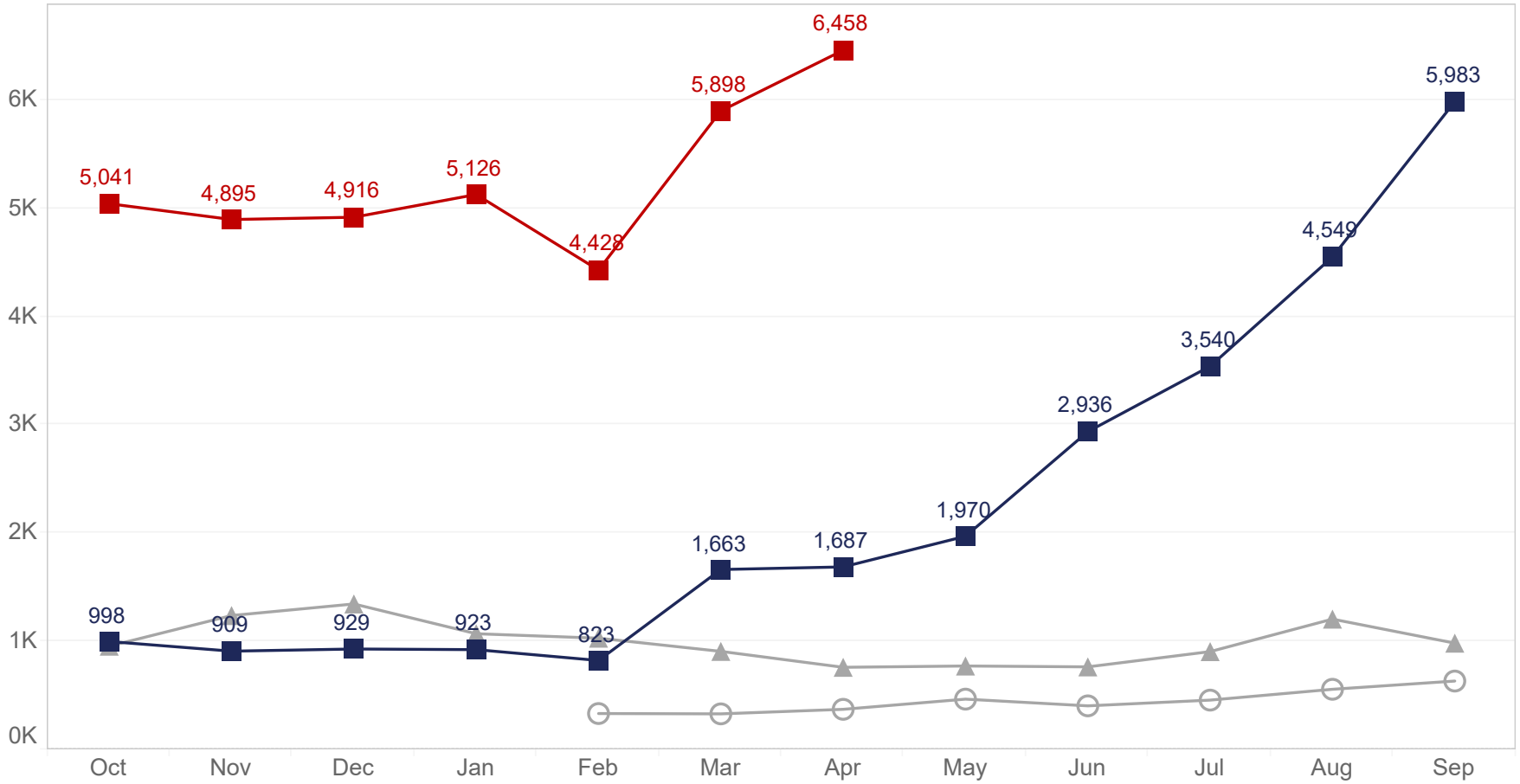


TRINITY METRO

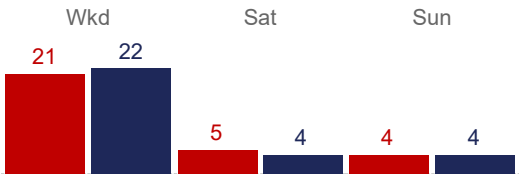
Fiscal Year Ridership to Date

FY2019	130,469
FY2020	111,659
FY2021	70,385
FY2022	85,703

ZIPZONE Monthly Ridership



Number and Types of Days for April



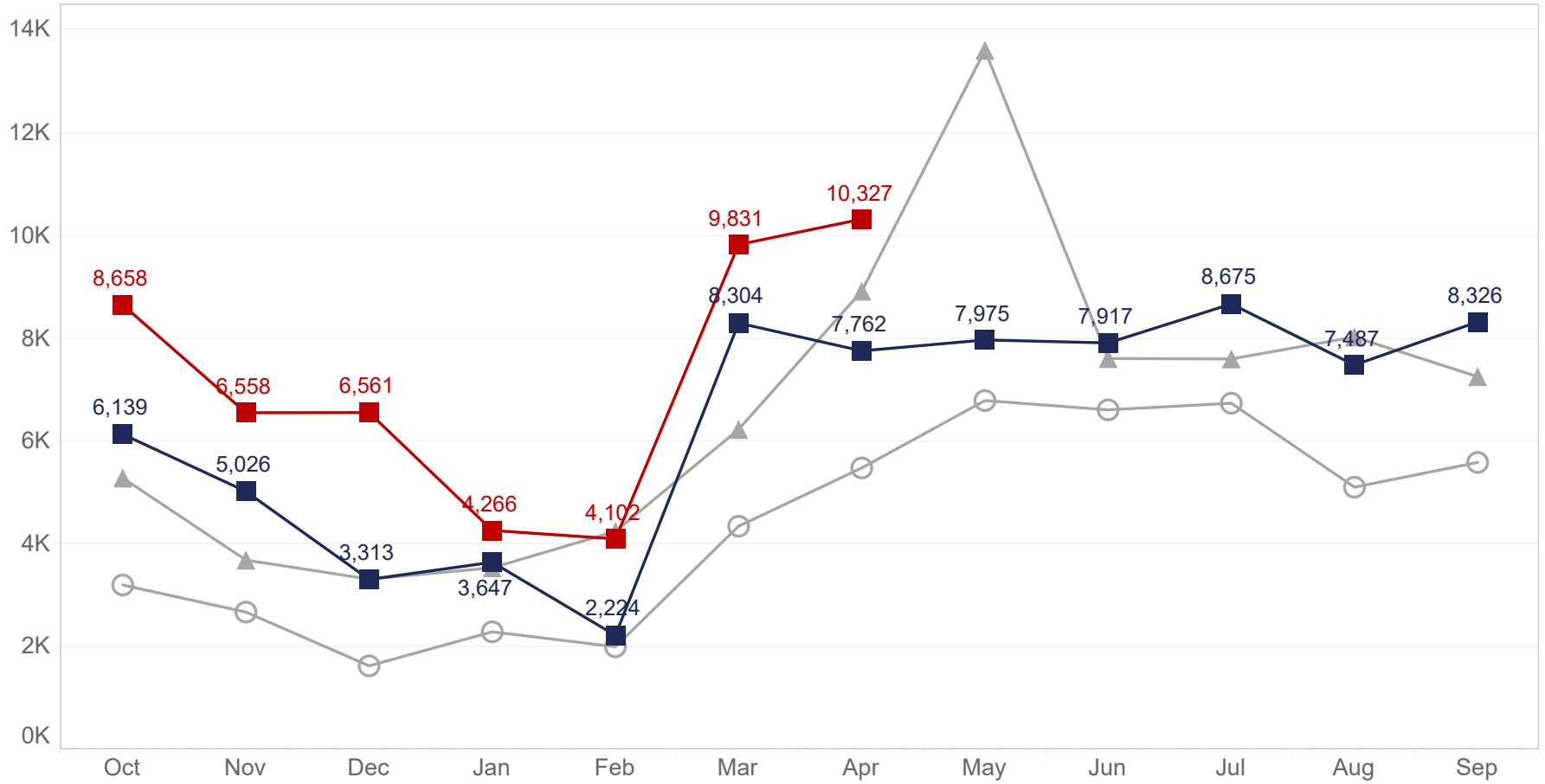
FY2019 FY2020 FY2021 FY2022

TRINITY METRO

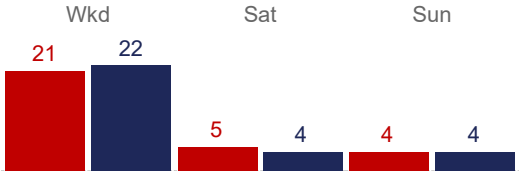
Fiscal Year Ridership to Date

FY2019	1,035
FY2020	7,304
FY2021	7,932
FY2022	36,762

BIKE SHARING Monthly Ridership



Number and Types of Days for April

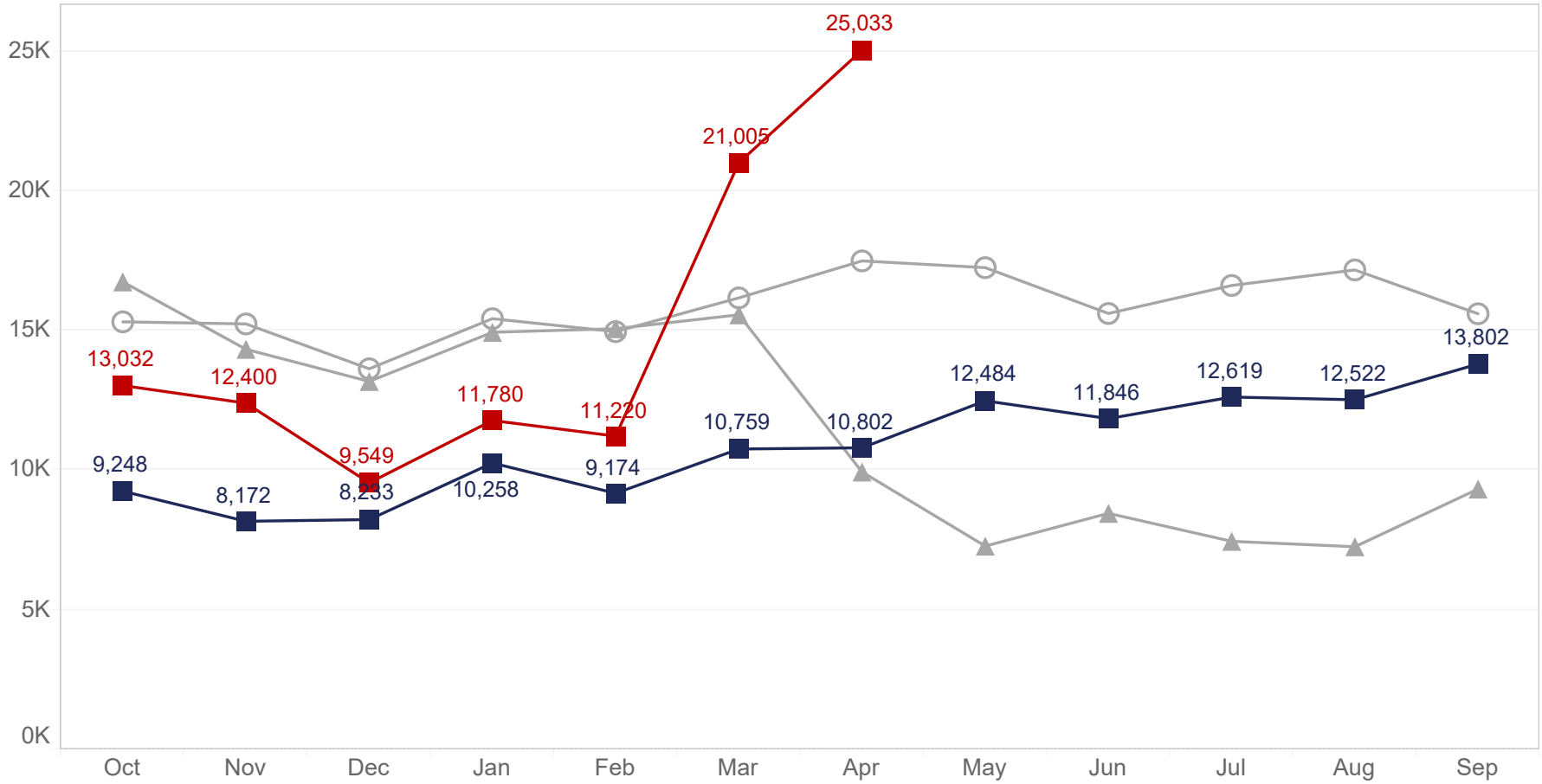


TRINITY METRO

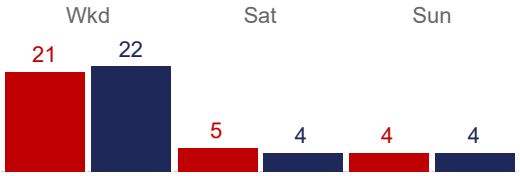
Fiscal Year Ridership to Date

FY2019	21,638
FY2020	35,241
FY2021	36,415
FY2022	50,303

VANPOOL Monthly Ridership



Number and Types of Days for April



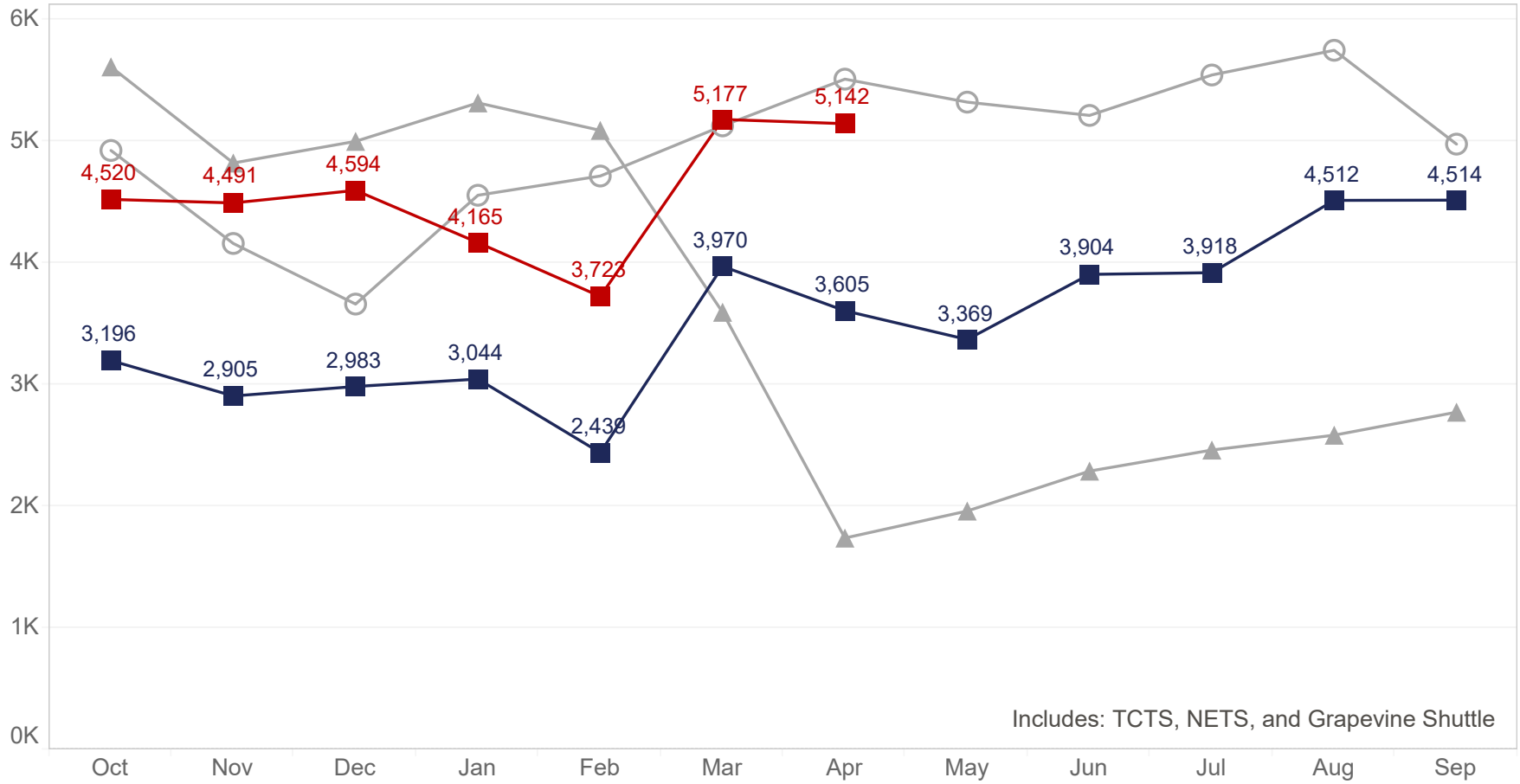
FY2019 FY2020 FY2021 FY2022

TRINITY METRO

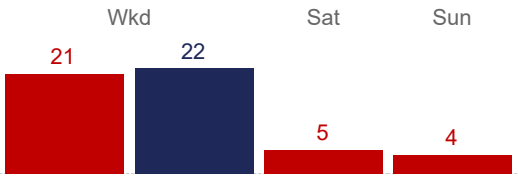
Fiscal Year Ridership to Date

FY2019	108,221
FY2020	99,752
FY2021	66,646
FY2022	104,019

Other Services Monthly Ridership



Number and Types of Days for April



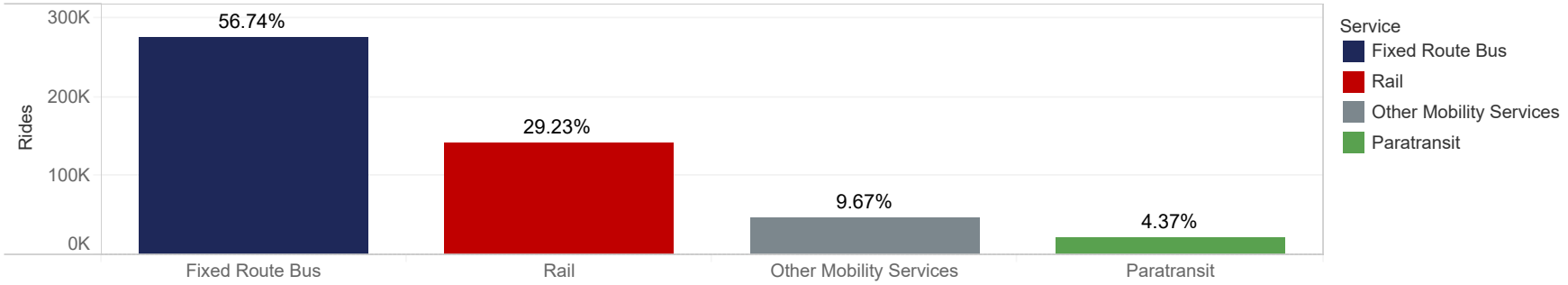
TRINITY METRO

Fiscal Year Ridership to Date

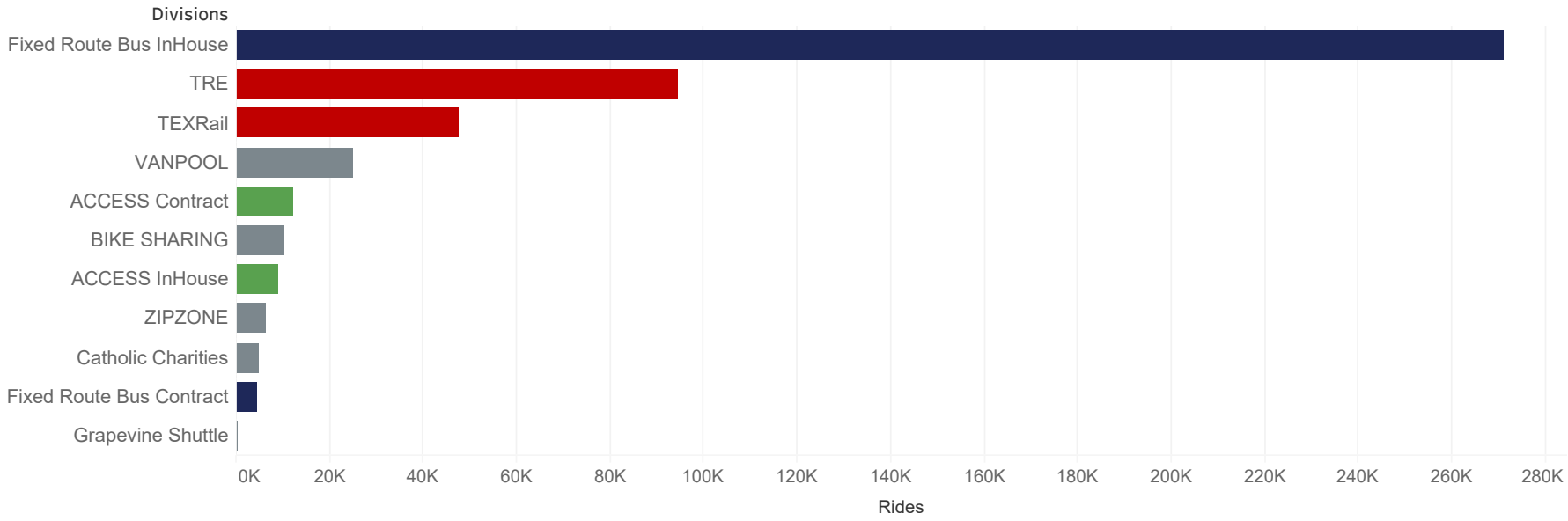
FY2019	32,638
FY2020	31,156
FY2021	22,142
FY2022	31,812

Division of Ridership

All Services - April 2022

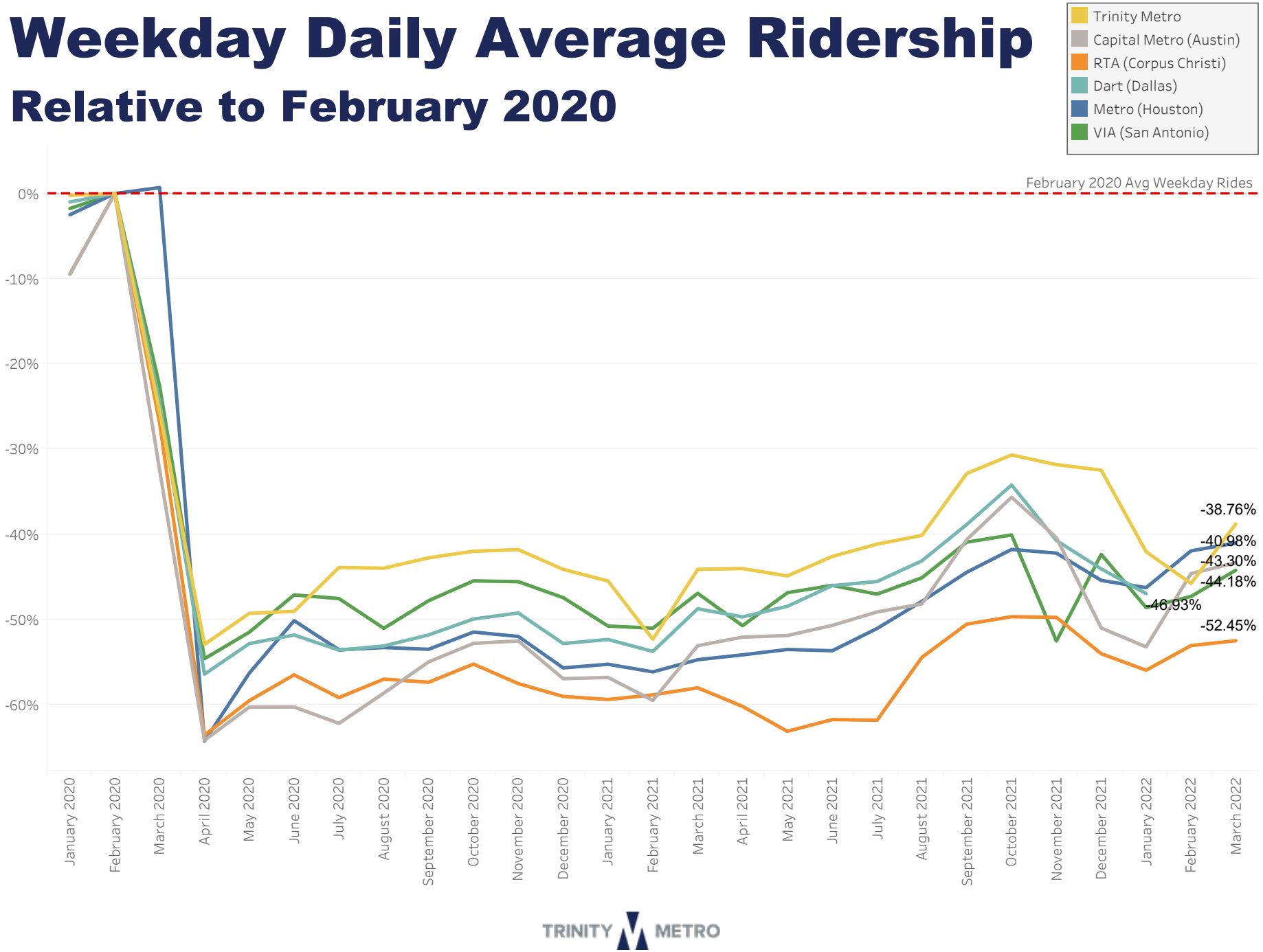


All Services Detail



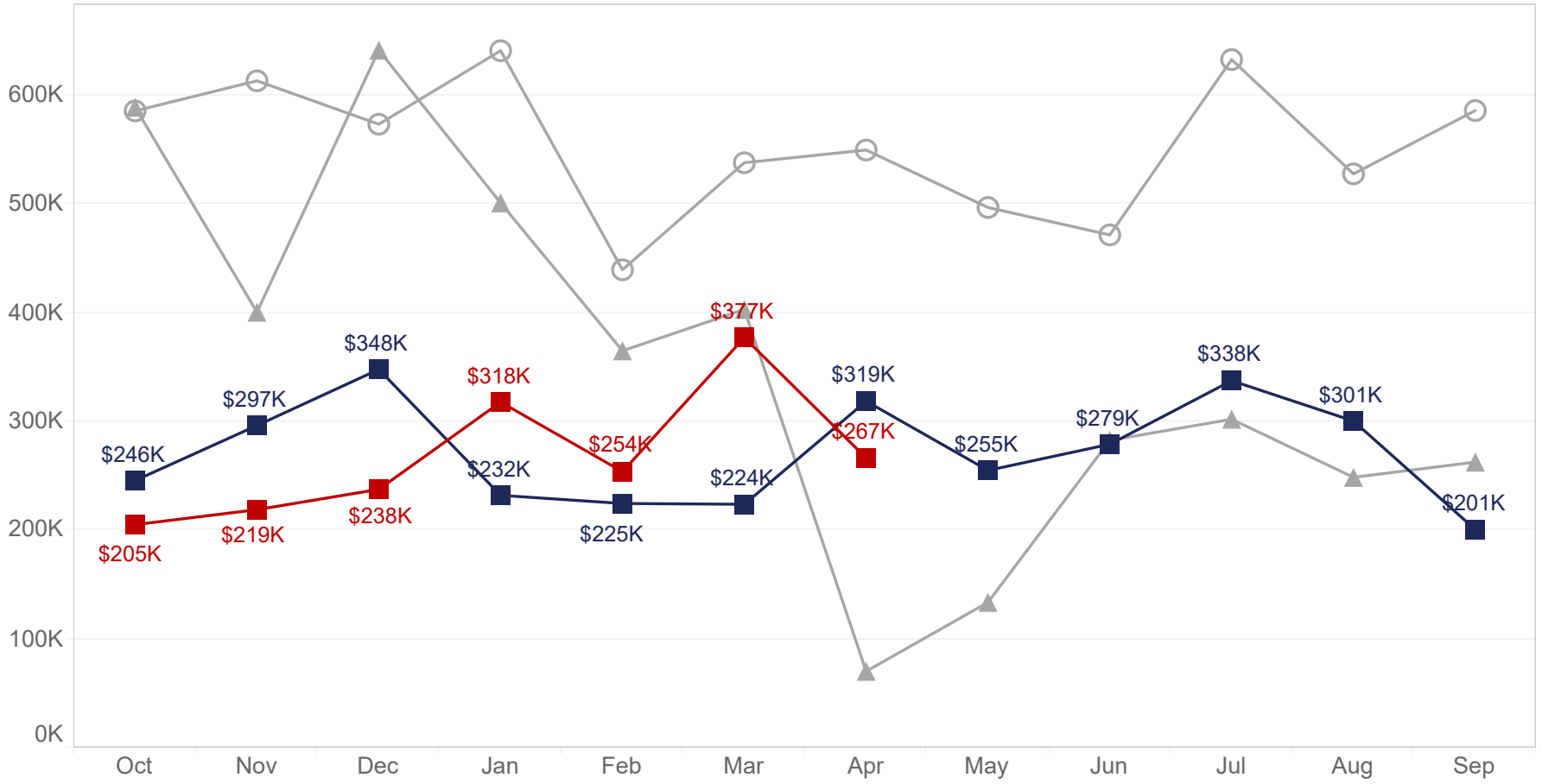
Weekday Daily Average Ridership

Relative to February 2020

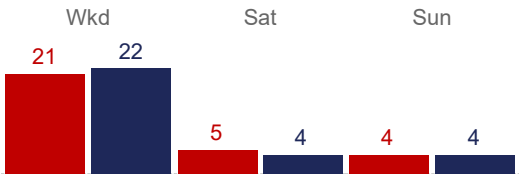


TRINITY METRO

Fixed Route Bus Monthly Revenue



Number and Types of Days for April



FY2019 FY2020 FY2021 FY2022

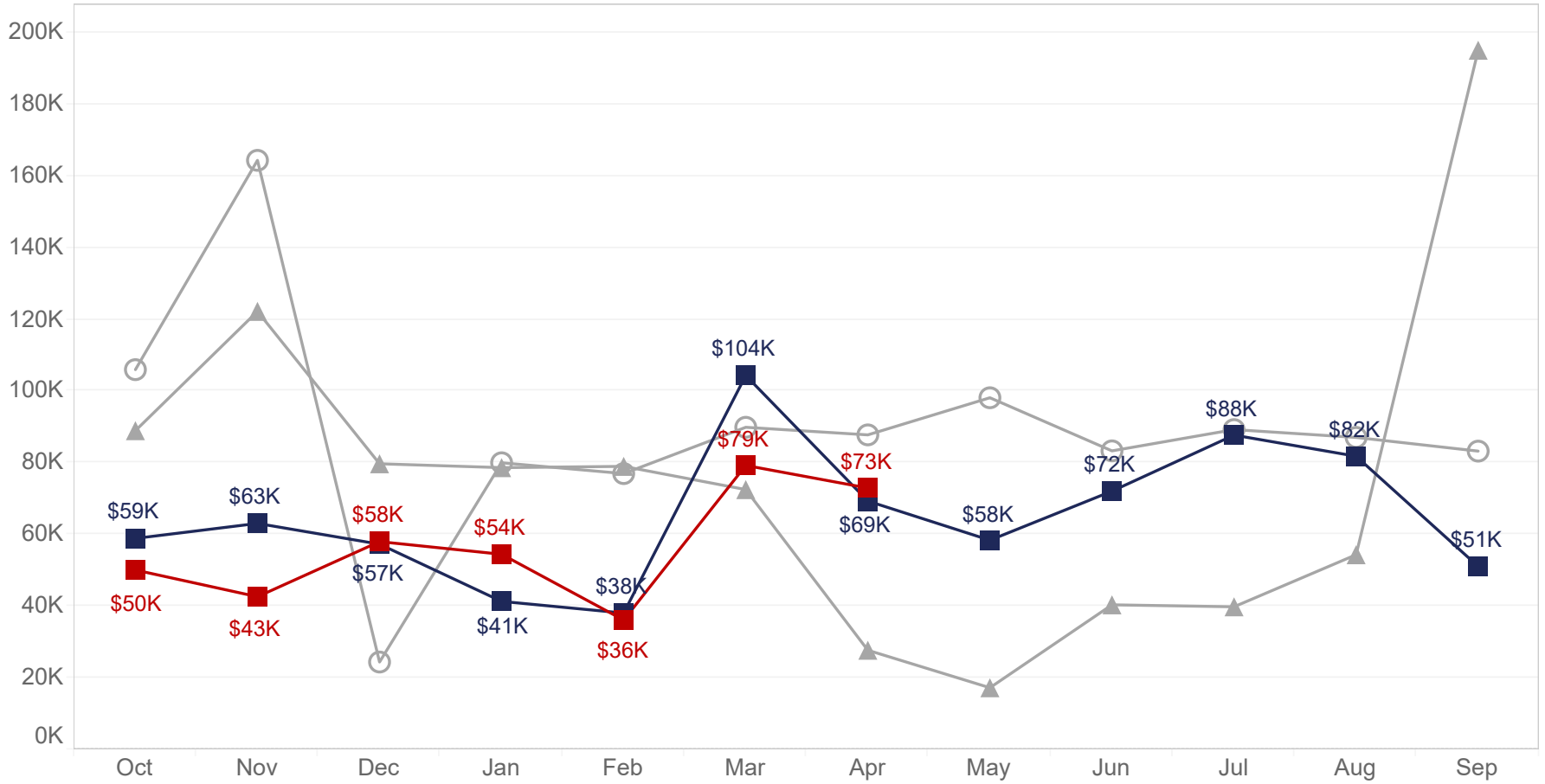
TRINITY METRO

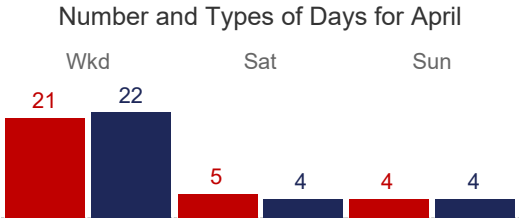
Fiscal Year Ridership to Date

FY2019	$3,942,343
FY2020	$2,972,121
FY2021	$1,890,803
FY2022	$1,878,626

Most recent month's numbers are unaudted and will be revised when final

ACCESS Monthly Revenue





TRINITY METRO

Fiscal Year Ridership to Date

FY2019	$629,469
FY2020	$548,830
FY2021	$432,405
FY2022	$393,588

Most recent month's numbers are unaudted and will be revised when final

Service Highlights

		Mar 2022	Apr 2022
Fixed Route - Trips to Medical District		13,509	13,861
Paratransit - Total Medical and Grocery Trips	Dialysis Trips	6,211	6,127
	Other Medical and Grocery Trips	2,705	2,658
	Total	**8,916**	**8,785**
ZIPZONE - Total Trips	Alliance	1,203	1,226
	Mercantile	1,268	1,135
	South Tarrant	255	303
	Southside	3,172	3,794
	Total	**5,898**	**6,458**
Job Seekers		7,958	7,192
Vaccine Rides Fort Worth		116	199

Marketing and Communications Report

April 2022

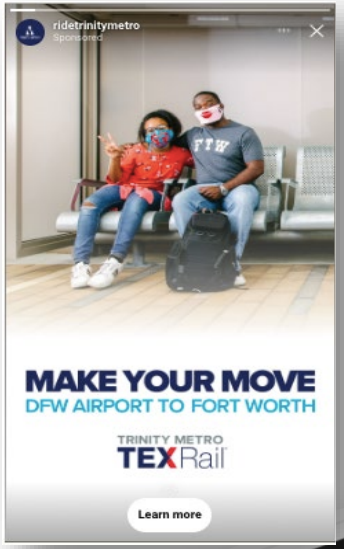
Melissa Chrisman
VP of Marketing and Communications
June 2022

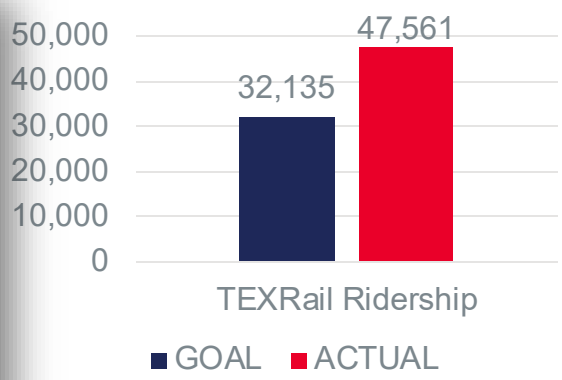
TRINITY METRO®

Paid Media – April Results

CAMPAIGN NAME: TEXRAIL RIDERSHIP

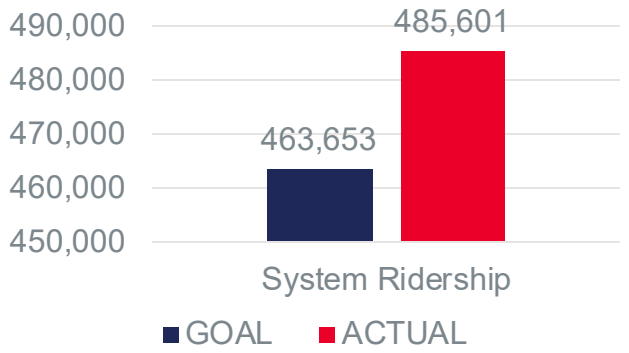
CAMPAIGN RESULTS:	1,199,211 AD VIEWS
	8,160 AD CLICKS
TACTICS:	PAID SOCIAL, DIGITAL, PRINT





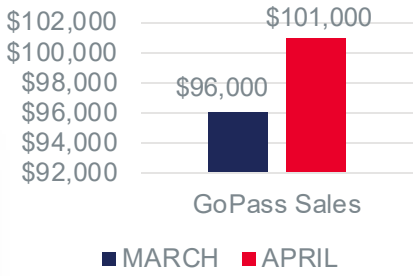
CAMPAIGN NAME: SYSTEM RIDERSHIP

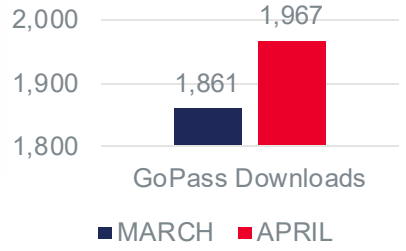
CAMPAIGN RESULTS:	83,992 AD VIEWS
	66 AD CLICKS
TACTICS:	DIGITAL, STREAMING VIDEO



CAMPAIGN NAME: GOPASS

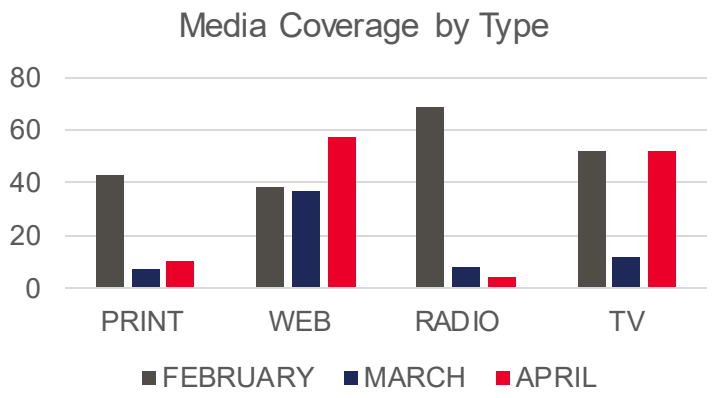
CAMPAIGN RESULTS:	56,134 AD VIEWS
	357 AD CLICKS
TACTICS:	PAID SOCIAL



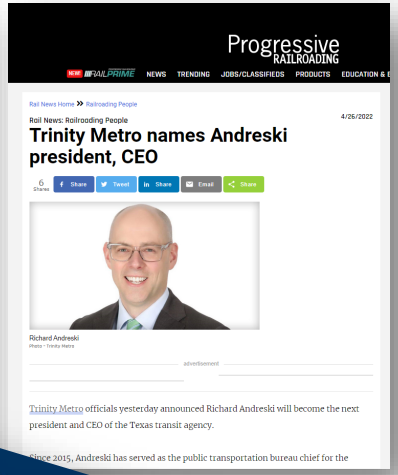


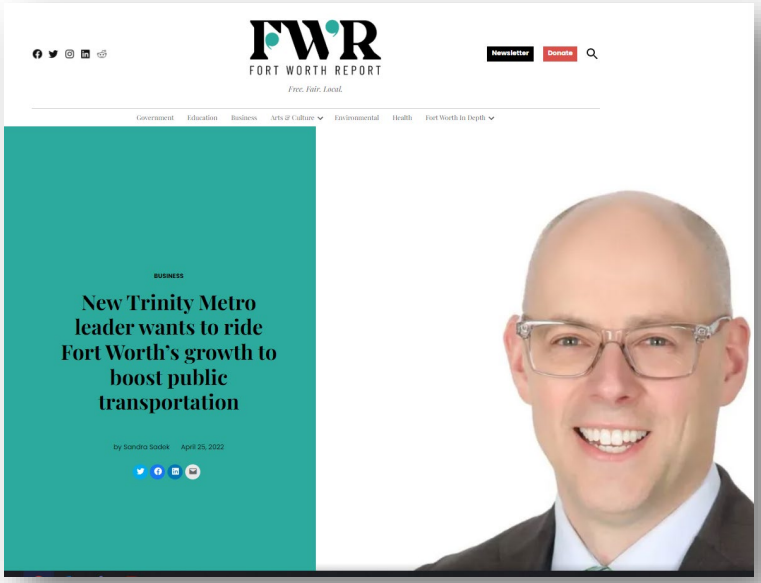
TRINITY METRO®

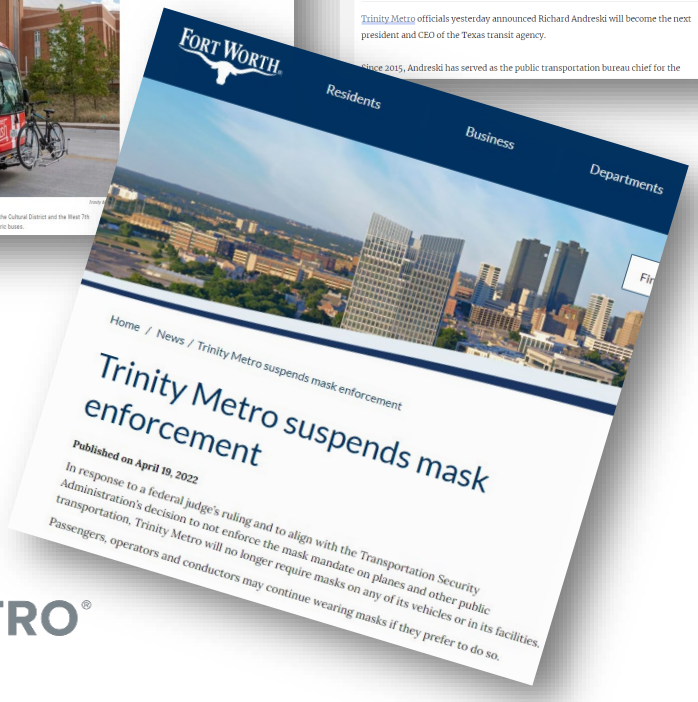
Earned Media – April Results



EARNED MEDIA RESULTS: MEDIA VALUE	
MEDIA COST EQUIVALENT:	$2,035,511
TOTAL STORIES:	123







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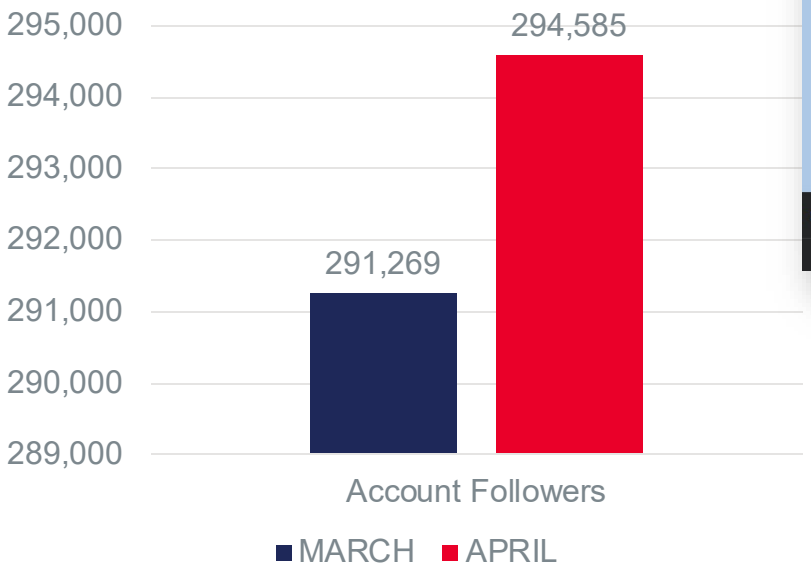
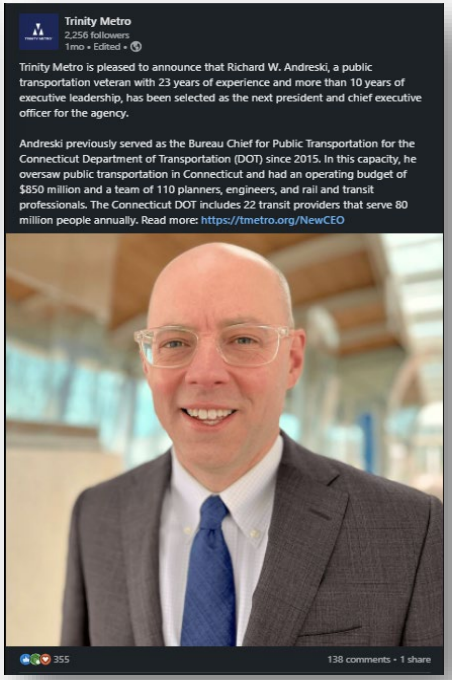
Shared Media – April Results

SHARED MEDIA RESULTS: ACCOUNT FOLLOWERS

FACEBOOK:	15,655 (+294)
INSTAGRAM:	2,905 (+88)
TWITTER:	4,155 (+89)
NEXTDOOR:	271,870 (+2,845)



MOST ENGAGED CONTENT: *4,300 users reached, 216 likes and reactions, 20 comments, 12 shares, 35 link clicks.*

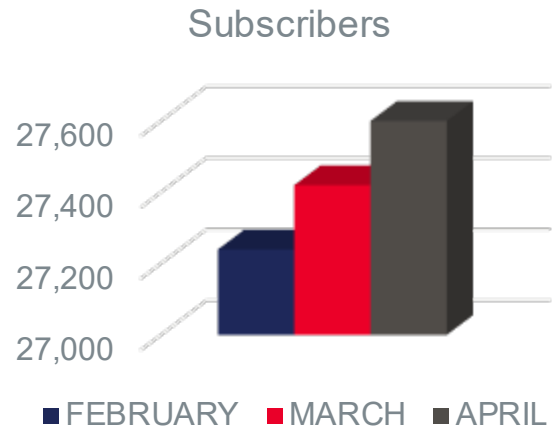


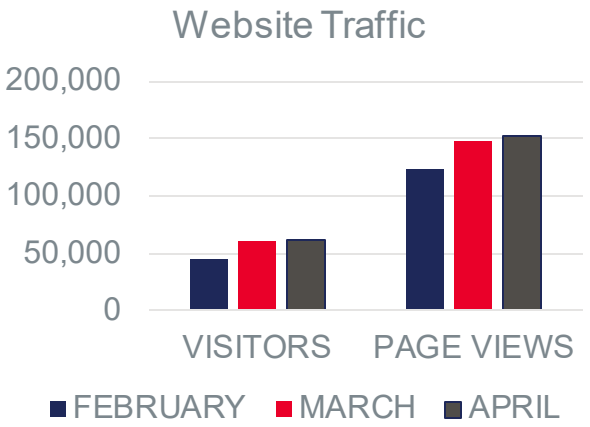
MOST ENGAGED CONTENT: *5,600 users reached, 300 likes and reactions, 113 comments, 1 share, 284 link clicks.*

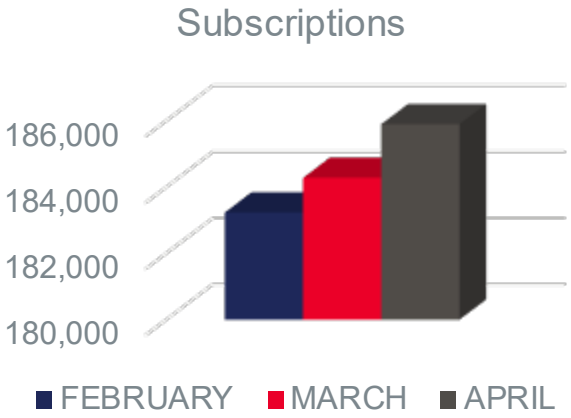
Owned Media – April Results

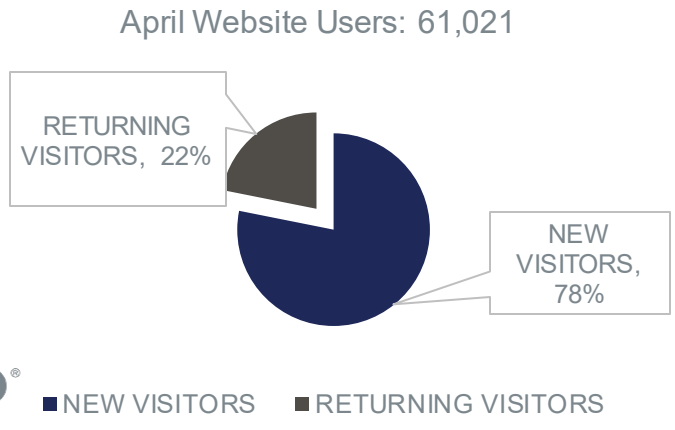
OWNED MEDIA RESULTS: GOVDELIVERY EMAIL/TEXT MARKETING	
BULLETINS SENT:	23 (+10)
TOTAL RECIPIENTS:	112,510 (+57,426)
EMAIL OPENS:	25,753 (+13,680)
EMAIL OPEN RATE:	27% (+1%)
LINK CLICKS:	862 (+508)

OWNED MEDIA RESULTS: RIDETRINITYMETRO.ORG	
MOST VISITED PAGES:	TEXRail schedules
	Homepage
	Bus routes and schedules
	Tickets
	Trip planner

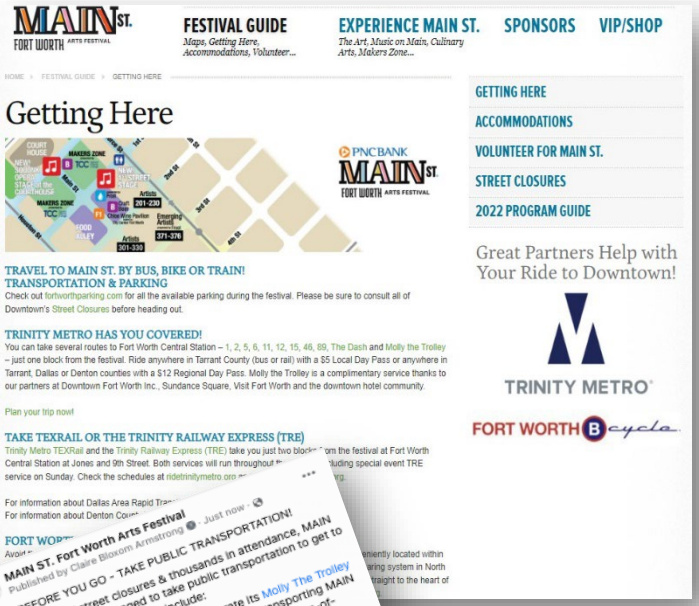








Partnerships – April Results



TRINITY METRO

EASYRIDE – April Results

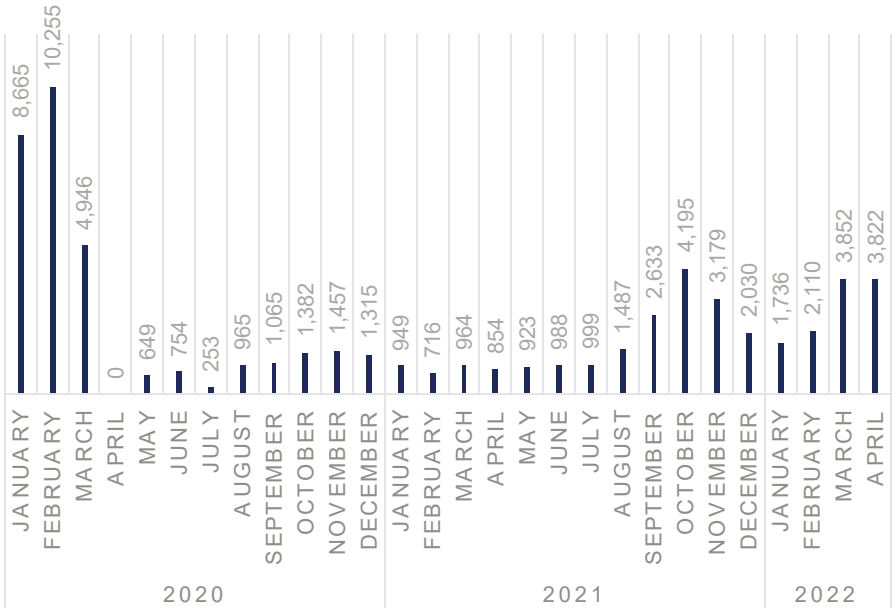
EASYRIDE TICKET SALES

PARTICIPATING ORGANIZATIONS:	75 (+/-0)
REVENUE:	$28,427 (+$5,559)
+CITY OF FORT WORTH	$767 (+$62)
+TCC	$4,509 (+190)

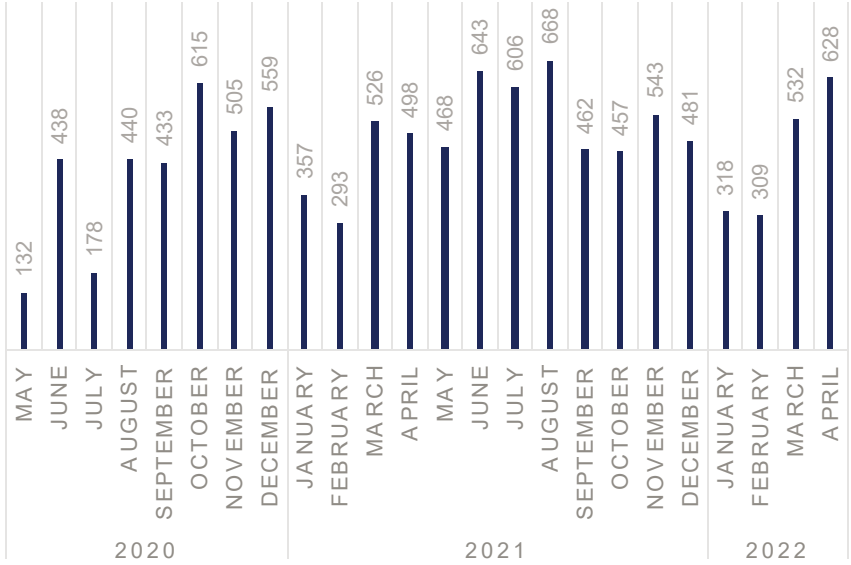
EASYRIDE TICKET SALES BY TICKET TYPE

TICKET TYPE	NUMBER SOLD	REVENUE
LOCAL ONE-DAY	6,571 (+2,676)	$24,641 (+$10,035)
LOCAL SEVEN-DAY	24 (+24)	$450 (+$450)
LOCAL MONTHLY	46 (-77)	$2,760 (-$4,620)
REGIONAL MONTHLY	4 (+1)	$576 (+$144)
LOCAL ANNUAL	0 (-1)	$0 (-$450)
REGIONAL ANNUAL	0 (+/-0)	$0 (+/-0)

TCC RIDES



CITY OF FORT WORTH RIDES

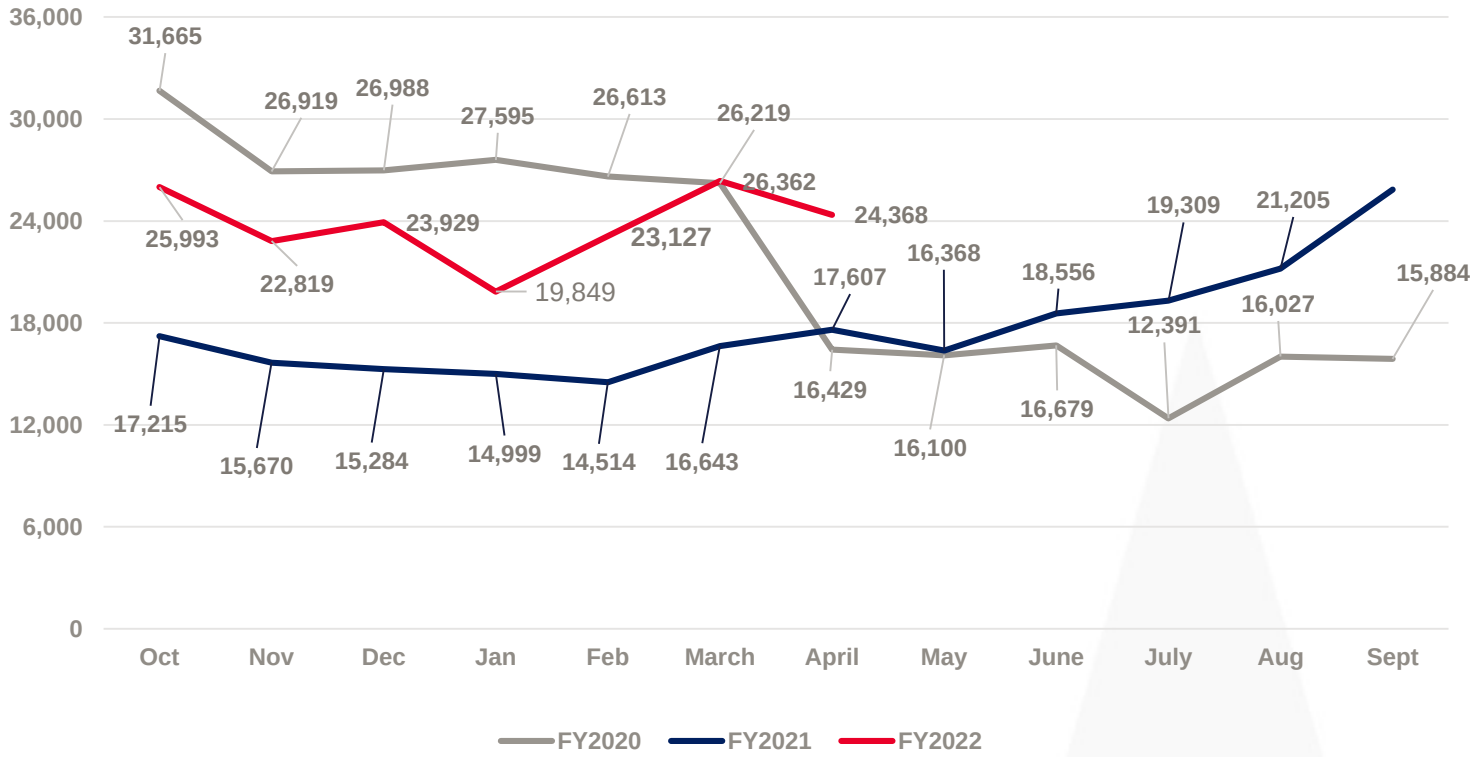


Customer Relations Report

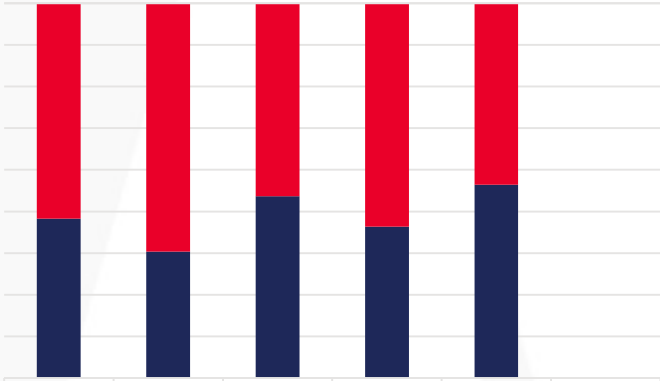
June 2022

Detra Whitmore
Vice President of Customer Experience

Customer Care Calls



Total Calls vs. Spanish Calls



	Dec	Jan	Feb	March	April
Spanish Calls	635	610	549	727	543
Total Calls	23,929	19,849	23,127	26,362	24,368

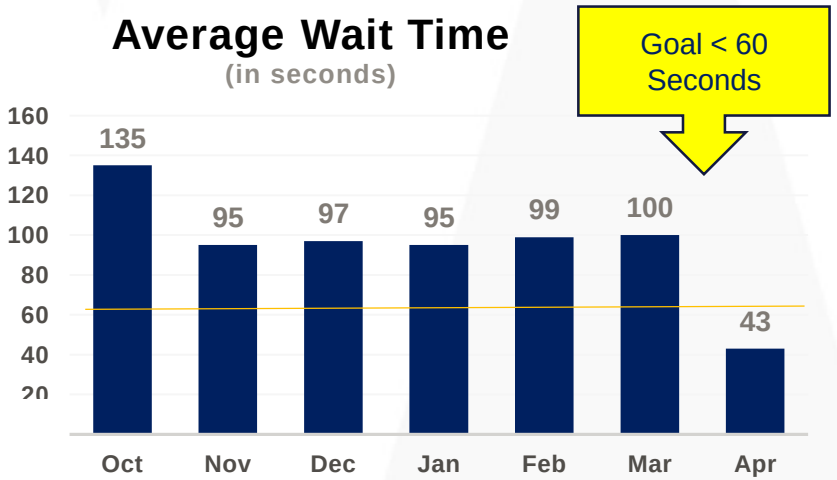
INFORMATION

TYPES OF CALLS

67.34% No Wait Time!
887 – TEXRail
223 – Bike Sharing
291- Lost and Found
75 - ZIPZONE

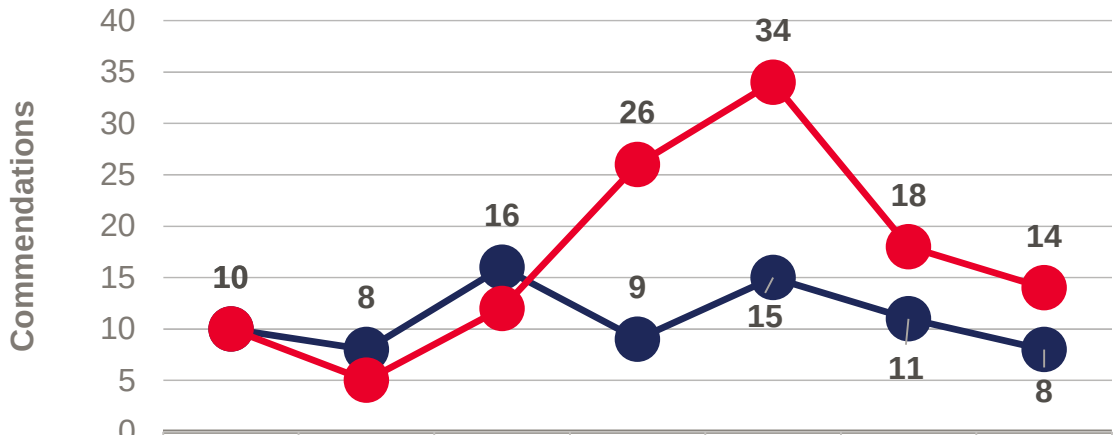
Average Wait Time

(in seconds)



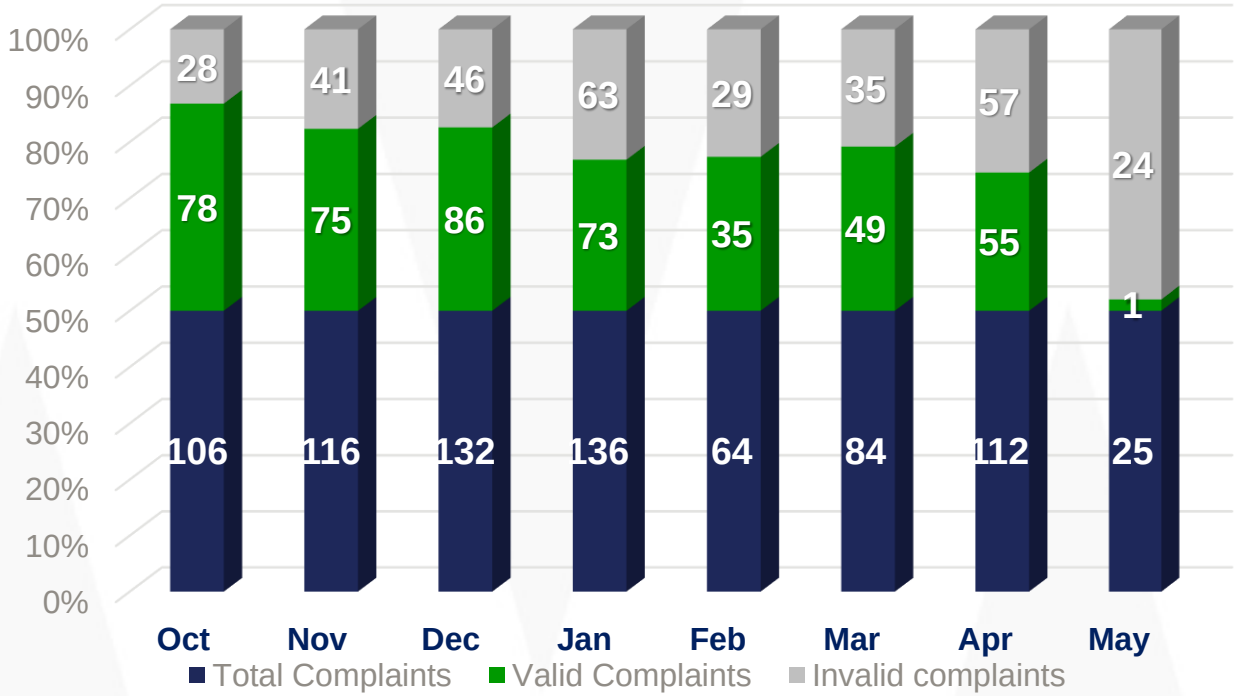
Customer Expectations

Commendations



	Oct	Nov	Dec	Jan	Feb	March	April
FY21	10	8	16	9	15	11	8
FY22	10	5	12	26	34	18	14

Customer Complaints/Concerns

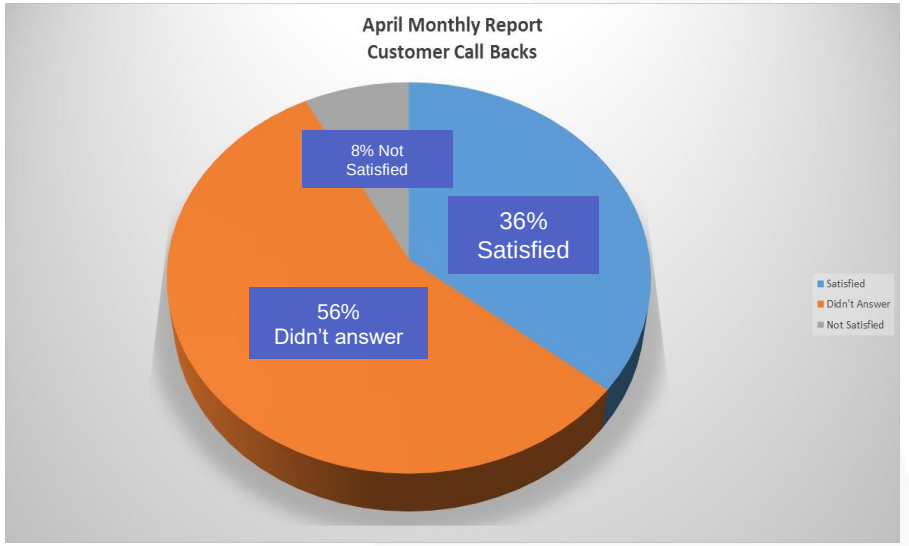


Top Commendations

Professional driver
Courteous Care Rep
Clean Service
Polite Driver

Top Complaints

Driver rude
Bus did not arrive
No Show assigned
Sent incorrect vehicle



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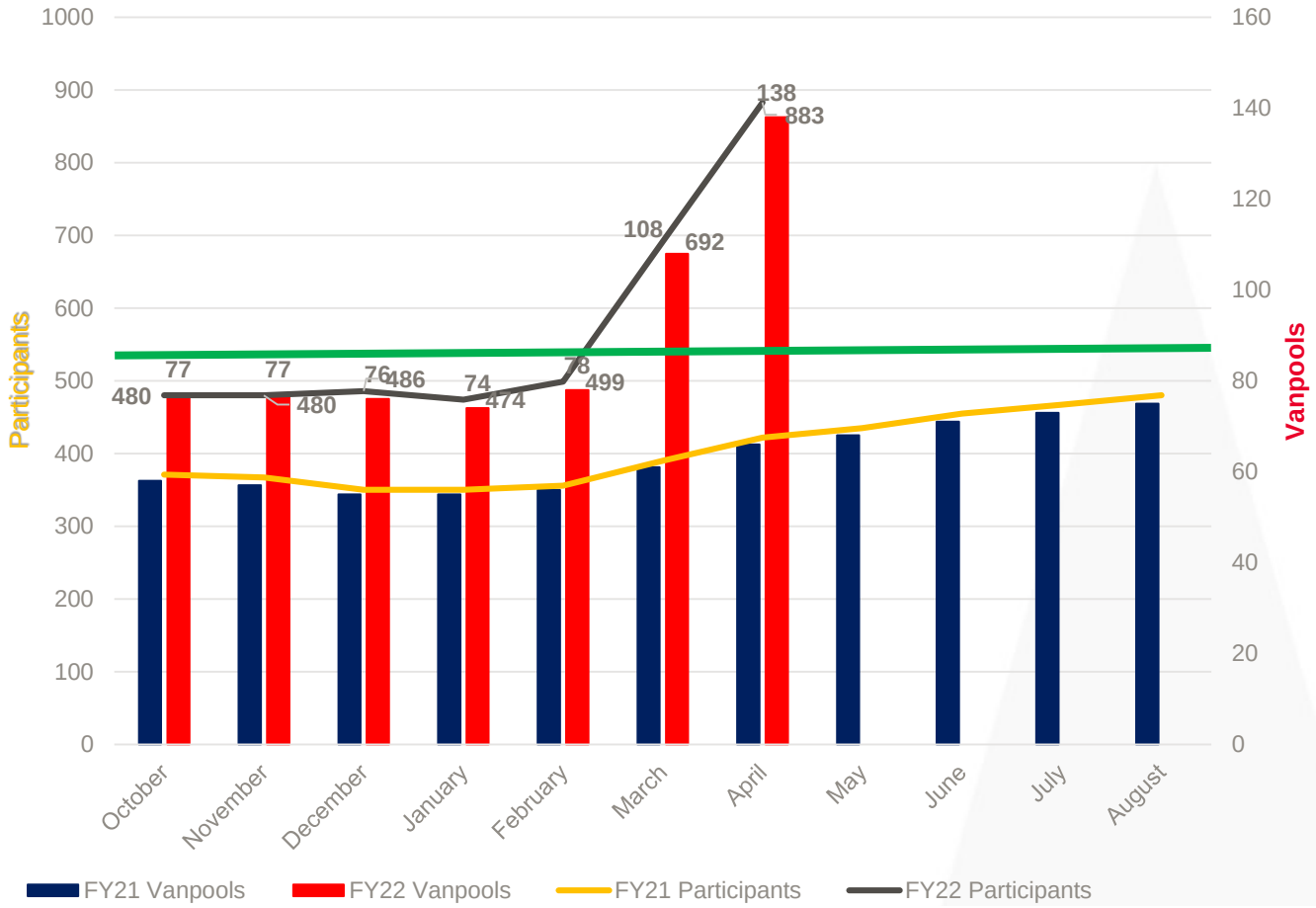
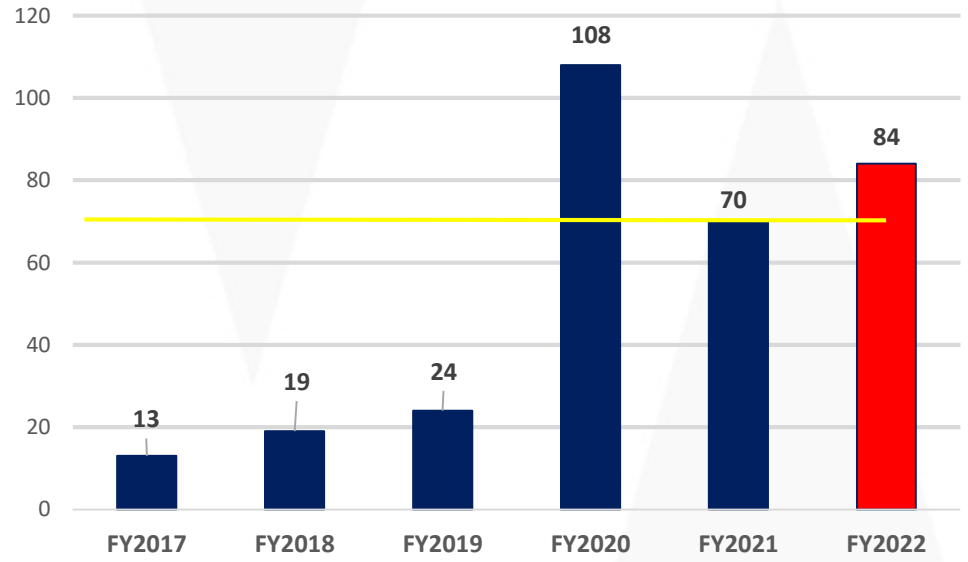
TRINITY METRO VANPOOL℠



Goal: 84
Participants:883
Vanpools: 138

TRINITY METRO ADOPT-A-STOP



Trinity Metro's Adopt a Stop program is a litter free program aimed to keep our bus stops clean for our riders as well as the communities we serve. This program is open to all individuals, organizations, schools, churches and businesses who would like to help keep their community cleaned. More information on adoptastop@ridetm.org

April Surveys

TRINITY METRO ENVOY

5 Travel Trainings

869 Customer Contacts

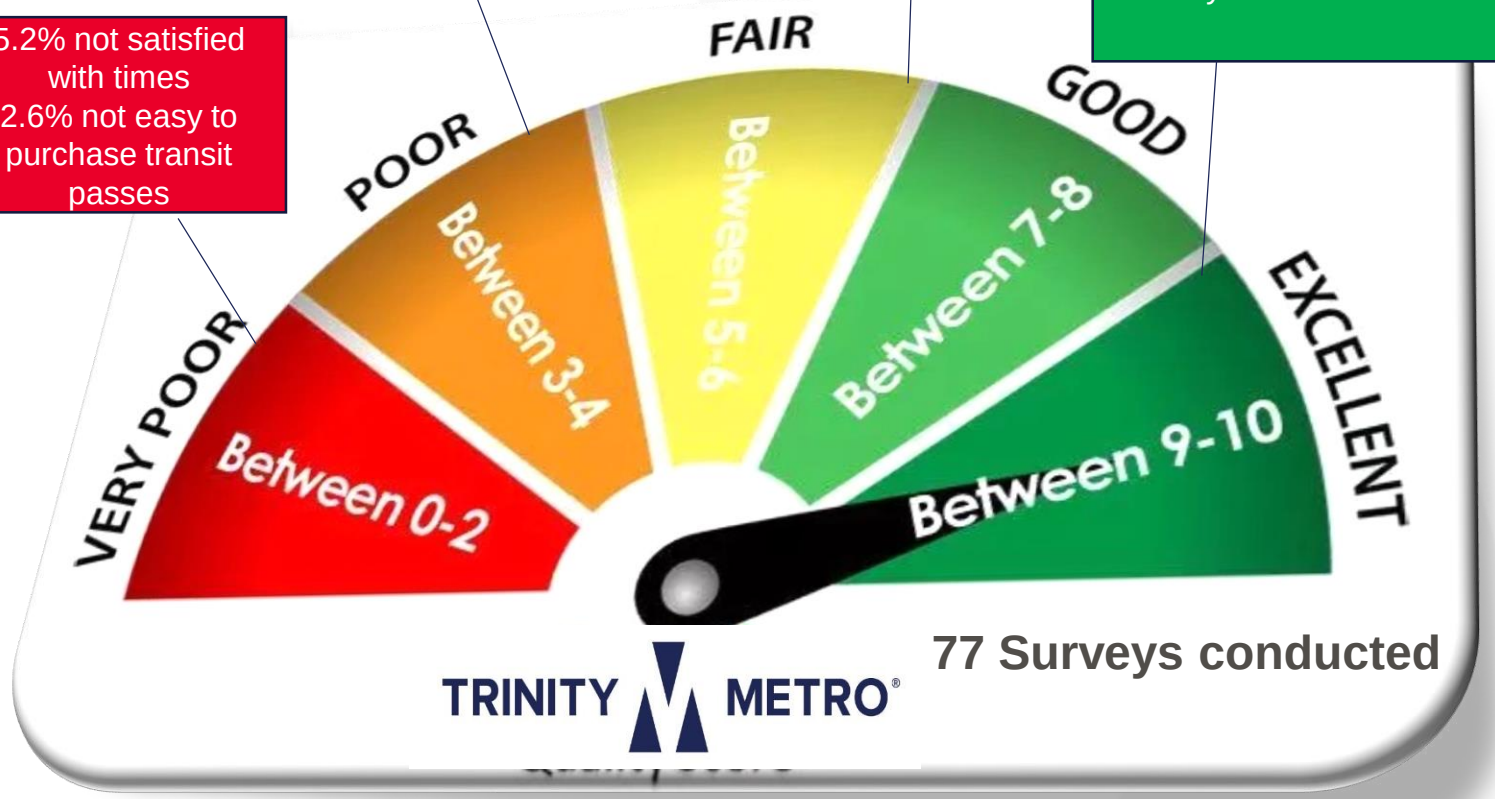
3 Community Events

- 16% not satisfied with location of stops
- 13% do not feel safe

- 10% Find it easy to get information
- 24% Easy to learn the new route

- 76% Bus operates days and nights needed
- 77% Bus stops/stations conveniently located near my home and destination

- 5.2% not satisfied with times
- 2.6% not easy to purchase transit passes



77 Surveys conducted

Rt 11 N Beach/Mercantile Center, Rt 12 Samuels/Mercantile Center, Rt 15 Stockyards/N Main,
Rt 16 Alliance Town Center/Mercantile

PLANNING, OPERATIONS AND MARKETING COMMITTEE INFORMATION ITEM

Item Title: Discussion with TxDOT on E Lancaster BRT **Meeting Date:** June 21, 2022

BACKGROUND

Trinity Metro worked closely with the North Central Texas Council of Governments (NCTCOG) to develop a funding plan for several Capital projects the agency has been pursuing for the past year. The E Lancaster Corridor Project, although funded by NCTCOG, the City of Fort Worth, and the Texas Department of Transportation (TxDOT), does not have the Trinity Metro vision of Bus Rapid Transit (BRT) currently included in the project. The agency would like to continue the discussion about the merits of BRT and its application in east Fort Worth.

On Thursday, June 9, 2022, TxDOT, Fort Worth leadership, and Trinity Metro met to share our agency's vision for the corridor. See attached presentation that outlines the concept for the project.

All parties well received the information shared at the meeting; No promises were made for or against BRT by TxDOT staff. Trinity Metro will work to answer questions received about pedestrian safety and traffic impacts and provide a recommendation for a focused feasibility analysis on the corridor.

This is an information item for feedback and discussion.

East Lancaster Avenue Bus Rapid Transit Project

Texas Department of Transportation

June 9, 2022

TRINITY METRO®

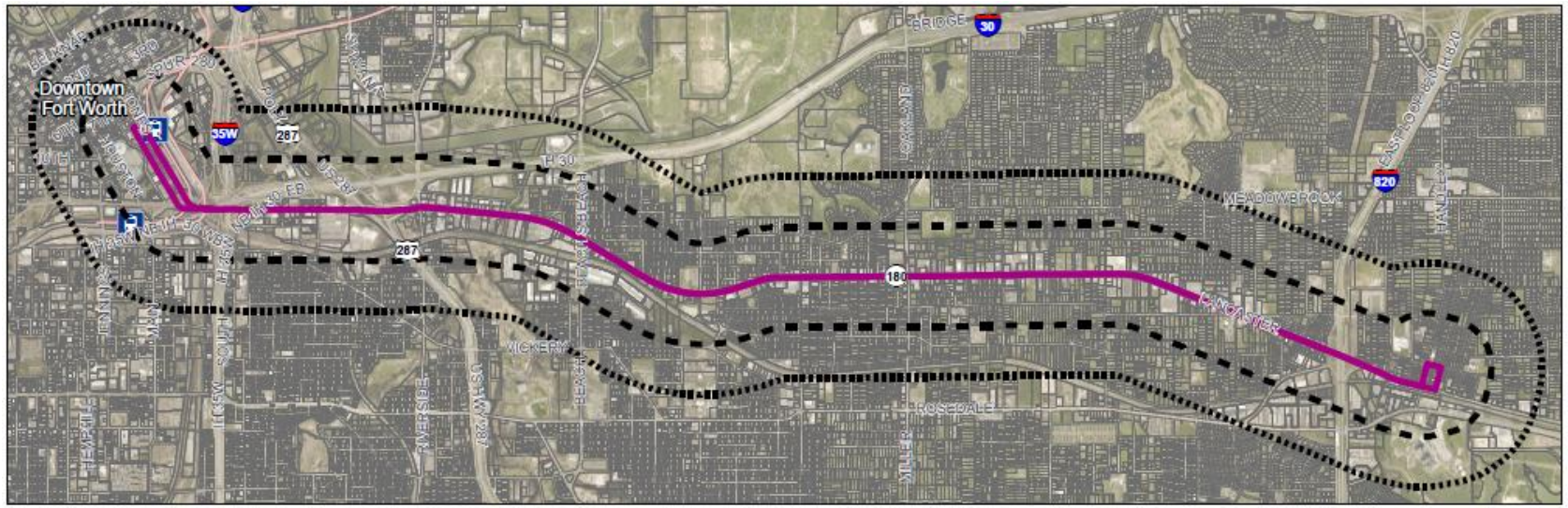
Meeting Objectives

- Overview of project
- Concepts for Corridor and Stations
- Discussion

E. Lancaster BRT Project

Overview

- Phase 1:
  - 7-mile corridor from Fort Worth Central Station to Handley (Fort Worth segment)
- Phase 2:
  - 9-mile corridor from Handley to Arlington
- Span of service
  - 5-12 a.m. on weekdays
  - 5:30-12 a.m. on weekends
- Frequency
  - 15 minutes on weekdays
  - 30 minutes on weekends
- 8 BRT Vehicles
  - (4 more for Phase 2)
- 15 Stations
  - (4 additional for Phase 2)
- Traffic Signal Priority
- Dedicated Lanes



E. Lancaster BRT Project
Arlington Extension

- 9-mile corridor from Handley to Arlington
- 4 stations in Arlington Entertainment District
- 15-minute peak and 30-minute off-peak frequency
- $70 million capital cost

TRINITY METRO®

TEX Rail
TRE
TRINITY
AT&T Stadium
Globe Life Field
JOHN T WHITE
RANDOL MILL
N FIELDER
COOPER
COLLINS
LAMAR
BALLPARK
AVENUE H
AVENUE E
Downtown Fort Worth
SANDY
ROSEDALE
LANCASTER
DIVISION
BRT
Arlington City Hall
ABRAM
23RD
MAIN
360
RAMEY
BERRY
820
35W
S. BOWEN
S. FIELDER
NEW YORK
PARK ROW
PIONEER
ARLINGTON
University of Texas at Arlington
Texas Live!
Parks Mall
Arlington Highlands
20
BARDIN
MATLOCK
BOWEN
PARK SPRINGS
Walmart
Arlington Municipal Airport
Legend
Hospital
Existing Rail Station
Existing Transit Center
Bus Rapid Transit Route
Trinity Railway Express
TEXRail
Existing Trinity Metro Routes
City of Arlington
TRINITY METRO

East Lancaster BRT Project

Two possible configurations:

- Curbside
- Median (desired by Trinity Metro)

Reduces auto traffic to two lanes in each direction, left turns/U-turns are controlled

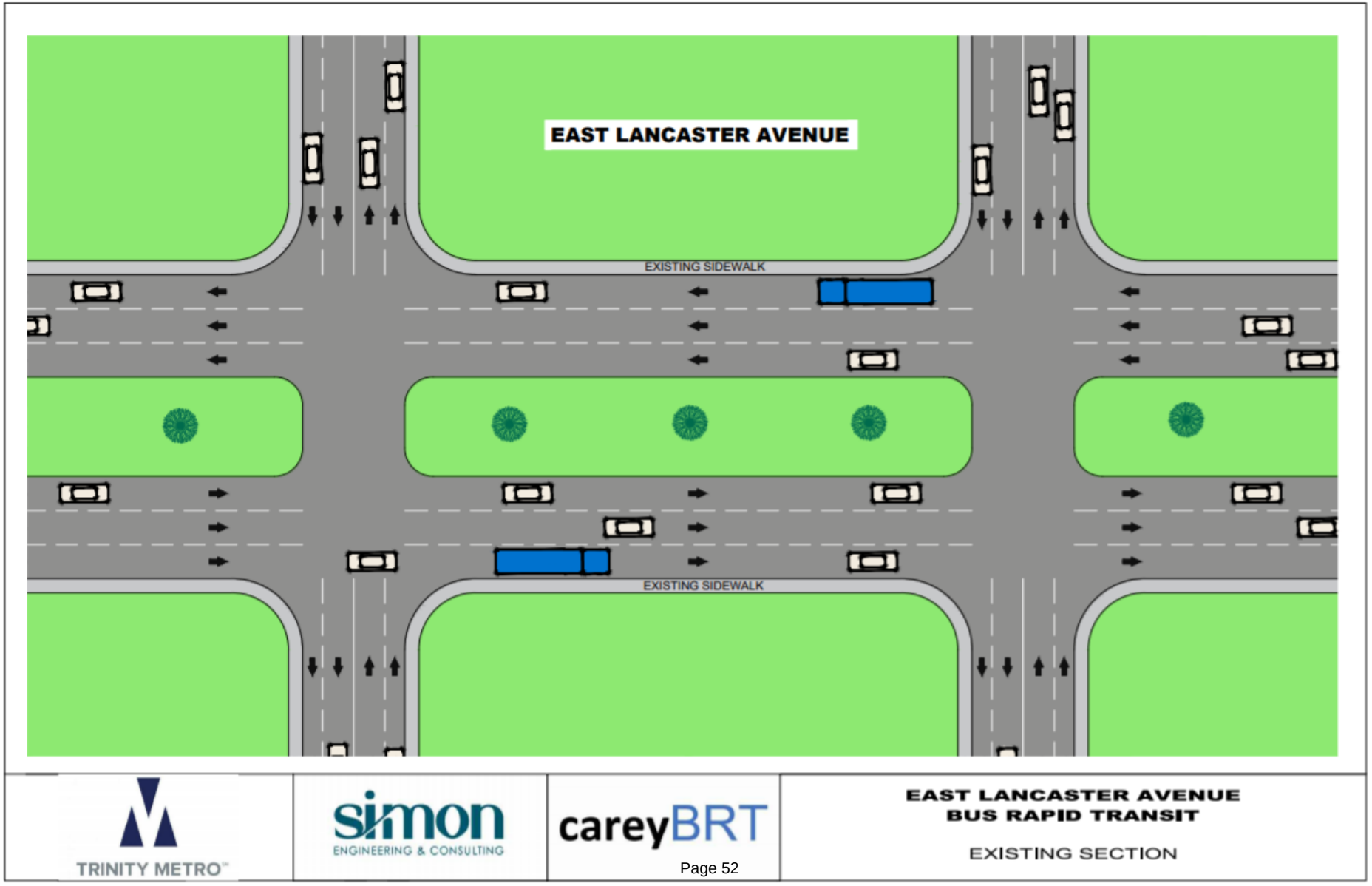
Transit and Pedestrian Safety Considerations

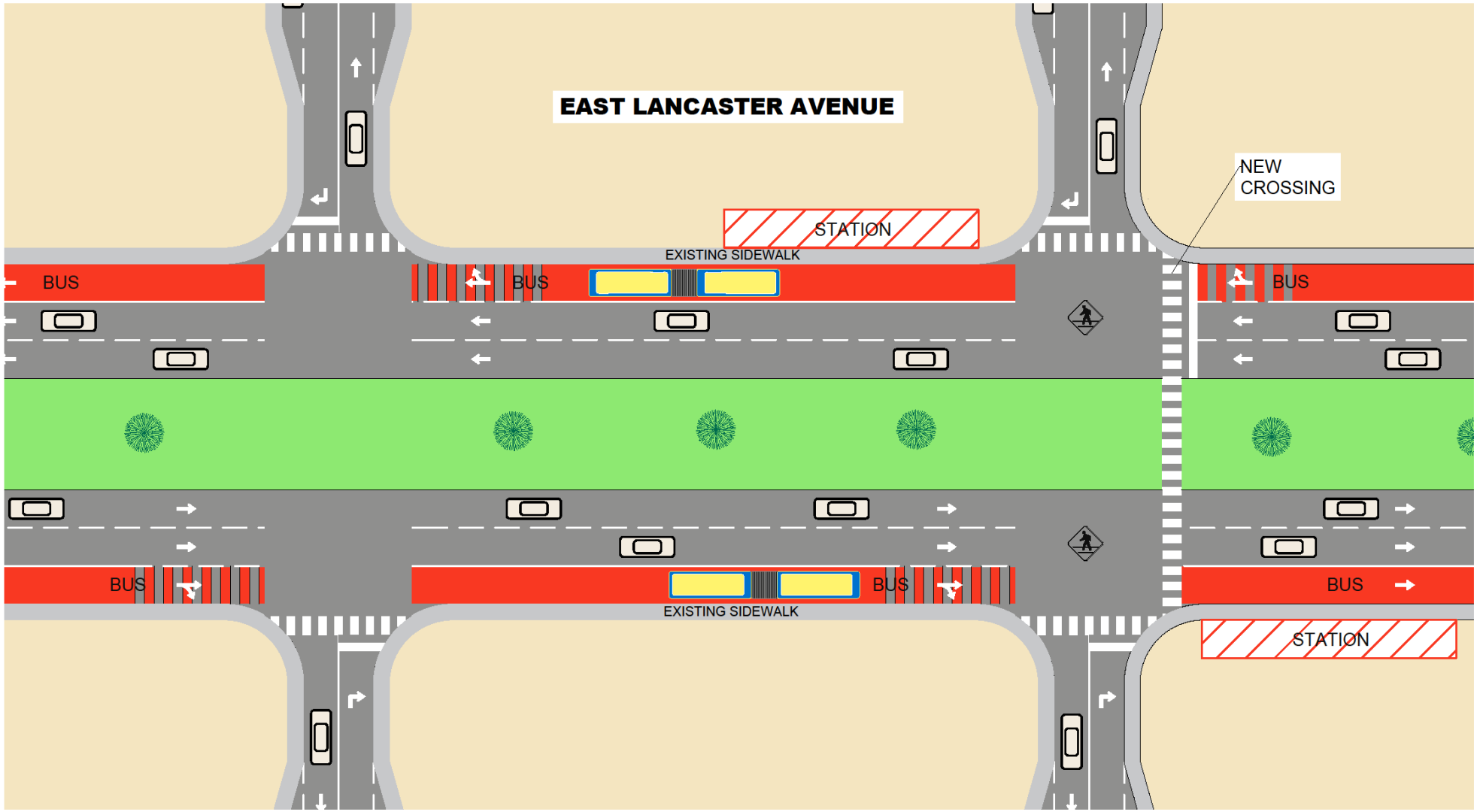
200+ driveways in each direction between Riverside Dr and Handley

53 median crossings

TRINITY METRO®

East Lancaster Ave Section





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simon ENGINEERING & CONSULTING

careyBRT

EAST LANCASTER AVENUE
BUS RAPID TRANSIT

CONCEPT 1.1
CURBSIDE BRT LANE WITH STATION

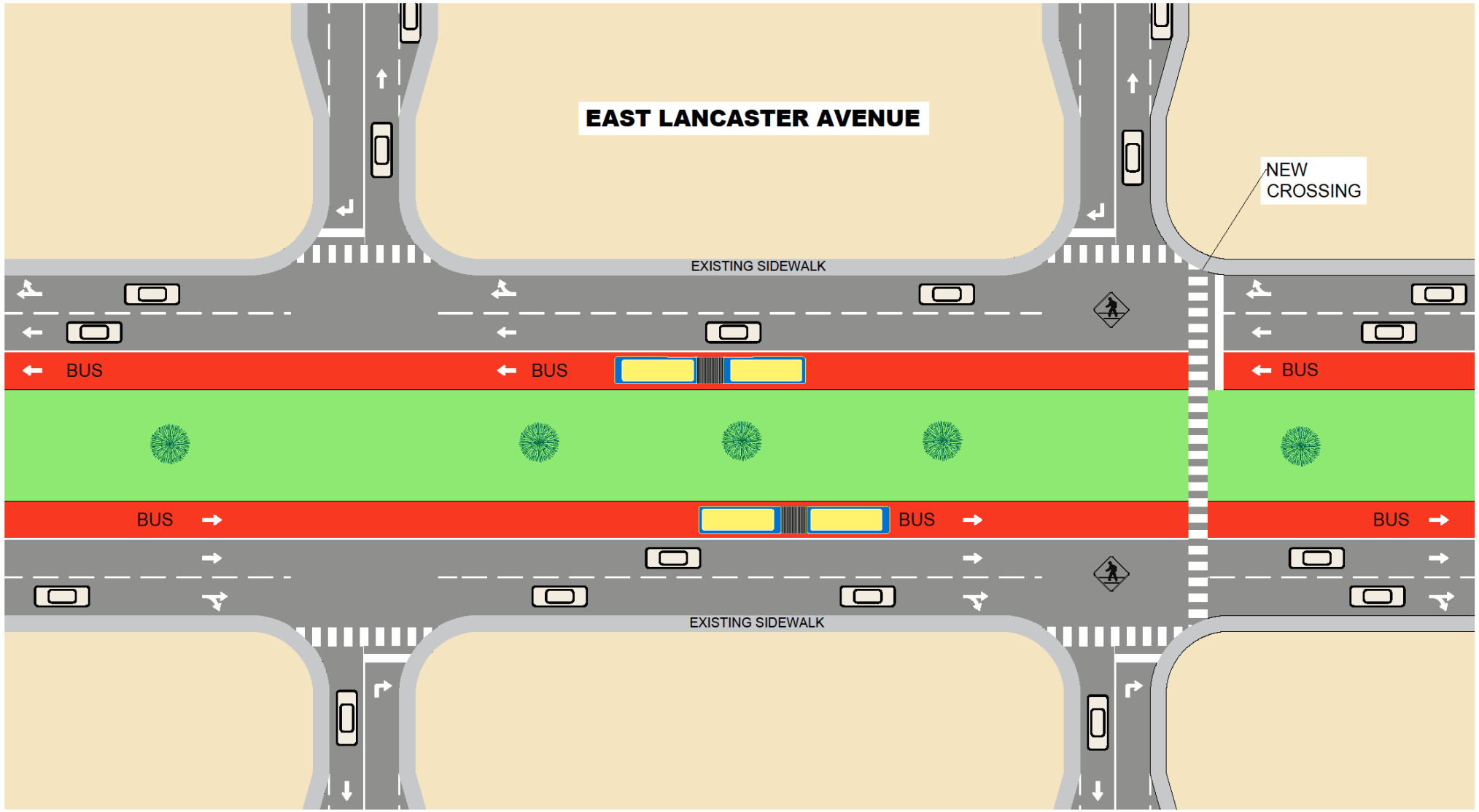
Curbside

Pro's

- Least costly
- Increased auto capacity
- Station located in sidewalk area

Con's

- Interrupted transit flow
- Difficult to enforce
- Station in high-value real estate
- Like existing service
- Access Management needed for driveways



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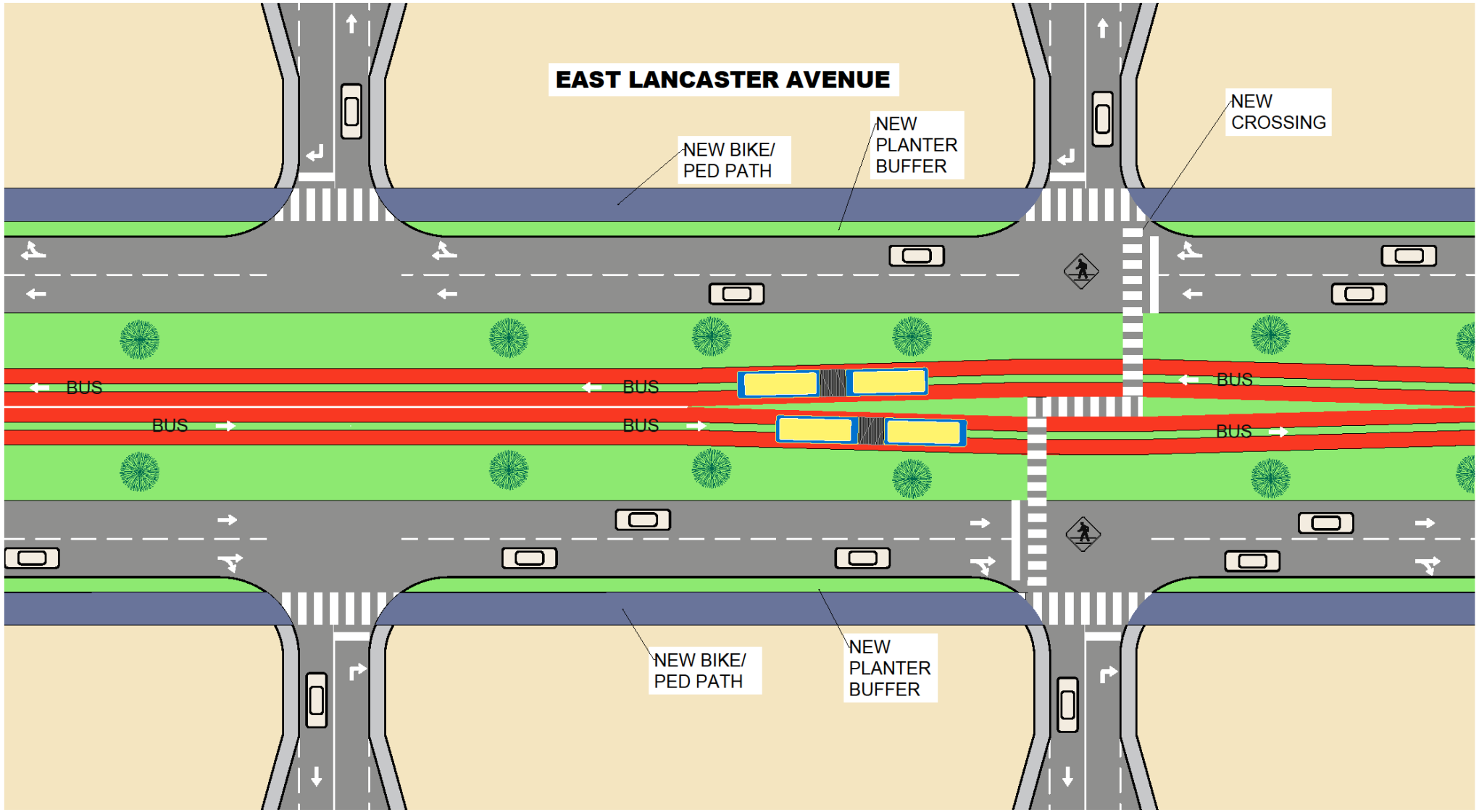
careyBRT

EAST LANCASTER AVENUE
BUS RAPID TRANSIT

CONCEPT 2
MEDIAN BRT LANE



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EAST LANCASTER AVENUE BUS RAPID TRANSIT

ENHANCED

Median

Pro's

- More consistent travel times
- No conflicts with turning vehicles/bikes
- Bus lane is not blocked by delivery vehicles
- Potential cost savings due to one two-sided station instead of two stations required for side running
- Fewer right-of-way and utility issues
- Better look and feel for passengers

Con's

- Additional signalization
- More costly
- Access Management needed for Medians

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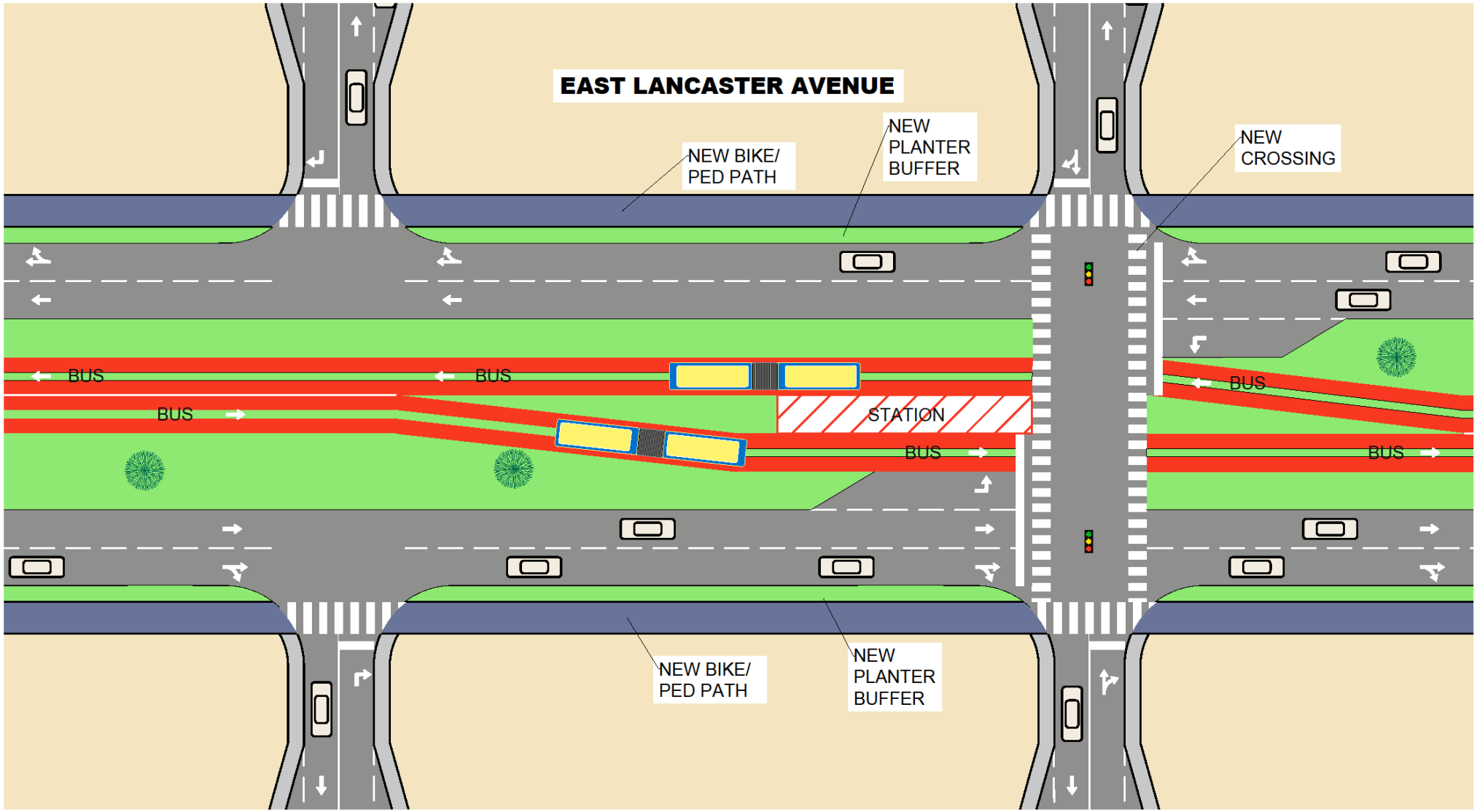

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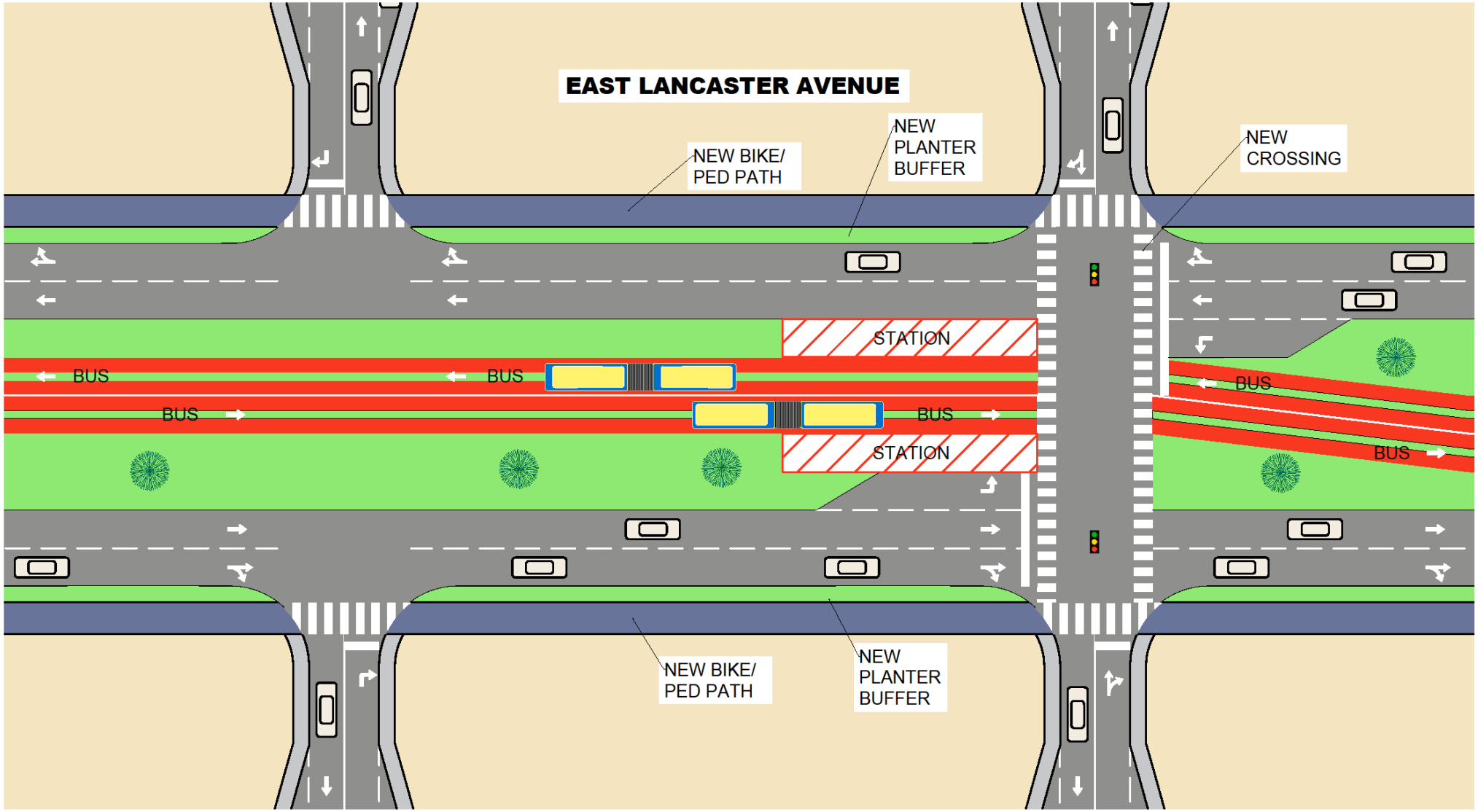
simon ENGINEERING & CONSULTING

careyBRT

EAST LANCASTER AVENUE BUS RAPID TRANSIT

CONCEPT 4
SINGLE PLATFORM MEDIAN STATION



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EAST LANCASTER AVENUE
BUS RAPID TRANSIT

CONCEPT 5
DUAL PLATFORM MEDIAN STATION

Discussion

- Differing opinion with NCTCOG on desired cross-section
  - Dedicated ROW
  - Technology application
- What is the implication of the San Antonio decision for Fort Worth?
- Is there an opportunity for TxDOT and Trinity Metro to work together on a BRT project in the corridor?
- Reduction of lanes in corridor will limit future opportunity in corridor for dedicated transit options

Thank You

PLANNING, OPERATIONS AND MARKETING COMMITTEE ACTION ITEM

Item Number: POM2022-18 **Meeting Date:** June 21, 2022
Item Title: DFW Airport Advertising for TEXRail

BACKGROUND

Trinity Metro has leveraged the "Arrivals Network" screen advertising program at DFW International Airport since February 2020 to promote the TEXRail commuter rail service. The current agreement was a result of the approved board action item BA2021-71. This program allows Trinity Metro to build awareness and create a customer connection point through advertising networked screens across all baggage claim areas at DFW International Airport as passengers depart the airport.

The current agreement expires on October 23, 2022, and there is an ongoing need to publicize this service at the airport, where there is a large percentage of potential riders, including travelers and airport employees. Based on the success of this advertising medium, Trinity Metro wishes to commit to a longer-term agreement with the ability to lock in the ad rate for three years.

JCDecaux is the agency that manages all advertising opportunities at DFW International Airport. In an agreement with them, Trinity Metro can purchase 10-second advertisements across 60 screens in the baggage claim areas in all terminals. The proposed timeline for this renewal is three years, commencing October 24, 2022, through October 19, 2025. For 60 screens at all terminals, the total agreement cost is $327,600 for 156 weeks of advertising.

PROCUREMENT

This is a sole-source procurement with JCDecaux as it is the only agency to offer advertising sales at DFW International Airport. Therefore, access to the Arrivals Network is only available to purchase from this provider.

FINANCE

Funds are available in Trinity Metro's FY22 Operating budget for the first year of the Term. Funds for future contract years will be considered in their respective proposed budgets.

DISADVANTAGED BUSINESS ENTERPRISE UTILIZATION

A Disadvantaged Business Enterprise (DBE) Goal of 20% was established for this solicitation.

RECOMMENDATION

We request the Planning, Operations and Marketing Committee recommend that the Trinity Metro Board of Directors authorize the President/Chief Executive Officer to purchase advertising at DFW International Airport from JCDecaux for the total purchase amount of $327,600 from October 24, 2022, through October 19, 2025.

PLANNING, OPERATIONS AND MARKETING COMMITTEE ACTION ITEM

Item Number: POM2022-19 **Meeting Date:** June 21, 2022
Item Title: CNG Operations and Maintenance

BACKGROUND

Trinity Metro utilizes a third party to maintain and operate the Compressed Natural Gas (CNG) Station at the Hershel R. Payne Complex. This company is responsible for all aspects of the station, from the electrical power connection through CNG delivery to a vehicle, except the physical dispensing of fuel into vehicles. The contractor performs preventative maintenance and repairs on the equipment to ensure fuel can be dispensed into vehicles daily. The vendor will provide the parts needed as part of the scope of work.

PROCUREMENT

The Trinity Metro Procurement Department has followed its procurement policies and procedures with this Request for Proposal and complies with all applicable Federal, State, and Trinity Metro procurement requirements.

FINANCE

This contract's funding for the first year is available in the Trinity Metro FY2022 Operating Budget. Funds for future contract years will be considered in the respective proposed budgets.

DISADVANTAGED BUSINESS ENTERPRISE UTILIZATION

The Disadvantaged Business Enterprise (DBE) Goal is 5%.

RECOMMENDATION

We request the Planning, Operations, and Marketing Committee recommends that the Trinity Metro Board of Directors authorize the President/Chief Executive Officer to enter into a five-year contract with five one-year option renewals with Clean Energy for $1,379,400.00 plus a 15% ($206,910.00) contingency for unforeseen expenses, for a total amount of $1,586,310.00.

PLANNING, OPERATIONS AND MARKETING COMMITTEE ACTION ITEM

Item Number: POM2022-20 **Meeting Date:** June 21, 2022
Item Title: Fire Protection Maintenance and Monitoring

BACKGROUND

Trinity Metro has fire protection and alarm equipment at the following locations: Hershel R. Payne Complex, Alarm Supply Building, 801 Grove Street, Fort Worth Central Station, Texas and Pacific Complex, and the communication huts at Trinity Railway Express stations in Tarrant County. The equipment needs to be maintained regularly and monitored continuously.

The scope of work of this contract provides fire protection equipment maintenance and alarm monitoring services. It includes testing, inspecting, repairing, monitoring, and maintaining the fire protection and fire alarm equipment at Trinity Metro's facilities.

PROCUREMENT

The Trinity Metro Procurement Department has followed its procurement policies and procedures with this Request for Proposal and complies with all applicable Federal, State, and Trinity Metro procurement requirements.

FINANCE

Funding for the first year of this contract is available in the Trinity Metro FY2022 Operating Budget. Funds for future contract years will be considered in the respective proposed budgets.

DISADVANTAGED BUSINESS ENTERPRISE UTILIZATION

The Disadvantaged Business Enterprise (DBE) Goal for this solicitation is 5%.

RECOMMENDATION

We request the Planning, Operations, and Marketing Committee recommends that the Trinity Metro Board of Directors authorize the President/Chief Executive Officer to enter into a six-year contract with TD Industries for $1,148,531.00 plus a 15% ($172,280.00) contingency for unforeseen expenses, for a total amount of $1,320,811.00.

PLANNING, OPERATIONS AND MARKETING COMMITTEE ACTION ITEM

Item Number: POM2022-21 **Meeting Date:** June 21, 2022
Item Title: Video Surveillance and Access Control Systems Replacement

BACKGROUND

Trinity Metro is seeking to replace its existing Access Control and CCTV Video Surveillance Management Systems, designed to provide multi-layer security enhancement of its HRP Operations & Maintenance Facility, Fort Worth Central Station, and Grove Administrative Headquarters. The current Honeywell-based access control management system was installed during the construction of the HRP Operations and Maintenance Facility, at 1600 East Lancaster Avenue, with many of its original components still in operation. The access control system was eventually extended to the Fort Worth Central Station in 2001 and the 801 Grove Headquarters building in 2017. The HRP Facility's current video management and surveillance system was installed in 2009, with sixty-one of the seventy-nine originally installed cameras needing replacement.

Per Trinity Metro's Procurement Policy, Request for Proposal (RFP) 22-T043 was advertised on April 14, 2022, for Video Surveillance and Access Control Systems Replacement. Three firms responded with a proposal. Those firms included EMC Integrated Systems Group, Logical Solutions Inc., and Digi Security Systems.

An Evaluation Committee reviewed the proposals. Based on the overall scores, Logical Solutions Inc. was the highest scored, most responsive, and responsible proposer.

PROCUREMENT

The Trinity Metro Procurement Department has followed its procurement policy with this formal solicitation and has complied with all applicable Federal, State, and Trinity Metro procurement requirements.

FINANCE

Funding for this project is available through the Federal Emergency Management Administration's (FEMA) Transit Security Gant Program awarded to Trinity Metro, which covers 100% of the cost of this project. In addition, the respective proposed operating budgets will consider annual maintenance and support of new systems.

DISADVANTAGED BUSINESS ENTERPRISE UTILIZATION

The Disadvantaged Business Enterprise (DBE) Goal for this solicitation is 10%.

RECOMMENDATION

We request the Planning, Operating & Marketing Committee recommends that the Trinity Metro Board of Directors authorize the President and Chief Executive Officer to execute a contract with Logical Solutions Inc. for an amount of $570,505.00, plus an 18% contingency of $102,690.90 for any unforeseen expenses, for a total project amount of $673,195.90.

PLANNING, OPERATIONS AND MARKETING COMMITTEE ACTION ITEM

Item Number: POM2022-22 **Meeting Date:** June 21, 2022
Item Title: September 2022 Service Change

BACKGROUND

In responding to public and stakeholder requests for improved service to the VA Clinic on Loop 820 at Campus Drive, we have analyzed alternatives to the current service. As a result, we are recommending the following changes for approval.

- Route 5 Evans Ave/Sierra Vista extended 4.7 miles south from Sierra Vista Transfer Center to TCC South Campus and the VA Clinic.
- Route 54 Riverside/Sylvania shortened by 4.7 miles between Sierra Vista Transfer Center and TCC South Campus.

Currently, the trip for most veterans to the VA Clinic involves at least one transfer. Most veterans from west of I-35 ride Route 1 Hemphill to La Gran Plaza and transfer to Route 33 Felix/Oak Grove. Coming from east of I-35, veterans ride Route 54 Riverside/Sylvania to the Resource Connection and then transfer to Route 33 Felix/Oak Grove. While Routes 1 Hemphill and 54 Riverside/Sylvania operate more frequently, Route 33 Felix/Oak Grove runs only once per hour. This improvement will provide service to the VA Clinic every 30 minutes on Route 5 Evans Ave/Sierra Vista, reduce the number of transfers required for most veterans, and provide a one-seat ride from Central Station, particularly for those who've come in on the train. Route 33 Felix/Oak Grove will continue to serve the VA clinic once per hour. See attached maps.

FINANCE

Due to the increased frequency of service to the VA clinic, this improvement will increase the operations budget by approximately $300,000 annually. If approved, service will begin on September 18, 2022, and funding will be considered in Trinity Metro's proposed FY2023 Operating Budget.

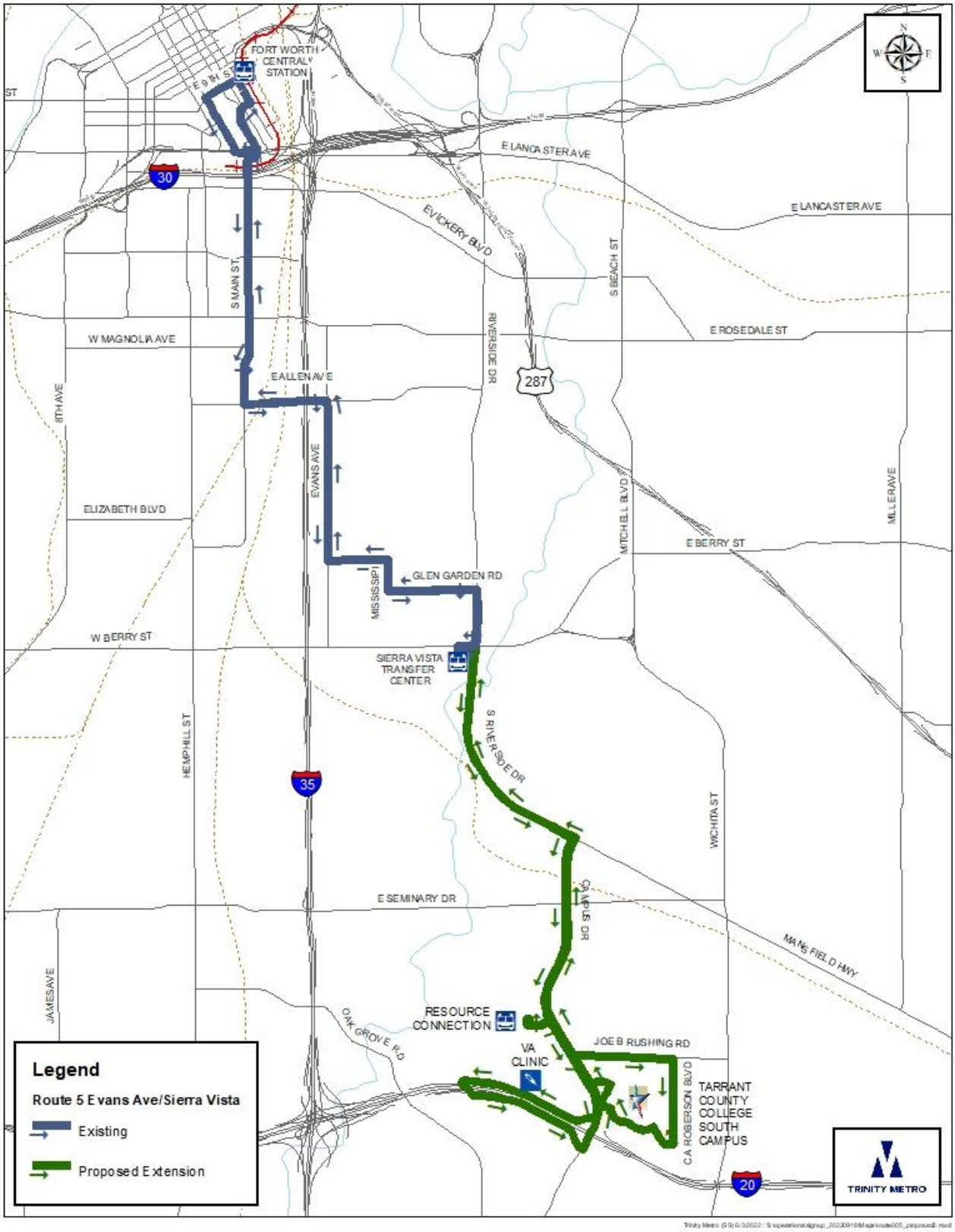
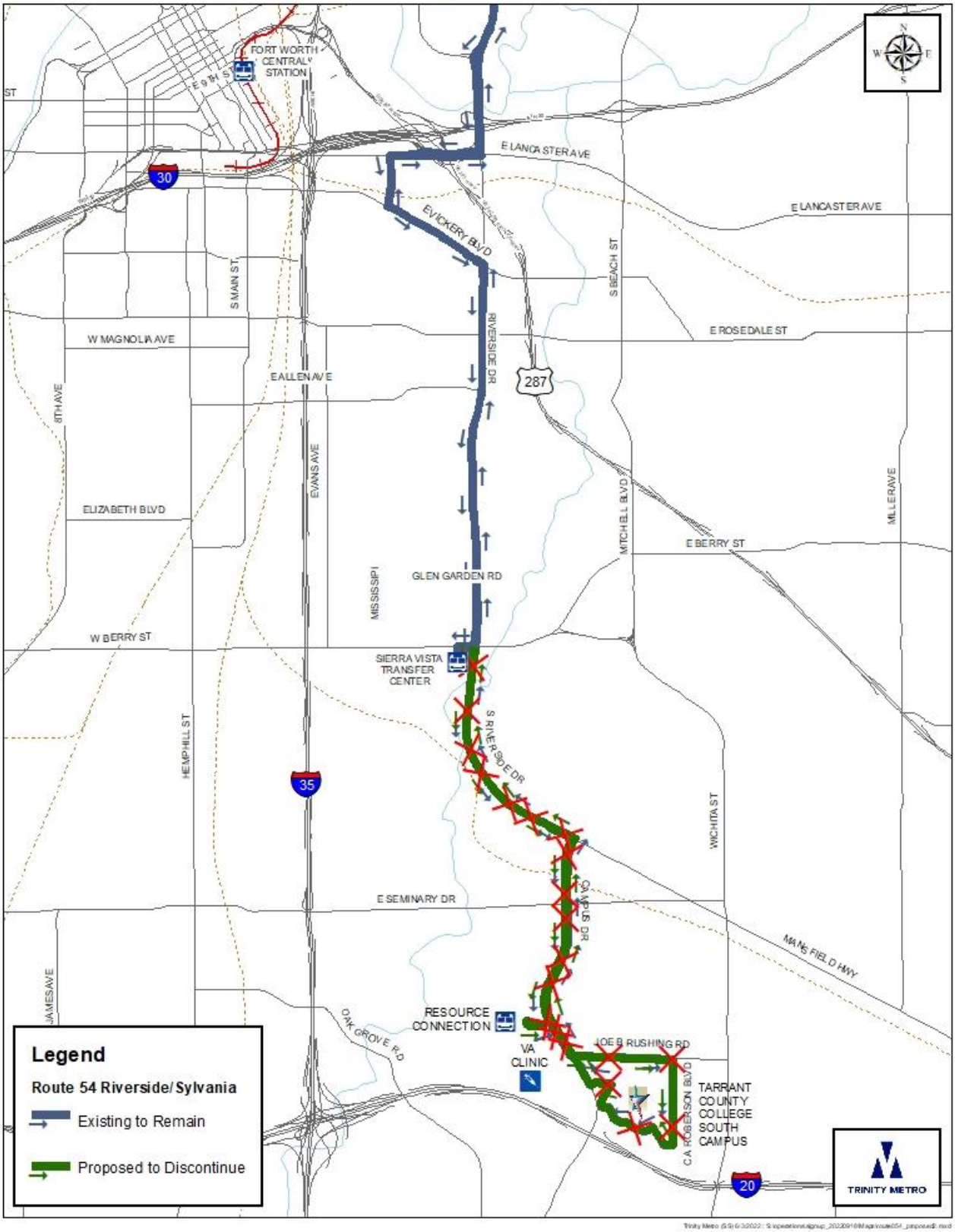
TITLE VI

We have analyzed the effects of these changes on minorities and low-income persons in our service area using Remix software and determined that there are no disparate impacts nor disproportionate burdens. We also held public meetings at noon and 6:00 p.m. at Central Station on May 24, 2022. Attendees were all in favor of the proposed changes.

RECOMMENDATION

We request the Planning, Operations & Marketing Committee recommends that the Trinity Metro Board of Directors authorize the President and Chief Executive Officer to implement these service changes to Route 5 Evans Ave/Sierra Vista and Route 54 Riverside/Sylvania beginning September 18, 2022.

Route 5 Evans Ave/Sierra Vista: Proposed Service



Route 54 Riverside/Sylvania: Proposed Service