

TRINITY METRO ADA APPEAL FORM

Appeals of a final decision must be filed within 10 business days after receipt of a final decision letter. To make an appeal, complete this form and submit it to:

ATTN: Vice President/COO of Bus and Paratransit
Trinity Metro
801 Grove St.
Fort Worth, TX 76102

You may also email the completed form to compliance@ridetm.org.

A. APPELLANT INFORMATION

NAME _____

DAYTIME PHONE _____

EMAIL ADDRESS _____

MAILING ADDRESS _____

CITY _____

STATE _____

ZIP CODE _____

ACCESSIBLE FORMAT REQUIREMENTS (IF APPLICABLE)

LARGE PRINT

TDD

AUDIO TAPE

OTHER: _____

B. PRIMARY/THIRD PARTY INFORMATION

IF YOU ARE FILING THIS APPEAL ON YOUR OWN BEHALF, CONTINUE TO SECTION C.

NAME _____

RELATIONSHIP TO APPELLANT _____

PLEASE PROVIDE A BRIEF EXPLANATION FOR FILING ON BEHALF OF APPELLANT:

HAVE YOU OBTAINED PERMISSION FROM THE AGGRIEVED PARTY TO FILE ON BEHALF OF THEM? YES NO



801 Grove Street | Fort Worth, Texas 76102 | 817.215.8700 | RIDETRINITYMETRO.org

TRINITY METRO ADA APPEAL FORM

C. APPEAL REASONS

I believe the Final Decision rendered in this matter should be reviewed because:

D. COMPLAINT FILING CONTACTS

HAVE YOU FILED THIS COMPLAINT WITH ANY OTHER LOCAL, STATE OR FEDERAL AGENCY OR COURT? YES NO

IF YES, CHECK ALL THAT APPLY: LOCAL AGENCY STATE AGENCY FEDERAL AGENCY STATE COURT FEDERAL COURT

NAME OF AGENCY/COURT CONTACT

TITLE/ROLE OF AGENCY/COURT CONTACT

CONTACT PHONE

NAME OF COURT/AGENCY

MAILING ADDRESS (IF UNKNOWN, LEAVE BLANK)

CITY

STATE

ZIP CODE

YOU MAY ATTACH ANY WRITTEN MATERIALS OR OTHER INFORMATION YOU THINK IS RELEVANT TO YOUR APPEAL

APPELLANT'S SIGNATURE

DATE



TRINITY METRO
ADA APPEAL FORM

PLEASE EMAIL THE COMPLETED FORM TO:
COMPLIANCE@RIDETM.ORG

OR MAIL TO:
**ATTN: VICE PRESIDENT/COO OF BUS AND PARATRANSIT
TRINITY METRO
801 GROVE ST.
FORT WORTH, TX 76102**

OFFICE USE ONLY

JURISDICTION:
ON OR BEFORE 90 DAYS POST EVENT

APPEAL:
10 DAYS POST RECEIPT DATE OF CLOSURE LETTER OR
LETTER OF FINDING

CLOSURE:

1 – CLOSURE LETTER

2 – LETTER OF FINDING

3 – ADMINISTRATIVE (FC)

4 – ADMINISTRATIVE (CW)

