

BOARD OF DIRECTORS MEETING AGENDA

MONDAY, AUGUST 19, 2024, 3:00 P.M.

801 GROVE STREET
Fort Worth, Texas 76102

CALL TO ORDER

PLEDGE OF ALLEGIANCE

CITIZEN COMMENTS

MEETING MINUTES

1. Approval of June 17, 2024 Board Meeting Minutes

INFORMATION ITEM & REPORTS

- | | |
|--|------------------|
| 1. Update of Mission, Vision and Values | Richard Andreski |
| 2. Commuter Rail | Reed Lanham |
| a. TEXRail & TRE Ridership & On-Time Performance Update | |
| 3. Marketing & Communications | Melissa Chrisman |
| a. Orange Line | |
| b. Fall Fare and Service Changes Communications | |
| 4. Strategy, Planning & Development | Chad Edwards |
| a. General Planning Consultant Update | |
| 5. Finance | Greg Jordan |
| a. FY25 Preliminary Operating and Capital Budgets Review | |

RESOLUTION

- | | |
|--|---------------|
| 1. Approving Membership in NEORide and Ohio Council of Governments | Kelli Shields |
|--|---------------|

CONSENT ACTION ITEMS

- | | | |
|--------------|--|---------------|
| 1. BA2024-29 | Amendment to the Interlocal Agreement (ILA) Between Trinity Metro Dallas Area Rapid Transit (DART) and Dallas Fort Worth International Airport (DFWIA) for TRE Link Shuttle Service Between Trinity Railway Express (TRE) CentrePort Station and DFWIA | Wayne Gensler |
| 2. BA2024-30 | Repair Parts for Buses | Kelli Shields |

PRESIDENT'S REPORT

CHAIR'S REPORT

OTHER BUSINESS

EXECUTIVE SESSION

- | | |
|--------------------------------------|--------------|
| 1. TEXRail Extension Contract Update | Chad Edwards |
| 2. T&P Tavern Purchase Update | Greg Jordan |

The Board of Directors may convene in Executive Session under the Texas Open Meetings Act for the consultation with its Attorney pursuant to Section 551.071; deliberation regarding real property pursuant to Section 551.072; deliberation regarding prospective gift pursuant to Section 551.073; deliberation regarding personnel matters pursuant to Section 551.074; deliberation regarding security devices pursuant to Section 551.076 and/or deliberations regarding economic development negotiations pursuant to Section 551.087.

ADJOURN



BOARD OF DIRECTORS MEETING MINUTES
MONDAY, JUNE 17, 2024

ATTENDEES:

Board Members Present: Teresa Ayala, Michael Crain, Jeff Davis – Chair, Isaac Manning, Rachel Navejar Phillips, Ben Robertson, Tito Rodriguez – Vice Chair, Paul Slechta

Board Members Absent: Brian Hawkins, Sharla Horton – Secretary, Chris Nettles

Executive Leadership Team Present: Richard Andreski, Christine Black, Chad Edwards, Reed Lanham, Bruce Lewis, Wayne Gensler, Greg Jordan, Kelli Shields, Detra Whitmore

Executive Leadership Team Absent: Melissa Chrisman

Board Attorneys: Joel Heydenburk

CALL TO ORDER

The meeting was called to order at 3:03 pm at 801 Grove Street, Fort Worth, Texas 76102.

PLEDGE OF ALLEGIANCE

PUBLIC HEARING

A Public Hearing was called to order at 3:13 pm. Chad Edwards provided information on the Proposed Fare Changes for Fall 2024.

CITIZEN COMMENTS

No citizen comments.

PUBLIC HEARING ACTION ITEM

1. BA2024-26 Proposed Fare Changes for Fall 2024

Motion: Michael Crain motioned to approve the above board action items as submitted. Rachel Phillips seconded. Motion passed unanimously.

The Public Hearing was closed at 3:14 pm and the regular session resumed.

PRESENTATIONS

1. Nicole Crim, Director of Partner Success with Via gave Trinity Metro an On-Demand project update. A project timeline, current approach and future service launches were presented to the board and staff.
2. President Andreski gave a recap to the board on the May Board Retreat Meeting for those not available to attend. Andreski touched on Vision, Mission and Values, Strategic Market Research, Transit Value Proposition (Economic Impact), Brand Simplification and Next Steps.

MEETING MINUTES

Motion: Michael Crain motioned to approve the May 20, 2024, Board of Director Meeting Minutes as submitted. Ben Robertson seconded. The motion passed unanimously.

INFORMATION ITEMS & REPORTS

1. Commuter Rail – Reed Lanham provided an update on rail operations for May. TEXRail had 18 consecutive days with over 2,000 riders. TEXRail was up 11.9% year over year with an OTP of 97.5%. Decrease in OTP was due to storm related events. TRE ridership was up 17.06% year over year with an on OTP of 98.8%.
2. Marketing & Communications – Laura Hanna provided the board with an Earned Media Update to include national media coverage YTD and notable media clips. Glenn Miller gave an update on upcoming and Summer and Fall Festival Partnerships like Burger Week, Grapevine Main LIVE!, GrapeFest, Lost 'N Sound music series, State Fair of Texas, and ArtsGoggle.
3. Strategy, Planning & Development – Chad Edwards provided a brief report on the General Planning Consultant and discussed the updates on all task orders. He also noted recent and upcoming community meetings.
4. Finance – Greg Jordan provided a financial update on the March 2024 numbers.

ACTION ITEMS

1. BA2024-27 Purchase of Uniforms

Motion: Ben Robertson motioned to approve the board action item as submitted. Isaac Manning seconded. Motions passed unanimously.

2. BA2024-28 TEXRail Vehicle Fleet Expansion

Motion: Ben Robertson motioned to approve the board action item as submitted. Paul Slechta seconded. Motions passed unanimously.

PRESIDENT'S REPORT

Richard Andreski discussed the many public engagement forums held to obtain feedback from our customers. These conversations and the feedback received will be incorporated into a new strategic plan. The plan will also incorporate recommendations from the Mayor's Urban Rail Committee Supporting Economic Development and Tourism. Trinity Metro is also collaborating with NCTCOG regarding their Transit 2.0 Study. These efforts together reimagining the future of public transportation in our city and region. Andreski addressed the launch of our upcoming Orange Line service between Downtown and the Stockyards. This improved service will provide residents and visitors access to arts, entertainment and restaurants providing further economic development to benefit both areas. For example, there are roughly 1 million hotel stays in Downtown annually. At \$100 per day for transportation (rental car, Uber, parking), that works out to \$100 million in spending on transportation. If we shift just 20% of those trips to public transportation, we would unlock \$20 million in spending. This is the Trinity Metro effect. He also noted Ms. Opal Lee's Walk for Freedom in Dallas and suggested those wishing to attend use TRE.

CHAIR'S REPORT

Chairman Jeff Davis echoed Andreski's comments regarding the multi-organizational efforts to create greater economic development for the City of Fort Worth and surrounding regions. Davis is excited for the new strategic plan and the role Trinity Metro will play in continuing to advance public transportation for the benefit of our communities and the customers we serve. He noted the benefits of the Orange Line service and expects the Trinity Metro effect to be very advantageous for all the partners involved.

OTHER BUSINESS

No other business was discussed.

EXECUTIVE SESSION

No Executive Session was held.

ADJOURN

Meeting adjourned at 4:48 pm.

BOARD OF DIRECTORS

INFORMATION ITEM

ITEM TITLE

Update of new Mission, Vision and Values

MEETING DATE

August 19, 2024

BACKGROUND

A comprehensive review of the company's strategic direction led to the development of a new mission statement, vision statement and values. This new mission statement, vision statement and values clearly articulate our company's purpose, aspirations and guiding principles. This will serve as the foundation for strategic decision-making, employee engagement and customer satisfaction.

Mission Statement: Connecting people to life.

Vision Statement: The preferred choice for simple, safe, and innovative mobility services.

Values: We believe in:

- Innovation
- Safety
- Reliability
- Sustainability
- Fairness
- Integrity

RECOMMENDATION

There is no recommendation as this is an information item for the Board's feedback and discussion.

STAFF DISPOSITION

EXECUTIVE LEAD*

Richard Andreski

DATE

07/29/24

BOARD OF DIRECTORS

INFORMATION ITEM

ITEM TITLE

TEXRail and TRE OTP Update

MEETING DATE

August 19, 2024

RECOMMENDATION

There is no recommendation as this is an information item for the Board's feedback and discussion.

STAFF DISPOSITION

EXECUTIVE LEAD*

Reed Lanham

DATE

08/08/24

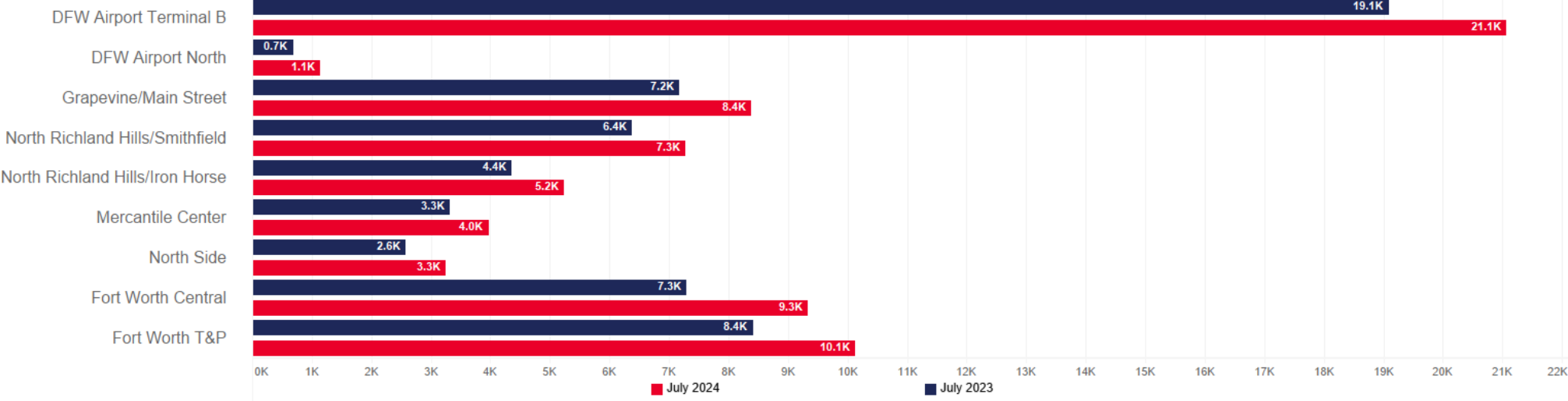
On Time Performance TEXRail & TRE July 2024

Reed Lanham – VP
August 19, 2024

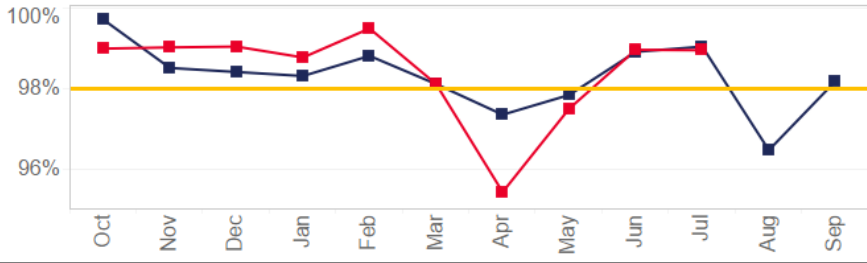


TEXRail Total Ridership by Station (in 1000s)

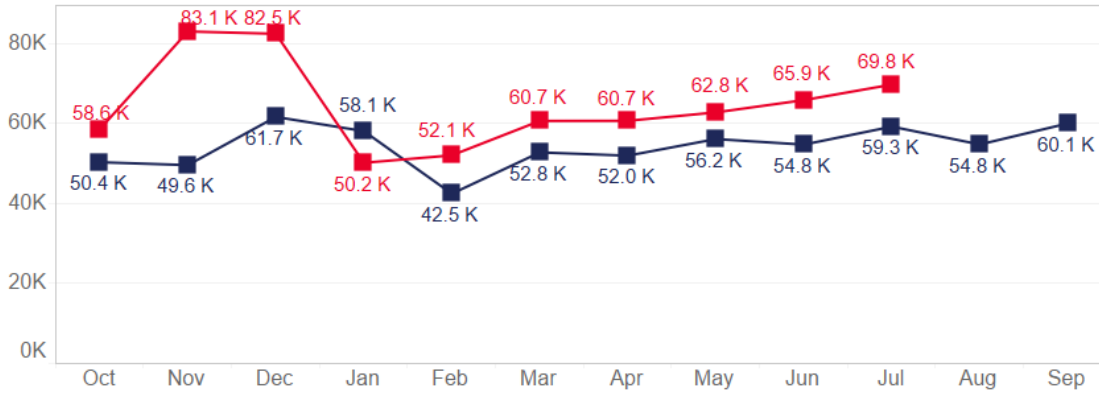
July 2024



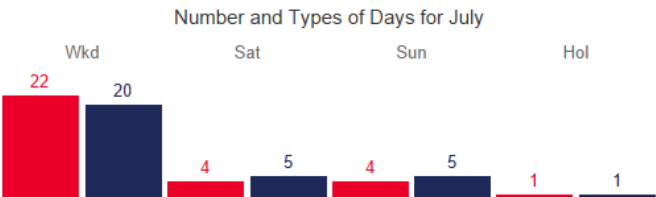
TEXRail On-Time Performance



TEXRail Monthly Ridership (in 1000s)

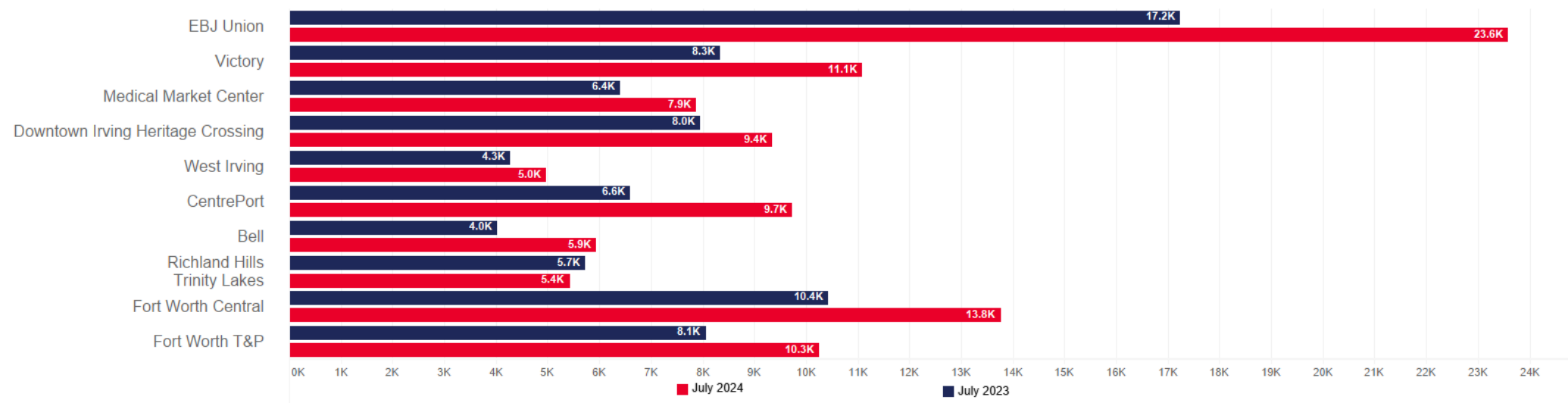


FYTD Ridership	Value
FY2021	234,199
FY2022	431,604
FY2023	537,329
FY2024	646,435

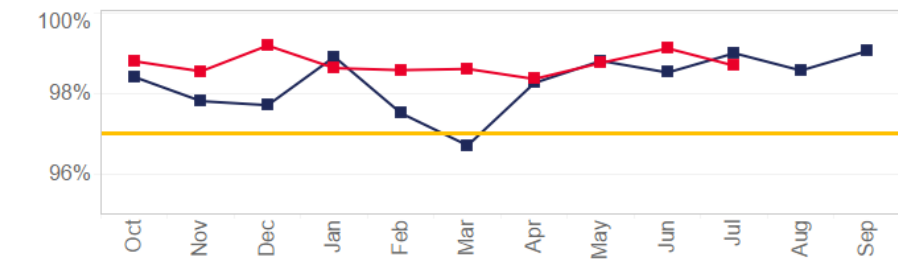


TRE Total Ridership by Station (in 1000s)

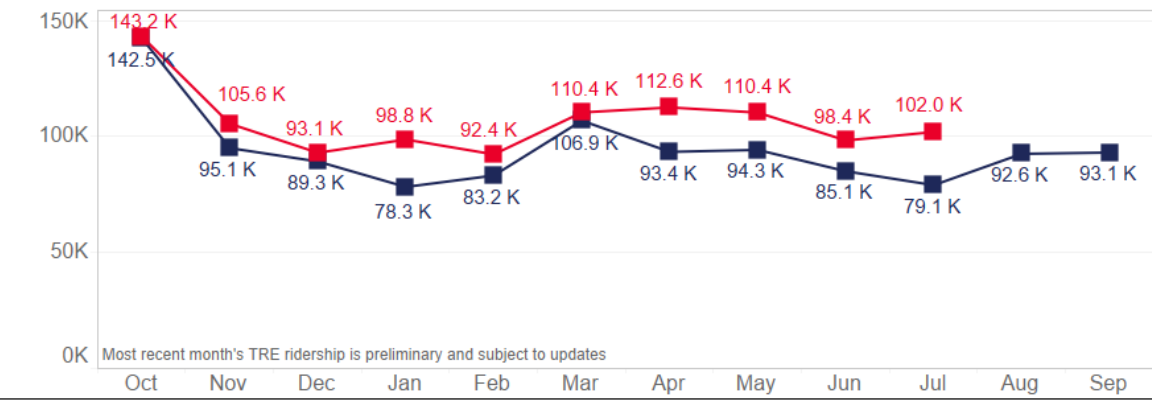
July 2024



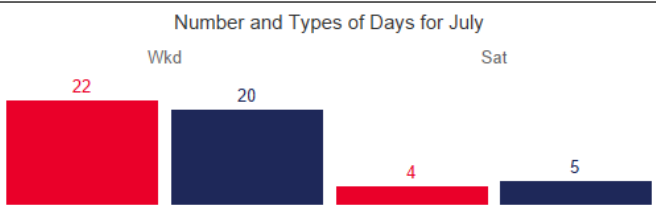
TRE On-Time Performance



TRE Monthly Ridership (in 1000s)



FYTD Ridership	
FY2021	633,800
FY2022	889,484
FY2023	947,161
FY2024	1,066,732



FY2023

FY2024



BOARD OF DIRECTORS

INFORMATION ITEM

ITEM TITLE

Marketing and Communications Report - Orange Line Launch

MEETING DATE

August 19, 2024

BACKGROUND

Melissa Chrisman, Vice President of Marketing and Communications, will share the marketing and communications efforts to support the launch of Trinity Metro's Orange Line between Downtown Fort Worth and the Fort Worth Stockyards.

RECOMMENDATION

There is no recommendation as this is an information item for the Board's feedback and discussion.

STAFF DISPOSITION

EXECUTIVE LEAD*

Melissa Chrisman

DATE

08/02/24

*Let's
Ride!*

Let's Ride the Orange Line

Orange Line Launch | July 2024 – September 2024





ORANGE LINE

BLUE LINE

PROPOSED ROUTES

MAROON LINE
NEAR SOUTHSIDE

GREEN LINE
CULTURAL DISTRICT/
FORT WORTH ZOO

ORANGE LINE MAP



DOWNTOWN DETAIL MAP

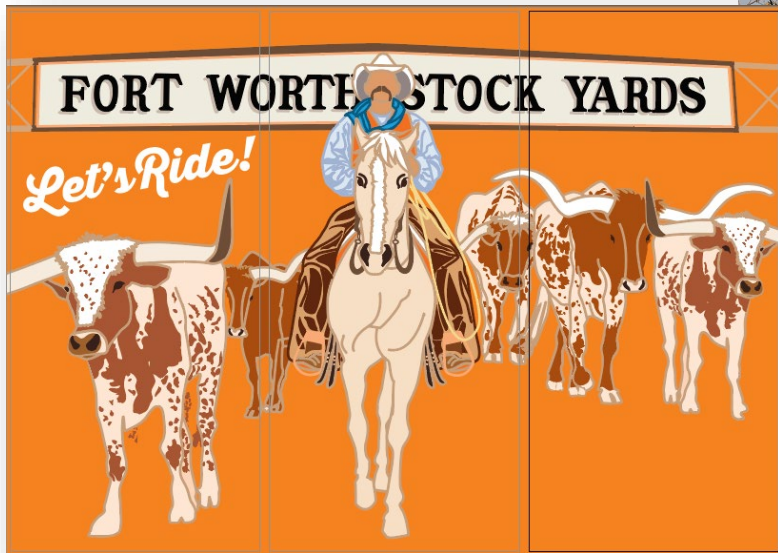


THE BUSES AND OTHER AMENITIES



THE BUSES AND OTHER AMENITIES

- BUS STOPS



THE BUSES AND OTHER AMENITIES - MAIN AND EXCHANGE



MARKETING STRATEGY

- CultureMap Fort Worth
 - Promotional emails, daily newsletter ads, website ads
 - Sept. 2-Oct. 31
- Fort Worth Key Magazine
 - Print ads
 - September and October editions



MARKETING STRATEGY

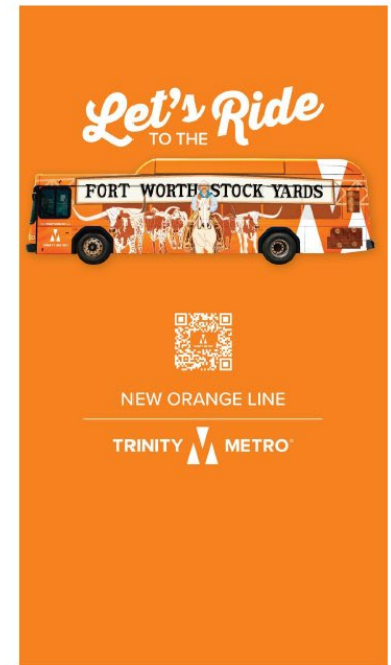
- Fort Worth Weekly
 - Print ads
 - Cover wrap
 - Website ads
 - Homepage feature
 - E-newsletter ads
 - Website ads
 - Social media posts
 - Dedicated newsletters
 - Wrapped distribution boxes
- Aug. 19-Sept. 30



Side



Back

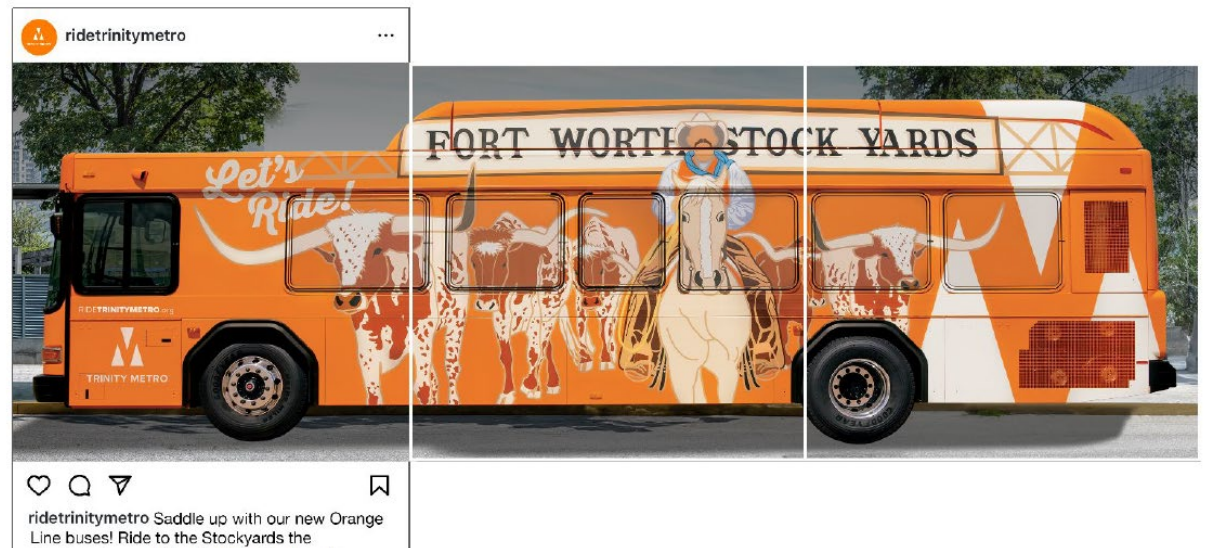


Side



MARKETING STRATEGY

- Fort Worth Star-Telegram
 - Homepage takeovers
 - Sept. 3, 12 & 16
- FTWToday
 - E-newsletter ads
 - Aug. 9 & 21; Sept. 4 & 19
- What's Up Fort Worth
 - Campaign TBD



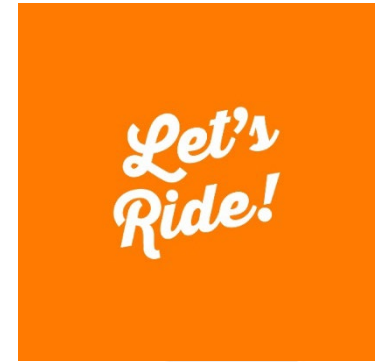
MARKETING STRATEGY

- Clear Channel Outdoor
 - Neighborhood Poster Program
 - Aug. 26-Oct. 20
 - Billboards
 - I-35 north of 4th Street; Aug. 9-Nov.10
 - N. Main Street north of 20th Street; Sept. 9-Dec. 1
 - I-30 west of Chambers; Sept. 9-Dec. 1



MARKETING STRATEGY

- Facebook/Instagram
 - Aug. 15-Sept. 30
- Connected TV/Pre-Roll Video
 - Aug. 15-Sept. 30
- Display Ad/Retargeting (website visits)
 - Sept. 15-30
- Influencers
 - Fort Worth Love List
 - Partners and Stakeholders



SPECIAL EVENTS AND ACTIVATIONS - SERVICE LAUNCH

Ongoing – Hotel outreach and General Manager communications

July 27, 2024 – Day of the American Cowboy Parade

Aug. 15, 2024 – Hotel Association of Tarrant County

Aug. 19, 2024 – Heritage Stockyards Business Association

Sept. 13, 2024 – Media/Stakeholder Event and Ribbon Cutting on Exchange Avenue

Sept. 14, 2024 – Public Launch Event at the Fort Worth Stockyards

Sept. 15, 2024 – Regular Service

Sept. 15, 2024 – Hispanic Heritage Month Parade





BOARD OF DIRECTORS

INFORMATION ITEM

ITEM TITLE

Fall Fare and Service Changes Communications

MEETING DATE

August 19, 2024

BACKGROUND

Melissa Chrisman, Vice President of Marketing and Communications, will provide an overview of communications efforts to support the fall fare and service changes.

RECOMMENDATION

There is no recommendation as this is an information item for the Board's feedback and discussion.

STAFF DISPOSITION

EXECUTIVE LEAD*

Melissa Chrisman

DATE

08/02/24

Trinity Metro Fall Fare and Service Changes

Marketing and Communications Plan
July-September 2024



SERVICE CHANGES: BUS

Route 5 Evans Ave/TCC South

- Increase weekday frequency to 15 minutes
- Increase weekend frequency to 30 minutes

Route 15 Stockyards/North Main

- Rebrand as the Orange Line
- Adjust route downtown to accommodate more hotel stops
- Extend weeknight service to match weekend schedule of 15-minute frequency

Route 23 TCC Northeast Campus/TRE

- Discontinue and replace with on-demand service
- Point-to-point service between Trinity Lakes Station and TCC Northeast



SERVICE CHANGES: BUS

(continued)

Route 28 Mansfield Hwy/Sierra Vista

- Discontinue route
- Route is served by existing On-Demand Southeast boundaries

Route 45 TCC Northwest/Angle Ave/Azle Ave

- Discontinue route
- Replaced with new On-Demand North Side boundaries

Route 50 The Dash

- Discontinue route

Route 66X Candleridge/Altamesa Express

- Discontinue route
- Southwest Fort Worth is served adequately by routes 6, 52 and 72



SERVICE CHANGES: ON-DEMAND

Rebrand as Trinity Metro On-Demand

- Renaming current ZIPZONES
 - Mercantile
 - Southeast
 - Southside
 - South Tarrant

Trinity Metro On-Demand North Side

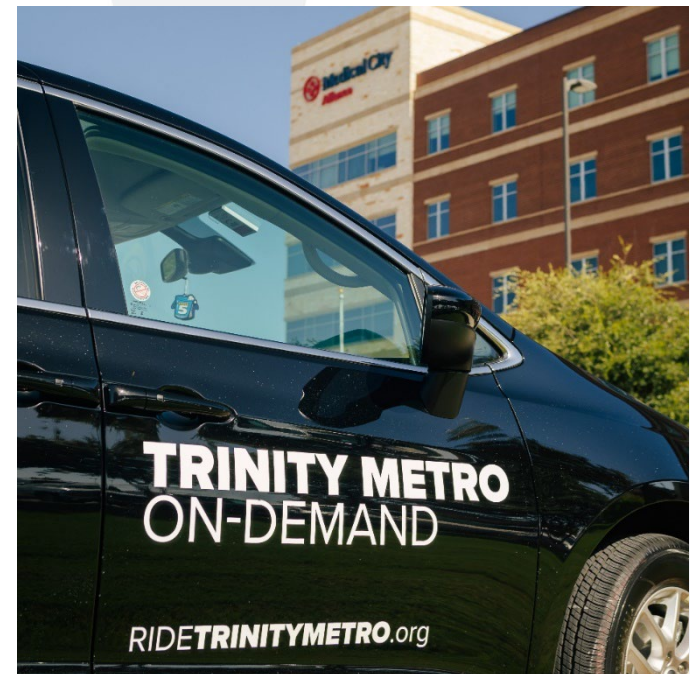
- New on-demand boundary serving discontinued Route 45 area

Trinity Metro On-Demand TCC Northeast

- New on-demand point-to-point service replacing discontinued Route 23

Trinity Metro On-Demand Southside Expansion

- Incorporate Sycamore Heights neighborhood



FARE CHANGES

New pricing effective Sept. 15, 2024

LOCAL SERVICES

- Single Ride (Bus, Train, On-Demand)
- Day Pass (unlimited transfers in one day)
- 7-Day Pass
- 31-Day Pass
- Annual Pass

	Regular	Reduced
Single Ride (Bus, Train, On-Demand)	\$2	\$1
Day Pass (unlimited transfers in one day)	\$4	\$2
7-Day Pass	\$18	\$9
31-Day Pass	Discontinued*	
Annual Pass	Discontinued*	

* 31-Day and Annual Passes will remain available to EASYRIDE partners.



MARKETING & COMMUNICATIONS

Media Release

Website and Email

- Homepage Feature
- Newsroom Post
- Detailed Custom Landing Page
- GovDelivery Email Message

Social Media

- Organic
- Paid

Paid Advertising


Rider Communication Collateral

- System Map
- Route Schedules
- Transfer Center/Bus Shelter Posters



MEDIA RELEASE

- Media release with complete details of service changes and fares distributed to local media on Aug. 1




NEWS EAT & DRINK CULTURE HOME DREAM STREET LISTS MAGAZINE

Trinity Metro Provides Insights on Its Plans for the Future

Buses, upgrades, and on-demand services are just a part of what's in store for Fort Worthians who rely on public transportation to get around.

BY STEPHEN MONTOYA JUNE 25, 2024 9:05 AM

[f](#)
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[p](#)
[e](#)



1

2

3

4 **A Conversation With Fort Worth Fiddle Player Ross Holmes**
BY STEPHEN MONTOYA

5 **Wild Salsa Re-Opens in Downtown Fort Worth**
BY FWTEX STAFF

Find it!

Fort Worth Star-Telegram

NEWS SPORTS POLITICS RESTAURANTS OPINION OBITUARIES FINANCE CLASSIFIEDS DFW FAVORITES

LOCAL

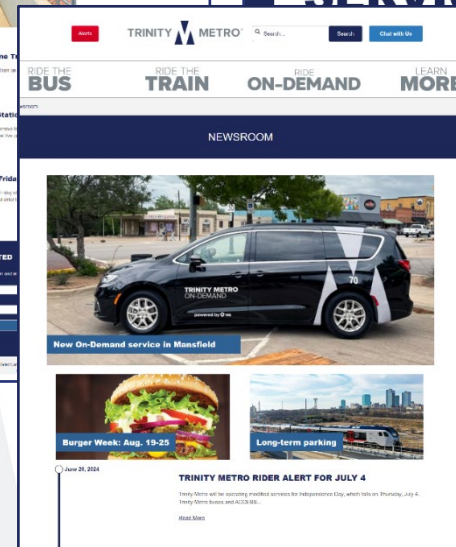
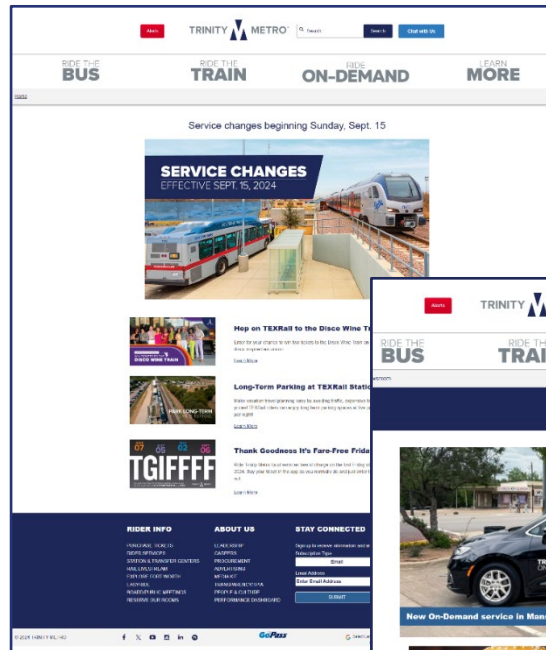
Curious about Trinity Metro? It's hosting community events this month

BY LILLIE DAVIDSON
UPDATED JUNE 22, 2024 7:39 PM



WEBSITE AND EMAIL

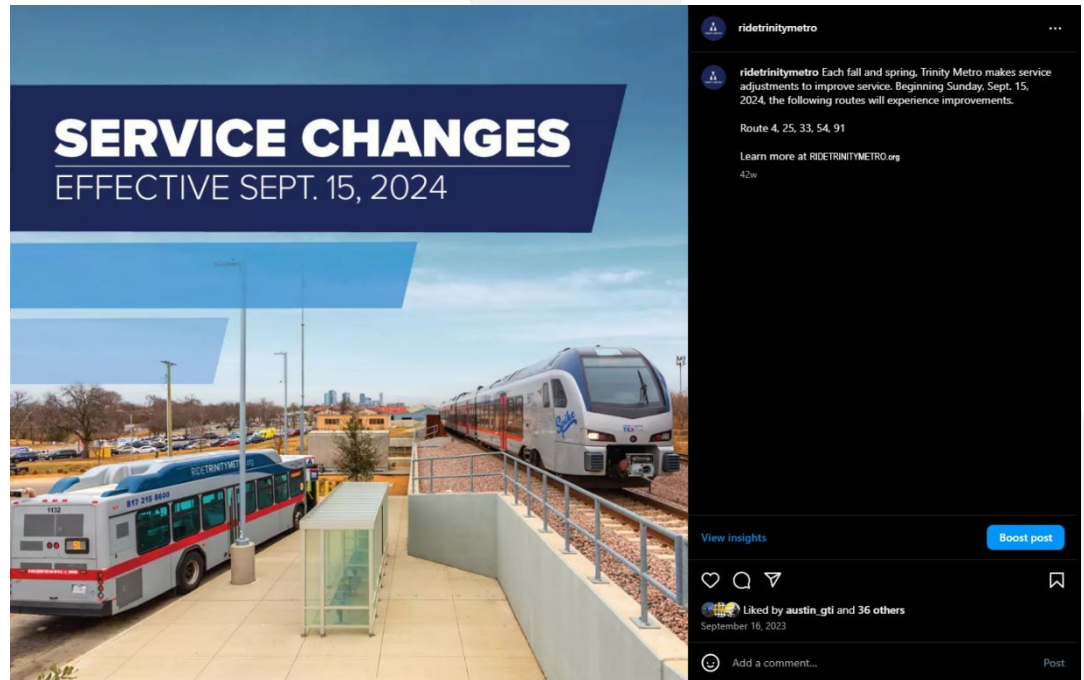
- Homepage featured event to be posted approximately Thursday, Aug. 1
- Add media release to Newsroom no later than Thursday, Aug. 1
- Create and post a custom landing page that details the service changes by topic: bus, on-demand and fares; posted no later than Thursday, Aug. 1.
- GovDelivery email message sent to all subscribers by Tuesday, Aug. 6
- Make Your Move newsletter feature in August and September editions



SOCIAL MEDIA

Routine social media posts to Trinity Metro's Facebook, Instagram, X, Nextdoor and LinkedIn accounts throughout August and early September

- Focus on overall service changes with direct link to custom landing page
- Posts specific to each new/discontinued service with details/explanation



PAID MEDIA

Fort Worth Weekly

Print Ads

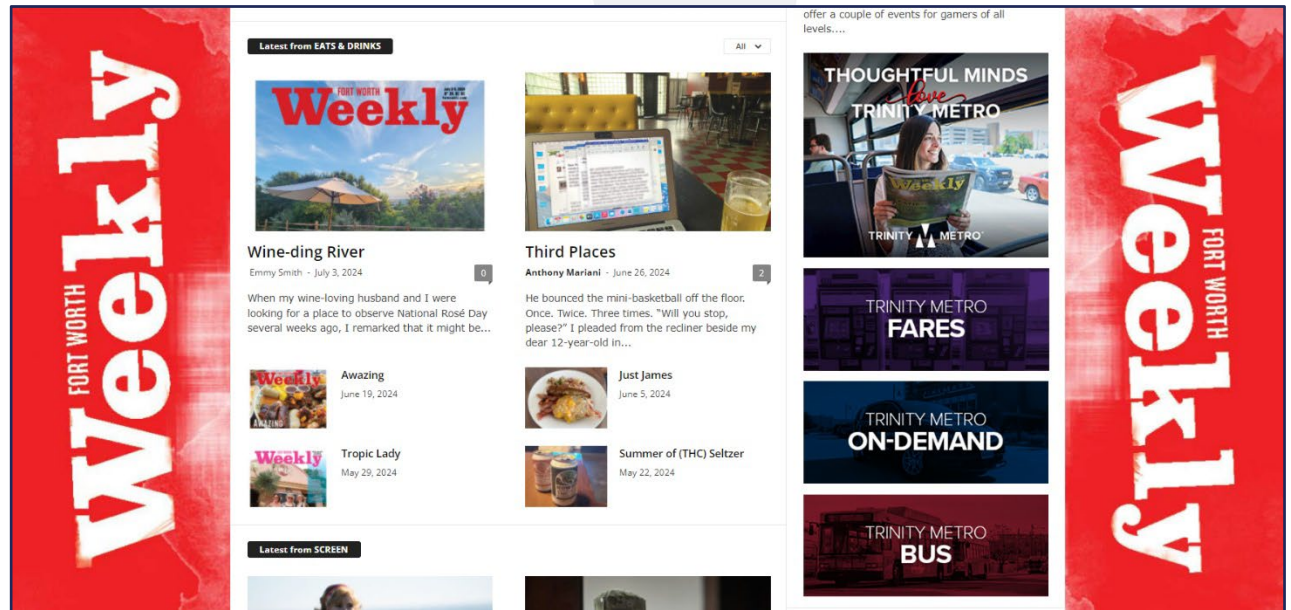
- Wednesdays, Aug. 7, 14 & 21

Custom Homepage Ads

- Throughout August with link to custom landing page

Paid Social Media

- Facebook and Instagram ads throughout August and early September



COLLATERAL

Post new system maps, route schedules and bus shelter posters just prior to Sept. 15 service change

Bus Service From / Servicio de autobuses de

La Gran Plaza Transfer Center - Bus Bay C

TRINITY METRO

Ticket Information

Single-Ride Ticket	30-Day
Adult	\$1.50
Senior	\$1.00
Student	\$1.00
Child	\$0.50
Transfer	\$0.50

GoPass

Customer Care

1-800-JONES-51
 817-796-7392
 817-246-8600
www.trinitymetro.org

RIDE TRINITYMETRO.org

91 North Side Station/ Normandale

MERCANTILE ZIP CODE 55424

Map Key:

- Blue line: Route Line
- Red line: Non-stop service

WEEKDAYS

EASTBOUND											WESTBOUND											
Normal Stop	Capitol Square	Albany	College	Belmont	Emerson	North Side Station	North Side Station	Belmont	College	Albany	Capitol Square	Normal Stop	Normal Stop	College	Albany	Capitol Square	Normal Stop	Normal Stop	College	Albany	Capitol Square	
6:56	6:58	6:59	7:02	7:04	7:07	7:11	7:15	7:18	7:21	7:24	7:27	7:30	7:33	7:36	7:39	7:42	7:45	7:48	7:51	7:54	7:57	8:00

WEEKENDS & MAJOR HOLIDAYS

EASTBOUND											WESTBOUND											
Normal Stop	Capitol Square	Albany	College	Belmont	Emerson	North Side Station	North Side Station	Belmont	College	Albany	Capitol Square	Normal Stop	Normal Stop	College	Albany	Capitol Square	Normal Stop	Normal Stop	College	Albany	Capitol Square	
7:06	7:08	7:11	7:17	7:24	7:31	7:42	7:53	8:04	8:15	8:26	8:37	8:48	8:59	9:10	9:21	9:32	9:43	9:54	10:05	10:16	10:27	10:38

TRINITY METRO

Purchase tickets or plan your trip with our mobile app: [GoPass](#)

1-800-JONES-51
 817-796-7392
 817-246-8600
www.trinitymetro.org

Block 40th Anniversary Month 26, 2024



BOARD OF DIRECTORS

INFORMATION ITEM

ITEM TITLE

General Planning Consultant (GPC) Update

MEETING DATE

August 19, 2024

BACKGROUND

On November 28, 2022, the Trinity Metro Board of Directors approved the General Planning Consultant (GPC) Contract (BA2023-11) that permitted staff to complete negotiations and enter into a contract for a variety of planning activities that address ongoing and emerging issues related to planning, designing, constructing, financing, maintaining, and improving the Trinity Metro transportation system. There was some discussion about how the Board would be informed on the status and progress of tasks assigned to the GPC.

In an effort to keep the Board informed, the following is a brief overview of last month's progress.

See Attached Table

RECOMMENDATION

There is no recommendation as this is an information item for the Board's feedback and discussion.

STAFF DISPOSITION

EXECUTIVE LEAD*

Chad Edwards

DATE

07/31/24

Task Order	Description	Status
1 Program Management	This task covers meetings, invoices, and scope development.	<ul style="list-style-type: none"> Continued oversight Task development coordination
2.6 Alliance Express Mobility Hub Layouts	Provide a typical layout for potential Mobility Hub locations	<ul style="list-style-type: none"> Reviewing existing facilities for improvements
2.8 Southeast Fort Worth Property Search Assistance	Identify available properties for Alliance Express - Southeast Mobility Hub	<ul style="list-style-type: none"> Closed
3 Transit Value Proposition	This task will outline the value of transit in Fort Worth and provide materials that can be shared with others during meetings	<ul style="list-style-type: none"> Closed
6 Streetcar Feasibility Study	Review, update, and identify corridor for potential Streetcar	<ul style="list-style-type: none"> Coordinating with city on tasks related to Mayor's Urban Rail Committee supporting Economic Development and Tourism
7 Graphics Support	Support to staff for graphics, maps, and presentations	<ul style="list-style-type: none"> Update to Reference Book
8 Grant Writing Support	Support of grant writing and applications	<ul style="list-style-type: none"> 2025 USDOT RAISE Grant – NOFO anticipated in early October
9 TEXRail Before & After Study Ridership Review	Provide review and assumptions as to ridership forecasting vs actual differences	<ul style="list-style-type: none"> Finalizing report in meeting with FTA
10 Fare Collection Review	Review fare structure and collection systems	<ul style="list-style-type: none"> Conducting evaluation of available technologies and input to RFP
12 TEXRail Historic Bridge Resource Investigations	Conduct investigations for historical resources for two bridges along TEXRail Extension	<ul style="list-style-type: none"> No current effort at this time
14 Assessing Community Interest in Transit	Engaging the public through surveys/polling to better determine the level of knowledge the community has of Trinity Metro and public transit	<ul style="list-style-type: none"> Schedule modification to June 30, 2025
15 FTA TEXRail TOD Planning Grant	This TOD planning grant focuses on TEXRail and the assessment of station amenities along the corridor that allow for a car-free lifestyle	<ul style="list-style-type: none"> Revised Draft #2 scope of work submitted
16 Staff Augmentation: Project Manager	A project manager is needed to assist in the development of the Bus Stop Improvement Program and the High-Intensity Bus Corridor Project	<ul style="list-style-type: none"> This task is used on a limited basis
18 Strategic Plan	Development of agency strategic plan	<ul style="list-style-type: none"> Finalize scope
19 Property Inventory and Evaluation	Identify and evaluate property that can be sold	<ul style="list-style-type: none"> Finalized scope and notice to proceed submitted
20 TEXRail DMU Vehicle Commissioning Support	NEW Procurement support, design reviews, and on-site inspections for the 4 new Stadler DMU Vehicles procured for the TEXRail Project	<ul style="list-style-type: none"> Notice to Proceed submitted Kick-off meeting scheduled

BOARD OF DIRECTORS

INFORMATION ITEM

ITEM TITLE

FY2025 Preliminary Operating and Capital Budgets

MEETING DATE

August 19, 2024

BACKGROUND

A summary of the preliminary operating and capital budgets for FY2025 is attached for consideration. The preliminary budget will be sent to the member cities' governing bodies. Staff will return in September for final approval.

RECOMMENDATION

There is no recommendation as this is an information item for the Board's feedback and discussion.

STAFF DISPOSITION

EXECUTIVE LEAD*

Greg Jordan

DATE

08/05/24



TRINITY METRO

FY25

PROPOSED BUDGET



TRINITY METRO®

**TRINITY METRO
FY25 PROPOSED BUDGET**

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	3	Revenue Budget by Object
	5	Expenditure Budget by Object
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	12	Business Administration Budget Detail
	13	Customer Care Department Summary
	14	Customer Care Budget Detail
	15	ENVOY Program Department Summary
	16	ENVOY Program Budget Detail
	17	Customer Relations Department Summary
	18	Customer Relations Budget Detail
	20	Accounting Department Summary
	21	Accounting Budget Detail
	22	Finance Department Summary
	23	Finance Budget Detail
	24	Human Resources Department Summary
	25	Human Resources Budget Detail
	27	Information Technology Department Summary
	28	Information Technology Budget Detail
	30	Marketing Department Summary
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	32	Governmental Relations Department Summary
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	37	Grants Management Budget Detail
	38	Planning Department Summary
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47	Risk Budget Detail	

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Section I

FY25 Operating Budget

Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
<u>Revenue Summary</u>					
Sales Tax Revenue	118,743,339	123,404,191	132,299,614	128,929,610	132,700,000
Operating Grants	-	18,804,307	100,279,436	1,071,723	32,449,598
Farebox Revenue	4,708,727	5,580,796	7,299,185	2,685,173	5,684,770
ACCESS Revenue	771,366	1,066,570	947,487	718,669	1,199,778
EASYRIDE Revenue	397,333	661,633	552,000	356,479	552,000
Other Revenue	5,412,941	6,448,875	8,147,926	7,356,994	8,018,930
Total Operating Revenue	130,033,706	155,966,373	249,525,648	141,118,650	180,605,075
<u>Expense Summary</u>					
Personnel	48,949,860	53,699,605	55,059,171	59,135,898	62,532,218
Services Total	15,788,104	17,995,929	26,285,375	17,775,365	20,469,184
Purchased Transportation	43,022,523	47,910,491	57,182,374	56,404,725	64,543,484
Fuels And Lubricants	2,329,494	1,782,885	1,724,714	1,276,663	1,679,135
Tires & Tubes, Parts	4,176,993	4,851,657	4,685,351	4,847,654	4,974,934
Supplies	1,105,967	966,142	678,185	1,317,112	817,584
Utilities	1,272,895	1,646,448	2,117,627	1,753,408	1,822,209
Insurance	5,504,339	5,565,817	5,509,080	4,340,731	5,988,322
Taxes And Fees	57,595	3,918	6,680	42,307	9,368
Capital Financing	85,701	81,594	-	-	-
Training Travel Memberships	830,604	956,820	1,456,448	1,068,589	1,048,135
Depreciation	51,135,420	46,407,393	-	-	-
Total Operating Expense	174,259,494	181,868,700	154,705,004	147,962,451	163,884,573
Net Operating	(44,225,788)	(25,902,327)	94,820,644	(6,843,802)	16,720,502

FY25 Revenue Budget

Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
Sales Tax Revenue	107,082,162	110,293,490	119,199,162	114,737,561	119,000,000
Sales Tax - Grapevine	11,661,177	11,610,701	11,000,452	12,134,906	11,600,000
North Richland Hills Contribut	-	1,500,000	2,100,000	2,057,143	2,100,000
Total Sales Tax Revenue	118,743,339	123,404,191	132,299,614	128,929,610	132,700,000
Grant Contr Fed Formula	-	18,804,307	89,473,537	4,329	32,449,598
Grant Contr Fed Formula	-	-	10,805,899	1,067,395	-
Total Operating Grants	-	18,804,307	100,279,436	1,071,723	32,449,598
Loc Single Ride	52,714	60,270	-	37,539	-
Loc Red Single Ride	28,120	6,550	-	3,116	-
Loc Day Pass	862,313	940,837	-	547,525	-
Loc Red Day Pass	50,459	173,953	-	78,671	-
Loc Weekly Pass	101,442	127,181	-	57,364	-
Loc Red Weekly Pass	51,479	41,919	-	21,129	-
Loc Mthly Pass	242,783	254,262	-	104,914	-
Loc Red Mthly Pass	365,976	490,093	-	200,050	-
Farebox Collection	1,715,021	2,055,357	3,694,176	778,616	3,800,000
FRBS Revenue	-	-	-	-	-
EASYRIDE Revenue	-	-	-	-	-
Regional Single Ride	9,243	5,688	-	3,929	-
Regional Reduced Single	-	1,180	-	864	-
Regional Day Pass	457,707	543,624	3,605,009	389,294	1,884,770
Regional Red Day Pass	84,203	84,883	-	69,522	-
Regional Monthly Pass	108,310	106,944	-	47,397	-
Reg Red Mthly Pass	68,907	84,187	-	40,306	-
TRE Revenue	-	-	-	-	-
Organizational Passes	-	-	-	-	-
TEXRail Single Ride	229,915	285,905	-	137,286	-
TEXRail Reduced Single	35,867	44,791	-	20,104	-
TEXRail Day Pass	129,567	197,257	-	111,207	-
TEXRail Red Day Pass	78,081	43,392	-	22,785	-
TEXRail Weekly Pass	10,564	8,000	-	3,386	-
TEXRail Reduced Weekly	3,850	3,294	-	2,079	-
TEXRail Monthly Pass	15,062	14,040	-	5,074	-
TEXRail Red Mthly Pass	7,146	7,192	-	3,017	-
Total Farebox Revenue	4,708,727	5,580,796	7,299,185	2,685,173	5,684,770
ACCESS Revenue	771,366	1,066,570	947,487	718,669	1,199,778
TOTAL ACCESS Revenue	771,366	1,066,570	947,487	718,669	1,199,778
EPASS Revenue - FRBS	174,251	224,519	180,000	198,180	180,000
Easyride Local Day Tickets	178,533	330,707	360,000	143,727	360,000
Easyride Easyride 7 Day	10,950	16,369	12,000	9,649	12,000
EPASS Revenue - TRE	33,599	90,038	-	4,923	-
EASYRIDE Revenue	397,333	661,633	552,000	356,479	552,000

FY25 Revenue Budget

Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
Subscription Revenue	130,885	161,269	191,628	87,073	191,628
FWBS Revenue	341,509	295,303	261,552	231,200	261,552
FWBS Other Misc Income	128,913	99,552	56,616	134,429	56,616
FWBS Donations	-	-	56,000	-	56,000
Advertising Bus Bench	573,618	592,968	582,996	521,107	582,996
ID Card Revenue	6,322	5,514	5,484	4,879	5,484
Pass Cover Revenue	841	522	612	486	612
Misc Aux Transportation	1,527	(3,094)	300	(3,212)	300
Misc Nontransp Revenue	27,350	30,289	36,744	95	36,744
Over And Short	(140)	(614)	-	(144)	-
Regional Fare Allocation	36,273	29,680	16,000	62,796	16,000
Contrib Local Capital	-	14,155	-	-	-
Contrib Local Other Non	2,496,793	2,084,256	3,219,846	2,071,656	2,362,863
Contrib Local Dash Partners	103,750	32,010	45,000	-	-
Rental Income ITC	615,144	601,764	628,084	481,344	628,084
Interest Income	208,914	1,935,833	2,250,000	2,950,172	3,000,875
Sale Of Non-Cap Asset	5,027	27,481	-	19,429	-
Disposal Clearing	6,823	6,297	-	1,314	-
Gain Loss Cap Asset	(68,266)	(269,631)	-	22,663	-
Gas Lease Revenue	144,784	133,612	60,000	53,318	60,000
Reb Other	7,273	5,394	-	17,535	-
DFWIA ACCESS Revenue	737,065	737,065	737,064	737,065	759,176
Total Other Revenue	5,412,941	6,448,875	8,147,926	7,356,994	8,018,930
FY25 Total Operating Revenues	130,033,706	155,966,373	249,525,648	141,118,650	180,605,075
One-Time Operating Grants					45,000,000
Total Available Operating Revenue					225,605,075
Grant Contrib Fed Oper	658,866	33,986,200	771,244	9,209,023	-
Grant Contr State Oper	582,440	133,040	853,361	-	-
Grant Contrib Fed Captl	4,096,169	4,154,763	31,772,091	10,326,413	109,774,320
Grant Contr CMAQ Captl	2,712,338	4,500,000	37,528,660	255,778	-
Total Capital Revenue	8,049,814	42,774,003	70,925,356	19,791,214	109,774,320
Total Revenue	138,083,520	198,740,376	320,451,004	160,909,864	335,379,395

FY25 Operating Expense Budget

Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
Sal & Wages	29,141,830	31,494,296	37,369,290	35,001,744	38,643,707
Sal & Wages Overtime	3,918,588	4,959,370	3,364,587	5,387,236	5,547,446
Training Wages	508,015	304,428	501,014	340,834	501,014
Bonus Pay	196,633	322,979	104,900	-	104,900
Medicare Tax	522,887	577,076	594,264	623,929	593,202
401k ER Contribution	1,940,501	2,109,536	2,546,291	2,562,547	2,300,596
457B ER Contribution	230,392	260,370	-	-	-
Group Health Insurance	4,885,114	6,062,601	5,965,407	5,874,898	7,014,050
Lt Care Insurance	45,882	32,139	34,787	38,896	35,100
Group Life Insurance	17,938	31,362	28,032	41,629	17,550
ST Disability Payments	167,505	152,058	-	134,019	-
ST Disability Insurance	7,681	7,704	856	8,415	764
SUTA Tax	115,342	80,288	139,322	438,691	171,236
FUTA Tax	30,995	32,389	31,939	50,707	39,060
Workers Comp Insurance	811,091	525,996	209,273	1,110,508	1,110,508
Sick Pay	-	166	-	29,653	-
Holiday Pay	949,830	1,138,583	1,115,365	1,189,635	1,370,789
Vacation Pay	2,937,928	2,885,040	-	3,016,140	2,132,338
FICA Tax	2,222,001	2,448,880	2,630,485	2,645,285	2,509,847
Funeral Pay	48,861	60,645	-	59,883	-
Uniform Allowance	233,416	271,711	263,410	398,484	280,910
Awards and Incentives	25,369	51,157	141,540	78,106	141,540
Tool Allowance	36,386	33,248	56,250	40,355	55,500
Tuition Reimbursement	3,600	2,483	14,300	3,295	14,300
Drivers Licenses	(155,704)	(251,069)	(163,152)	(203,012)	(163,152)
Vacation Leave Sold	107,777	105,967	111,011	264,023	111,011
Personnel	48,949,860	53,699,605	55,059,171	59,135,898	62,532,218
Audit Services External	135,559	133,530	822,210	502,675	168,000
Bank Services	93,377	72,949	96,000	52,955	96,000
Temporary Help Services	185,453	152,296	169,300	337,866	131,588
Advertising	1,323,400	1,264,742	2,952,195	830,783	1,667,329
Public Notices	-	7,215	33,197	-	9,000
Promotion Costs	462,436	542,738	868,607	345,889	580,500
Legal Services	672,171	593,333	864,156	607,543	529,000
Professional Svcs Other	1,303,621	2,342,520	5,857,650	3,564,835	3,680,333
Services Other	754,092	539,849	662,197	603,624	601,338
Printing Services	477,198	600,347	541,101	344,166	866,140
Maintenance Contracts	6,473,101	7,216,398	9,071,201	6,835,042	7,552,309
Training Services	5,327	83,106	16,500	85,296	18,500
Security Services	2,389,165	3,143,839	3,069,423	2,570,498	3,066,900
Medical Services	86,151	102,025	120,000	93,604	120,000
Insurance Adjusters	104,430	96,803	67,000	60,180	73,000
Repairs	424,422	428,773	398,525	444,510	485,448
Management Services	288,269	271,816	-	-	-
CNG Parts	13,098	424	6,000	-	-
Repairs Shelter	38,606	10,050	53,000	4,774	160,000
On-Site Clinic Services	558,228	393,178	617,112	491,123	663,800
Services Total	15,788,104	17,995,929	26,285,375	17,775,365	20,469,184
Purchased Transportation	42,458,442	46,407,414	55,941,614	54,983,287	63,281,184
Volunteer Driver Prog	4,783	3,888	7,260	9,125	3,800
VANPOOL Leases	614,750	1,523,745	1,255,500	1,412,313	1,255,500
Guaranteed Ride Home Prog	3,058	4,895	6,000	-	3,000
PT Liquidated Damages	(58,510)	(29,450)	(30,000)	-	-
PT Performance Incentives	-	-	2,000	-	-
Purchased Transportation	43,022,523	47,910,491	57,182,374	56,404,725	64,543,484

FY25 Operating Expense Budget

Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
Diesel	8,708	23,750	9,038	33,346	-
Gasoline	388,722	375,227	277,858	305,055	260,335
Compressed Natural Gas	1,786,927	1,182,099	1,254,709	779,809	1,235,100
Motor Oil	7,089	5,014	8,007	4,524	7,700
Other Lubricants	73,951	83,717	76,178	41,631	76,000
CNG Oil	49,133	90,135	77,466	79,612	75,000
Antifreeze	14,964	22,942	19,458	32,686	25,000
Maintenance Credits	-	-	2,000	-	-
Fuels And Lubricants	2,329,494	1,782,885	1,724,714	1,276,663	1,679,135
Tires & Tubes	470,219	464,711	417,402	463,391	435,500
Parts Maint/Wh Issues	3,234,636	4,306,979	3,474,029	3,208,706	3,282,000
Supplies Maintenance	567,407	514,854	404,210	615,079	827,850
Tools Small	112,416	155,540	107,710	91,832	116,984
Inventory Adjustment	(424,642)	(844,780)	-	135,700	-
Supplies Facilities Bld	159,434	190,870	180,000	212,709	210,000
Parts Revenue Vehicles	-	143	-	15,377	-
Parts Reblt Contra Labor	1,306	3,643	-	14,860	-
Maint Vandalism Repairs	56,217	59,697	102,000	90,000	102,600
Tires & Tubes, Parts	4,176,993	4,851,657	4,685,351	4,847,654	4,974,934
Supplies Office	11,100	112,356	76,796	81,694	77,969
Postage	28,571	13,836	400	12,941	1,000
Supplies Misc Operating	53,913	67,991	51,830	130,414	51,082
Equipment Office	11,156	47,486	16,775	144,962	19,296
Furniture Non Capital	26,849	12,198	44,300	6,120	47,050
Equip Data Processing	710,900	299,919	138,173	543,803	294,161
Supplies Printing	564	7,938	18,551	-	16,275
Supplies Training	1,739	4,144	51,092	610	3,500
Freight	93,040	76,485	89,373	136,948	122,096
Fitness Center Expenses	6,328	13,186	10,800	31,948	5,800
Fitness Center Dues	(25,360)	(15,640)	(27,600)	(14,006)	(27,600)
S/W Data Processing	125,316	237,508	146,995	234,340	144,455
Equipment Non Capital	61,852	88,734	60,700	7,339	62,500
Supplies	1,105,967	966,142	678,185	1,317,112	817,584
Cell Phone/Aircards	140,055	186,740	113,311	220,928	110,157
Communication Leases	43,542	177,999	585,144	380,346	479,352
Telephone	62,860	50,601	2,700	49,998	2,700
Gas Utility	95,702	110,093	241,000	130,984	120,000
Electricity	451,954	787,824	732,000	676,125	780,000
Water Sewer	317,100	217,288	357,000	295,027	330,000
Cellular Router Service	161,682	115,904	86,472	-	-
Utilities	1,272,895	1,646,448	2,117,627	1,753,408	1,822,209
Gen Liab Ins Rail	1,497,468	1,820,654	1,849,494	739,560	1,941,969
Ins Property Casualty	1,630,652	1,903,308	2,043,695	2,084,954	2,165,012
General Liab Insurance	3,158	3,319	3,480	3,319	3,480
Uninsured Loss Provision	-	301,200	-	-	-
Insurance Workers Comp	20,495	15,385	16,152	15,385	16,152
Insurance Other	2,352,567	1,521,951	1,596,259	1,497,513	1,861,710
Insurance	5,504,339	5,565,817	5,509,080	4,340,731	5,988,322
License Reg Fee	4,852	3,882	6,680	1,974	9,168
Property Taxes	52,743	36	-	40,333	200
Taxes And Fees	57,595	3,918	6,680	42,307	9,368

FY25 Operating Expense Budget

Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
Interest Expense	85,701	81,594	-	-	-
Capital Financing	85,701	81,594	-	-	-
Dues Memberships Subcri	389,122	413,568	399,193	340,117	432,560
Local Meetings/Mileage	123,615	154,166	106,610	162,891	123,875
Travel/Training	74,625	115,124	684,623	216,579	123,380
Miscellaneous Expenses	6,402	32,131	-	139,792	4,000
Bad Debt Expense	-	115,462	-	176	-
Price Variance	(14,230)	(76,079)	-	(16,776)	2,700
Training	38,222	110,343	73,122	42,613	181,320
Labor Cost Credit Charge	1,203	792	-	-	-
Labor Cost Debit Charge	-	234	-	156	-
Rental Equipment	40,470	56,663	72,000	87,119	85,000
Leases	136,844	12,929	57,000	39,624	40,800
Rodeo	24,341	9,989	59,700	55,252	50,000
Other Travel	9,992	11,499	4,200	1,046	4,500
Training Travel Memberships	830,604	956,820	1,456,448	1,068,589	1,048,135
Depreciation Buildings	3,040,775	3,040,775	-	-	-
Depr Bldg Improvement	1,020,558	1,127,595	-	-	-
Depreciation Equipment	9,202,371	8,037,561	-	-	-
Depr Rolling Stock	13,645,504	12,334,510	-	-	-
Depreciation Improvement	24,213,069	22,414,090	-	-	-
Amortization Right-Of-Use	377,946	377,946	-	-	-
Prior-Year Adjustments	(364,804)	(925,083)	-	-	-
Depreciation	51,135,420	46,407,393	-	-	-
Total Expenditures	174,259,494	181,868,700	154,705,004	147,962,451	163,884,573

Section II

OPERATING EXPENSE BY BUSINESS UNIT

BU	BU Description	FY22	FY23	FY24	FY24	FY25
		Actual	Actual	Adopted	Projected	Proposed
11100	Business Administration	1,495,501	1,223,726	1,937,336	1,219,972	1,209,364
11200	Customer Care	998,765	1,180,472	1,032,019	1,169,874	1,347,310
11210	ENVOY Program	269,025	318,844	331,838	338,909	351,935
11220	Customer Relations	933,098	936,077	977,823	891,497	931,899
11300	Accounting	982,842	1,103,581	1,100,282	1,106,817	1,322,446
11310	Finance	1,143,434	1,334,591	2,386,810	1,927,490	2,069,021
11400	Human Resources	2,638,570	2,947,303	2,918,624	2,539,047	2,612,536
11500	Information Technology	4,353,892	5,663,469	9,112,863	6,768,589	6,986,529
11800	Marketing	2,771,563	3,257,516	5,003,534	2,601,903	4,111,762
11810	Governmental Relations	243,025	293,307	578,849	248,143	412,959
12000	NETS Program	1,150,965	1,388,970	1,492,362	1,565,595	1,742,146
12100	Grants Management	244,752	215,535	431,419	-	-
12200	Planning	974,974	1,737,719	3,829,504	2,994,270	3,218,871
12300	Procurement	934,956	818,913	1,088,811	1,096,276	1,111,153
12400	Project Management	298,606	529,114	689,436	285,679	545,769
12500	Risk	536,127	957,051	1,084,753	545,956	746,818
12510	Safety	178,169	269,447	586,076	712,565	408,111
12520	COVID-19 Expenses	3,606	-	-	-	-
12600	Security	2,058,132	2,908,041	3,196,164	2,757,205	3,251,286
12800	TCTS Program	198,263	221,398	270,082	300,787	308,209
12810	TCTS Extended	155,380	-	-	-	-
12900	TEXRail	26,011,353	27,990,318	31,455,303	30,269,440	33,701,091
13000	TRE	16,120,247	14,898,508	17,303,853	18,036,900	19,205,131
13100	VANPOOL	824,617	950,599	1,105,213	1,202,241	1,104,840
13200	JARC VANPOOL	7,459	380,204	155,160	150,660	150,660
13300	Alliance On-Demand	302,628	524,782	850,000	1,777,871	2,859,210
13400	Mercantile On-Demand	458,491	817,844	1,193,593	991,386	1,042,570
13500	Southside On-Demand	1,517,777	3,275,886	3,775,521	2,982,127	2,678,758
13600	South Tarrant On-Demand	296,953	347,709	463,131	406,594	450,841
13700	Water Damage	(68,012)	-	-	-	-
13800	Southeast On-Demand	26,300	46,037	25,200	182,754	484,740
13900	Saginaw On-Demand	-	-	480,000	-	-
13901	Mansfield On-Demand	-	-	-	-	855,318
13902	Northeast On-Demand	-	-	-	-	91,577
13903	Northside On-Demand	-	-	-	-	134,734
41600	Maintenance Administration	1,302,351	1,204,985	1,448,322	1,088,283	1,370,824
41601	ACCESS Maintenance	2,366,657	2,331,204	2,126,822	2,546,691	2,234,488
41602	Rebuild Engine	183,348	125,088	153,297	-	-
41603	Material Management	623,410	766,216	603,295	750,764	766,280
41604	Body Shop	604,601	740,091	664,290	823,830	778,842
41605	Electronics	1,341,231	1,335,254	1,300,388	1,442,291	1,304,175
41606	Running Repair	7,518,292	7,511,718	8,133,709	7,237,388	8,078,995
41607	Service Rack	1,733,339	1,830,754	1,822,498	1,924,947	2,008,528
41650	Facilities Maintenance	5,646,635	6,589,308	7,938,552	7,660,439	8,203,541
41900	ACCESS Administration	1,599,983	1,647,678	1,468,069	1,486,551	1,461,080
41903	ACCESS Operations	7,306,948	8,038,321	8,734,119	7,770,228	11,481,606
41904	Contracted Services	-	243,782	511,197	463,274	473,423
42100	Bus Operations Administration	1,175,403	1,303,754	1,233,102	2,021,740	1,898,607
42101	Bus Street Operations	882,671	1,104,660	1,146,018	1,242,929	960,707
42102	Bus Radio Control	788,848	800,814	980,692	802,421	1,037,915
42103	Bus Operations	21,200,312	22,405,586	20,615,997	24,667,903	25,270,951
55100	Fort Worth Bike Share Admin	661,839	722,380	830,102	790,050	989,084
55200	Wellness Center	105,861	129,725	136,779	145,404	117,933
61100	DCTA Operations	6,980	73,819	-	-	-
100	TM	51,117,101	46,384,398	-	(16,776)	-
300	SC	20,429	33,025	-	43,546	-
500	BS	11,799	9,185	-	-	-
	Total Operating Expense	174,259,494	181,868,700	154,702,804	147,962,451	163,884,573

Section III

**FY25 Operating Budget
BUSINESS ADMINISTRATION - 11100**

Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
<u>Summary by Character</u>					
Personnel	816,533	651,905	794,873	699,279	678,114
Services Total	86,655	96,965	75,240	74,701	83,750
Fuels And Lubricants	372	31	-	-	-
Tires & Tubes, Parts	203	1	-	-	-
Supplies	61,507	19,379	6,000	21,355	14,500
Utilities	4,277	10,685	7,000	8,589	10,000
Training Travel Memberships	525,956	444,761	1,054,223	416,048	423,000
Total	1,495,501	1,223,726	1,937,336	1,219,972	1,209,364

POSITION SUMMARY

Personnel - Full-Time Equivalents (FTE)

	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
Administrative Manager	1.0	-	-	-	-
Executive Admin Assistant	1.0	-	-	-	-
Executive Assistant	1.0	-	-	-	-
Floating Openings	-	2.0	-	-	-
Mailroom Coordinator	1.0	1.0	1.0	1.0	1.0
President	1.0	1.0	1.0	1.0	1.0
Receptionist	-	1.0	1.0	1.0	1.0
Staff Director	-	1.0	1.0	1.0	1.0
Total Full-Time Positions	5.0	6.0	4.0	4.0	4.0

**FY25 Operating Expense Budget
BUSINESS ADMINISTRATION - 11100**

Object	Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
511101	Sal & Wages	525,958	477,653	544,542	480,739	475,269
511102	Sal & Wages Overtime	1,043	2,139	-	4,749	1,507
511115	Bonus Pay	2,038	288	50,000	-	50,000
511501	Medicare Tax	9,942	7,252	8,722	8,828	7,319
511503	401k ER Contribution	17,398	15,103	37,379	37,863	28,596
511504	457B ER Contribution	13,625	14,163	-	-	-
511505	Group Health Insurance	37,344	71,311	84,732	49,695	39,600
511506	LT Care Insurance	224	268	393	299	200
511507	Group Life Insurance	27	302	411	458	100
511511	SUTA Tax	2,315	857	1,000	1,825	972
511512	FUTA Tax	294	182	145	355	181
511513	Workers Comp Insurance	127	464	478	320	320
511515	Holiday Pay	14,905	19,058	21,695	21,775	17,473
511516	Vacation Pay	150,460	20,953	-	38,944	27,180
511517	FICA Tax	34,016	21,913	38,625	29,766	22,647
511525	Awards and Incentives	263	-	-	9,998	-
511532	Vacation Leave Sold	6,553	-	6,750	13,665	6,750
	Personnel	816,533	651,905	794,873	699,279	678,114
512103	Temporary Help Services	914	-	-	20,653	10,000
512106	Promotion Costs	382	-	-	-	-
512107	Legal Services	35,415	72,257	40,000	41,199	40,000
512108	Professional Svcs Other	45,885	2,070	18,250	-	18,250
512109	Services Other	3,023	8,069	2,500	7,016	2,500
512110	Printing Services	1,037	13,197	14,490	5,833	13,000
512111	Maintenance Contracts	-	1,372	-	-	-
	Services Total	86,655	96,965	75,240	74,701	83,750
514102	Gasoline	372	31	-	-	-
	Fuels And Lubricants	372	31	-	-	-
516101	Parts Maint/Wh Issues	203	1	-	-	-
	Tires & Tubes, Parts	203	1	-	-	-
517101	Supplies Office	15,490	15,280	6,000	8,402	6,000
517102	Postage	18,766	899	-	12,941	1,000
517103	Supplies Misc Operating	1,337	-	-	-	-
517104	Equipment Office	-	643	-	-	-
517105	Furniture Non Capital	15,305	2,397	-	-	7,500
517106	Equip Data Processing	10,477	-	-	-	-
517109	Freight	131	159	-	12	-
	Supplies	61,507	19,379	6,000	21,355	14,500
518101	Cell Phone/Aircards	4,277	10,685	7,000	8,589	10,000
	Utilities	4,277	10,685	7,000	8,589	10,000
522101	Dues Memberships Subcri	367,911	376,517	360,000	263,208	375,000
522102	Local Meetings/Mileage	11,735	38,689	9,600	58,221	25,000
522103	Travel/Training	24,181	22,856	684,623	48,336	23,000
522104	Miscellaneous Expenses	4,515	8,021	-	39,431	-
522105	Bad Debt Expense	-	-	-	176	-
522108	Training	11,646	22,846	-	6,677	-
522117	Leases	103,344	(24,168)	-	-	-
522119	Other Travel	2,623	-	-	-	-
	Training Travel Memberships	525,956	444,761	1,054,223	416,048	423,000
	Total Expenditures	1,495,501	1,223,726	1,937,336	1,219,972	1,209,364

**FY25 Operating Budget
CUSTOMER CARE - 11200**

Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
<u>Summary by Character</u>					
Personnel	944,800	1,074,380	1,027,519	1,142,195	1,215,219
Services Total	24,570	89,166	2,500	14,468	-
Supplies	19,671	9,469	-	2,297	8,000
Utilities	697	39	-	-	-
Training Travel Memberships	9,026	7,418	2,000	10,914	124,091
Total	998,765	1,180,472	1,032,019	1,169,874	1,347,310

POSITION SUMMARY

Personnel - Full-Time Equivalents (FTE)

	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
Customer Care Manager	1.0	1.0	1.0	1.0	1.0
Customer Service Rep	12.0	11.0	11.0	11.0	11.0
Customer Service Rep - PT	1.0	3.0	3.0	3.0	3.0
Lead Customer Service Rep	1.0	1.0	1.0	1.0	1.0
Total Full-Time Positions	15.0	16.0	16.0	16.0	16.0

**FY25 Operating Expense Budget
CUSTOMER CARE - 11200**

Object	Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
511101	Sal & Wages	551,370	637,793	687,747	667,147	742,364
511102	Sal & Wages Overtime	38,446	63,129	60,268	72,386	63,411
511115	Bonus Pay	3,500	6,000	-	-	-
511501	Medicare Tax	9,395	11,308	10,855	11,888	11,433
511503	401k ER Contribution	21,259	24,505	46,522	46,508	44,666
511504	457B ER Contribution	16,886	20,940	-	-	-
511505	Group Health Insurance	142,306	140,860	131,380	122,185	158,400
511506	LT Care Insurance	463	543	563	477	800
511507	Group Life Insurance	487	571	599	669	400
511510	ST Disability Insurance	4	-	-	-	-
511511	SUTA Tax	6,825	4,151	5,906	5,177	3,888
511512	FUTA Tax	903	694	952	1,181	808
511513	Workers Comp Insurance	186	4,154	3,311	64,049	64,049
511514	Sick Pay	-	166	-	2,156	-
511515	Holiday Pay	20,084	23,931	24,975	25,248	27,292
511516	Vacation Pay	86,308	80,668	-	68,271	42,455
511517	FICA Tax	40,170	48,350	48,072	50,834	48,884
511521	Funeral Pay	471	1,804	-	948	-
511523	Uniform Allowance	3,102	1,460	2,500	-	2,500
511525	Awards and Incentives	338	-	1,500	1,060	1,500
511532	Vacation Leave Sold	2,300	3,353	2,369	2,009	2,369
	Personnel	944,800	1,074,380	1,027,519	1,142,195	1,215,219
512102	Bank Services	-	138	-	-	-
512103	Temporary Help Services	22,792	18,280	2,500	3,941	-
512106	Promotion Costs	-	2,909	-	-	-
512107	Legal Services	-	12,139	-	-	-
512108	Professional Svcs Other	42	571	-	10,527	-
512110	Printing Services	1,178	55,129	-	-	-
512114	Medical Services	558	-	-	-	-
	Services Total	24,570	89,166	2,500	14,468	-
517101	Supplies Office	8,208	5,715	-	2,297	1,000
517102	Postage	120	62	-	-	-
517103	Supplies Misc Operating	797	(87)	-	-	-
517104	Equipment Office	718	3,531	-	-	-
517105	Furniture Non Capital	1,508	-	-	-	7,000
517106	Equip Data Processing	7,938	-	-	-	-
517109	Freight	381	249	-	-	-
	Supplies	19,671	9,469	-	2,297	8,000
518101	Cell Phone/Aircards	697	39	-	-	-
	Utilities	697	39	-	-	-
522102	Local Meetings/Mileage	7,869	3,327	2,000	3,612	-
522103	Travel/Training	1,067	4,091	-	384	4,091
522104	Miscellaneous Expenses	90	-	-	-	-
522108	Training	-	-	-	6,919	120,000
	Training Travel Memberships	9,026	7,418	2,000	10,914	124,091
	Total Expenditures	998,765	1,180,472	1,032,019	1,169,874	1,347,310

**FY25 Operating Budget
ENVOY PROGRAM - 11210**

Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
<u>Summary by Character</u>					
Personnel	255,868	300,636	283,744	325,957	335,591
Services Total	6,998	6,807	31,750	9,137	-
Fuels And Lubricants	931	533	-	315	-
Supplies	4,090	7,870	8,429	2,375	8,429
Utilities	381	-	3,240	257	3,240
Training Travel Memberships	756	2,998	4,675	869	4,675
Total	269,025	318,844	331,838	338,909	351,935

POSITION SUMMARY

Personnel - Full-Time Equivalents (FTE)

	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
Transit Envoy	5.0	6.0	5.0	5.0	5.0
Total Full-Time Positions	5.0	6.0	5.0	5.0	5.0

**FY25 Operating Expense Budget
ENVOY PROGRAM - 11210**

Object	Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
511101	Sal & Wages	165,811	201,376	207,734	197,573	204,018
511102	Sal & Wages Overtime	7,740	8,540	8,752	12,789	8,782
511501	Medicare Tax	2,822	3,400	3,147	3,464	3,050
511503	401k ER Contribution	6,019	7,181	13,486	13,922	11,918
511504	457B ER Contribution	5,551	7,076	-	-	-
511505	Group Health Insurance	22,500	20,424	20,210	24,893	46,750
511506	LT Care Insurance	132	231	295	196	250
511507	Group Life Insurance	178	208	218	214	125
511511	SUTA Tax	2,305	1,709	1,842	1,862	1,215
511512	FUTA Tax	315	258	162	412	253
511513	Workers Comp Insurance	-	-	-	21,892	21,892
511515	Holiday Pay	6,712	8,212	8,276	8,473	7,281
511516	Vacation Pay	20,382	21,239	-	23,758	11,327
511517	FICA Tax	12,068	14,539	13,935	14,813	13,043
511521	Funeral Pay	-	-	-	894	-
511523	Uniform Allowance	3,228	6,157	5,386	803	5,386
511525	Awards and Incentives	105	85	300	-	300
	Personnel	255,868	300,636	283,744	325,957	335,591
512104	Advertising	-	-	1,750	-	-
512106	Promotion Costs	6,859	6,750	30,000	9,137	-
512108	Professional Svcs Other	-	57	-	-	-
512109	Services Other	14	-	-	-	-
512110	Printing Services	125	-	-	-	-
	Services Total	6,998	6,807	31,750	9,137	-
514101	Diesel	55	-	-	-	-
514102	Gasoline	875	533	-	315	-
	Fuels And Lubricants	931	533	-	315	-
517101	Supplies Office	3,783	4,079	4,429	2,375	4,429
517103	Supplies Misc Operating	208	54	-	-	-
517104	Equipment Office	-	3,737	4,000	-	4,000
517105	Furniture Non Capital	100	-	-	-	-
	Supplies	4,090	7,870	8,429	2,375	8,429
518101	Cell Phone/Aircards	381	-	3,240	257	3,240
	Utilities	381	-	3,240	257	3,240
522101	Dues Memberships Subcri	-	133	-	-	-
522102	Local Meetings/Mileage	756	2,315	4,675	869	4,675
522108	Training	-	550	-	-	-
	Training Travel Memberships	756	2,998	4,675	869	4,675
	Total Expenditures	269,025	318,844	331,838	338,909	351,935

**FY25 Operating Budget
CUSTOMER RELATIONS - 11220**

Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
<u>Summary by Character</u>					
Personnel	696,260	684,662	852,833	720,069	882,144
Services Total	190,705	172,943	94,235	114,272	30,000
Purchased Transportation	3,075	4,924	6,000	279	3,000
Fuels And Lubricants	376	220	1,235	345	1,235
Supplies	17,712	40,958	18,300	9,760	10,300
Utilities	3,021	3,634	1,620	4,165	1,620
Training Travel Memberships	21,949	28,737	3,600	42,607	3,600
Total	933,098	936,077	977,823	891,497	931,899

POSITION SUMMARY

Personnel - Full-Time Equivalents (FTE)

	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
Administrative Assistant	1.0	1.0	-	-	-
Community Engagement PM	-	-	1.0	1.0	1.0
Kiosk Representative	3.0	3.0	-	-	-
Kiosk Sales Rep - FT	-	-	3.0	3.0	3.0
Lead Kiosk Representative	1.0	1.0	-	-	-
Lead Kiosk Sales Rep	-	-	1.0	1.0	1.0
Lead Transit Envoy	-	-	1.0	1.0	1.0
Property Manager	1.0	-	-	-	-
Quality Assurance Mgr	1.0	-	1.0	1.0	1.0
Quality Review Manager	-	1.0	-	-	-
Receptionist	1.0	-	-	-	-
Revenue Service Agent	-	1.0	-	-	-
Transit Envoy	-	-	-	-	-
VP of Community Engagement	-	1.0	-	-	-
Total Full-Time Positions	9.0	8.0	8.0	7.0	8.0

**FY25 Operating Expense Budget
CUSTOMER RELATIONS - 11220**

Object	Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
511101	Sal & Wages	458,866	439,193	558,864	447,200	532,689
511102	Sal & Wages Overtime	15,266	22,280	19,472	32,350	22,270
511115	Bonus Pay	4,500	3,000	-	-	-
511501	Medicare Tax	7,725	7,541	8,411	7,743	8,208
511503	401k ER Contribution	18,538	18,327	36,046	27,854	32,070
511504	457B ER Contribution	10,201	9,333	-	-	-
511505	Group Health Insurance	69,024	72,151	50,915	63,167	74,800
511506	LT Care Insurance	372	362	420	261	400
511507	Group Life Insurance	250	455	382	559	200
511511	SUTA Tax	3,188	2,485	3,821	2,641	1,944
511512	FUTA Tax	415	436	616	504	529
511513	Workers Comp Insurance	(5,118)	4,655	-	6,818	6,818
511515	Holiday Pay	17,391	19,225	19,917	18,134	19,721
511516	Vacation Pay	55,864	45,491	-	24,603	30,677
511517	FICA Tax	33,032	32,244	37,248	33,108	35,098
511521	Funeral Pay	429	778	-	1,761	-
511523	Uniform Allowance	2,131	-	-	397	-
511525	Awards and Incentives	841	469	114,200	47,483	114,200
511528	Tuition Reimbursement	900	900	-	-	-
511532	Vacation Leave Sold	2,446	5,337	2,520	5,486	2,520
	Personnel	696,260	684,662	852,833	720,069	882,144
512103	Temporary Help Services	1,281	175	-	-	-
512104	Advertising	-	-	-	39	-
512106	Promotion Costs	(5,324)	12,100	64,235	5,241	-
512108	Professional Svcs Other	113	13,461	-	14,211	-
512109	Services Other	-	1,291	-	-	-
512110	Printing Services	194,635	145,916	30,000	94,781	30,000
	Services Total	190,705	172,943	94,235	114,272	30,000
513101	Purchased Transportation	17	29	-	279	-
513105	Guaranteed Ride Home Prog	3,058	4,895	6,000	-	3,000
	Purchased Transportation	3,075	4,924	6,000	279	3,000
514102	Gasoline	376	220	1,235	345	1,235
	Fuels And Lubricants	376	220	1,235	345	1,235
517101	Supplies Office	11,291	14,228	3,800	7,366	3,800
517102	Postage	647	9,587	-	-	-
517103	Supplies Misc Operating	174	715	-	2,345	-
517104	Equipment Office	1,413	6,713	-	-	-
517105	Furniture Non Capital	684	-	-	-	-
517106	Equip Data Processing	2,148	-	5,000	-	-
517107	Supplies Printing	475	6,972	9,500	-	6,500
517109	Freight	880	2,744	-	49	-
	Supplies	17,712	40,958	18,300	9,760	10,300
518101	Cell Phone/Aircards	3,021	3,634	1,620	4,165	1,620
	Utilities	3,021	3,634	1,620	4,165	1,620

**FY25 Operating Expense Budget
CUSTOMER RELATIONS - 11220**

Object	Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
522101	Dues Memberships Subcri	3,751	6,900	-	-	-
522102	Local Meetings/Mileage	13,282	10,818	3,600	31,457	3,600
522103	Travel/Training	2,153	10,817	-	2,652	-
522104	Miscellaneous Expenses	101	185	-	8,438	-
522108	Training	295	17	-	60	-
522117	Leases	2,502	-	-	-	-
522119	Other Travel	(134)	-	-	-	-
	Training Travel Memberships	21,949	28,737	3,600	42,607	3,600
	Total Expenditures	933,098	936,077	977,823	891,497	931,899

**FY25 Operating Budget
ACCOUNTING - 11300**

Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
<u>Summary by Character</u>					
Personnel	698,769	805,791	763,859	782,700	980,453
Services Total	277,153	277,515	333,267	317,871	333,267
Supplies	4,234	8,778	1,500	1,327	1,570
Utilities	1,529	6,751	1,656	2,986	1,656
Training Travel Memberships	1,157	4,746	-	1,933	5,500
Total	982,842	1,103,581	1,100,282	1,106,817	1,322,446

POSITION SUMMARY

Personnel - Full-Time Equivalents (FTE)

	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
Accountant	1.0	1.0	1.0	1.0	1.0
Accounting Clerk	1.0	1.0	-	-	-
Accounting Manager	-	-	1.0	1.0	1.0
Accounting Supervisor	2.0	2.0	2.0	2.0	2.0
Accounts Payable Clerk	1.0	-	1.0	1.0	1.0
Accounts Receivable Clerk	1.0	1.0	-	-	-
Controller	1.0	1.0	1.0	1.0	1.0
Controller- Special Projects	-	-	1.0	1.0	1.0
Payroll Specialist	1.0	1.0	1.0	1.0	1.0
Sr Accounting Clerk	-	1.0	-	-	-
Sr. Accounts Payable Clerk	-	-	1.0	1.0	1.0
Sr. Accounts Receivable Clerk	-	-	1.0	1.0	1.0
Total Full-Time Positions	8.0	8.0	10.0	10.0	10.0

**FY25 Operating Expense Budget
ACCOUNTING - 11300**

Object	Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
511101	Sal & Wages	448,573	489,959	467,180	469,011	711,440
511102	Sal & Wages Overtime	755	4,097	3,600	5,757	3,678
511115	Bonus Pay	3,000	2,000	-	-	-
511501	Medicare Tax	7,037	7,966	6,963	7,928	10,792
511503	401k ER Contribution	15,803	17,600	29,842	34,575	42,164
511504	457B ER Contribution	13,287	14,667	-	-	-
511505	Group Health Insurance	100,237	140,600	194,156	132,218	99,000
511506	LT Care Insurance	383	530	576	456	500
511507	Group Life Insurance	124	300	408	421	250
511511	SUTA Tax	3,542	2,542	2,779	3,010	2,430
511512	FUTA Tax	474	395	448	677	573
511513	Workers Comp Insurance	138	476	491	332	332
511514	Sick Pay	-	-	-	967	-
511515	Holiday Pay	17,778	21,161	18,613	22,343	21,592
511516	Vacation Pay	48,911	59,907	-	62,960	33,588
511517	FICA Tax	30,091	34,061	30,836	33,899	46,146
511521	Funeral Pay	-	808	-	1,910	-
511528	Tuition Reimbursement	900	-	-	-	-
511532	Vacation Leave Sold	7,736	8,722	7,968	6,236	7,968
	Personnel	698,769	805,791	763,859	782,700	980,453
512101	Audit Services External	79,333	75,400	165,000	137,143	165,000
512102	Bank Services	92,755	72,546	96,000	52,955	96,000
512103	Temporary Help Services	11,014	37,642	6,000	22,958	6,000
512107	Legal Services	232	1,654	-	2,964	-
512108	Professional Svcs Other	93,597	89,044	65,600	101,779	65,600
512109	Services Other	(412)	(137)	-	-	-
512111	Maintenance Contracts	635	1,367	667	72	667
	Services Total	277,153	277,515	333,267	317,871	333,267
517101	Supplies Office	1,933	4,771	1,500	1,260	1,500
517102	Postage	-	63	-	-	-
517104	Equipment Office	1,651	-	-	-	-
517105	Furniture Non Capital	522	3,906	-	-	-
517109	Freight	128	38	-	67	70
	Supplies	4,234	8,778	1,500	1,327	1,570
518101	Cell Phone/Aircards	1,529	6,751	1,656	2,986	1,656
	Utilities	1,529	6,751	1,656	2,986	1,656
522101	Dues Memberships Subcri	262	1,590	-	166	500
522102	Local Meetings/Mileage	211	450	-	355	-
522103	Travel/Training	521	275	-	-	-
522104	Miscellaneous Expenses	163	87	-	1,411	-
522108	Training	-	2,344	-	-	5,000
	Training Travel Memberships	1,157	4,746	-	1,933	5,500
	Total Expenditures	982,842	1,103,581	1,100,282	1,106,817	1,322,446

**FY25 Operating Budget
FINANCE - 11310**

Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
<u>Summary by Character</u>					
Personnel	469,212	774,493	1,079,571	1,553,047	1,661,185
Services Total	665,317	533,737	1,293,575	351,828	382,675
Fuels And Lubricants	68	157	4,800	163	-
Tires & Tubes, Parts	286	130	-	-	-
Supplies	261	20,719	4,800	18,679	7,400
Utilities	1,166	1,222	2,664	862	3,261
Training Travel Memberships	7,123	4,133	1,400	2,910	14,500
Total	1,143,434	1,334,591	2,386,810	1,927,490	2,069,021

POSITION SUMMARY

Personnel - Full-Time Equivalents (FTE)

	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
Assistant Treasurer	1.0	-	-	-	-
Budget And Grants Manager	-	-	1.0	1.0	1.0
CFO	1.0	1.0	1.0	1.0	1.0
Controller	-	1.0	-	-	-
ERP Laserfiche Tech	-	-	1.0	1.0	1.0
Finance/Acct Administator	1.0	1.0	-	-	-
Financial Planning Analyst	1.0	1.0	1.0	1.0	1.0
Grants Analyst	-	-	1.0	1.0	1.0
Grants And Financial Analyst	-	-	1.0	1.0	1.0
Grants Clerk	-	-	1.0	1.0	1.0
Revenue Service Agent	-	2.0	3.0	3.0	3.0
Revenue Service Supervisor	-	1.0	1.0	1.0	1.0
Treasurer	-	1.0	1.0	1.0	1.0
Total Full-Time Positions	4.0	8.0	12.0	12.0	12.0

FY25 Operating Expense Budget
FINANCE - 11310

Object	Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
511101	Sal & Wages	351,152	530,325	874,067	1,175,928	1,268,741
511102	Sal & Wages Overtime	14	2,926	-	497	4,233
511115	Bonus Pay	1,000	16,250	-	-	-
511501	Medicare Tax	5,477	9,173	12,770	15,368	19,037
511503	401k ER Contribution	12,638	19,654	54,727	65,309	74,376
511504	457B ER Contribution	9,856	14,170	-	-	-
511505	Group Health Insurance	25,740	41,459	31,719	77,500	118,800
511506	LT Care Insurance	465	482	671	472	600
511507	Group Life Insurance	41	575	601	1,008	300
511511	SUTA Tax	1,254	2,732	1,737	4,226	2,916
511512	FUTA Tax	168	462	280	865	1,104
511513	Workers Comp Insurance	53	383	395	239	239
511514	Sick Pay	-	-	-	1,724	-
511515	Holiday Pay	13,256	19,874	34,823	42,324	32,691
511516	Vacation Pay	21,931	69,584	-	86,141	50,853
511517	FICA Tax	22,799	38,400	56,551	65,713	76,068
511521	Funeral Pay	233	-	-	686	-
511523	Uniform Allowance	-	2,645	8,000	1,131	8,000
511525	Awards and Incentives	-	92	-	-	-
511532	Vacation Leave Sold	3,135	5,308	3,229	13,914	3,229
	Personnel	469,212	774,493	1,079,571	1,553,047	1,661,185
512101	Audit Services External	16,075	48,788	-	74,700	-
512107	Legal Services	33,986	9,892	25,000	4,809	24,000
512108	Professional Svcs Other	74,588	62,672	1,170,575	239,574	284,575
512109	Services Other	1,847	1,915	-	-	-
512110	Printing Services	-	-	2,000	-	8,100
512113	Security Services	538,821	410,471	96,000	32,746	66,000
	Services Total	665,317	533,737	1,293,575	351,828	382,675
514102	Gasoline	68	157	4,800	163	-
	Fuels And Lubricants	68	157	4,800	163	-
516102	Supplies Maintenance	286	130	-	-	-
	Tires & Tubes, Parts	286	130	-	-	-
517101	Supplies Office	206	12,828	3,600	16,417	6,000
517102	Postage	-	45	-	-	-
517103	Supplies Misc Operating	-	3,073	-	-	-
517104	Equipment Office	-	627	-	-	-
517105	Furniture Non Capital	-	(954)	1,200	2,121	1,200
517106	Equip Data Processing	-	2,752	-	-	-
517108	Supplies Training	-	-	-	2	-
517109	Freight	56	2,347	-	140	200
	Supplies	261	20,719	4,800	18,679	7,400
518101	Cell Phone/Aircards	1,166	1,222	2,664	862	3,261
	Utilities	1,166	1,222	2,664	862	3,261
522101	Dues Memberships Subcri	4,943	1,589	1,400	1,707	6,000
522102	Local Meetings/Mileage	144	1,099	-	1,201	-
522103	Travel/Training	1,222	-	-	-	7,000
522104	Miscellaneous Expenses	814	474	-	2	-
522108	Training	-	971	-	-	1,500
	Training Travel Memberships	7,123	4,133	1,400	2,910	14,500
	Total Expenditures	1,143,434	1,334,591	2,386,810	1,927,490	2,069,021

**FY25 Operating Budget
HUMAN RESOURCES - 11400**

Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
<u>Summary by Character</u>					
Personnel	1,221,641	1,444,633	1,470,760	1,000,288	1,035,976
Services Total	1,381,764	1,411,947	1,377,908	1,512,781	1,527,460
Fuels And Lubricants	-	313	-	186	-
Supplies	5,818	20,130	52,992	2,620	5,900
Utilities	1,782	1,834	1,500	2,375	1,500
Training Travel Memberships	27,564	68,446	15,464	20,797	41,700
Total	2,638,570	2,947,303	2,918,624	2,539,047	2,612,536

POSITION SUMMARY

Personnel - Full-Time Equivalents (FTE)

	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
Access Training Supv	1.0	-	-	-	-
Director of Human Resources	-	1.0	-	-	-
Director of Training	1.0	1.0	1.0	1.0	1.0
Hiring Coordinator- PT	-	1.0	-	-	-
HR Admin Assistant	1.0	1.0	1.0	1.0	1.0
HR Administrator	1.0	1.0	1.0	1.0	1.0
HR Director	-	-	1.0	1.0	1.0
HR Manager	1.0	-	1.0	1.0	1.0
HR Specialist	2.0	2.0	-	-	-
Maint Training Supv	1.0	1.0	-	-	-
Management Trainee	-	1.0	1.0	1.0	1.0
Ops Technical Trainer	3.0	4.0	-	-	-
Ops Training Supervisor	1.0	1.0	-	-	-
PT Hiring Coordinator	-	-	1.0	1.0	1.0
Recruiter	-	-	1.0	1.0	1.0
VP of Human Resources	1.0	1.0	1.0	1.0	1.0
Total Full-Time Positions	13.0	15.0	9.0	9.0	9.0

**FY25 Operating Expense Budget
HUMAN RESOURCES - 11400**

Object	Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
511101	Sal & Wages	794,353	935,435	1,047,695	645,508	744,618
511102	Sal & Wages Overtime	1,616	29,801	26,020	4,775	13,524
511104	Training Wages	-	531	-	-	-
511115	Bonus Pay	3,703	4,550	-	-	-
511501	Medicare Tax	13,062	15,440	15,680	11,033	11,467
511503	401k ER Contribution	40,034	45,288	67,202	48,335	44,802
511504	457B ER Contribution	16,774	20,008	-	-	-
511505	Group Health Insurance	127,785	178,080	185,272	98,204	89,100
511506	LT Care Insurance	15,149	307	632	9,099	450
511507	Group Life Insurance	41	908	1,332	989	225
511510	ST Disability Insurance	-	4	-	2	-
511511	SUTA Tax	2,909	2,766	4,864	4,872	2,187
511512	FUTA Tax	546	708	784	607	564
511513	Workers Comp Insurance	79	412	424	267	267
511514	Sick Pay	-	-	-	806	-
511515	Holiday Pay	32,243	39,794	40,567	28,613	27,376
511516	Vacation Pay	108,790	91,063	-	93,730	42,584
511517	FICA Tax	55,850	66,005	69,442	46,558	47,966
511521	Funeral Pay	599	419	-	399	-
511523	Uniform Allowance	-	1,851	2,400	-	2,400
511525	Awards and Incentives	1,533	927	-	128	-
511528	Tuition Reimbursement	900	900	2,700	-	2,700
511529	Drivers Licenses	97	-	-	-	-
511532	Vacation Leave Sold	5,579	9,436	5,747	6,364	5,747
	Personnel	1,221,641	1,444,633	1,470,760	1,000,288	1,035,976
512101	Audit Services External	27,621	-	3,500	-	3,000
512102	Bank Services	103	265	-	-	-
512103	Temporary Help Services	921	311	5,000	-	2,500
512104	Advertising	41,731	17,551	69,000	18,017	8,500
512105	Public Notices	-	2,510	-	-	-
512106	Promotion Costs	9,728	2,726	4,900	21,908	-
512107	Legal Services	137,390	55,562	150,000	64,698	75,000
512108	Professional Svcs Other	436,254	691,605	282,000	759,058	515,998
512109	Services Other	-	24,408	60,000	-	40,662
512110	Printing Services	600	6,620	24,396	3,717	50,000
512112	Training Services	-	32,967	-	474	-
512114	Medical Services	85,593	102,025	120,000	93,604	120,000
512115	Insurance Adjusters	83,597	82,220	42,000	60,180	48,000
512123	On-Site Clinic Services	558,228	393,178	617,112	491,123	663,800
	Services Total	1,381,764	1,411,947	1,377,908	1,512,781	1,527,460
514102	Gasoline	-	313	-	186	-
	Fuels And Lubricants	-	313	-	186	-
517101	Supplies Office	3,486	2,558	2,400	1,202	2,400
517102	Postage	460	-	-	-	-
517108	Supplies Training	1,739	3,664	50,592	569	3,500
517109	Freight	134	592	-	-	-
517110	Fitness Center Expenses	-	317	-	849	-
517111	Fitness Center Dues	-	-	-	-	-
517114	Equipment Non Capital	-	12,999	-	-	-
	Supplies	5,818	20,130	52,992	2,620	5,900
518101	Cell Phone/Aircards	1,782	1,834	1,500	2,375	1,500
	Utilities	1,782	1,834	1,500	2,375	1,500

**FY25 Operating Expense Budget
HUMAN RESOURCES - 11400**

Object	Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
522101	Dues Memberships Subcri	3,605	3,447	4,564	2,038	18,000
522102	Local Meetings/Mileage	4,513	12,130	4,800	700	2,000
522103	Travel/Training	11,019	12,562	-	6,692	20,000
522104	Miscellaneous Expenses	-	1,248	-	274	-
522108	Training	7,531	39,061	6,100	11,093	1,700
522119	Other Travel	896	-	-	-	-
	Training Travel Memberships	27,564	68,446	15,464	20,797	41,700
	Total Expenditures	2,638,570	2,947,303	2,918,624	2,539,047	2,612,536

**FY25 Operating Budget
INFORMATION TECHNOLOGY - 11500**

Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
<u>Summary by Character</u>					
Personnel	1,460,147	1,679,535	2,077,489	2,043,264	2,357,943
Services Total	2,354,206	3,294,710	6,239,291	3,399,629	3,874,028
Tires & Tubes, Parts	-	(705)	-	-	-
Supplies	358,534	377,255	185,415	871,446	278,236
Utilities	174,006	279,312	610,668	430,054	476,322
Training Travel Memberships	7,000	33,362	-	24,196	-
Total	4,353,892	5,663,469	9,112,863	6,768,589	6,986,529

POSITION SUMMARY

Personnel - Full-Time Equivalents (FTE)

	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
Cybersecurity Administrator	1.0	-	1.0	1.0	1.0
Database Administrator- PT	-	-	1.0	1.0	1.0
Database Administrator	-	1.0	-	-	-
Dir of IT Special Projects	1.0	-	-	-	-
Director - Project Mgmt	-	1.0	-	-	-
Fare Systems Manager	-	-	1.0	1.0	1.0
For Upload Only	1.0	-	-	-	-
IT Applications Manager	-	-	1.0	1.0	1.0
IT Infrastructure Manager	-	-	1.0	1.0	1.0
IT Project Manager	-	-	1.0	1.0	1.0
Lead IT Project Coordinator	1.0	-	-	-	-
Lead Systems Admin	-	1.0	1.0	1.0	1.0
Network Administrator	1.0	-	1.0	1.0	1.0
Sr Dir of IT	1.0	-	-	-	-
Sr IT Project Coordinator	1.0	-	-	-	-
Sr. Cybersecurity Admin	-	1.0	-	-	-
Sr. Network Admin	-	1.0	-	-	-
Sr. System Application Admin	-	1.0	-	-	-
Sr. Systems Admin	-	1.0	-	-	-
System Administrator	1.0	-	1.0	1.0	1.0
System Application Admin	2.0	2.0	1.0	1.0	1.0
System Application Admin - Cyber	-	-	1.0	1.0	1.0
System Application Admin - Fares	-	-	1.0	1.0	1.0
System Application Admin - Report	-	-	1.0	1.0	1.0
System Application Admin - Server	-	-	1.0	1.0	1.0
Technical Service Lead	-	-	1.0	1.0	1.0
Technical Services Supervisor	1.0	1.0	-	-	-
Technical Services Tier 1	1.0	1.0	-	-	-
Technical Services Tier 2	1.0	1.0	2.0	2.0	2.0
Technical Services Tier 3	1.0	1.0	-	-	-
VP of Technology	-	1.0	1.0	1.0	1.0
Web Developer	1.0	-	-	-	-
Total Full-Time Positions	15.0	14.0	18.0	18.0	18.0

**FY25 Operating Expense Budget
INFORMATION TECHNOLOGY - 11500**

Object	Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
511101	Sal & Wages	1,010,154	1,173,071	1,560,419	1,438,309	1,735,181
511102	Sal & Wages Overtime	19,717	28,514	46,192	37,578	38,333
511115	Bonus Pay	500	7,240	-	-	-
511501	Medicare Tax	16,428	18,836	23,419	23,457	26,593
511503	401k ER Contribution	34,999	39,336	100,368	96,710	103,896
511504	457B ER Contribution	32,738	35,473	-	-	-
511505	Group Health Insurance	127,216	165,905	171,215	172,996	178,200
511506	LT Care Insurance	649	649	-	591	900
511507	Group Life Insurance	177	1,395	-	2,206	450
511511	SUTA Tax	5,194	3,639	4,899	6,643	4,374
511512	FUTA Tax	673	630	630	1,413	932
511513	Workers Comp Insurance	96	430	443	285	285
511514	Sick Pay	-	-	-	883	-
511515	Holiday Pay	36,045	42,591	62,168	56,427	60,196
511516	Vacation Pay	100,240	76,592	-	93,281	93,638
511517	FICA Tax	70,245	79,367	103,714	98,999	110,943
511521	Funeral Pay	218	923	-	-	-
511525	Awards and Incentives	53	77	-	-	-
511528	Tuition Reimbursement	900	-	-	2,743	-
511532	Vacation Leave Sold	3,905	4,866	4,022	10,743	4,022
	Personnel	1,460,147	1,679,535	2,077,489	2,043,264	2,357,943
512103	Temporary Help Services	26,101	62,283	124,800	143,236	101,088
512106	Promotion Costs	500	-	500	-	-
512107	Legal Services	11,720	4,050	-	-	-
512108	Professional Svcs Other	64,864	8,000	252,000	85,393	118,440
512109	Services Other	27,657	(1,456)	-	-	-
512110	Printing Services	100	-	355,000	1,598	104,500
512111	Maintenance Contracts	2,220,749	3,221,612	5,506,991	3,169,400	3,550,000
512112	Training Services	2,515	220	-	-	-
	Services Total	2,354,206	3,294,710	6,239,291	3,399,629	3,874,028
516101	Parts Maint/Wh Issues	-	(705)	-	-	-
	Tires & Tubes, Parts	-	(705)	-	-	-
517101	Supplies Office	8,313	15,395	7,200	9,424	5,040
517102	Postage	226	-	-	-	-
517103	Supplies Misc Operating	347	2,129	-	-	-
517104	Equipment Office	2,283	24,605	8,775	144,519	7,196
517105	Furniture Non Capital	350	-	-	-	-
517106	Equip Data Processing	224,328	101,788	28,440	472,947	125,000
517109	Freight	908	1,530	-	10,216	-
517111	Fitness Center Dues	-	-	-	-	-
517113	S/W Data Processing	121,778	231,808	141,000	234,340	141,000
	Supplies	358,534	377,255	185,415	871,446	278,236
518101	Cell Phone/Aircards	73,690	105,624	25,224	142,127	25,224
518102	Communication Leases	43,542	123,087	582,744	237,929	448,398
518103	Telephone	56,774	50,601	2,700	49,998	2,700
	Utilities	174,006	279,312	610,668	430,054	476,322

**FY25 Operating Expense Budget
INFORMATION TECHNOLOGY - 11500**

Object	Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
522102	Local Meetings/Mileage	556	739	-	-	-
522103	Travel/Training	1,312	6,551	-	16,039	-
522104	Miscellaneous Expenses	-	18,848	-	7,552	-
522108	Training	5,132	7,225	-	605	-
	Training Travel Memberships	7,000	33,362	-	24,196	-
	Total Expenditures	4,353,892	5,663,469	9,112,863	6,768,589	6,986,529

**FY25 Operating Budget
MARKETING - 11800**

Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
<u>Summary by Character</u>					
Personnel	667,139	872,917	976,533	1,060,665	1,088,008
Services Total	2,094,145	2,376,639	4,004,481	1,466,765	3,001,854
Fuels And Lubricants	192	506	2,800	33	-
Supplies	1,635	1,781	12,700	3,526	4,500
Utilities	3,568	3,605	-	4,223	-
Training Travel Memberships	4,884	2,069	7,020	66,691	17,400
Total	2,771,563	3,257,516	5,003,534	2,601,903	4,111,762

POSITION SUMMARY

Personnel - Full-Time Equivalents (FTE)

	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
Creative Services Manager	1.0	1.0	1.0	1.0	1.0
Digital Content Creator	-	-	1.0	1.0	1.0
Digital Marketing Manager	-	1.0	1.0	1.0	1.0
Director of Communications	1.0	1.0	1.0	1.0	1.0
Director of Marketing	1.0	1.0	1.0	1.0	1.0
For Upload Only	2.0	-	-	-	-
Graphic Designer	-	1.0	1.0	1.0	1.0
Marketing Admin Assistant	1.0	1.0	1.0	1.0	1.0
Strategic Partnerships Mgr	-	1.0	1.0	1.0	1.0
Strategic Partnerships Rep	-	1.0	1.0	1.0	1.0
VP of Marketing & Comm	1.0	1.0	1.0	1.0	1.0
Total Full-Time Positions	7.0	9.0	10.0	10.0	10.0

**FY25 Operating Expense Budget
MARKETING - 11800**

Object	Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
511101	Sal & Wages	477,142	585,591	760,857	721,818	799,593
511102	Sal & Wages Overtime	330	400	278	660	549
511115	Bonus Pay	1,000	1,500	-	-	-
511501	Medicare Tax	7,516	9,738	11,102	12,061	12,243
511503	401k ER Contribution	16,195	20,975	47,580	52,536	47,833
511504	457B ER Contribution	15,527	20,142	-	-	-
511505	Group Health Insurance	51,676	82,922	70,895	90,462	99,000
511506	LT Care Insurance	228	311	267	349	500
511507	Group Life Insurance	51	437	-	682	250
511511	SUTA Tax	3,068	2,457	2,779	3,723	2,430
511512	FUTA Tax	394	420	448	792	573
511513	Workers Comp Insurance	53	383	395	239	239
511514	Sick Pay	-	-	-	1,503	-
511515	Holiday Pay	17,425	26,400	30,313	33,413	27,428
511516	Vacation Pay	42,433	73,303	-	82,820	42,666
511517	FICA Tax	32,136	41,640	49,166	51,569	52,251
511521	Funeral Pay	-	577	-	-	-
511525	Awards and Incentives	457	219	900	290	900
511529	Drivers Licenses	-	97	-	-	-
511532	Vacation Leave Sold	1,509	5,404	1,554	7,747	1,554
	Personnel	667,139	872,917	976,533	1,060,665	1,088,008
512104	Advertising	1,270,116	1,242,613	2,873,895	812,727	1,650,829
512105	Public Notices	-	-	19,000	-	-
512106	Promotion Costs	408,869	510,908	725,480	303,787	565,000
512107	Legal Services	2,245	7,013	321,456	2,315	30,000
512108	Professional Svcs Other	85,500	205,532	64,650	110,627	108,000
512109	Services Other	-	-	-	6,147	-
512110	Printing Services	268,211	369,016	-	212,971	540,000
512111	Maintenance Contracts	59,204	41,556	-	18,192	108,025
	Services Total	2,094,145	2,376,639	4,004,481	1,466,765	3,001,854
514102	Gasoline	192	506	800	33	-
514505	Maintenance Credits	-	-	2,000	-	-
	Fuels And Lubricants	192	506	2,800	33	-
517101	Supplies Office	641	496	-	1,893	2,000
517102	Postage	30	-	-	-	-
517105	Furniture Non Capital	449	-	-	-	-
517106	Equip Data Processing	-	-	2,500	981	-
517109	Freight	514	1,285	-	652	2,500
517114	Equipment Non Capital	-	-	10,200	-	-
	Supplies	1,635	1,781	12,700	3,526	4,500
518101	Cell Phone/Aircards	3,568	3,605	-	4,223	-
	Utilities	3,568	3,605	-	4,223	-
522101	Dues Memberships Subcri	919	367	3,100	693	2,900
522102	Local Meetings/Mileage	2,503	(6,944)	3,920	53	1,000
522103	Travel/Training	1,433	3,325	-	17,207	9,500
522104	Miscellaneous Expenses	30	2,410	-	44,250	4,000
522108	Training	-	2,910	-	4,488	-
	Training Travel Memberships	4,884	2,069	7,020	66,691	17,400
	Total Expenditures	2,771,563	3,257,516	5,003,534	2,601,903	4,111,762

**FY25 Operating Budget
GOVERNMENTAL RELATIONS - 11810**

Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
<u>Summary by Character</u>					
Personnel	126,914	152,717	201,745	167,490	161,755
Services Total	110,322	137,913	375,500	78,170	245,500
Fuels And Lubricants	-	102	-	-	-
Supplies	-	26	200	232	200
Utilities	491	462	504	580	504
Training Travel Memberships	5,298	2,087	900	1,671	5,000
Total	243,025	293,307	578,849	248,143	412,959

POSITION SUMMARY

Personnel - Full-Time Equivalents (FTE)

	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
Director of Gov Relations	1.0	1.0	1.0	1.0	1.0
Total Full-Time Positions	1.0	1.0	1.0	1.0	1.0

**FY25 Operating Expense Budget
GOVERNMENTAL RELATIONS - 11810**

Object	Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
511101	Sal & Wages	106,273	108,063	153,960	126,571	122,400
511102	Sal & Wages Overtime	-	411	-	-	235
511501	Medicare Tax	1,615	1,771	2,241	1,905	1,885
511503	401k ER Contribution	3,341	3,744	9,606	6,703	7,365
511504	457B ER Contribution	3,341	3,544	-	-	-
511505	Group Health Insurance	-	10,660	19,330	13,964	9,900
511506	LT Care Insurance	-	-	-	55	50
511507	Group Life Insurance	-	84	144	130	25
511511	SUTA Tax	313	458	348	512	243
511512	FUTA Tax	42	82	56	75	93
511515	Holiday Pay	-	500	6,134	5,143	4,500
511516	Vacation Pay	5,085	15,827	-	4,286	7,000
511517	FICA Tax	6,904	7,572	9,926	8,145	8,060
	Personnel	126,914	152,717	201,745	167,490	161,755
512106	Promotion Costs	-	-	500	-	500
512107	Legal Services	-	3,311	15,000	32,914	15,000
512108	Professional Svcs Other	110,322	134,602	360,000	45,256	230,000
	Services Total	110,322	137,913	375,500	78,170	245,500
514102	Gasoline	-	102	-	-	-
	Fuels And Lubricants	-	102	-	-	-
517101	Supplies Office	-	26	200	232	200
	Supplies	-	26	200	232	200
518101	Cell Phone/Aircards	491	462	504	580	504
	Utilities	491	462	504	580	504
522102	Local Meetings/Mileage	1,926	132	-	-	-
522103	Travel/Training	2,396	1,955	-	1,671	2,500
522108	Training	-	-	900	-	2,500
522119	Other Travel	975	-	-	-	-
	Training Travel Memberships	5,298	2,087	900	1,671	5,000
	Total Expenditures	243,025	293,307	578,849	248,143	412,959

**FY25 Operating Budget
NETS PROGRAM - 12000**

Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
<u>Summary by Character</u>					
Services Total	-	-	2,500	-	2,500
Purchased Transportation	1,150,118	1,388,970	1,489,862	1,565,595	1,739,646
Training Travel Memberships	847	-	-	-	-
Total	1,150,965	1,388,970	1,492,362	1,565,595	1,742,146

Personnel - Full-Time Equivalents (FTE)

	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
No Positions	-	-	-	-	-
Total Full-Time Positions	-	-	-	-	-

**FY25 Operating Expense Budget
NETS PROGRAM - 12000**

Object	Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
512106	Promotion Costs	-	-	500	-	500
512110	Printing Services	-	-	2,000	-	2,000
	Services Total	-	-	2,500	-	2,500
513101	Purchased Transportation	1,150,118	1,388,970	1,489,862	1,565,595	1,739,646
	Purchased Transportation	1,150,118	1,388,970	1,489,862	1,565,595	1,739,646
522103	Travel/Training	847	-	-	-	-
	Training Travel Memberships	847	-	-	-	-
	Total Expenditures	1,150,965	1,388,970	1,492,362	1,565,595	1,742,146

**FY25 Operating Budget
GRANTS MANAGEMENT - 12100**

Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
<u>Summary by Character</u>					
Personnel	202,138	201,460	278,222	-	-
Services Total	38,569	12,012	149,100	-	-
Supplies	1,629	232	1,000	-	-
Utilities	215	462	597	-	-
Training Travel Memberships	2,201	1,370	2,500	-	-
Total	244,752	215,535	431,419	-	-

POSITION SUMMARY

Personnel - Full-Time Equivalents (FTE)

	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
Grants Administrator	1.0	1.0	-	-	-
Grants Analyst	1.0	-	-	-	-
Grants Specialist	-	1.0	-	-	-
Total Full-Time Positions	2.0	2.0	-	-	-

**FY25 Operating Expense Budget
GRANTS MANAGEMENT - 12100**

Object	Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
511101	Sal & Wages	145,004	136,201	217,326	-	-
511501	Medicare Tax	2,195	2,200	3,164	-	-
511503	401k ER Contribution	4,755	4,759	13,559	-	-
511504	457B ER Contribution	4,665	4,759	-	-	-
511505	Group Health Insurance	21,445	21,050	20,147	-	-
511506	LT Care Insurance	44	45	53	-	-
511507	Group Life Insurance	2	62	93	-	-
511511	SUTA Tax	1,037	473	1,042	-	-
511512	FUTA Tax	126	84	168	-	-
511515	Holiday Pay	5,515	6,014	8,658	-	-
511516	Vacation Pay	7,621	15,321	-	-	-
511517	FICA Tax	9,384	9,409	14,011	-	-
511521	Funeral Pay	346	-	-	-	-
511532	Vacation Leave Sold	-	1,084	-	-	-
	Personnel	202,138	201,460	278,222	-	-
512107	Legal Services	-	12,012	9,000	-	-
512108	Professional Svcs Other	38,519	-	140,000	-	-
512110	Printing Services	50	-	100	-	-
	Services Total	38,569	12,012	149,100	-	-
517101	Supplies Office	1,017	232	1,000	-	-
517104	Equipment Office	176	-	-	-	-
517105	Furniture Non Capital	436	-	-	-	-
	Supplies	1,629	232	1,000	-	-
518101	Cell Phone/Aircards	215	462	597	-	-
	Utilities	215	462	597	-	-
522101	Dues Memberships Subcri	1,407	375	1,000	-	-
522103	Travel/Training	-	-	-	-	-
522108	Training	794	995	1,500	-	-
	Training Travel Memberships	2,201	1,370	2,500	-	-
	Total Expenditures	244,752	215,535	431,419	-	-

**FY25 Operating Budget
PLANNING - 12200 / 12700**

Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
<u>Summary by Character</u>					
Personnel	792,650	902,774	1,040,328	1,275,644	1,547,924
Services Total	160,459	790,092	2,758,597	1,675,767	1,634,000
Fuels And Lubricants	104	246	900	34	1,500
Tires & Tubes, Parts	367	-	-	212	-
Supplies	5,230	3,701	4,195	8,462	5,555
Utilities	3,398	3,156	5,336	4,579	4,500
Training Travel Memberships	12,765	37,749	20,148	29,573	25,392
Total	974,974	1,737,719	3,829,504	2,994,270	3,218,871

POSITION SUMMARY

Personnel - Full-Time Equivalents (FTE)

	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
AVP of Planning & Dev	-	1.0	1.0	1.0	1.0
Bus Stop Technician	-	-	1.0	1.0	1.0
Dir Of Planning & Dev	1.0	1.0	1.0	1.0	1.0
EVP Of Strategy And Development	-	-	1.0	1.0	1.0
EVP Strategy, Planning, Dev.	-	1.0	-	-	-
Executive Assistant	-	-	1.0	1.0	1.0
Infrastructure Coordinator	1.0	1.0	-	-	-
Management Analyst	1.0	1.0	1.0	1.0	1.0
Manager Service Implementation	1.0	-	-	-	-
Project Manager	-	1.0	1.0	1.0	1.0
Service Analyst	-	-	1.0	1.0	1.0
Service Planner	-	3.0	2.0	2.0	2.0
Sr Scheduler	1.0	1.0	-	-	-
Transit Planner	1.0	1.0	1.0	1.0	1.0
Transit/Gis Data Coord	1.0	-	-	-	-
Transit/Gis Data Coord - PT	-	1.0	1.0	1.0	1.0
VP of Planning & Development	1.0	-	-	-	-
Total Full-Time Positions	8.0	12.0	12.0	12.0	12.0

**FY25 Operating Expense Budget
PLANNING - 12200 / 12700**

Object	Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
511101	Sal & Wages	562,323	651,893	796,301	921,384	1,108,748
511115	Bonus Pay	5,000	-	-	-	-
511501	Medicare Tax	9,259	10,319	11,658	12,507	17,075
511503	401k ER Contribution	19,423	19,863	49,963	55,285	56,388
511504	457B ER Contribution	18,266	18,835	-	-	-
511505	Group Health Insurance	47,614	76,776	90,471	118,777	180,000
511506	LT Care Insurance	275	339	441	405	600
511507	Group Life Insurance	2	405	634	768	300
511510	ST Disability Insurance	-	9	-	19	-
511511	SUTA Tax	3,672	2,367	2,084	2,985	3,212
511512	FUTA Tax	461	420	336	648	513
511513	Workers Comp Insurance	(745)	377	388	233	233
511514	Sick Pay	-	-	-	457	-
511515	Holiday Pay	21,089	24,886	29,169	31,831	40,763
511516	Vacation Pay	59,266	46,674	-	71,165	63,409
511517	FICA Tax	39,591	42,096	51,629	48,482	69,430
511525	Awards and Incentives	114	-	-	-	-
511528	Tuition Reimbursement	-	349	-	552	-
511529	Drivers Licenses	-	97	-	-	-
511532	Vacation Leave Sold	7,042	7,070	7,253	10,146	7,253
	Personnel	792,650	902,774	1,040,328	1,275,644	1,547,924
512103	Temporary Help Services	2,700	-	-	-	-
512104	Advertising	-	-	-	-	-
512105	Public Notices	-	2,796	2,797	-	4,000
512106	Promotion Costs	234	-	1,000	214	-
512107	Legal Services	-	40,994	-	164,977	50,000
512108	Professional Svcs Other	55,669	745,676	2,676,000	1,489,027	1,500,000
512109	Services Other	94,756	-	-	-	-
512110	Printing Services	7,100	626	78,800	21,550	80,000
	Services Total	160,459	790,092	2,758,597	1,675,767	1,634,000
514102	Gasoline	104	246	900	34	1,500
	Fuels And Lubricants	104	246	900	34	1,500
516103	Tools Small	367	-	-	212	-
	Tires & Tubes, Parts	367	-	-	212	-
517101	Supplies Office	369	1,006	600	-	600
517103	Supplies Misc Operating	46	-	-	39	-
517104	Equipment Office	89	-	-	-	-
517105	Furniture Non Capital	1,219	598	-	-	1,000
517106	Equip Data Processing	-	2,037	-	-	-
517107	Supplies Printing	205	-	600	-	500
517108	Supplies Training	-	-	-	39	-
517109	Freight	6	60	-	8,383	-
517113	S/W Data Processing	2,995	-	2,995	-	3,455
517114	Equipment Non Capital	302	-	-	-	-
	Supplies	5,230	3,701	4,195	8,462	5,555
518101	Cell Phone/Aircards	3,398	3,156	5,336	4,579	4,500
	Utilities	3,398	3,156	5,336	4,579	4,500

**FY25 Operating Expense Budget
PLANNING - 12200 / 12700**

Object	Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
522101	Dues Memberships Subcri	275	250	600	214	600
522102	Local Meetings/Mileage	437	20,042	2,195	141	2,500
522103	Travel/Training	8,833	8,608	-	18,984	13,622
522104	Miscellaneous Expenses	-	-	-	10,234	-
522108	Training	3,220	8,849	17,353	-	8,670
	Training Travel Memberships	12,765	37,749	20,148	29,573	25,392
	Total Expenditures	974,974	1,737,719	3,829,504	2,994,270	3,218,871

**FY25 Operating Budget
PROCUREMENT - 12300**

Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
<u>Summary by Character</u>					
Personnel	919,801	786,999	1,053,363	1,045,167	1,082,188
Services Total	3,478	12,757	13,000	15,174	6,000
Fuels And Lubricants	-	-	-	75	-
Supplies	3,048	4,778	3,900	1,421	2,000
Utilities	1,936	2,054	3,048	2,869	3,048
Training Travel Memberships	6,693	7,691	15,500	31,571	17,917
Total	934,956	818,913	1,088,811	1,096,276	1,111,153

POSITION SUMMARY

Personnel - Full-Time Equivalents (FTE)

	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
Buyer	4.0	3.0	3.0	3.0	3.0
Contract Administrator	2.0	2.0	2.0	2.0	2.0
DBE Administrator	1.0	1.0	1.0	1.0	1.0
Director of Procurement	-	1.0	1.0	1.0	1.0
Parts Expeditor	-	1.0	1.0	1.0	1.0
Proc & Warehouse Mat Mgr	1.0	-	-	-	-
Procurement Contract Mgr	1.0	-	-	-	-
Procurement Manager	-	1.0	1.0	1.0	1.0
Project Manager	-	1.0	1.0	1.0	1.0
Purchasing Assistant	1.0	1.0	1.0	1.0	1.0
Sr Dir of Proc & Fac	1.0	-	-	-	-
Total Full-Time Positions	11.0	11.0	11.0	11.0	11.0

**FY25 Operating Expense Budget
PROCUREMENT - 12300**

Object	Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
511101	Sal & Wages	619,059	535,390	802,317	684,256	790,647
511102	Sal & Wages Overtime	304	401	-	486	483
511115	Bonus Pay	2,500	500	-	-	-
511501	Medicare Tax	10,193	8,251	11,699	11,268	12,056
511503	401k ER Contribution	21,989	17,854	50,138	46,550	47,103
511504	457B ER Contribution	18,731	16,500	-	-	-
511505	Group Health Insurance	87,188	108,560	97,874	131,900	108,900
511506	LT Care Insurance	593	501	917	662	550
511507	Group Life Insurance	33	464	874	734	275
511511	SUTA Tax	3,650	2,958	3,474	4,232	2,673
511512	FUTA Tax	497	495	560	877	732
511513	Workers Comp Insurance	42	371	382	97	97
511514	Sick Pay	-	-	-	509	-
511515	Holiday Pay	24,939	20,513	31,965	32,690	25,735
511516	Vacation Pay	83,450	36,947	-	80,234	40,033
511517	FICA Tax	43,586	35,279	51,809	48,180	51,551
511521	Funeral Pay	1,395	-	-	-	-
511523	Uniform Allowance	-	634	-	-	-
511525	Awards and Incentives	337	-	-	-	-
511529	Drivers Licenses	-	-	-	178	-
511532	Vacation Leave Sold	1,314	1,379	1,353	2,314	1,353
	Personnel	919,801	786,999	1,053,363	1,045,167	1,082,188
512103	Temporary Help Services	-	-	1,000	10,678	1,000
512104	Advertising	361	-	-	-	-
512105	Public Notices	-	1,909	11,400	-	5,000
512106	Promotion Costs	316	-	-	-	-
512107	Legal Services	1,041	-	-	3,334	-
512108	Professional Svcs Other	-	5,575	-	1,161	-
512110	Printing Services	100	273	600	-	-
512111	Maintenance Contracts	-	5,000	-	-	-
512112	Training Services	1,660	-	-	-	-
	Services Total	3,478	12,757	13,000	15,174	6,000
514102	Gasoline	-	-	-	75	-
	Fuels And Lubricants	-	-	-	75	-
516101	Parts Maint/Wh Issues	-	4,633	-	-	-
	Tires & Tubes, Parts	-	4,633	-	-	-
517101	Supplies Office	1,608	1,804	1,900	797	2,000
517102	Postage	-	52	-	-	-
517103	Supplies Misc Operating	114	(546)	-	617	-
517104	Equipment Office	346	-	-	-	-
517105	Furniture Non Capital	913	3,418	-	-	-
517106	Equip Data Processing	-	-	2,000	-	-
517109	Freight	68	50	-	7	-
	Supplies	3,048	4,778	3,900	1,421	2,000
518101	Cell Phone/Aircards	1,936	2,054	3,048	2,869	3,048
	Utilities	1,936	2,054	3,048	2,869	3,048

**FY25 Operating Expense Budget
PROCUREMENT - 12300**

Object	Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
522101	Dues Memberships Subcri	2,570	390	3,500	463	5,000
522102	Local Meetings/Mileage	170	2,306	6,000	41	3,000
522103	Travel/Training	199	1,397	-	11,266	6,667
522104	Miscellaneous Expenses	94	-	-	16,151	-
522108	Training	3,660	3,598	6,000	2,604	3,250
522119	Other Travel	-	-	-	1,046	-
	Training Travel Memberships	6,693	7,691	15,500	31,571	17,917
	Total Expenditures	934,956	818,913	1,088,811	1,096,276	1,111,153

**FY25 Operating Budget
PM - 12400**

Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
<u>Summary by Character</u>					
Personnel	296,750	356,189	384,402	245,013	376,451
Services Total	-	55,633	300,500	39,252	165,000
Fuels And Lubricants	550	504	-	-	-
Supplies	150	169	400	-	400
Utilities	754	1,008	1,104	1,098	1,000
Insurance	-	-	-	-	-
Taxes And Fees	-	-	480	315	368
Training Travel Memberships	403	115,611	2,550	-	2,550
Total	298,606	529,114	689,436	285,679	545,769

POSITION SUMMARY

Personnel - Full-Time Equivalent (FTE)

	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
Chief Engineer	-	1.0	1.0	1.0	1.0
Engineer	1.0	1.0	1.0	1.0	1.0
Temp- Chief Engineer	1.0	1.0	-	-	-
Total Full-Time Positions	2.0	3.0	2.0	2.0	2.0

**FY25 Operating Expense Budget
PM - 12400**

Object	Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
511101	Sal & Wages	244,132	256,240	293,767	151,511	283,038
511501	Medicare Tax	3,652	3,974	4,277	2,631	4,359
511503	401k ER Contribution	4,893	7,940	18,328	11,646	10,370
511504	457B ER Contribution	4,893	6,540	-	-	-
511505	Group Health Insurance	11,185	33,839	35,981	27,774	30,000
511506	LT Care Insurance	32	76	90	46	100
511507	Group Life Insurance	-	80	150	89	50
511511	SUTA Tax	951	800	695	332	840
511512	FUTA Tax	126	126	112	72	126
511513	Workers Comp Insurance	22	349	359	334	334
511515	Holiday Pay	5,467	9,564	11,704	7,343	11,617
511516	Vacation Pay	5,778	19,666	-	26,924	18,071
511517	FICA Tax	15,617	16,994	18,939	10,191	17,546
511532	Vacation Leave Sold	-	-	-	6,119	-
	Personnel	296,750	356,189	384,402	245,013	376,451
512106	Promotion Costs	-	-	500	-	-
512107	Legal Services	-	477	-	23,778	15,000
512108	Professional Svcs Other	-	55,156	300,000	15,474	150,000
	Services Total	-	55,633	300,500	39,252	165,000
514101	Diesel	28	-	-	-	-
514102	Gasoline	521	504	-	-	-
	Fuels And Lubricants	550	504	-	-	-
517101	Supplies Office	150	-	400	-	400
517103	Supplies Misc Operating	-	169	-	-	-
	Supplies	150	169	400	-	400
518101	Cell Phone/Aircards	754	1,008	1,104	1,098	1,000
	Utilities	754	1,008	1,104	1,098	1,000
520101	License Reg Fee	-	-	480	315	368
	Taxes And Fees	-	-	480	315	368
522102	Local Meetings/Mileage	-	149	-	-	-
522103	Travel/Training	403	-	-	-	-
522105	Bad Debt Expense	-	115,462	-	-	-
522108	Training	-	-	2,550	-	2,550
	Training Travel Memberships	403	115,611	2,550	-	2,550
	Total Expenditures	298,606	529,114	689,436	285,679	545,769

**FY25 Operating Budget
RISK - 12500**

Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
<u>Summary by Character</u>					
Personnel	207,298	213,870	257,332	85,211	88,523
Services Total	167,977	216,967	587,055	194,169	200,000
Fuels And Lubricants	-	135	300	194	600
Supplies	740	187	6,600	205	1,100
Utilities	447	435	900	472	900
Insurance	156,830	522,068	231,816	260,999	447,195
Training Travel Memberships	2,835	3,388	750	4,707	8,500
Total	536,127	957,051	1,084,753	545,956	746,818

POSITION SUMMARY

Personnel - Full-Time Equivalents (FTE)

	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
Risk Analyst	-	-	1.0	1.0	1.0
Risk Management Specialist	1.0	1.0	-	-	-
Risk Manager	1.0	1.0	-	-	-
Total Full-Time Positions	2.0	2.0	1.0	1.0	1.0

**FY25 Operating Expense Budget
RISK - 12500**

Object	Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
511101	Sal & Wages	126,944	119,996	176,972	50,111	57,528
511102	Sal & Wages Overtime	1,485	1,406	2,126	21	674
511115	Bonus Pay	1,000	1,000	-	-	-
511501	Medicare Tax	1,928	1,997	2,620	754	886
511503	401k ER Contribution	4,317	4,461	11,228	3,628	3,461
511504	457B ER Contribution	4,317	4,461	-	-	-
511505	Group Health Insurance	33,245	45,082	43,839	16,227	9,900
511506	LT Care Insurance	96	96	100	23	50
511507	Group Life Insurance	41	126	173	57	25
511511	SUTA Tax	630	473	700	332	243
511512	FUTA Tax	81	84	112	72	40
511513	Workers Comp Insurance	10,507	(162)	(167)	5,544	5,544
511515	Holiday Pay	4,825	5,644	7,051	2,417	2,115
511516	Vacation Pay	8,685	20,303	-	2,619	3,290
511517	FICA Tax	8,245	8,538	11,602	3,223	3,788
511521	Funeral Pay	-	363	-	-	-
511525	Awards and Incentives	-	-	-	183	-
511532	Vacation Leave Sold	950	-	979	-	979
	Personnel	207,298	213,870	257,332	85,211	88,523
512101	Audit Services External	-	-	326,855	-	-
512107	Legal Services	167,977	216,967	260,200	194,169	200,000
512110	Printing Services	-	-	-	-	-
	Services Total	167,977	216,967	587,055	194,169	200,000
514102	Gasoline	-	135	300	194	600
	Fuels And Lubricants	-	135	300	194	600
517101	Supplies Office	740	187	600	188	600
517104	Equipment Office	-	-	500	-	500
517106	Equip Data Processing	-	-	2,500	-	-
517109	Freight	-	-	-	17	-
517113	S/W Data Processing	-	-	3,000	-	-
	Supplies	740	187	6,600	205	1,100
518101	Cell Phone/Aircards	447	435	900	472	900
	Utilities	447	435	900	472	900
519102	Ins Property Casualty	124,204	195,596	205,380	230,085	234,781
519103	General Liab Insurance	3,158	3,319	3,480	3,319	3,480
519104	Uninsured Loss Provision	-	301,200	-	-	-
519105	Insurance Workers Comp	20,495	15,385	16,152	15,385	16,152
519106	Insurance Other	8,973	6,567	6,804	12,209	192,782
	Insurance	156,830	522,068	231,816	260,999	447,195
522101	Dues Memberships Subcri	318	135	300	-	1,000
522102	Local Meetings/Mileage	1,016	-	-	-	-
522103	Travel/Training	704	618	-	4,707	6,500
522108	Training	797	2,635	450	-	1,000
	Training Travel Memberships	2,835	3,388	750	4,707	8,500
	Total Expenditures	536,127	957,051	1,084,753	545,956	746,818

**FY25 Operating Budget
SAFETY - 12510**

Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
<u>Summary by Character</u>					
Personnel	97,454	152,382	156,942	320,093	306,711
Services Total	6,891	22,798	359,907	304,268	41,000
Purchased Transportation	-	-	2,000	-	-
Fuels And Lubricants	-	83	-	688	-
Supplies	43,559	79,307	37,150	24,987	44,600
Utilities	1,029	715	1,577	619	300
Training Travel Memberships	29,238	14,162	28,500	61,911	15,500
Total	178,169	269,447	586,076	712,565	408,111

POSITION SUMMARY

Personnel - Full-Time Equivalents (FTE)

	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
Chief Safety Officer	-	1.0	1.0	1.0	1.0
Director of Safety & Risk	-	-	1.0	1.0	1.0
Total Full-Time Positions	-	1.0	2.0	2.0	2.0

**FY25 Operating Expense Budget
SAFETY - 12510**

Object	Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
511101	Sal & Wages	72,104	103,915	125,288	223,443	231,656
511501	Medicare Tax	1,149	1,822	1,824	3,564	3,568
511503	401k ER Contribution	2,429	3,780	7,817	15,499	13,938
511504	457B ER Contribution	2,429	3,780	-	-	-
511505	Group Health Insurance	5,719	8,851	8,441	34,099	19,800
511506	LT Care Insurance	48	40	41	93	100
511507	Group Life Insurance	-	40	60	194	50
511511	SUTA Tax	(54)	237	347	663	486
511512	FUTA Tax	-	42	56	144	94
511515	Holiday Pay	1,846	4,846	4,992	9,733	8,517
511516	Vacation Pay	7,017	17,239	-	15,147	13,248
511517	FICA Tax	4,766	7,791	8,077	15,238	15,254
511521	Funeral Pay	-	-	-	2,275	-
	Personnel	97,454	152,382	156,942	320,093	306,711
512101	Audit Services External	-	-	326,855	280,491	-
512106	Promotion Costs	-	2,280	-	-	-
512108	Professional Svcs Other	5,485	13,465	3,000	14,564	20,000
512109	Services Other	735	7,053	19,052	5,221	6,000
512110	Printing Services	671	-	-	-	-
512112	Training Services	-	-	11,000	3,993	15,000
	Services Total	6,891	22,798	359,907	304,268	41,000
513107	PT Performance Incentives	-	-	2,000	-	-
	Purchased Transportation	-	-	2,000	-	-
514102	Gasoline	-	83	-	688	-
	Fuels And Lubricants	-	83	-	688	-
517101	Supplies Office	(2,036)	305	250	-	100
517103	Supplies Misc Operating	27,343	15,515	18,200	24,495	14,000
517105	Furniture Non Capital	-	1,899	2,000	-	-
517107	Supplies Printing	(115)	30	1,000	-	500
517109	Freight	227	1,064	200	492	-
517114	Equipment Non Capital	18,140	60,494	15,500	-	30,000
	Supplies	43,559	79,307	37,150	24,987	44,600
518101	Cell Phone/Aircards	1,029	715	1,577	619	300
	Utilities	1,029	715	1,577	619	300
522101	Dues Memberships Subcri	-	110	500	-	500
522102	Local Meetings/Mileage	337	-	-	514	-
522103	Travel/Training	2,353	1,518	-	5,399	7,000
522108	Training	2,207	2,545	3,000	746	8,000
522118	Rodeo	24,341	9,989	25,000	55,252	-
	Training Travel Memberships	29,238	14,162	28,500	61,911	15,500
	Total Expenditures	178,169	269,447	586,076	712,565	408,111

**FY24-FY25 Operating Budget
 COVID-19 EXPENSES - 12520**

Object Account	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
<u>Summary by Character</u>					
Tires & Tubes, Parts	3,606	-	-	-	-
Total	3,606	-	-	-	-

POSITION SUMMARY

Personnel - Full-Time Equivalents (FTE)

	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
No Positions	-	-	-	-	-
Total Full-Time Positions	-	-	-	-	-

**FY24-FY25 Operating Expense Budget
 COVID-19 EXPENSES - 12520**

Object	Object Account	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
516102	Supplies Maintenance	3,606	-	-	-	-
	Tires & Tubes, Parts	3,606	-	-	-	-
	Total Expenditures	3,606	-	-	-	-

**FY25 Operating Budget
SECURITY - 12600**

Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
<u>Summary by Character</u>					
Personnel	110,555	129,374	146,723	147,698	151,630
Services Total	1,938,399	2,759,754	3,036,119	2,604,351	3,081,100
Fuels And Lubricants	1,902	1,367	2,400	161	2,400
Supplies	2,747	3,321	5,401	3,601	9,575
Utilities	1,505	1,864	996	974	996
Training Travel Memberships	3,025	12,361	4,524	420	5,585
Total	2,058,132	2,908,041	3,196,164	2,757,205	3,251,286

POSITION SUMMARY

Personnel - Full-Time Equivalents (FTE)

	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
Director of Security	1.0	1.0	1.0	1.0	1.0
Total Full-Time Positions	1.0	1.0	1.0	1.0	1.0

**FY25 Operating Expense Budget
SECURITY - 12600**

Object	Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
511101	Sal & Wages	83,225	87,490	114,657	100,132	112,911
511501	Medicare Tax	1,358	1,515	1,695	1,757	1,739
511503	401k ER Contribution	2,899	3,225	7,266	7,676	6,794
511504	457B ER Contribution	2,899	3,225	-	-	-
511505	Group Health Insurance	569	7,042	8,294	7,947	9,900
511506	LT Care Insurance	32	32	34	28	50
511507	Group Life Insurance	-	92	138	130	25
511511	SUTA Tax	316	237	636	332	243
511512	FUTA Tax	42	42	56	72	54
511515	Holiday Pay	3,270	4,063	4,568	3,163	4,151
511516	Vacation Pay	7,958	12,695	-	14,993	6,457
511517	FICA Tax	5,807	6,479	7,508	7,515	7,435
511521	Funeral Pay	363	1,331	-	-	-
511532	Vacation Leave Sold	1,817	1,908	1,871	3,953	1,871
	Personnel	110,555	129,374	146,723	147,698	151,630
512106	Promotion Costs	-	-	500	-	-
512107	Legal Services	3,220	11,293	-	-	-
512109	Services Other	63,914	9,955	45,201	63,742	47,800
512110	Printing Services	-	-	1,775	3,068	3,300
512113	Security Services	1,849,798	2,732,182	2,972,643	2,535,410	3,000,000
512116	Repairs	21,467	6,324	16,000	2,131	30,000
	Services Total	1,938,399	2,759,754	3,036,119	2,604,351	3,081,100
514101	Diesel	39	-	-	-	-
514102	Gasoline	1,862	1,367	2,400	161	2,400
	Fuels And Lubricants	1,902	1,367	2,400	161	2,400
517101	Supplies Office	486	2,299	2,450	3,601	2,900
517103	Supplies Misc Operating	(90)	85	-	-	-
517104	Equipment Office	-	-	-	-	2,400
517106	Equip Data Processing	2,351	-	-	-	-
517107	Supplies Printing	-	937	2,951	-	4,275
	Supplies	2,747	3,321	5,401	3,601	9,575
518101	Cell Phone/Aircards	1,505	1,864	996	974	996
	Utilities	1,505	1,864	996	974	996
522101	Dues Memberships Subcri	324	90	324	420	335
522102	Local Meetings/Mileage	410	538	-	-	-
522103	Travel/Training	2,291	-	-	-	-
522108	Training	-	-	-	-	750
522110	Labor Cost Debit Charge	-	234	-	-	-
522119	Other Travel	-	11,499	4,200	-	4,500
	Training Travel Memberships	3,025	12,361	4,524	420	5,585
	Total Expenditures	2,058,132	2,908,041	3,196,164	2,757,205	3,251,286

**FY25 Operating Budget
TCTS PROGRAM - 12800**

Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
<u>Summary by Character</u>					
Purchased Transportation	198,263	221,398	270,082	300,787	308,209
Total	198,263	221,398	270,082	300,787	308,209

Personnel - Full-Time Equivalents (FTE)

	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
No Positions	-	-	-	-	-
Total Full-Time Positions	-	-	-	-	-

**FY25 Operating Expense Budget
TCTS PROGRAM - 12800**

Object	Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
513101	Purchased Transportation	198,263	221,398	270,082	300,787	308,209
	Purchased Transportation	198,263	221,398	270,082	300,787	308,209
	Total Expenditures	198,263	221,398	270,082	300,787	308,209

**FY24-FY25 Operating Budget
TCTS EXTENDED - 12810**

Object Account	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
<u>Summary by Character</u>					
Purchased Transportation	155,380	-	-	-	-
Total	155,380	-	-	-	-

POSITION SUMMARY

Personnel - Full-Time Equivalents (FTE)

	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
No Positions	-	-	-	-	-
Total Full-Time Positions	-	-	-	-	-

FY24-FY25 Operating Expense Budget
TCTS EXTENDED - 12810

Object	Object Account	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
513101	Purchased Transportation	155,380	-	-	-	-
	Purchased Transportation	155,380	-	-	-	-
	Total Expenditures	155,380	-	-	-	-

**FY25 Operating Budget
TEXRAIL - 12900**

Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
<u>Summary by Character</u>					
Personnel	411,109	483,053	599,170	443,652	474,576
Services Total	2,790,618	2,501,041	1,897,099	2,098,324	2,499,728
Purchased Transportation	17,003,066	19,398,656	23,657,650	23,582,025	24,840,533
Fuels And Lubricants	319	236	-	167	-
Tires & Tubes, Parts	306,451	469,374	12,000	-	327,600
Supplies	1,953	912	300	16,204	4,882
Utilities	3,361	1,485	4,320	1,364	4,921
Insurance	5,347,510	5,043,748	5,277,264	4,079,732	5,541,127
Taxes And Fees	52,685	(60)	-	39,876	-
Capital Financing	85,701	81,594	-	-	-
Training Travel Memberships	8,579	10,279	7,500	8,097	7,725
Total	26,011,353	27,990,318	31,455,303	30,269,440	33,701,091

POSITION SUMMARY

Personnel - Full-Time Equivalent (FTE)

	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
Administrative Assistant	-	-	1.0	1.0	1.0
Deputy COO of Rail	1.0	-	-	-	-
Deputy VP of Rail	-	1.0	-	-	-
Dir of Rail Quality & Performance	-	1.0	1.0	1.0	1.0
Manager of Rail Operations	-	-	1.0	1.0	1.0
VP of Rail Operations	-	-	1.0	1.0	1.0
VP Rail Operations	1.0	1.0	-	-	-
Total Full-Time Positions	2.0	3.0	4.0	4.0	4.0

**FY25 Operating Expense Budget
TEXRAIL - 12900**

Object	Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
511101	Sal & Wages	299,603	333,979	474,303	316,068	346,504
511115	Bonus Pay	-	1,596	-	-	-
511501	Medicare Tax	4,803	5,516	6,997	4,563	5,336
511503	401k ER Contribution	10,239	11,741	29,988	20,276	20,848
511504	457B ER Contribution	7,481	11,741	-	-	-
511505	Group Health Insurance	27,922	33,578	30,299	31,818	39,600
511506	LT Care Insurance	78	87	81	67	200
511507	Group Life Insurance	-	165	144	291	100
511511	SUTA Tax	629	473	695	663	972
511512	FUTA Tax	84	84	168	144	87
511515	Holiday Pay	11,550	14,864	18,897	12,492	12,739
511516	Vacation Pay	23,734	34,119	-	32,783	19,816
511517	FICA Tax	18,568	21,070	30,988	18,388	21,763
511523	Uniform Allowance	-	7,239	-	-	-
511532	Vacation Leave Sold	6,417	6,802	6,609	6,099	6,609
	Personnel	411,109	483,053	599,170	443,652	474,576
512106	Promotion Costs	225	-	7,500	-	-
512107	Legal Services	121,516	(4,962)	-	29,881	5,000
512108	Professional Svcs Other	4,500	96,870	15,000	26,514	135,000
512109	Services Other	1,418	34,663	-	7,267	-
512111	Maintenance Contracts	2,638,138	2,257,754	1,841,599	1,841,599	2,257,480
512112	Training Services	-	49,890	-	79,543	-
512113	Security Services	-	370	-	1,595	-
512115	Insurance Adjusters	20,833	14,583	25,000	-	25,000
512116	Repairs	3,989	51,872	-	111,924	67,248
512119	Repairs Shelter	-	-	8,000	-	10,000
	Services Total	2,790,618	2,501,041	1,897,099	2,098,324	2,499,728
513101	Purchased Transportation	17,003,066	19,398,656	23,657,650	23,582,025	24,840,533
	Purchased Transportation	17,003,066	19,398,656	23,657,650	23,582,025	24,840,533
514102	Gasoline	319	236	-	167	-
	Fuels And Lubricants	319	236	-	167	-
516101	Parts Maint/Wh Issues	267,461	414,574	-	-	-
516102	Supplies Maintenance	-	-	-	-	315,000
516104	Inventory Adjustment	38,991	54,800	-	-	-
516110	Maint Vandalism Repairs	-	-	12,000	-	12,600
	Tires & Tubes, Parts	306,451	469,374	12,000	-	327,600
517102	Postage	215	265	-	-	-
517103	Supplies Misc Operating	1,324	258	-	7,484	4,382
517109	Freight	380	25	-	8,608	200
	Supplies	1,953	912	300	16,204	4,882
518101	Cell Phone/Aircards	3,361	1,485	4,320	1,364	4,921
	Utilities	3,361	1,485	4,320	1,364	4,921
519101	Gen Liab Ins Rail	1,497,468	1,820,654	1,849,494	739,560	1,941,969
519102	Ins Property Casualty	1,506,448	1,707,711	1,838,315	1,854,869	1,930,231
519106	Insurance Other	2,343,594	1,515,383	1,589,455	1,485,303	1,668,927
	Insurance	5,347,510	5,043,748	5,277,264	4,079,732	5,541,127
520103	Property Taxes	52,685	(60)	-	39,876	-
	Taxes And Fees	52,685	(60)	-	39,876	-

**FY25 Operating Expense Budget
TEXRAIL - 12900**

Object	Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
521101	Interest Expense	85,701	81,594	-	-	-
	Capital Financing	85,701	81,594	-	-	-
522101	Dues Memberships Subcri	-	4,619	7,500	7,875	7,725
522103	Travel/Training	6,784	2,279	-	-	-
522108	Training	1,750	3,292	-	-	-
	Training Travel Memberships	8,579	10,279	7,500	8,097	7,725
	Total Expenditures	26,011,353	27,990,318	31,455,303	30,269,440	33,701,091

**FY25 Operating Budget
TRE - 13000**

Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
<u>Summary by Character</u>					
Personnel	91,791	104,911	304,378	167,835	159,400
Services Total	138,825	210,402	-	323,051	-
Purchased Transportation	15,884,009	14,580,021	16,999,475	17,543,626	19,045,731
Fuels And Lubricants	499	438	-	153	-
Supplies	28	-	-	41	-
Utilities	4,761	2,194	-	2,194	-
Training Travel Memberships	335	541	-	-	-
Total	16,120,247	14,898,508	17,303,853	18,036,900	19,205,131

POSITION SUMMARY

Personnel - Full-Time Equivalents (FTE)

	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
COO TRE	1.0	1.0	1.0	1.0	1.0
Dir of Safety & Reg Compliance Technician	1.0	1.0	1.0	1.0	1.0
TRE Director	-	3.0	-	-	-
	-	1.0	-	-	-
Total Full-Time Positions	2.0	6.0	2.0	2.0	2.0

**FY25 Operating Expense Budget
TRE - 13000**

Object	Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
511101	Sal & Wages	186,847	279,977	405,696	223,873	244,800
511501	Medicare Tax	3,020	4,188	3,742	4,158	3,770
511503	401k ER Contribution	6,340	8,876	15,484	13,706	14,729
511504	457B ER Contribution	5,850	6,722	-	-	-
511505	Group Health Insurance	9,465	22,803	10,155	54,116	19,800
511506	LT Care Insurance	106	123	131	106	100
511507	Group Life Insurance	-	235	-	153	50
511511	SUTA Tax	996	792	695	663	486
511512	FUTA Tax	126	147	112	126	129
511513	Workers Comp Insurance	33	361	-	216	216
511515	Holiday Pay	7,565	10,488	16,163	10,515	9,000
511516	Vacation Pay	15,294	5,392	-	48,414	14,000
511517	FICA Tax	12,912	17,908	16,000	17,778	16,120
511521	Funeral Pay	1,613	-	-	-	-
511525	Awards and Incentives	906	39	-	-	-
511529	Split Position Reimbursement	(159,281)	(253,141)	(163,800)	(205,988)	(163,800)
	Personnel	91,791	104,911	304,378	167,835	159,400
512107	Legal Services	141,047	48,621	-	15,151	-
512108	Professional Svcs Other	-	8,166	-	-	-
512111	Maintenance Contracts	(2,223)	153,616	-	307,900	-
	Services Total	138,825	210,402	-	323,051	-
513101	Purchased Transportation	15,884,009	14,580,021	16,999,475	17,543,626	19,045,731
	Purchased Transportation	15,884,009	14,580,021	16,999,475	17,543,626	19,045,731
514102	Gasoline	499	438	-	153	-
	Fuels And Lubricants	499	438	-	153	-
517102	Postage	28	-	-	-	-
517109	Freight	-	-	-	41	-
	Supplies	28	-	-	41	-
518101	Cell Phone/Aircards	4,722	3,348	-	2,194	-
518106	Water Sewer	38	(1,154)	-	-	-
	Utilities	4,761	2,194	-	2,194	-
522103	Travel/Training	335	541	-	-	-
	Training Travel Memberships	335	541	-	-	-
	Total Expenditures	16,120,247	14,898,508	17,303,853	18,036,900	19,205,131

**FY24-FY25 Operating Budget
VANPOOL - 13100**

Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
<u>Summary by Character</u>					
Personnel	34	362	373	-	-
Services Total	21,967	492	-	-	-
Purchased Transportation	-	949,690	1,104,840	1,202,241	1,104,840
Fuels and Lubricants	-	-	-	-	-
Supplies	1,371	54	-	-	-
Training Travel Memberships	104	-	-	-	-
Total	23,476	950,599	1,105,213	1,202,241	1,104,840

POSITION SUMMARY

Personnel - Full-Time Equivalents (FTE)

	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
No Positions	-	-	-	-	-
Total Full-Time Positions	-	-	-	-	-

FY24-FY25 Operating Expense Budget
 VANPOOL - 13100

Object	Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
511513	Workers Comp Insurance	34	362	373	-	-
	Personnel	34	362	373	-	-
512106	Promotion Costs	21,967	492	-	-	-
	Services Total	21,967	492	-	-	-
513103	VANPOOL Leases	607,291	1,143,541	1,104,840	1,202,241	1,104,840
	Purchased Transportation	-	949,690	1,104,840	1,202,241	1,104,840
517109	Freight	1,425	-	-	-	-
	Supplies	1,371	54	-	-	-
522103	Travel/Training	104	-	-	-	-
	Training Travel Memberships	104	-	-	-	-
	Total Expenditures	23,476	950,599	1,105,213	1,202,241	1,104,840

**FY25 Operating Budget
JARC VANPOOL - 13200**

Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
<u>Summary by Character</u>					
Services Total	-	-	4,500	-	-
Purchased Transportation	7,459	380,204	150,660	150,660	150,660
Total	7,459	380,204	155,160	150,660	150,660

POSITION SUMMARY

Personnel - Full-Time Equivalents (FTE)

	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
No Positions	-	-	-	-	-
Total Full-Time Positions	-	-	-	-	-

**FY25 Operating Expense Budget
JARC VANPOOL - 13200**

Object	Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
512106	Promotion Costs	-	-	4,500	-	-
	Services Total	-	-	4,500	-	-
513103	VANPOOL Leases	7,459	380,204	150,660	150,660	150,660
	Purchased Transportation	7,459	380,204	150,660	150,660	150,660
	Total Expenditures	7,459	380,204	155,160	150,660	150,660

**FY25 Operating Budget
ALLIANCE ON-DEMAND - 13300**

Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
<u>Summary by Character</u>					
Services Total	3,850	-	-	-	-
Purchased Transportation	298,778	524,782	850,000	1,777,871	2,859,210
Total	302,628	524,782	850,000	1,777,871	2,859,210

POSITION SUMMARY

Personnel - Full-Time Equivalents (FTE)

	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
No Positions	-	-	-	-	-
Total Full-Time Positions	-	-	-	-	-

**FY25 Operating Expense Budget
ALLIANCE ON-DEMAND - 13300**

Object	Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
512106	Promotion Costs	3,850	-	-	-	-
	Services Total	3,850	-	-	-	-
513101	Purchased Transportation	298,778	524,782	850,000	1,777,871	2,859,210
	Purchased Transportation	298,778	524,782	850,000	1,777,871	2,859,210
	Total Expenditures	302,628	524,782	850,000	1,777,871	2,859,210

**FY25 Operating Budget
MERCANTILE ON-DEMAND - 13400**

Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
<u>Summary by Character</u>					
Services Total	-	-	500	-	-
Purchased Transportation	458,491	817,844	1,193,093	991,386	1,042,570
Total	458,491	817,844	1,193,593	991,386	1,042,570

POSITION SUMMARY

Personnel - Full-Time Equivalents (FTE)

	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
No Positions	-	-	-	-	-
Total Full-Time Positions	-	-	-	-	-

**FY25 Operating Expense Budget
MERCANTILE ON-DEMAND - 13400**

Object	Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
512106	Promotion Costs	-	-	500	-	-
	Services Total	-	-	500	-	-
513101	Purchased Transportation	458,491	817,844	1,193,093	991,386	1,042,570
	Purchased Transportation	458,491	817,844	1,193,093	991,386	1,042,570
	Total Expenditures	458,491	817,844	1,193,593	991,386	1,042,570

**FY25 Operating Budget
SOUTHSIDE ON-DEMAND - 13500**

Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
<u>Summary by Character</u>					
Services Total	-	-	500	-	-
Purchased Transportation	1,517,777	3,275,886	3,775,021	2,982,127	2,678,758
Total	1,517,777	3,275,886	3,775,521	2,982,127	2,678,758

POSITION SUMMARY

Personnel - Full-Time Equivalents (FTE)

	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
No Positions	-	-	-	-	-
Total Full-Time Positions	-	-	-	-	-

**FY25 Operating Expense Budget
SOUTHSIDE ON-DEMAND - 13500**

Object	Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
512106	Promotion Costs	-	-	500	-	-
	Services Total	-	-	500	-	-
513101	Purchased Transportation	1,517,777	3,275,886	3,775,021	2,982,127	2,678,758
	Purchased Transportation	1,517,777	3,275,886	3,775,021	2,982,127	2,678,758
	Total Expenditures	1,517,777	3,275,886	3,775,521	2,982,127	2,678,758

**FY25 Operating Budget
SOUTH TARRANT ON-DEMAND - 13600**

Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
<u>Summary by Character</u>					
Services Total	-	-	500	-	-
Purchased Transportation	296,953	347,709	462,631	406,594	450,841
Total	296,953	347,709	463,131	406,594	450,841

POSITION SUMMARY

Personnel - Full-Time Equivalents (FTE)

	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
No Positions	-	-	-	-	-
Total Full-Time Positions	-	-	-	-	-

**FY25 Operating Expense Budget
SOUTH TARRANT ON-DEMAND - 13600**

Object	Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
512106	Promotion Costs	-	-	500	-	-
	Services Total	-	-	500	-	-
513101	Purchased Transportation	296,953	347,709	462,631	406,594	450,841
	Purchased Transportation	296,953	347,709	462,631	406,594	450,841
	Total Expenditures	296,953	347,709	463,131	406,594	450,841

**FY25 Operating Budget
SOUTHEAST ON-DEMAND - 13800**

Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
<u>Summary by Character</u>					
Services Total	26,300	10,123	-	175	-
Purchased Transportation	-	35,914	25,200	182,518	484,740
Fuels and Lubricants	-	-	-	61	-
Total	26,300	46,037	25,200	182,754	484,740

POSITION SUMMARY

Personnel - Full-Time Equivalents (FTE)

	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
No Positions	-	-	-	-	-
Total Full-Time Positions	-	-	-	-	-

**FY25 Operating Expense Budget
SOUTHEAST ON-DEMAND - 13800**

Object	Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
512110	Printing Services	-	-	-	175	-
512111	Maintenance Contracts	26,300	10,123	-	-	-
	Services Total	26,300	10,123	-	175	-
513101	Purchased Transportation	-	35,914	25,200	123,106	484,740
513103	VANPOOL Leases	-	-	-	59,412	-
	Purchased Transportation	-	35,914	25,200	182,518	484,740
514102	Gasoline	-	-	-	61	-
	Fuels And Lubricants	-	-	-	61	-
	Total Expenditures	26,300	46,037	25,200	182,754	484,740

**FY25 Operating Budget
SAGINAW ON-DEMAND - 13900**

Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
<u>Summary by Character</u>					
Purchased Transportation	-	-	480,000	-	-
Total	-	-	480,000	-	-

POSITION SUMMARY

Personnel - Full-Time Equivalents (FTE)

	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
No Positions	-	-	-	-	-
Total Full-Time Positions	-	-	-	-	-

**FY25 Operating Expense Budget
SAGINAW ON-DEMAND - 13900**

Object	Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
513101	Purchased Transportation	-	-	480,000	-	-
	Purchased Transportation	-	-	480,000	-	-
	Total Expenditures	-	-	480,000	-	-

**FY25 Operating Budget
MANSFIELD ON-DEMAND - 13901**

Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
<u>Summary by Character</u>					
Purchased Transportation	-	-	-	-	855,318
Total	-	-	-	-	855,318

POSITION SUMMARY

Personnel - Full-Time Equivalents (FTE)

	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
No Positions	-	-	-	-	-
Total Full-Time Positions	-	-	-	-	-

**FY25 Operating Expense Budget
MANSFIELD ON-DEMAND - 13901**

Object	Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
513101	Purchased Transportation	-	-	-	-	855,318
	Purchased Transportation	-	-	-	-	855,318
	Total Expenditures	-	-	-	-	855,318

**FY25 Operating Budget
NORTHEAST ON-DEMAND - 13902**

Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
<u>Summary by Character</u>					
Purchased Transportation	-	-	-	-	91,577
Total	-	-	-	-	91,577

POSITION SUMMARY

Personnel - Full-Time Equivalents (FTE)

	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
No Positions	-	-	-	-	-
Total Full-Time Positions	-	-	-	-	-

**FY25 Operating Expense Budget
NORTHEAST ON-DEMAND - 13902**

Object	Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
513101	Purchased Transportation	-	-	-	-	91,577
	Purchased Transportation	-	-	-	-	91,577
	Total Expenditures	-	-	-	-	91,577

**FY25 Operating Budget
NORTHSIDE ON-DEMAND - 13903**

Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
<u>Summary by Character</u>					
Purchased Transportation	-	-	-	-	134,734
Total	-	-	-	-	134,734

POSITION SUMMARY

Personnel - Full-Time Equivalents (FTE)

	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
No Positions	-	-	-	-	-
Total Full-Time Positions	-	-	-	-	-

**FY25 Operating Expense Budget
NORTHSIDE ON-DEMAND - 13903**

Object	Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
513101	Purchased Transportation	-	-	-	-	134,734
	Purchased Transportation	-	-	-	-	134,734
	Total Expenditures	-	-	-	-	134,734

**FY25 Operating Budget
MAINTENANCE ADMINISTRATION - 41600 / 21600**

Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
<u>Summary by Character</u>					
Personnel	620,999	662,530	748,840	604,470	780,049
Services Total	375,496	321,616	411,333	166,084	327,700
Fuels and Lubricants	220,881	212,047	229,919	195,549	200,000
Tires & Tubes, Parts	35,132	(22,490)	3,100	4,101	4,500
Supplies	6,776	13,249	13,300	4,243	6,800
Utilities	5,462	5,777	6,065	5,806	7,475
Taxes And Fees	3,694	3,782	4,000	1,659	3,800
Training Travel Memberships	33,912	8,474	31,765	106,371	40,500
Total	1,302,351	1,204,985	1,448,322	1,088,283	1,370,824

POSITION SUMMARY

Personnel - Full-Time Equivalent (FTE)

	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
Director of Maintenance	1.0	1.0	1.0	1.0	1.0
Fleet Reliability Manager	1.0	1.0	1.0	1.0	1.0
Maint Admin Assistant	1.0	1.0	1.0	1.0	1.0
Maint Admin Coordinator	1.0	1.0	1.0	1.0	1.0
Maintenance Manager	1.0	1.0	1.0	1.0	1.0
Quality Assurance Tech	1.0	1.0	2.0	2.0	2.0
Total Full-Time Positions	6.0	6.0	7.0	7.0	7.0

**FY25 Operating Expense Budget
MAINTENANCE ADMINISTRATION - 41600 / 21600**

Object	Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
511101	Sal & Wages	379,732	388,193	520,949	316,876	575,679
511102	Sal & Wages Overtime	11,834	9,993	11,884	10,242	16,362
511115	Bonus Pay	2,000	2,000	-	-	-
511501	Medicare Tax	6,266	6,557	7,826	6,254	8,451
511503	401k ER Contribution	26,134	25,501	33,539	24,952	33,019
511505	Group Health Insurance	85,950	105,797	101,642	91,218	69,300
511506	LT Care Insurance	315	315	313	244	350
511507	Group Life Insurance	82	472	65	511	175
511511	SUTA Tax	702	340	2,884	3,999	1,701
511512	FUTA Tax	252	252	336	360	374
511513	Workers Comp Insurance	116	452	465	307	307
511514	Sick Pay	-	-	-	1,240	-
511515	Holiday Pay	15,031	17,750	20,755	14,588	9,653
511516	Vacation Pay	48,782	62,237	-	91,346	15,016
511517	FICA Tax	26,791	28,035	34,657	26,741	36,137
511521	Funeral Pay	813	569	-	-	-
511523	Uniform Allowance	2,884	8,883	-	12,199	-
511525	Awards and Incentives	7,964	5,186	8,120	3,392	8,120
511529	Drivers Licenses	105	-	-	-	-
511532	Vacation Leave Sold	5,246	-	5,404	-	5,404
	Personnel	620,999	662,530	748,840	604,470	780,049
512109	Services Other	22,813	9,090	37,718	3,298	27,700
512111	Maintenance Contracts	272,910	236,418	373,615	162,786	300,000
512116	Repairs	(943)	-	-	-	-
512117	Management Services	80,715	76,108	-	-	-
	Services Total	375,496	321,616	411,333	166,084	327,700
514101	Diesel	-	-	9,038	-	-
514102	Gasoline	220,881	212,047	220,881	195,549	200,000
	Fuels And Lubricants	220,881	212,047	229,919	195,549	200,000
516101	Parts Maint/Wh Issues	-	(23,559)	-	-	-
516102	Supplies Maintenance	35,104	1,069	3,100	4,101	4,500
516103	Tools Small	28	-	-	-	-
	Tires & Tubes, Parts	35,132	(22,490)	3,100	4,101	4,500
517101	Supplies Office	1,192	3,732	3,800	3,800	3,800
517102	Postage	35	-	-	-	-
517103	Supplies Misc Operating	1,310	2,610	-	-	-
517104	Equipment Office	4,239	5,684	3,500	443	3,000
517105	Furniture Non Capital	-	-	6,000	-	-
517109	Freight	-	1,224	-	-	-
	Supplies	6,776	13,249	13,300	4,243	6,800
518101	Cell Phone/Aircards	5,462	5,777	6,065	5,806	7,475
	Utilities	5,462	5,777	6,065	5,806	7,475
520101	License Reg Fee	3,694	3,782	4,000	1,659	3,800
	Taxes And Fees	3,694	3,782	4,000	1,659	3,800

**FY25 Operating Expense Budget
MAINTENANCE ADMINISTRATION - 41600 / 21600**

Object	Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
522102	Local Meetings/Mileage	41,622	42,930	28,765	50,082	35,000
522103	Travel/Training	-	24,637	-	55,732	-
522104	Miscellaneous Expenses	-	-	-	558	-
522107	Price Variance	(7,710)	(62,268)	-	-	2,700
522108	Training	-	3,176	3,000	-	2,800
	Training Travel Memberships	33,912	8,474	31,765	106,371	40,500
	Total Expenditures	1,302,351	1,204,985	1,448,322	1,088,283	1,370,824

**FY25 Operating Budget
ACCESS MAINTENANCE - 41601 / 21601**

Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
<u>Summary by Character</u>					
Personnel	1,332,950	1,435,079	1,371,443	1,460,609	1,370,388
Services Total	43,011	44,714	44,355	39,646	42,000
Fuels and Lubricants	445,990	295,468	313,677	194,949	290,000
Tires & Tubes, Parts	540,080	550,234	393,239	850,678	528,300
Supplies	4,627	5,692	4,108	809	3,800
Training Travel Memberships	-	16	-	-	-
Total	2,366,657	2,331,204	2,126,822	2,546,691	2,234,488

POSITION SUMMARY

Personnel - Full-Time Equivalents (FTE)

	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
A Rate Mechanic - Van Shop	4.0	5.0	6.0	6.0	6.0
B Rate Mechanic - Van Shop	1.0	-	-	-	-
C Rate Mechanic - Van Shop	6.0	4.0	5.0	5.0	5.0
Maint Supervisor - Van Shop	4.0	3.0	4.0	4.0	4.0
Specialist - Van Shop	1.0	1.0	1.0	1.0	1.0
Total Full-Time Positions	16.0	13.0	16.0	16.0	16.0

**FY25 Operating Expense Budget
ACCESS MAINTENANCE - 41601 / 21601**

Object	Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
511101	Sal & Wages	776,152	839,253	925,949	889,624	895,532
511102	Sal & Wages Overtime	57,430	95,112	69,245	126,325	84,565
511104	Training Wages	512	161	-	829	-
511115	Bonus Pay	7,000	17,200	-	-	-
511501	Medicare Tax	12,942	14,730	14,499	15,749	13,791
511503	401k ER Contribution	55,924	63,546	62,140	65,002	53,882
511505	Group Health Insurance	214,188	203,661	179,832	161,067	158,400
511506	LT Care Insurance	570	586	599	607	800
511507	Group Life Insurance	457	741	-	1,042	400
511509	St Disability Payments	-	-	-	1,990	-
511510	ST Disability Insurance	242	238	240	268	240
511511	SUTA Tax	2,032	1,068	1,800	11,580	3,888
511512	FUTA Tax	752	685	896	1,173	731
511513	Workers Comp Insurance	4,780	3,839	2,563	2,471	2,471
511514	Sick Pay	-	-	-	2,433	-
511515	Holiday Pay	25,653	29,019	36,890	28,217	32,924
511516	Vacation Pay	105,266	92,631	-	76,696	51,215
511517	FICA Tax	55,339	62,984	64,211	67,341	58,971
511521	Funeral Pay	1,861	2,285	-	-	-
511525	Awards and Incentives	905	316	-	-	-
511526	Tool Allowance	7,278	5,528	9,000	7,714	9,000
511529	Drivers Licenses	194	150	-	-	-
511532	Vacation Leave Sold	3,474	1,345	3,578	480	3,578
	Personnel	1,332,950	1,435,079	1,371,443	1,460,609	1,370,388
512106	Promotion Costs	-	-	500	-	-
512109	Services Other	-	325	-	-	-
512116	Repairs	43,011	44,389	43,855	39,646	42,000
	Services Total	43,011	44,714	44,355	39,646	42,000
514102	Gasoline	311	-	-	-	-
514103	Compressed Natural Gas	445,679	295,468	313,677	194,949	290,000
	Fuels And Lubricants	445,990	295,468	313,677	194,949	290,000
515101	Tires & Tubes	90,109	68,706	62,610	69,511	65,500
516101	Parts Maint/Wh Issues	439,172	460,362	314,043	771,793	445,000
516102	Supplies Maintenance	5,170	16,722	13,526	6,196	14,000
516103	Tools Small	5,630	4,445	3,060	3,177	3,800
516106	Parts Revenue Vehicles	-	-	-	-	-
	Tires & Tubes, Parts	540,080	550,234	393,239	850,678	528,300
517101	Supplies Office	-	143	-	-	-
517109	Freight	4,627	5,549	4,108	809	3,800
	Supplies	4,627	5,692	4,108	809	3,800
522104	Miscellaneous Expenses	-	16	-	-	-
	Training Travel Memberships	-	16	-	-	-
	Total Expenditures	2,366,657	2,331,204	2,126,822	2,546,691	2,234,488

**FY25 Operating Budget
REBUILD ENGINE - 41602 / 21602**

Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
<u>Summary by Character</u>					
Personnel	183,278	123,765	150,947	-	-
Services Total	-	-	1,150	-	-
Tires & Tubes, Parts	70	1,323	1,200	-	-
Total	183,348	125,088	153,297	-	-

POSITION SUMMARY

Personnel - Full-Time Equivalents (FTE)

	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
Rebuild Engine - Bus Shop	2.0	1.0	-	-	-
Total Full-Time Positions	2.0	1.0	-	-	-

**FY25 Operating Expense Budget
REBUILD ENGINE - 41602 / 21602**

Object	Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
511101	Sal & Wages	109,778	69,919	122,916	-	-
511102	Sal & Wages Overtime	11,311	4,077	-	-	-
511115	Bonus Pay	2,000	600	-	-	-
511501	Medicare Tax	1,941	1,341	1,789	-	-
511503	401k ER Contribution	8,569	5,602	7,669	-	-
511505	Group Health Insurance	19,654	13,061	3,904	-	-
511506	LT Care Insurance	101	73	92	-	-
511507	Group Life Insurance	82	116	108	-	-
511509	St Disability Payments	705	496	-	-	-
511510	ST Disability Insurance	44	32	92	-	-
511511	SUTA Tax	237	203	695	-	-
511512	FUTA Tax	84	84	112	-	-
511515	Holiday Pay	4,078	3,583	4,897	-	-
511516	Vacation Pay	15,354	18,167	-	-	-
511517	FICA Tax	8,298	5,732	7,924	-	-
511521	Funeral Pay	291	299	-	-	-
511525	Awards and Incentives	-	380	-	-	-
511526	Tool Allowance	749	-	750	-	-
	Personnel	183,278	123,765	150,947	-	-
512116	Repairs	-	-	1,150	-	-
	Services Total	-	-	1,150	-	-
516103	Tools Small	70	1,323	1,200	-	-
	Tires & Tubes, Parts	70	1,323	1,200	-	-
	Total Expenditures	183,348	125,088	153,297	-	-

**FY25 Operating Budget
MATERIAL MANAGEMENT - 41603 / 21603**

Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
<u>Summary by Character</u>					
Personnel	537,279	570,513	588,767	625,083	752,032
Services Total	1,135	600	6,000	627	6,000
Tires & Tubes, Parts	73,588	190,183	-	115,248	-
Supplies	10,960	4,471	3,000	9,304	3,200
Utilities	449	462	528	502	3,048
Training Travel Memberships	-	(13)	5,000	-	2,000
Total	623,410	766,216	603,295	750,764	766,280

POSITION SUMMARY

Personnel - Full-Time Equivalents (FTE)

	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
Materials Mgmt Supervisor	1.0	-	-	-	-
Parts Room Clerk	7.0	8.0	10.0	10.0	10.0
Parts Room Supervisor	-	1.0	1.0	1.0	1.0
Receiving Clerk	2.0	1.0	1.0	1.0	1.0
Total Full-Time Positions	10.0	10.0	12.0	12.0	12.0

FY25 Operating Expense Budget
MATERIAL MANAGEMENT - 41603 / 21603

Object	Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
511101	Sal & Wages	340,879	358,264	402,786	394,444	475,957
511102	Sal & Wages Overtime	35,310	37,009	45,027	46,725	49,233
511115	Bonus Pay	4,038	3,500	-	-	-
511501	Medicare Tax	5,820	6,202	6,494	7,005	7,225
511503	401k ER Contribution	21,984	24,786	27,832	29,273	28,228
511504	457B ER Contribution	1,035	371	-	-	-
511505	Group Health Insurance	56,760	61,691	57,067	54,331	118,800
511506	LT Care Insurance	367	348	374	382	600
511507	Group Life Insurance	317	304	348	398	300
511511	SUTA Tax	1,625	723	3,474	6,517	2,916
511512	FUTA Tax	449	456	560	705	605
511514	Sick Pay	-	-	-	547	-
511515	Holiday Pay	12,493	14,160	16,047	16,669	14,586
511516	Vacation Pay	30,896	34,297	-	36,814	22,689
511517	FICA Tax	24,885	26,518	28,759	29,952	30,894
511521	Funeral Pay	429	1,062	-	1,321	-
511523	Uniform Allowance	(10)	-	-	-	-
511532	Vacation Leave Sold	-	824	-	-	-
	Personnel	537,279	570,513	588,767	625,083	752,032
512103	Temporary Help Services	-	-	6,000	-	6,000
512109	Services Other	1,017	600	-	627	-
512110	Printing Services	118	-	-	-	-
	Services Total	1,135	600	6,000	627	6,000
516102	Supplies Maintenance	26	-	-	-	-
516104	Inventory Adjustment	73,562	190,183	-	115,248	-
	Tires & Tubes, Parts	73,588	190,183	-	115,248	-
517101	Supplies Office	941	114	1,200	332	1,200
517102	Postage	2,568	2,487	400	-	-
517103	Supplies Misc Operating	720	-	-	1,543	-
517104	Equipment Office	170	-	-	-	-
517105	Furniture Non Capital	-	-	1,000	-	-
517109	Freight	169	-	400	90	2,000
517114	Equipment Non Capital	6,391	1,870	-	7,339	-
	Supplies	10,960	4,471	3,000	9,304	3,200
518101	Cell Phone/Aircards	449	462	528	502	3,048
	Utilities	449	462	528	502	3,048
522102	Local Meetings/Mileage	-	-	2,000	-	2,000
522103	Travel/Training	-	(113)	-	-	-
522108	Training	-	100	3,000	-	-
	Training Travel Memberships	-	(13)	5,000	-	2,000
	Total Expenditures	623,410	766,216	603,295	750,764	766,280

**FY25 Operating Budget
BODY SHOP - 41604 / 21604**

Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
<u>Summary by Character</u>					
Personnel	644,977	751,609	628,052	756,556	728,083
Services Total	-	150	500	-	-
Tires & Tubes, Parts	(40,724)	(12,161)	35,738	67,273	50,759
Supplies	348	493	-	-	-
Total	604,601	740,091	664,290	823,830	778,842

POSITION SUMMARY

Personnel - Full-Time Equivalents (FTE)

	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
A Rate Mechanic - Body Shop	2.0	6.0	6.0	6.0	6.0
B Rate Mechanic - Body Shop	2.0	-	-	-	-
C Rate Mechanic - Body Shop	1.0	-	-	-	-
Maint Supervisor - Body Shop	1.0	1.0	1.0	1.0	1.0
Specialist - Body Shop	1.0	1.0	1.0	1.0	1.0
Total Full-Time Positions	7.0	8.0	8.0	8.0	8.0

**FY25 Operating Expense Budget
BODY SHOP - 41604 / 21604**

Object	Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
511101	Sal & Wages	396,098	459,683	474,098	424,429	459,712
511102	Sal & Wages Overtime	60,835	69,430	-	94,371	69,976
511104	Training Wages	441	0	-	-	-
511115	Bonus Pay	6,600	7,100	-	-	-
511501	Medicare Tax	7,231	8,464	6,866	8,328	7,080
511503	401k ER Contribution	30,801	34,003	29,427	32,364	27,660
511505	Group Health Insurance	47,749	63,842	61,269	68,599	79,200
511506	LT Care Insurance	491	563	584	482	400
511507	Group Life Insurance	248	624	594	834	200
511509	St Disability Payments	2,978	131	-	15,512	-
511510	ST Disability Insurance	132	153	-	155	-
511511	SUTA Tax	927	454	2,779	5,899	1,944
511512	FUTA Tax	336	336	418	576	336
511513	Workers Comp Insurance	236	-	-	1,494	1,494
511515	Holiday Pay	11,265	15,183	14,991	13,488	16,901
511516	Vacation Pay	42,721	46,671	-	49,271	26,291
511517	FICA Tax	30,919	36,190	30,408	35,611	30,272
511521	Funeral Pay	-	3,713	-	-	-
511525	Awards and Incentives	535	39	-	-	-
511526	Tool Allowance	3,000	5,030	5,250	5,143	5,250
511529	Drivers Licenses	105	-	-	-	-
511532	Vacation Leave Sold	1,328	-	1,368	-	1,368
	Personnel	644,977	751,609	628,052	756,556	728,083
512106	Promotion Costs	-	-	500	-	-
512109	Services Other	-	150	-	-	-
	Services Total	-	150	500	-	-
516101	Parts Maint/Wh Issues	-	295	-	11,143	-
516102	Supplies Maintenance	38,049	39,898	26,329	47,708	41,350
516103	Tools Small	2,799	36,416	9,409	4,982	9,409
516104	Inventory Adjustment	(81,572)	(88,771)	-	-	-
516109	Parts Reblt Contra Labor	-	-	-	3,441	-
	Tires & Tubes, Parts	(40,724)	(12,161)	35,738	67,273	50,759
517109	Freight	348	493	-	-	-
	Supplies	348	493	-	-	-
	Total Expenditures	604,601	740,091	664,290	823,830	778,842

**FY25 Operating Budget
ELECTRONICS - 41605 / 21605**

Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
<u>Summary by Character</u>					
Personnel	922,918	983,302	1,035,634	968,567	944,925
Services Total	7,800	5,961	4,500	134,766	6,200
Fuels and Lubricants	-	51,969	-	-	-
Tires & Tubes, Parts	48,886	134,775	179,271	266,463	269,000
Supplies	360,351	157,908	79,483	71,003	82,500
Utilities	1,277	1,339	1,500	1,492	1,550
Total	1,341,231	1,335,254	1,300,388	1,442,291	1,304,175

POSITION SUMMARY

Personnel - Full-Time Equivalents (FTE)

	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
A Rate Mechanic - Elec Shop	6.0	7.0	5.0	5.0	5.0
B Rate Mechanic - Elec Shop	1.0	-	-	-	-
C Rate Mechanic - Elec Shop	2.0	1.0	4.0	4.0	4.0
Maint Supervisor - Elec Shop	1.0	1.0	1.0	1.0	1.0
Specialist - Elec Shop	1.0	1.0	1.0	1.0	1.0
Technician	-	1.0	-	-	-
Total Full-Time Positions	11.0	11.0	11.0	11.0	11.0

**FY25 Operating Expense Budget
ELECTRONICS - 41605 / 21605**

Object	Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
511101	Sal & Wages	538,698	580,476	760,014	551,891	597,264
511102	Sal & Wages Overtime	74,661	84,276	-	113,686	84,819
511104	Training Wages	117	380	-	759	-
511115	Bonus Pay	7,600	10,600	-	-	-
511501	Medicare Tax	9,630	10,460	11,047	10,608	9,198
511503	401k ER Contribution	41,946	44,893	47,344	45,626	35,936
511505	Group Health Insurance	112,808	121,728	126,284	108,399	108,900
511506	LT Care Insurance	578	444	468	368	550
511507	Group Life Insurance	383	634	852	816	275
511509	St Disability Payments	8,293	-	-	-	-
511510	ST Disability Insurance	207	195	-	182	-
511511	SUTA Tax	1,219	952	3,821	7,968	2,673
511512	FUTA Tax	442	476	336	861	490
511513	Workers Comp Insurance	1,936	-	-	-	-
511514	Sick Pay	-	-	-	250	-
511515	Holiday Pay	16,320	18,773	27,170	15,486	21,958
511516	Vacation Pay	60,590	59,653	-	62,032	34,157
511517	FICA Tax	41,177	44,725	48,922	45,358	39,330
511521	Funeral Pay	-	-	-	335	-
511525	Awards and Incentives	133	-	-	-	-
511526	Tool Allowance	4,358	4,557	7,500	3,639	7,500
511529	Drivers Licenses	-	81	-	305	-
511532	Vacation Leave Sold	1,822	-	1,877	-	1,877
	Personnel	922,918	983,302	1,035,634	968,567	944,925
512103	Temporary Help Services	-	-	-	128,812	-
512106	Promotion Costs	-	-	500	-	-
512109	Services Other	2,622	-	-	-	-
512116	Repairs	5,178	5,961	4,000	5,954	6,200
	Services Total	7,800	5,961	4,500	134,766	6,200
514103	Compressed Natural Gas	-	51,969	-	-	-
	Fuels And Lubricants	-	51,969	-	-	-
516101	Parts Maint/Wh Issues	18,533	138,343	148,850	239,665	240,500
516102	Supplies Maintenance	46,912	20,430	27,055	18,519	18,000
516103	Tools Small	7,804	29,230	3,366	8,279	10,500
516104	Inventory Adjustment	(24,362)	(53,228)	-	-	-
	Tires & Tubes, Parts	48,886	134,775	179,271	266,463	269,000
517102	Postage	-	25	-	-	-
517106	Equip Data Processing	356,832	155,094	77,033	67,329	78,000
517109	Freight	2,159	4,149	2,450	3,674	4,500
	Supplies	360,351	157,908	79,483	71,003	82,500
518101	Cell Phone/Aircards	1,277	1,339	1,500	1,492	1,550
	Utilities	1,277	1,339	1,500	1,492	1,550
	Total Expenditures	1,341,231	1,335,254	1,300,388	1,442,291	1,304,175

**FY25 Operating Budget
RUNNING REPAIR - 41606 / 21606**

Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
<u>Summary by Character</u>					
Personnel	2,825,011	3,048,084	3,119,155	3,218,124	3,452,695
Services Total	440,453	359,849	410,570	482,314	415,000
Purchased Transportation	-	-	-	-	-
Fuels And Lubricants	1,494,699	1,035,619	1,122,141	743,313	1,128,800
Tires & Tubes, Parts	2,679,402	3,036,825	3,406,828	2,698,563	2,997,500
Supplies	78,726	31,341	75,015	94,918	85,000
Training Travel Memberships	-	-	-	156	-
Total	7,518,292	7,511,718	8,133,709	7,237,388	8,078,995

POSITION SUMMARY

Personnel - Full-Time Equivalents (FTE)

	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
A Rate Mechanic - Bus Shop	3.0	11.0	10.0	10.0	10.0
Apprentice - Bus Shop	1.0	-	-	-	-
B Rate Mechanic - Bus Shop	6.0	-	-	-	-
B Rate Mechanic - Bus Shop PT	-	-	1.0	1.0	1.0
C Rate Mechanic - Bus Shop	10.0	9.0	13.0	13.0	13.0
C Rate Mechanic - Bus Shop PT	-	-	1.0	1.0	1.0
Maint Supervisor - Bus Shop	3.0	3.0	3.0	3.0	3.0
Maint Training Assistant-Specialist	-	-	1.0	1.0	1.0
Rebuild Engine - Bus Shop	-	-	1.0	1.0	1.0
Shop Janitor	1.0	1.0	1.0	1.0	1.0
Specialist - Bus Shop	6.0	7.0	7.0	7.0	7.0
Technician	-	4.0	-	-	-
Total Full-Time Positions	30.0	35.0	38.0	38.0	38.0

**FY25 Operating Expense Budget
RUNNING REPAIR - 41606 / 21606**

Object	Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
511101	Sal & Wages	1,587,907	1,666,370	1,871,881	1,803,720	2,050,656
511102	Sal & Wages Overtime	268,389	256,238	273,954	301,745	330,590
511104	Training Wages	2,530	3,422	250	1,772	250
511115	Bonus Pay	13,500	47,300	54,900	-	54,900
511501	Medicare Tax	28,364	29,947	31,863	32,756	31,512
511503	401k ER Contribution	120,365	127,778	136,555	139,885	123,113
511505	Group Health Insurance	317,237	365,667	355,673	376,724	376,200
511506	LT Care Insurance	1,002	1,029	954	922	1,900
511507	Group Life Insurance	1,040	1,540	1,092	1,925	950
511509	St Disability Payments	686	-	-	15,066	-
511510	ST Disability Insurance	531	543	524	581	524
511511	SUTA Tax	4,464	2,917	3,614	25,471	9,234
511512	FUTA Tax	1,636	1,619	1,500	2,709	1,992
511513	Workers Comp Insurance	43,606	103,337	48,764	25,750	25,750
511514	Sick Pay	-	-	-	2,304	-
511515	Holiday Pay	46,302	54,133	74,577	50,758	73,470
511516	Vacation Pay	158,541	151,319	-	157,437	114,287
511517	FICA Tax	121,282	128,051	140,424	140,060	134,739
511521	Funeral Pay	3,217	967	-	-	-
511523	Uniform Allowance	88,325	90,361	99,024	114,193	99,024
511525	Awards and Incentives	360	282	-	745	-
511526	Tool Allowance	15,330	12,610	23,250	16,794	23,250
511529	Drivers Licenses	397	267	355	485	355
511532	Vacation Leave Sold	-	2,389	-	6,319	-
	Personnel	2,825,011	3,048,084	3,119,155	3,218,124	3,452,695
512106	Promotion Costs	-	-	500	-	-
512109	Services Other	88,738	24,552	76,550	82,665	75,000
512111	Maintenance Contracts	-	15,069	-	114,794	-
512116	Repairs	351,716	320,228	333,520	284,855	340,000
	Services Total	440,453	359,849	410,570	482,314	415,000
514101	Diesel	1	7	-	-	-
514102	Gasoline	11,187	-	-	-	-
514103	Compressed Natural Gas	1,341,211	834,662	941,032	584,860	945,100
514501	Motor Oil	5,376	5,014	8,007	4,524	7,700
514502	Other Lubricants	73,637	82,859	76,178	41,631	76,000
514503	CNG Oil	49,133	90,135	77,466	79,612	75,000
514504	Antifreeze	14,154	22,942	19,458	32,686	25,000
	Fuels And Lubricants	1,494,699	1,035,619	1,122,141	743,313	1,128,800
515101	Tires & Tubes	380,110	396,005	354,792	393,880	370,000
516101	Parts Maint/Wh Issues	2,411,689	3,294,736	2,849,136	2,014,495	2,400,000
516102	Supplies Maintenance	209,564	199,987	138,000	224,165	160,000
516103	Tools Small	83,500	64,704	64,900	39,227	67,500
516104	Inventory Adjustment	(406,459)	(918,751)	-	-	-
516106	Parts Revenue Vehicles	-	143	-	15,377	-
516109	Parts Reblt Contra Labor	998	-	-	11,419	-
	Tires & Tubes, Parts	2,679,402	3,036,825	3,406,828	2,698,563	2,997,500
517101	Supplies Office	1,357	-	-	2,176	-
517102	Postage	5,452	343	-	-	-
517109	Freight	71,917	30,998	75,015	92,741	85,000
	Supplies	78,726	31,341	75,015	94,918	85,000

**FY25 Operating Expense Budget
 RUNNING REPAIR - 41606 / 21606**

Object	Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
522110	Labor Cost Debit Charge	-	-	-	156	-
	Training Travel Memberships	-	-	-	156	-
	Total Expenditures	7,518,292	7,511,718	8,133,709	7,237,388	8,078,995

FY25 Operating Budget
SERVICE RACK - 41607 / 21607

Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
<u>Summary by Character</u>					
Personnel	1,435,476	1,679,992	1,708,456	1,788,138	1,841,653
Services Total	119,730	-	-	-	-
Fuels and Lubricants	810	-	-	-	-
Tires & Tubes, Parts	175,584	147,490	112,975	135,999	165,775
Supplies	1,739	3,273	1,067	809	1,100
Total	1,733,339	1,830,754	1,822,498	1,924,947	2,008,528

POSITION SUMMARY

Personnel - Full-Time Equivalents (FTE)

	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
Asst Service Rack Supervisor	1.0	1.0	1.0	1.0	1.0
D Rate Mechanic - Service Rack	4.0	2.0	1.0	1.0	1.0
Maint Supv - Service Rack	1.0	1.0	1.0	1.0	1.0
Service Attendant	20.0	26.0	27.0	27.0	27.0
Total Full-Time Positions	26.0	30.0	30.0	30.0	30.0

**FY25 Operating Expense Budget
SERVICE RACK - 41607 / 21607**

Object	Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
511101	Sal & Wages	899,537	1,070,907	1,164,684	1,136,294	1,130,339
511102	Sal & Wages Overtime	95,243	131,330	129,467	136,070	129,972
511104	Training Wages	2,110	1,908	-	235	-
511115	Bonus Pay	10,600	9,700	-	-	-
511501	Medicare Tax	15,057	18,333	18,816	19,653	17,408
511503	401k ER Contribution	60,831	74,384	80,641	79,960	68,010
511505	Group Health Insurance	144,271	171,568	178,693	176,295	297,000
511506	LT Care Insurance	1,625	1,795	1,968	1,332	1,500
511507	Group Life Insurance	916	1,062	196	1,349	750
511509	St Disability Payments	9,385	1,626	-	29	-
511510	ST Disability Insurance	469	471	-	557	-
511511	SUTA Tax	3,908	3,385	3,400	22,534	7,290
511512	FUTA Tax	1,325	1,800	1,200	2,264	1,900
511513	Workers Comp Insurance	31,133	4,539	(3,795)	3,410	3,410
511515	Holiday Pay	26,530	32,524	46,417	32,213	41,557
511516	Vacation Pay	64,246	69,505	-	88,998	64,644
511517	FICA Tax	64,383	78,388	83,329	84,035	74,432
511521	Funeral Pay	416	3,748	-	750	-
511525	Awards and Incentives	111	219	-	130	-
511529	Drivers Licenses	40	-	-	-	-
511532	Vacation Leave Sold	3,340	2,799	3,440	2,029	3,440
	Personnel	1,435,476	1,679,992	1,708,456	1,788,138	1,841,653
512103	Temporary Help Services	119,730	-	-	-	-
	Services Total	119,730	-	-	-	-
514504	Antifreeze	810	-	-	-	-
	Fuels And Lubricants	810	-	-	-	-
516102	Supplies Maintenance	175,584	147,160	112,200	135,999	165,000
516103	Tools Small	-	330	775	-	775
	Tires & Tubes, Parts	175,584	147,490	112,975	135,999	165,775
517101	Supplies Office	1,210	3,261	1,067	771	1,100
517109	Freight	529	12	-	39	-
	Supplies	1,739	3,273	1,067	809	1,100
	Total Expenditures	1,733,339	1,830,754	1,822,498	1,924,947	2,008,528

**FY25 Operating Budget
FACILITIES MAINT - 41650 / 21650**

Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
<u>Summary by Character</u>					
Personnel	2,588,318	3,182,789	3,832,959	3,743,320	4,000,672
Services Total	1,765,337	1,676,198	2,079,829	1,888,129	2,164,927
Fuels and Lubricants	21,325	8,180	7,200	9,884	12,000
Tires & Tubes, Parts	312,333	463,315	499,000	674,703	589,500
Supplies	20,153	39,057	42,600	65,947	56,200
Utilities	876,880	1,132,693	1,356,400	1,118,161	1,248,042
Taxes And Fees	58	196	2,200	457	5,200
Training Travel Memberships	62,231	86,881	118,364	159,838	127,000
Total	5,646,635	6,589,308	7,938,552	7,660,439	8,203,541

POSITION SUMMARY

Personnel - Full-Time Equivalents (FTE)

	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
Assistant Dir. of Facilities	-	1.0	1.0	1.0	1.0
Asst Custodian Supervisor	1.0	1.0	1.0	1.0	1.0
Bldg Maint- Electrician	-	-	1.0	1.0	1.0
Bldg Maint- HVAC	-	1.0	2.0	2.0	2.0
Bldg Maint Tech Irrigation	1.0	1.0	-	-	-
Bldg Maintenance Tech	5.0	8.0	6.0	6.0	6.0
Bldg Maintenance Tech Irrigation	-	-	1.0	1.0	1.0
Bldg Maintenance Tech- Painter	-	-	1.0	1.0	1.0
Bldg Maintenance Tech-Electrician	-	-	1.0	1.0	1.0
Bulding Maint Manager	-	1.0	1.0	1.0	1.0
Bus Stop Technician	1.0	1.0	1.0	1.0	1.0
Custodial Supervisor	1.0	1.0	1.0	1.0	1.0
Custodian	15.0	17.0	16.0	16.0	16.0
Director of Facilities	1.0	1.0	1.0	1.0	1.0
Facilities Admin Assistant	1.0	1.0	1.0	1.0	1.0
Facilities Maint Analyst	2.0	2.0	2.0	2.0	2.0
Facilities Maintenance Supervisor	-	1.0	1.0	1.0	1.0
Facilities PM	-	-	1.0	1.0	1.0
Grounds & Lots	1.0	2.0	1.0	1.0	1.0
Lead Bldg Maintenance Tech	2.0	2.0	2.0	2.0	2.0
Lead Custodian	-	-	1.0	1.0	1.0
Manager Service Implementation	1.0	-	-	-	-
Property Manager	-	1.0	1.0	1.0	1.0
Shelter Service Cleaners	7.0	8.0	8.0	8.0	8.0
Total Full-Time Positions	39.0	50.0	52.0	52.0	52.0

**FY25 Operating Expense Budget
FACILITIES MAINT - 41650 / 21650**

Object	Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
511101	Sal & Wages	1,565,640	1,879,145	2,624,647	2,257,830	2,464,733
511102	Sal & Wages Overtime	139,565	257,036	262,000	389,547	283,767
511104	Training Wages	240	304	-	714	-
511115	Bonus Pay	12,366	13,911	-	-	-
511501	Medicare Tax	27,279	34,303	40,988	41,168	37,815
511503	401k ER Contribution	108,859	132,628	175,662	166,720	147,739
511504	457B ER Contribution	5,915	7,663	-	-	-
511505	Group Health Insurance	257,276	299,710	334,926	274,386	514,800
511506	LT Care Insurance	2,059	2,215	2,627	2,133	2,600
511507	Group Life Insurance	1,408	1,788	517	2,265	1,300
511510	ST Disability Insurance	1	-	-	3	-
511511	SUTA Tax	6,488	5,038	6,000	31,173	12,636
511512	FUTA Tax	2,168	2,411	-	3,964	3,162
511513	Workers Comp Insurance	73,324	101,899	156,984	101,899	101,899
511514	Sick Pay	-	-	-	5,437	-
511515	Holiday Pay	58,841	75,036	-	90,780	86,650
511516	Vacation Pay	190,267	198,392	-	168,679	134,788
511517	FICA Tax	116,640	146,677	181,517	176,030	161,692
511521	Funeral Pay	2,712	3,611	-	627	-
511523	Uniform Allowance	1,267	6,185	15,200	14,816	15,200
511525	Awards and Incentives	4,591	4,147	7,520	4,651	7,520
511526	Tool Allowance	5,671	5,524	10,500	7,064	10,500
511528	Tuition Reimbursement	-	117	8,000	-	8,000
511529	Drivers Licenses	40	105	-	-	-
511532	Vacation Leave Sold	5,701	4,944	5,872	3,433	5,872
	Personnel	2,588,318	3,182,789	3,832,959	3,743,320	4,000,672
512103	Temporary Help Services	-	33,606	24,000	7,587	5,000
512107	Legal Services	3,158	25,410	43,500	27,356	75,000
512108	Professional Svcs Other	72,140	(11,024)	193,000	301,207	198,790
512109	Services Other	381,835	345,222	420,000	326,907	400,000
512111	Maintenance Contracts	1,256,500	1,272,511	1,348,329	1,220,298	1,336,137
512118	CNG Parts	13,098	424	6,000	-	-
512119	Repairs Shelter	38,606	10,050	45,000	4,774	150,000
	Services Total	1,765,337	1,676,198	2,079,829	1,888,129	2,164,927
514101	Diesel	-	61	-	141	-
514102	Gasoline	19,298	7,261	7,200	9,743	12,000
514501	Motor Oil	1,713	-	-	-	-
514502	Other Lubricants	314	858	-	-	-
	Fuels And Lubricants	21,325	8,180	7,200	9,884	12,000
516101	Parts Maint/Wh Issues	54,925	129,569	120,000	137,196	154,500
516102	Supplies Maintenance	53,107	89,458	84,000	178,390	110,000
516103	Tools Small	13,144	19,092	25,000	35,956	25,000
516104	Inventory Adjustment	(24,802)	(29,013)	-	20,452	-
516105	Supplies Facilities Bld	159,434	190,870	180,000	212,709	210,000
516109	Parts Reblt Contra Labor	308	3,643	-	-	-
516110	Maint Vandalism Repairs	56,217	59,697	90,000	90,000	90,000
	Tires & Tubes, Parts	312,333	463,315	499,000	674,703	589,500

**FY25 Operating Expense Budget
FACILITIES MAINT - 41650 / 21650**

Object	Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
517102	Postage	24	8	-	-	-
517103	Supplies Misc Operating	14,557	24,136	30,000	59,891	30,000
517104	Equipment Office	-	-	-	-	2,200
517105	Furniture Non Capital	1,600	-	4,500	2,457	4,500
517107	Supplies Printing	-	-	4,500	-	4,500
517108	Supplies Training	-	-	-	-	-
517109	Freight	3,972	14,913	3,600	3,600	15,000
	Supplies	20,153	39,057	42,600	65,947	56,200
518101	Cell Phone/Aircards	12,163	16,334	26,400	16,025	18,042
518104	Gas Utility	95,702	110,093	241,000	130,984	120,000
518105	Electricity	451,954	787,824	732,000	676,125	780,000
518106	Water Sewer	317,062	218,442	357,000	295,027	330,000
	Utilities	876,880	1,132,693	1,356,400	1,118,161	1,248,042
520101	License Reg Fee	-	100	2,200	-	5,000
520103	Property Taxes	58	96	-	457	200
	Taxes And Fees	58	196	2,200	457	5,200
522101	Dues Memberships Subcri	-	4,987	5,480	58,894	8,000
522102	Local Meetings/Mileage	15,312	17,576	11,015	13,642	12,000
522103	Travel/Training	103	3,329	-	-	10,000
522108	Training	714	4,335	11,269	184	12,000
522116	Rental Equipment	40,470	56,663	72,000	87,119	85,000
522117	Leases	-	(10)	18,600	-	-
522119	Other Travel	5,632	-	-	-	-
	Training Travel Memberships	62,231	86,881	118,364	159,838	127,000
	Total Expenditures	5,646,635	6,589,308	7,938,552	7,660,439	8,203,541

FY25 Operating Budget
ACCESS ADMINISTRATION - 41900 / 21900

Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
<u>Summary by Character</u>					
Personnel	1,552,040	1,586,916	1,449,329	1,474,844	1,444,140
Services Total	49,006	46,711	3,500	627	3,500
Fuels and Lubricants	(9,168)	1,748	-	301	-
Supplies	2,794	2,208	2,000	-	2,000
Utilities	2,721	5,599	6,240	7,263	6,240
Training Travel Memberships	2,590	4,497	7,000	3,516	5,200
Total	1,599,983	1,647,678	1,468,069	1,486,551	1,461,080

POSITION SUMMARY

Personnel - Full-Time Equivalents (FTE)

	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
ACCESS Admin Supervisor	1.0	-	1.0	1.0	1.0
ACCESS Contract Liaison	1.0	-	-	-	-
ACCESS Lead Supervisor	1.0	1.0	-	-	-
ACCESS Manager	1.0	1.0	1.0	1.0	1.0
ACCESS Scheduler	3.0	3.0	3.0	3.0	3.0
ACCESS Scheduling Supervisor	1.0	1.0	1.0	1.0	1.0
ACCESS Service Coordinator	-	1.0	-	-	-
ACCESS Supervisor - Admin	2.0	2.0	2.0	2.0	2.0
ACCESS Supervisor - Radio	3.0	2.0	2.0	2.0	2.0
ACCESS Supervisor - Street	2.0	3.0	2.0	2.0	2.0
ACCESS Supervisor- Radio	-	-	1.0	1.0	1.0
Contract Svs Manager	1.0	-	-	-	-
Dir of Para & Contract Svs	1.0	-	-	-	-
Lead Access Supervisor - Admin	-	-	1.0	1.0	1.0
Total Full-Time Positions	17.0	14.0	14.0	14.0	14.0

**FY25 Operating Expense Budget
ACCESS ADMINISTRATION - 41900 / 21900**

Object	Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
511101	Sal & Wages	953,090	941,892	937,089	829,149	911,521
511102	Sal & Wages Overtime	40,832	112,814	129,705	159,737	160,000
511104	Training Wages	-	-	-	-	-
511115	Bonus Pay	4,787	9,098	-	-	-
511501	Medicare Tax	16,326	16,879	15,591	16,170	14,038
511503	401k ER Contribution	70,464	71,455	66,818	65,355	54,845
511504	457B ER Contribution	-	-	-	-	-
511505	Group Health Insurance	182,894	195,427	173,603	156,884	138,600
511506	LT Care Insurance	805	672	551	471	700
511507	Group Life Insurance	155	934	711	1,274	350
511509	St Disability Payments	-	-	-	-	-
511510	ST Disability Insurance	2	15	-	37	-
511511	SUTA Tax	1,976	1,234	2,500	10,303	3,402
511512	FUTA Tax	714	714	800	1,008	691
511513	Workers Comp Insurance	489	1,923	1,981	716	716
511514	Sick Pay	-	-	-	2,992	-
511515	Holiday Pay	38,931	41,369	37,334	38,304	33,516
511516	Vacation Pay	155,237	111,621	-	112,507	52,136
511517	FICA Tax	69,808	72,173	69,045	69,142	60,024
511518	Personal Day	-	-	-	-	-
511521	Funeral Pay	726	900	-	3,618	-
511523	Uniform Allowance	4,739	-	3,500	-	3,500
511525	Awards and Incentives	645	152	600	-	600
511526	Tool Allowance	-	-	-	-	-
511528	Tuition Reimbursement	-	-	-	-	-
511529	Drivers Licenses	194	97	-	166	-
511532	Vacation Leave Sold	9,225	7,546	9,502	7,009	9,502
	Personnel	1,552,040	1,586,916	1,449,329	1,474,844	1,444,140
512106	Promotion Costs	-	-	500	-	-
512109	Services Other	-	502	-	627	500
512110	Printing Services	-	-	3,000	-	3,000
512117	Management Services	49,006	46,209	-	-	-
	Services Total	49,006	46,711	3,500	627	3,500
514102	Gasoline	(9,168)	1,748	-	301	-
	Fuels And Lubricants	(9,168)	1,748	-	301	-
517101	Supplies Office	2,724	2,178	2,000	-	2,000
517104	Equipment Office	71	30	-	-	-
	Supplies	2,794	2,208	2,000	-	2,000
518101	Cell Phone/Aircards	2,721	5,599	6,240	7,263	6,240
	Utilities	2,721	5,599	6,240	7,263	6,240
522101	Dues Memberships Subcri	1,073	-	-	-	-
522102	Local Meetings/Mileage	922	1,555	1,600	1,339	1,600
522103	Travel/Training	-	1,389	-	2,177	-
522104	Miscellaneous Expenses	595	-	-	-	-
522108	Training	-	1,553	5,400	-	3,600
	Training Travel Memberships	2,590	4,497	7,000	3,516	5,200
	Total Expenditures	1,599,983	1,647,678	1,468,069	1,486,551	1,461,080

FY25 Operating Budget
ACCESS OPERATIONS - 41903 / 21903

Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
<u>Summary by Character</u>					
Personnel	2,772,202	2,766,968	2,889,274	3,002,195	3,710,983
Services Total	-	2,361	500	-	-
Purchased Transportation	4,396,647	5,120,805	5,798,709	4,674,970	7,739,669
Fuels and Lubricants	98,181	113,481	-	62,941	-
Tires & Tubes, Parts	(925)	-	-	-	-
Supplies	999	412	2,400	-	2,400
Utilities	39,845	33,340	43,236	29,737	28,554
Training Travel Memberships	-	954	-	386	-
Total	7,306,948	8,038,321	8,734,119	7,770,228	11,481,606

POSITION SUMMARY

Personnel - Full-Time Equivalents (FTE)

	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
ACCESS Bus Operator	36.0	38.0	46.0	46.0	46.0
ACCESS Bus Operator - PT	2.0	1.0	1.0	1.0	1.0
ACCESS Bus Operator Trainee	4.0	12.0	2.0	2.0	2.0
ACCESS Bus Operator Trainee - P	-	-	1.0	1.0	1.0
Total Full-Time Positions	42.0	51.0	50.0	50.0	50.0

FY25 Operating Expense Budget
ACCESS OPERATIONS - 41903 / 21903

Object	Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
511101	Sal & Wages	1,511,075	1,527,716	1,781,624	1,657,464	2,141,315
511102	Sal & Wages Overtime	242,399	321,900	231,611	259,724	347,639
511104	Training Wages	103,024	42,966	120,000	120,473	120,000
511115	Bonus Pay	7,600	9,700	-	-	-
511501	Medicare Tax	27,936	28,492	30,398	31,006	32,977
511503	401k ER Contribution	119,837	120,991	130,277	127,286	128,838
511505	Group Health Insurance	286,540	367,336	341,273	358,407	495,000
511506	LT Care Insurance	2,220	2,106	2,001	1,942	2,500
511507	Group Life Insurance	1,431	1,680	2,435	2,005	1,250
511509	St Disability Payments	21,548	22,136	-	26,792	-
511510	ST Disability Insurance	763	753	-	822	-
511511	SUTA Tax	5,475	4,055	6,911	34,925	12,150
511512	FUTA Tax	2,316	2,193	2,078	4,036	3,074
511513	Workers Comp Insurance	124,317	560	66,000	62,491	62,491
511515	Holiday Pay	40,264	47,896	35,987	46,012	78,725
511516	Vacation Pay	131,767	116,903	-	110,121	122,461
511517	FICA Tax	119,449	121,828	134,620	132,578	141,005
511521	Funeral Pay	4,948	2,937	-	9,543	-
511523	Uniform Allowance	16,384	23,573	-	3,390	17,500
511525	Awards and Incentives	447	221	2,000	205	2,000
511529	Drivers Licenses	463	-	-	511	-
511532	Vacation Leave Sold	2,000	1,025	2,060	12,465	2,060
	Personnel	2,772,202	2,766,968	2,889,274	3,002,195	3,710,983
512106	Promotion Costs	-	-	500	-	-
512108	Professional Svcs Other	-	2,361	-	-	-
	Services Total	-	2,361	500	-	-
513101	Purchased Transportation	4,450,124	5,146,367	5,825,079	4,665,844	7,735,869
513102	Volunteer Driver Prog	4,783	3,888	3,630	9,125	3,800
513106	PT Liquidated Damages	(58,260)	(29,450)	(30,000)	-	-
	Purchased Transportation	4,396,647	5,120,805	5,798,709	4,674,970	7,739,669
514102	Gasoline	98,181	113,481	-	62,941	-
	Fuels And Lubricants	98,181	113,481	-	62,941	-
516103	Tools Small	(925)	-	-	-	-
	Tires & Tubes, Parts	(925)	-	-	-	-
517101	Supplies Office	989	412	1,200	-	1,200
517103	Supplies Misc Operating	-	-	1,200	-	1,200
517109	Freight	10	-	-	-	-
	Supplies	999	412	2,400	-	2,400
518102	Communication Leases	-	11,465	-	29,737	28,554
518103	Telephone	6,086	-	-	-	-
518107	Cellular Router Service	33,759	21,875	43,236	-	-
	Utilities	39,845	33,340	43,236	29,737	28,554
522103	Travel/Training	-	954	-	386	-
	Training Travel Memberships	-	954	-	386	-
	Total Expenditures	7,306,948	8,038,321	8,734,119	7,770,228	11,481,606

**FY25 Operating Budget
 CONTRACTED SERVICES - 41904 / 21904**

Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
<u>Summary by Character</u>					
Personnel	-	242,128	461,431	462,915	470,673
Services Total	-	-	500	-	-
Purchased Transportation	-	-	3,630	-	-
Fuels and Lubricants	-	25	-	-	-
Supplies	-	350	2,400	359	2,750
Utilities	-	-	43,236	-	-
Training Travel Memberships	-	1,279	-	-	-
Total	-	243,782	511,197	463,274	473,423

POSITION SUMMARY

Personnel - Full-Time Equivalents (FTE)

	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
Contract Liaison	-	-	1.0	1.0	1.0
Contract Svs Director	-	1.0	1.0	1.0	1.0
Contract Svs Liaison	-	1.0	-	-	-
Contract Svs Manager	-	1.0	1.0	1.0	1.0
Emerging Mobility Mgr	-	1.0	1.0	1.0	1.0
Total Full-Time Positions	-	4.0	4.0	4.0	4.0

**FY25 Operating Expense Budget
CONTRACTED SERVICES - 41904 / 21904**

Object	Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
511101	Sal & Wages	-	168,656	349,497	306,320	344,374
511102	Sal & Wages Overtime	-	1,161	-	1,861	2,370
511501	Medicare Tax	-	2,689	5,088	5,216	5,303
511503	401k ER Contribution	-	11,515	21,805	22,313	20,720
511505	Group Health Insurance	-	24,276	44,066	41,746	39,600
511506	LT Care Insurance	-	144	370	248	200
511507	Group Life Insurance	-	448	887	868	100
511511	SUTA Tax	-	(360)	1,041	2,944	972
511512	FUTA Tax	-	-	220	288	-
511515	Holiday Pay	-	5,407	13,924	14,470	12,661
511516	Vacation Pay	-	16,692	-	44,338	19,695
511517	FICA Tax	-	11,499	22,532	22,303	22,677
511525	Awards and Incentives	-	-	2,000	-	2,000
	Personnel	-	242,128	461,431	462,915	470,673
512106	Promotion Costs	-	-	500	-	-
	Services Total	-	-	500	-	-
513101	Purchased Transportation	-	-	-	-	-
513102	Volunteer Driver Prog	-	-	3,630	-	-
513106	PT Liquidated Damages	-	-	-	-	-
	Purchased Transportation	-	-	3,630	-	-
514102	Gasoline	-	25	-	-	-
	Fuels And Lubricants	-	25	-	-	-
517101	Supplies Office	-	-	1,200	359	1,200
517103	Supplies Misc Operating	-	-	1,200	-	1,200
517105	Furniture Non Capital	-	350	-	-	350
	Supplies	-	350	2,400	359	2,750
518107	Cellular Router Service	-	-	43,236	-	-
	Utilities	-	-	43,236	-	-
522101	Dues Memberships Subcri	-	689	-	-	-
522103	Travel/Training	-	590	-	-	-
	Training Travel Memberships	-	1,279	-	-	-
	Total Expenditures	-	243,782	511,197	463,274	473,423

**FY25 Operating Budget
BUS OPERATIONS ADMINISTRATION - 42100 / 22100**

Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
<u>Summary by Character</u>					
Personnel	978,542	1,112,133	1,185,340	1,961,731	1,844,449
Services Total	176,144	154,482	10,100	1,099	12,900
Purchased Transportation	-	-	-	-	-
Fuels And Lubricants	89	-	-	5,844	-
Supplies	12,150	23,526	31,230	19,892	31,426
Utilities	2,612	2,002	2,832	2,459	2,832
Training Travel Memberships	5,866	11,611	3,600	30,714	7,000
Total	1,175,403	1,303,754	1,233,102	2,021,740	1,898,607

POSITION SUMMARY

Personnel - Full-Time Equivalents (FTE)

	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
COO	1.0	1.0	1.0	1.0	1.0
Emerging Mobility Manager	1.0	-	-	-	-
Maint Training Supervisor	-	-	1.0	1.0	1.0
MATS GM	-	1.0	-	-	-
Operations Director	-	1.0	-	-	-
Operations Mgr	-	1.0	-	-	-
Ops Service Coordinator	1.0	1.0	1.0	1.0	1.0
Ops Supervisor - Admin	5.0	5.0	7.0	7.0	7.0
Ops Supervisor - Street	1.0	-	1.0	1.0	1.0
Ops Training Supervisor	-	-	1.0	1.0	1.0
Sr Scheduler	-	-	1.0	1.0	1.0
Technical Trainer	-	-	4.0	4.0	4.0
Total Full-Time Positions	9.0	10.0	17.0	17.0	17.0

**FY25 Operating Expense Budget
BUS OPERATIONS ADMINISTRATION - 42100 / 22100**

Object	Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
511101	Sal & Wages	647,986	693,658	795,480	1,242,765	1,259,549
511102	Sal & Wages Overtime	9,609	62,717	124,316	109,459	110,000
511115	Bonus Pay	1,000	1,500	-	-	-
511501	Medicare Tax	10,510	12,217	13,409	22,589	19,397
511503	401k ER Contribution	38,816	46,999	57,467	94,716	75,784
511504	457B ER Contribution	6,388	4,463	-	-	-
511505	Group Health Insurance	110,016	110,452	90,212	173,118	168,300
511506	LT Care Insurance	383	377	370	639	850
511507	Group Life Insurance	52	840	1,041	2,242	425
511510	ST Disability Insurance	-	1	-	45	-
511511	SUTA Tax	1,388	600	4,169	9,427	4,131
511512	FUTA Tax	363	378	620	1,151	686
511513	Workers Comp Insurance	482	852	878	708	708
511514	Sick Pay	-	-	-	2,607	-
511515	Holiday Pay	25,060	29,978	31,692	54,141	46,307
511516	Vacation Pay	77,973	84,701	-	136,872	72,033
511517	FICA Tax	42,382	49,256	59,383	91,115	79,976
511521	Funeral Pay	-	-	-	2,590	-
511525	Awards and Incentives	109	10,277	-	584	-
511529	Drivers Licenses	97	105	196	-	196
511532	Vacation Leave Sold	5,928	2,761	6,106	16,964	6,106
	Personnel	978,542	1,112,133	1,185,340	1,961,731	1,844,449
512104	Advertising	11,193	-	-	-	-
512106	Promotion Costs	-	-	500	-	-
512107	Legal Services	3,495	-	-	-	-
512109	Services Other	1,194	698	-	627	-
512110	Printing Services	562	4,286	9,600	472	12,900
512112	Training Services	1,152	-	-	-	-
512117	Management Services	158,548	149,498	-	-	-
	Services Total	176,144	154,482	10,100	1,099	12,900
514102	Gasoline	89	-	-	5,844	-
	Fuels And Lubricants	89	-	-	5,844	-
517101	Supplies Office	7,319	13,025	10,200	6,245	9,700
517103	Supplies Misc Operating	1,066	3,011	1,030	6,693	-
517104	Equipment Office	-	1,916	-	-	-
517105	Furniture Non Capital	3,764	423	20,000	1,543	16,500
517109	Freight	-	5,151	-	5,411	5,226
	Supplies	12,150	23,526	31,230	19,892	31,426
518101	Cell Phone/Aircards	2,612	2,002	2,832	2,459	2,832
	Utilities	2,612	2,002	2,832	2,459	2,832
522101	Dues Memberships Subcri	-	-	-	120	-
522102	Local Meetings/Mileage	1,173	5,133	-	-	-
522103	Travel/Training	4,218	3,136	-	20,743	4,000
522104	Miscellaneous Expenses	-	-	-	613	-
522108	Training	475	3,342	3,600	9,237	3,000
	Training Travel Memberships	5,866	11,611	3,600	30,714	7,000
	Total Expenditures	1,175,403	1,303,754	1,233,102	2,021,740	1,898,607

**FY25 Operating Budget
BUS STREET OPERATIONS - 42101 / 22101**

Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
<u>Summary by Character</u>					
Personnel	857,055	1,084,562	1,111,298	1,227,479	928,819
Services Total	238	551	6,588	711	4,088
Fuels and Lubricants	20,421	15,080	16,872	9,813	17,000
Supplies	968	1,169	1,000	1,454	1,100
Utilities	3,990	3,298	4,860	3,473	4,700
Training Travel Memberships	-	-	5,400	-	5,000
Total	882,671	1,104,660	1,146,018	1,242,929	960,707

POSITION SUMMARY

Personnel - Full-Time Equivalents (FTE)

	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
Lead Supervisor - Dispatch	1.0	1.0	1.0	1.0	1.0
Lead Supervisor - Street	1.0	1.0	1.0	1.0	1.0
Operations Mgr	-	-	1.0	1.0	1.0
Ops Supervisor - Street	8.0	9.0	6.0	6.0	6.0
Total Full-Time Positions	10.0	11.0	9.0	9.0	9.0

**FY25 Operating Expense Budget
BUS STREET OPERATIONS - 42101 / 22101**

Object	Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
511101	Sal & Wages	579,860	626,399	684,579	682,554	638,445
511102	Sal & Wages Overtime	-	90,721	115,100	166,803	48,016
511501	Medicare Tax	9,016	11,445	11,618	13,653	9,712
511503	401k ER Contribution	39,522	49,693	49,790	52,207	37,944
511505	Group Health Insurance	92,534	144,334	156,099	127,607	89,100
511506	LT Care Insurance	641	593	629	540	450
511507	Group Life Insurance	-	722	969	1,188	225
511509	St Disability Payments	-	-	-	1,715	-
511511	SUTA Tax	1,158	330	4,169	8,095	2,187
511512	FUTA Tax	420	378	672	792	385
511513	Workers Comp Insurance	16,017	(413)	(425)	-	-
511514	Sick Pay	-	-	-	2,836	-
511515	Holiday Pay	22,573	25,961	27,274	30,539	20,133
511516	Vacation Pay	53,684	83,868	-	73,684	31,318
511517	FICA Tax	38,553	48,937	51,449	58,377	41,528
511521	Funeral Pay	-	-	-	1,415	-
511523	Uniform Allowance	-	-	4,500	-	4,500
511525	Awards and Incentives	380	216	2,000	204	2,000
511529	Drivers Licenses	-	105	97	-	97
511532	Vacation Leave Sold	2,698	1,272	2,779	5,269	2,779
	Personnel	857,055	1,084,562	1,111,298	1,227,479	928,819
512106	Promotion Costs	-	-	500	-	-
512109	Services Other	238	551	588	711	588
512112	Training Services	-	-	5,500	-	3,500
	Services Total	238	551	6,588	711	4,088
514102	Gasoline	20,385	15,080	16,872	9,813	17,000
514103	Compressed Natural Gas	36	-	-	-	-
	Fuels And Lubricants	20,421	15,080	16,872	9,813	17,000
517101	Supplies Office	968	1,169	800	-	800
517103	Supplies Misc Operating	-	-	200	1,454	300
	Supplies	968	1,169	1,000	1,454	1,100
518101	Cell Phone/Aircards	3,990	3,298	4,860	3,473	4,700
	Utilities	3,990	3,298	4,860	3,473	4,700
522108	Training	-	-	5,400	-	5,000
	Training Travel Memberships	-	-	5,400	-	5,000
	Total Expenditures	882,671	1,104,660	1,146,018	1,242,929	960,707

**FY25 Operating Budget
BUS RADIO CONTROL - 42102 / 22102**

Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
<u>Summary by Character</u>					
Personnel	619,395	636,453	791,804	633,954	852,866
Services Total	156,486	147,621	171,088	167,280	175,588
Fuels and Lubricants	2,828	2,404	-	1,188	-
Supplies	9,753	14,336	14,200	-	9,461
Utilities	387	-	-	-	-
Training Travel Memberships	-	-	3,600	-	-
Total	788,848	800,814	980,692	802,421	1,037,915

POSITION SUMMARY

Personnel - Full-Time Equivalents (FTE)

	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
Director of Operations	-	-	1.0	1.0	1.0
Operations Mgr - Radio	1.0	-	-	-	-
Ops Supervisor - Radio	6.0	6.0	6.0	6.0	6.0
Total Full-Time Positions	7.0	6.0	7.0	7.0	7.0

**FY25 Operating Expense Budget
BUS RADIO CONTROL - 42102 / 22102**

Object	Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
511101	Sal & Wages	405,414	334,332	459,304	319,858	504,618
511102	Sal & Wages Overtime	-	93,532	146,977	132,799	146,977
511115	Bonus Pay	-	-	-	-	-
511501	Medicare Tax	6,309	6,925	8,806	7,210	7,771
511503	401k ER Contribution	28,077	29,802	37,741	30,914	30,362
511505	Group Health Insurance	84,633	64,450	63,313	57,299	69,300
511506	LT Care Insurance	308	267	279	197	350
511507	Group Life Insurance	8	290	385	468	175
511509	St Disability Payments	3,573	-	-	-	-
511510	ST Disability Insurance	5	-	-	-	-
511511	SUTA Tax	813	284	6,595	3,680	1,701
511512	FUTA Tax	294	210	392	360	317
511513	Workers Comp Insurance	-	7,917	2,771	2,713	2,713
511515	Holiday Pay	15,874	14,312	18,299	13,844	18,552
511516	Vacation Pay	42,646	50,124	-	28,678	28,859
511517	FICA Tax	26,978	29,610	38,999	30,829	33,229
511521	Funeral Pay	-	1,644	-	-	-
511523	Uniform Allowance	-	-	3,500	-	3,500
511525	Awards and Incentives	151	-	-	-	-
511529	Drivers Licenses	-	-	-	171	-
511532	Vacation Leave Sold	4,312	2,754	4,441	4,934	4,441
	Personnel	619,395	636,453	791,804	633,954	852,866
512106	Promotion Costs	-	-	500	-	-
512108	Professional Svcs Other	155,520	146,617	170,000	166,026	175,000
512109	Services Other	963	1,004	588	1,254	588
512116	Repairs	3	-	-	-	-
	Services Total	156,486	147,621	171,088	167,280	175,588
514101	Diesel	271	-	-	-	-
514102	Gasoline	2,557	2,404	-	1,188	-
	Fuels And Lubricants	2,828	2,404	-	1,188	-
517101	Supplies Office	297	42	500	-	500
517106	Equip Data Processing	5,000	8,594	8,700	-	8,961
517109	Freight	15	-	-	-	-
517113	S/W Data Processing	542	5,700	-	-	-
517114	Equipment Non Capital	3,898	-	5,000	-	-
	Supplies	9,753	14,336	14,200	-	9,461
518101	Cell Phone/Aircards	387	-	-	-	-
	Utilities	387	-	-	-	-
522108	Training	-	-	3,600	-	-
	Training Travel Memberships	-	-	3,600	-	-
	Total Expenditures	788,848	800,814	980,692	802,421	1,037,915

**FY25 Operating Budget
BUS OPERATIONS - 42103 / 22103**

Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
<u>Summary by Character</u>					
Personnel	20,164,104	21,518,337	19,597,111	23,406,772	24,122,482
Services Total	25,752	28,553	29,871	155,773	29,720
Purchased Transportation	849,720	863,691	913,521	969,493	1,013,449
Fuels and Lubricants	7,343	6,588	6,870	7,752	10,000
Tires & Tubes, Parts	-	(155,629)	-	-	-
Supplies	4,809	2,750	8,800	7,435	8,800
Utilities	127,923	137,475	-	112,681	-
Training Travel Memberships	20,661	3,821	59,825	7,998	86,500
Total	21,200,312	22,405,586	20,615,997	24,667,903	25,270,951

POSITION SUMMARY

Personnel - Full-Time Equivalents (FTE)

	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
Bus Operator	241.0	251.0	259.0	259.0	279.0
Bus Operator - PT	4.0	3.0	2.0	2.0	2.0
Bus Operator Trainee	18.0	42.0	8.0	8.0	8.0
Total Full-Time Positions	263.0	296.0	269.0	269.0	289.0

**FY25 Operating Expense Budget
BUS OPERATIONS - 42103 / 22103**

Object	Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
511101	Sal & Wages	10,899,102	11,411,402	12,732,742	12,732,742	13,211,014
511102	Sal & Wages Overtime	2,780,843	3,161,556	1,655,257	3,158,362	3,518,751
511104	Training Wages	399,041	254,755	380,764	216,053	380,764
511115	Bonus Pay	88,800	146,845	-	-	-
511501	Medicare Tax	214,449	229,588	211,033	234,964	203,454
511503	401k ER Contribution	894,265	938,781	904,427	953,192	794,873
511505	Group Health Insurance	1,911,755	2,429,949	2,349,335	2,340,069	2,861,100
511506	LT Care Insurance	14,908	15,418	16,711	14,488	14,450
511507	Group Life Insurance	9,821	12,012	11,328	14,317	7,225
511509	St Disability Payments	120,337	127,669	-	72,916	-
511510	ST Disability Insurance	5,282	5,290	-	5,745	-
511511	SUTA Tax	36,523	23,118	41,000	206,090	70,227
511512	FUTA Tax	13,188	14,079	15,100	20,667	16,300
511513	Workers Comp Insurance	509,151	288,076	(74,185)	807,683	807,683
511515	Holiday Pay	319,760	378,435	293,555	342,207	485,699
511516	Vacation Pay	873,707	900,312	-	883,597	755,532
511517	FICA Tax	916,957	981,697	934,575	1,004,669	869,941
511518	Personal Day	-	205	-	-	-
511521	Funeral Pay	27,779	31,906	-	30,812	-
511523	Uniform Allowance	111,366	122,722	112,000	251,554	112,000
511525	Awards and Incentives	4,091	25,917	2,000	6,566	2,000
511529	Drivers Licenses	1,845	968	-	1,159	-
511532	Vacation Leave Sold	11,135	17,636	11,469	108,920	11,469
	Personnel	20,164,104	21,518,337	19,597,111	23,406,772	24,122,482
512106	Promotion Costs	-	-	500	-	-
512107	Legal Services	-	2,827	-	-	-
512108	Professional Svcs Other	22,391	18,426	17,531	151,768	17,880
512109	Services Other	3,361	7,300	-	2,719	-
512110	Printing Services	-	-	11,840	-	11,840
512112	Training Services	-	-	-	1,286	-
	Services Total	25,752	28,553	29,871	155,773	29,720
513101	Purchased Transportation	849,970	863,691	913,521	969,493	1,013,449
513106	PT Liquidated Damages	(250)	-	-	-	-
	Purchased Transportation	849,720	863,691	913,521	969,493	1,013,449
514101	Diesel	440	-	-	-	-
514102	Gasoline	6,903	6,588	6,870	7,752	10,000
	Fuels And Lubricants	7,343	6,588	6,870	7,752	10,000
516101	Parts Maint/Wh Issues	-	(155,629)	-	-	-
	Tires & Tubes, Parts	-	(155,629)	-	-	-
517101	Supplies Office	4,634	2,599	8,800	4,670	8,800
517103	Supplies Misc Operating	-	-	-	2,765	-
517105	Furniture Non Capital	-	141	-	-	-
517109	Freight	175	10	-	-	-
	Supplies	4,809	2,750	8,800	7,435	8,800
518102	Communication Leases	-	43,446	-	112,681	-
518107	Cellular Router Service	127,923	94,029	-	-	-
	Utilities	127,923	137,475	-	112,681	-

**FY25 Operating Expense Budget
BUS OPERATIONS - 42103 / 22103**

Object	Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
522101	Dues Memberships Subcri	-	125	125	-	-
522102	Local Meetings/Mileage	18,359	646	25,000	88	30,000
522103	Travel/Training	1,100	2,258	-	1,389	6,500
522104	Miscellaneous Expenses	-	-	-	6,521	-
522109	Labor Cost Credit Charg	1,203	792	-	-	-
522118	Rodeo	-	-	34,700	-	50,000
	Training Travel Memberships	20,661	3,821	59,825	7,998	86,500
	Total Expenditures	21,200,312	22,405,586	20,615,997	24,667,903	25,270,951

**FY25 Operating Budget
FORT WORTH BIKE SHARE ADMIN - 55100**

Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
<u>Summary by Character</u>					
Personnel	349,326	453,542	547,296	485,063	610,684
Services Total	74,139	95,662	122,366	102,155	131,700
Purchased Transportation	1,646	-	-	74,554	-
Fuels and Lubricants	13,760	11,723	15,600	9,350	15,600
Tires & Tubes, Parts	42,656	44,358	42,000	34,413	42,000
Supplies	143,756	62,346	46,200	33,332	130,800
Utilities	3,027	3,547	6,000	3,576	6,000
Training Travel Memberships	33,530	51,202	50,640	47,606	52,300
Total	661,839	722,380	830,102	790,050	989,084

POSITION SUMMARY

Personnel - Full-Time Equivalents (FTE)

	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
Bike Share Specialist	2.0	3.0	2.0	2.0	2.0
Bike Share Specialist - PT	5.0	3.0	3.0	3.0	3.0
Bike Share Systems Specialist	-	-	1.0	1.0	1.0
Bikeshare Director	1.0	1.0	1.0	1.0	1.0
Intern - Bike Share	-	1.0	-	-	-
Lead Bike Share Specialist	1.0	-	-	-	-
Mechanical Supervisor	-	1.0	1.0	1.0	1.0
Technical Supervisor	-	1.0	1.0	1.0	1.0
Total Full-Time Positions	9.0	10.0	9.0	9.0	9.0

**FY25 Operating Expense Budget
FORT WORTH BIKE SHARE ADMIN - 55100**

Object	Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
511101	Sal & Wages	268,244	337,507	423,168	352,621	406,285
511102	Sal & Wages Overtime	3,612	6,426	3,336	7,730	6,732
511115	Bonus Pay	1,000	-	-	-	-
511501	Medicare Tax	4,295	5,310	6,154	5,689	6,257
511503	401k ER Contribution	8,633	10,911	26,375	23,778	24,445
511504	457B ER Contribution	7,770	9,735	-	-	-
511505	Group Health Insurance	8,356	29,874	34,766	33,110	89,100
511506	LT Care Insurance	114	147	164	191	450
511507	Group Life Insurance	82	229	144	332	225
511511	SUTA Tax	3,350	3,103	3,800	3,060	2,187
511512	FUTA Tax	450	485	450	686	584
511515	Holiday Pay	6,689	10,798	12,191	13,022	14,937
511516	Vacation Pay	17,498	16,009	-	18,858	23,235
511517	FICA Tax	18,365	22,705	27,254	24,325	26,754
511523	Uniform Allowance	-	-	5,000	-	5,000
511525	Awards and Incentives	-	85	-	256	-
511528	Tuition Reimbursement	-	217	3,600	-	3,600
511532	Vacation Leave Sold	867	-	893	1,405	893
	Personnel	349,326	453,542	547,296	485,063	610,684
512101	Audit Services External	282	-	-	-	-
512102	Bank Services	520	-	-	-	-
512104	Advertising	-	4,577	7,550	-	8,000
512106	Promotion Costs	7,366	4,574	18,492	5,602	14,500
512107	Legal Services	(232)	-	-	-	-
512108	Professional Svcs Other	3,696	16,448	88,044	1,008	100,800
512109	Services Other	58,361	63,934	-	94,798	-
512110	Printing Services	2,711	5,284	7,500	-	7,500
512111	Maintenance Contracts	888	-	-	-	-
512112	Training Services	-	29	-	-	-
512113	Security Services	546	816	780	748	900
	Services Total	74,139	95,662	122,366	102,155	131,700
513101	Purchased Transportation	1,646	-	-	74,554	-
	Purchased Transportation	1,646	-	-	74,554	-
514101	Diesel	850	-	-	-	-
514102	Gasoline	12,910	11,723	15,600	9,350	15,600
	Fuels And Lubricants	13,760	11,723	15,600	9,350	15,600
516101	Parts Maint/Wh Issues	42,656	44,358	42,000	34,413	42,000
	Tires & Tubes, Parts	42,656	44,358	42,000	34,413	42,000
517101	Supplies Office	430	3,399	6,000	6,000	6,000
517103	Supplies Misc Operating	4,660	16,816	-	23,087	-
517105	Furniture Non Capital	-	20	9,600	-	9,000
517106	Equip Data Processing	101,825	29,653	12,000	2,546	82,200
517108	Supplies Training	-	181	-	-	-
517109	Freight	3,720	3,463	3,600	1,699	3,600
517114	Equipment Non Capital	33,121	8,815	15,000	-	30,000
	Supplies	143,756	62,346	46,200	33,332	130,800
518101	Cell Phone/Aircards	3,027	3,547	3,600	3,576	3,600
518102	Communication Leases	-	-	2,400	-	2,400
	Utilities	3,027	3,547	6,000	3,576	6,000

**FY25 Operating Expense Budget
FORT WORTH BIKE SHARE ADMIN - 55100**

Object	Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
522101	Dues Memberships Subcri	1,486	11,254	10,800	3,271	7,000
522102	Local Meetings/Mileage	-	448	1,440	354	1,500
522103	Travel/Training	1,046	1,551	-	-	3,000
522104	Miscellaneous Expenses	-	843	-	4,358	-
522117	Leases	30,998	37,107	38,400	39,624	40,800
	Training Travel Memberships	33,530	51,202	50,640	47,606	52,300
	Total Expenditures	661,839	722,380	830,102	790,050	989,084

**FY25 Operating Budget
WELLNESS CENTER - 55200**

Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
<u>Summary by Character</u>					
Personnel	79,131	87,861	91,879	90,811	92,833
Services Total	42,000	37,328	45,000	31,660	42,000
Supplies	(15,867)	4,535	(100)	19,069	(16,900)
Training Travel Memberships	597	-	-	3,864	-
Total	105,861	129,725	136,779	145,404	117,933

POSITION SUMMARY

Personnel - Full-Time Equivalents (FTE)

	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
Health & Wellness Mgr	1.0	1.0	1.0	1.0	1.0
Total Full-Time Positions	1.0	1.0	1.0	1.0	1.0

**FY25 Operating Expense Budget
WELLNESS CENTER - 55200**

Object	Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
511101	Sal & Wages	53,745	56,986	68,192	62,580	64,570
511501	Medicare Tax	938	987	993	1,034	994
511503	401k ER Contribution	1,967	2,057	4,255	4,424	3,885
511504	457B ER Contribution	1,967	2,057	-	-	-
511505	Group Health Insurance	4,315	7,824	8,127	7,696	9,900
511506	LT Care Insurance	24	24	25	21	50
511507	Group Life Insurance	-	23	-	42	25
511511	SUTA Tax	316	237	327	332	243
511512	FUTA Tax	42	42	48	72	48
511515	Holiday Pay	2,261	2,638	2,717	2,821	2,374
511516	Vacation Pay	9,546	8,956	-	5,137	3,693
511517	FICA Tax	4,010	4,220	4,396	4,421	4,252
511523	Uniform Allowance	-	-	2,400	-	2,400
511525	Awards and Incentives	-	1,811	400	2,230	400
	Personnel	79,131	87,861	91,879	90,811	92,833
512106	Promotion Costs	7,463	-	3,000	-	-
512108	Professional Svcs Other	34,537	37,170	42,000	31,660	42,000
512109	Services Other	-	158	-	-	-
	Services Total	42,000	37,328	45,000	31,660	42,000
517101	Supplies Office	3,007	2,018	1,200	1,775	2,400
517103	Supplies Misc Operating	-	54	-	-	-
517108	Supplies Training	-	300	500	-	-
517109	Freight	159	379	-	201	-
517110	Fitness Center Expenses	6,328	12,869	10,800	31,098	5,800
517111	Fitness Center Dues	(25,360)	(15,640)	(27,600)	(14,006)	(27,600)
517114	Equipment Non Capital	-	4,556	15,000	-	2,500
	Supplies	(15,867)	4,535	(100)	19,069	(16,900)
522101	Dues Memberships Subcri	279	-	-	1,048	-
522102	Local Meetings/Mileage	318	-	-	-	-
522103	Travel/Training	-	-	-	2,816	-
	Training Travel Memberships	597	-	-	3,864	-
	Total Expenditures	105,861	129,725	136,779	145,404	117,933

**FY24-FY25 Operating Budget
DCTA OPERATIONS - 61100**

Object Account	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
<u>Summary by Character</u>					
Services Total	6,980	73,819	-	-	-
Total	6,980	73,819	-	-	-

POSITION SUMMARY

Personnel - Full-Time Equivalents (FTE)

	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
No Positions	-	-	-	-	-
Total Full-Time Positions	-	-	-	-	-

**FY24-FY25 Operating Expense Budget
DCTA OPERATIONS - 61100**

Object	Object Account	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
512107	Legal Services	6,980	73,819	-	-	-
	Services Total	6,980	73,819	-	-	-
	Total Expenditures	6,980	73,819	-	-	-

**FY25 Operating Budget
TM - 100**

Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
<u>Summary by Character</u>					
Training Travel Memberships	(6,520)	(13,811)	-	(16,776)	-
Depreciation	51,123,621	46,398,209	-	46,493,984	-
Total	51,117,101	46,384,398	-	46,477,209	-

POSITION SUMMARY

Personnel - Full-Time Equivalents (FTE)

	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
No Positions	-	-	-	-	-
Total Full-Time Positions	-	-	-	-	-

**FY25 Operating Expense Budget
TM - 100**

Object	Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
522107	Price Variance	(6,520)	(13,811)	-	(16,776)	-
	Training Travel Memberships	(6,520)	(13,811)	-	(16,776)	-
540101	Depreciation Buildings	3,040,775	3,040,775	-	3,040,775	-
540102	Depr Bldg Impr	1,020,558	1,127,595	-	987,063	-
540103	Depreciation Equipment	9,190,572	8,028,376	-	7,979,667	-
540104	Depr Rolling Stock	13,645,504	12,334,510	-	12,235,423	-
540105	Depreciation Improvemen	24,213,069	22,414,090	-	22,251,056	-
541101	Amortization Right-Of-Use	377,946	377,946	-	-	-
555101	Prior Year Adjustments	(364,804)	(925,083)	-	-	-
	Depreciation	51,123,621	46,398,209	-	46,493,984	-
	Total Expenditures	51,117,101	46,384,398	-	46,477,209	-

**FY25 Operating Budget
SC - 300**

Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
<u>Summary by Character</u>					
Services Total	12,248	9,342	-	10,342	-
Fuels And Lubricants	7,023	23,682	-	33,204	-
Taxes And Fees	1,158	-	-	-	-
Total	20,429	33,025	-	43,546	-

POSITION SUMMARY

Personnel - Full-Time Equivalents (FTE)

	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
No Positions	-	-	-	-	-
Total Full-Time Positions	-	-	-	-	-

**FY25 Operating Expense Budget
SC - 300**

Object	Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
512101	Audit Services External	12,248	9,342	-	10,342	-
	Services Total	12,248	9,342	-	10,342	-
514101	Diesel	7,023	23,682	-	33,204	-
	Fuels And Lubricants	7,023	23,682	-	33,204	-
520101	License Reg Fee	1,158	-	-	-	-
	Taxes And Fees	1,158	-	-	-	-
	Total Expenditures	20,429	33,025	-	43,546	-

**FY25 Operating Budget
BS - 500**

Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
<u>Summary by Character</u>					
Depreciation	11,799	9,185	-	7,872	-
Total	11,799	9,185	-	7,872	-

POSITION SUMMARY

Personnel - Full-Time Equivalents (FTE)

	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
No Positions	-	-	-	-	-
Total Full-Time Positions	-	-	-	-	-

**FY25 Operating Expense Budget
BS - 500**

Object	Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Projected	FY25 Proposed
540103	Depreciation Equipment	11,799	9,185	-	7,872	-
	Depreciation	11,799	9,185	-	7,872	-
	Total Expenditures	11,799	9,185	-	7,872	-

Section IV

CAPITAL EXPENDITURES

Project Description	TM Share
TRE Vehicles	30,000,000
Trinity Railway Express (TRE) Double Tracking	16,793,882
HIB/Alliance Express*	16,510,000
10 Replacement Buses 35' CNG	12,103,428
TEXRail Capital	3,900,000
FWBS Expansion	2,129,800
TRE Station Improvements - CentrePort	1,126,000
HRP Grant Improvements	5,538,000
TEXRail Vehicles*	68,250,000
CNG ACCESS Cutaway Replacement	3,750,000
PC Equipment Replacement	200,000
Bus Stop Improvement Project 1	3,780,000
ERP System	1,250,000
TEXRail Extension to Near Southside Station	47,500,000
Total Capital	212,831,110

*Grant Funded

TRINITY METRO BOARD OF DIRECTORS RESOLUTION

Approving Membership in NEORide and Ohio Council of Government

(R2024-07)

WHEREAS, the Fort Worth Transportation Authority, doing business as Trinity Metro (“Trinity Metro”) is a regional transportation authority governed by Chapter 452 of the Texas Transportation Code (the “Code”) and is a local government as defined by Section 431.003(3)(C) of the Code; and

WHEREAS, Section 167 of the Ohio Revised Code provides that a political subdivision may, pursuant to the extent that it considers necessary, join with other political subdivisions in establishing and maintaining a Council of Governments for the purpose of including, but not limited to promoting cooperative arrangements and coordinate actions among its members; and

WHEREAS, a need has been identified to plan, promote, future and enhance transportation options within and between the jurisdictions of the members by encouraging cooperative arrangements and coordinating action among the members, and between the members and other governmental agencies, private persons, corporations, or agencies; and

WHEREAS, Trinity Board of Directors has determined that it is in the best interest of Trinity Metro to become a member of a NEORide an Ohio Council of Governments to explore cooperative arrangements and join with other political subdivisions to benefit all involved.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF TRINITY METRO:

Section 1. Trinity Metro Board of Directors approves this resolution to explore coordination options and join with other political subdivisions as a member of NEORide Council of Government.

Section 2. The Director of Procurement is appointed as the primary voting Director and the Procurement Manager is appointed as the alternative voting Director to represent Trinity Metro on the NEORide Council of Government Board

Adopted this ____ day of _____, 2024.

ATTEST:

By Fort Worth Transportation Authority d.b.a. Trinity Metro.

Jeff Davis
Chair

Richard Andreski
President & CEO

DISPOSITION OF BOARD OF DIRECTORS

SECRETARY APPROVAL

BYLAWS
OF
NEORIDE REGIONAL COUNCIL OF GOVERNMENTS

Adopted November 19, 2014

Revised August 22, 2019

Revised November 12, 2020

Revised September 15, 2021

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**BYLAWS
OF
NEORIDE REGIONAL COUNCIL OF GOVERNMENTS**

ARTICLE I GENERAL

SECTION 1. AUTHORITY: The NEORide Regional Council of Governments (“NEORide”) was originally established by the legislative action of the Portage Area Regional Transportation Authority (“PARTA”), Metro Regional Transit Authority (“METRO”) and Stark Area Regional Transit Authority (“SARTA,” and together with PARTA and METRO, collectively, the “Cooperative Parties”) as a regional council of governments pursuant to the authority of Chapter 167 of the Ohio Revised Code.

SECTION 2. ORGANIZATION: PARTA, METRO and SARTA entered into the Agreement Establishing the NEORide Regional Council of Governments dated as of November 19, 2014 (the “Establishing Agreement”).

SECTION 3. PURPOSE: In accordance with the Establishing Agreement, the purpose of NEORide is to plan, promote, further and enhance transportation options within the jurisdictions of the Members and in the State of Ohio by encouraging cooperative arrangements and coordinating action among the Members, and between the Members and other governmental agencies, private persons, corporations, or agencies.

SECTION 4. POWERS: NEORide shall have such powers as are now, or hereafter may be, granted to regional council of governments by Chapter 167 of the Ohio Revised Code, as amended from time to time, and the Establishing Agreement. Except as indicated at Article II, Section 3, these powers shall be exercised exclusively by a majority vote of the Executive Committee, and will include but not be limited to, without additional action or approval by the legislative authorities of the Members:

- (a) Acquire by purchase, lease, gift, or otherwise, on such terms and in such manner as it considers proper, real and personal property, including any intellectual property rights, or any estate, interest, or right therein.
- (b) Fix, alter, impose, collect and receive service and user fees, rentals, and other charges from Members.
- (c) Employ such employees and independent contractors as may be appropriate in the exercise of the rights, powers and duties conferred upon it, prescribe the duties and compensation for such persons, require bonds to be given by any such persons and by officers of the authority for the faithful performance of their duties, and fix the amount and surety therefor; and pay the same.
- (d) Make and enter into all contracts and agreements and execute all instruments relating to the authorized purposes of NEORide.

(e) Apply for and accept grants, loans or commitments of guarantee or insurance, from the United States, the state, or other public body or other sources, and provide any consideration which may be required in order to obtain such grants, loans or contracts of guarantee or insurance.

SECTION 5. APPOINTMENT OF FISCAL OFFICER: In accordance with Section 167.04 of the Ohio Revised Code, the Ohio Transit Risk Pool is hereby appointed as the Fiscal Officer of NEORide. The Fiscal Officer shall receive, deposit, invest, and disburse the funds of NEORide in the manner authorized by action of the Executive Committee. The Fiscal Officer shall make an annual report of the activities of NEORide to the Members in compliance with Section 167.06(C) of the Ohio Revised Code. The Fiscal Officer shall develop and follow procedures for the receipt, expenditure and accounting of funds in a manner that is capable of being audited and in accordance with the public accounting practices required for data information sites by the law of Ohio and the regulations of the Auditor of State. The Fiscal Officer shall prepare an annual budget for consideration and adoption by the Executive Committee. The Fiscal Officer shall prepare and file an annual report on behalf of NEORide in the manner set forth in Section 117.38 of the Ohio Revised Code and shall participate in all audits of NEORide as required by Section 117.11 of the Ohio Revised Code.

SECTION 6. LEGAL ADDRESS: The legal address for the NEORide and the Executive Committee shall be: NEORide, 1 Park Center Drive #300, Wadsworth, OH 44281. All notices permitted or required by law, these by-laws or establishing agreement shall be written and delivered, by first class mail postage prepaid, to the Legal Address; provided, however, notices of the withdrawal of a Member, a hearing on the removal of a Member, or a hearing on any request to amend these by-laws, shall be sent by certified mail.

SECTION 7. ADDITIONAL MEMBERS. Any political subdivision in the State of Ohio, or any other state to the extent that laws of such other state permit membership, may apply for membership in NEORide in accordance with the Establishing Agreement and mutually agreed upon initial fiscal contribution under Section 7.2 of said agreement.

ARTICLE II MEMBERSHIP IN NEORIDE

SECTION 1. MEMBERS: Members of NEORide shall include the Cooperative Parties and any other political subdivision admitted as a Member pursuant to the terms of the Establishing Agreement.

SECTION 2. ADDITIONAL MEMBERS: Any political subdivision eligible may apply for membership in NEORide in accordance with the Establishing Agreement and mutually agreed upon initial fiscal contribution under Section 7.2 of said agreement. The Executive Committee of NEORide shall meet and shall take action to admit or decline to admit the applicant as a Member of NEORide.

SECTION 3. ACTION BY MEMBERS: Any action to be taken by NEORide that requires the authorization, approval or ratification of the Members shall be taken only with the

affirmative vote of a majority of the Members. Each Member shall as to such matter have one vote, which vote shall be exercised by such Member's Representative. The Members will have the exclusive authority to approve the following:

- (a) Annual goals.
- (b) Annual Administrative Budget.
- (c) Changes to Bylaws.
- (d) Election of Officers.

The Executive Committee may make recommendations to the NEORide Member Representatives as to additional matters to be considered for their approval.

The Representative designated by each Member, and all designated Alternates, shall be invited to an Annual Meeting, to be held in a location to be chosen by the President in the first instance, and then by the Executive Committee thereafter. The Executive Committee will endeavor to have the Annual Meeting in a central location each Fall. At the Annual Meeting, the Representatives will decide on the matters listed in Section 3, above, and solicit volunteers to serve on the Executive Committee.

SECTION 5. REMOVAL OF MEMBERS If a member fails to pay its financial commitments to NEORide when due, then such Member may be removed by a majority vote of the members of the Executive Committee.

ARTICLE III EXECUTIVE COMMITTEE

SECTION 1. EXECUTIVE COMMITTEE: There shall exist an Executive Committee whose purpose it shall be to consider matters relating to the membership and operation of NEORide. The powers of NEORide shall be exercised by and under the direction of the Executive Committee.

SECTION 2. MEMBERS OF THE EXECUTIVE COMMITTEE: EXECUTIVE COMMITTEE EXECUTIVE COMMITTEE. THE EXECUTIVE COMMITTEE SHALL CONSIST OF THOSE REPRESENTATIVES AT THE ANNUAL MEETING WHO HAVE VOLUNTEERED TO SERVE. AN ALTERNATE MAY SERVE INSTEAD OF A REPRESENTATIVE WITH THE APPROVAL OF THE MEMBER. THE INDIVIDUALS DESIGNATED AT THE ANNUAL MEETING SHALL SERVE UNTIL THE CLOSE OF THE NEXT ANNUAL MEETING UNLESS REMOVED PURSUANT TO THE NEXT SECTION. RESIGNATION AND REMOVAL: Any individual on the Executive Committee may resign at any time by giving written notice thereof to the secretary of the Executive Committee. An individual on the Executive Committee may be removed at any time, for any reason, by a two-thirds vote of the Executive Committee, and automatically if the individual is absent from two regularly scheduled meetings of the Executive Committee

SECTION 4. VACANCIES: . As soon as an individual serving on the Executive Committee is no longer employed by a Member, his/her seat on the Executive Committee shall be considered vacant. Any such vacancy occurring in the Executive Committee may be filled from time to time by the Member whose Representative has created such vacancy.

SECTION 5. LIMITATION CLAUSE: The Executive Committee shall have no authority to do or perform any act and thing which is reserved to the Members in the Establishing Agreement or under Ohio law.

ARTICLE IV MEETINGS OF THE EXECUTIVE COMMITTEE

SECTION 1. REGULAR MEETINGS: Regular meetings of the Executive Committee shall be held not less than five times each year at a time, place, and manner designated by the Chairman of the Executive Committee.

SECTION 2. SPECIAL MEETINGS: Special meetings of the Executive Committee may be called by the Chairman of the Executive Committee or by a majority of the Executive Committee in a writing delivered to the secretary of the Executive Committee. The person or persons calling the meeting shall specify the place, time and purpose for such meeting.

SECTION 3. LOCATION OF MEETING: MEETINGS OF THE EXECUTIVE COMMITTEE SHALL BE HELD AT ANY PLACE LOCATED WITHIN THE TERRITORY OF THE MEMBERS. IF ALLOWED UNDER OHIO LAW, THE EXECUTIVE COMMITTEE MAY MEET VIRTUALLY VIA TELECONFERENCE OR VIDEO CONFERENCE OR ANY OTHER SIMILAR ELECTRONIC TECHNOLOGY. NOTICE OF MEETING:

Meetings of the Executive Committee shall be public meetings under the law of the State of Ohio. In addition to the requirements for public meetings under Ohio law, written notice of the time and place of each regular and special meeting of the Executive Committee shall be given to each Representative and Alternate by personal delivery, facsimile or e-mail transmission or by regular mail at least five days before the meeting, which notice, in the case of a regular meeting, need not specify the purpose of the meeting. If the notice is mailed, it shall be deemed to be delivered when deposited in the United States mail so addressed with postage thereon prepaid. The attendance at a Executive Committee meeting shall constitute a waiver of notice of such meeting, except where the member attends a meeting for the express purpose of objecting to the transaction of any business because the meeting is not lawfully called or convened.

SECTION 5. QUORUM: A MAJORITY OF THE INDIVIDUALS SERVING ON THE EXECUTIVE COMMITTEE, NOT COUNTING THOSE WHO HAVE BEEN REMOVED, IS NECESSARY TO CONSTITUTE A QUORUM FOR A MEETING OF THE EXECUTIVE COMMITTEE. ONCE A QUORUM IS PRESENT, THE EXECUTIVE COMMITTEE CAN ACT ONLY BY MAJORITY VOTE OF THOSE PRESENT. VOTING:

Each individual serving on the Executive Committee shall be entitled to one vote on any matter coming before the Executive Committee for vote or action.

SECTION 7. COMPENSATION AND EXPENSES: Individuals who serve on the Executive Committee shall not receive any compensation for their service. At the discretion of the Executive Committee, the individuals may be entitled to expenses.

SECTION 8. PUBLIC MEETINGS: The Executive Committee of NEORide hereby adopts the public meetings policy set forth in Exhibit A attached hereto as required by Section 121.22 of the Ohio Revised Code.

ARTICLE V COMMITTEES OF NEORIDE

SECTION 1. COMMITTEES: The Chairman may recommend to the Executive Committee such committees which shall have and may exercise such powers as shall be conferred or authorized from time to time by the Executive Committee. The Executive Committee shall have power at any time to change the powers and members of any such committees, to fill vacancies, and to dispose of any such committee. Once committees have been affirmed by the Executive Committee, the NEORide Chair shall appoint a committee chair.

SECTION 2. ACTION BY COMMITTEES: A majority of the members of any committee may determine its actions and fix the time and place of its meetings unless the Executive Committee shall otherwise provide. The Chair of the Committee will determine the time and place of any meetings. Committees may include officials or employees of the Members who are not Representatives or Alternates. Committees will provide reports of activity, in person or in any other format, at each Executive Committee meeting unless excused by the Chairman. Committees are required to follow Ohio law for public meetings. Notices, minutes, and reports will also be posted in locations directed by the Executive Committee.

ARTICLE VI OFFICERS OF EXECUTIVE COMMITTEE

SECTION 1. OFFICERS: The officers of the Executive Committee shall consist of a Chairman, a Vice Chairman and a Secretary-Treasurer and such other officers and assistant officers as the Representatives of the Members may deem necessary, each of whom may be designated by such other titles as may be provided in an action of the Representatives. The officers of the Executive Committee shall each be elected from among the Representatives of the Members.

SECTION 2. ELECTION AND TERM OF OFFICE: The officers of the Executive Committee shall be elected annually by the Representatives of the Members at the Annual Meeting. Each officer shall hold office for a term of one year, or until his successor shall have been duly elected and accepted office, or until his death, resignation or removal in the manner hereinafter provided.

SECTION 3. REMOVAL: As soon as an officer is no longer employed by a Member, his/her office shall be considered vacant. Any officer may also be removed at any time by the Executive Committee by a vote of a majority of the members of the Executive Committee.

SECTION 4. VACANCIES: A vacancy in office because of death, resignation, removal, disqualification or otherwise may be filled by the Executive Committee.

SECTION 5. CHAIRMAN: The Chairman of the Executive Committee shall preside at all meetings of the Executive Committee. The Chairman shall have general overall supervision of all of the business and affairs of the Executive Committee.

SECTION 6. VICE CHAIRMAN: In the absence of the Chairman or the inability or refusal of the Chairman to act, the Vice Chairman shall perform the duties of the Chairman, and otherwise the Vice Chairman shall perform duties as may be prescribed by the Executive Committee from time to time.

SECTION 7. SECRETARY-TREASURER: The Secretary-Treasurer shall, subject to the direction of the Executive Committee, keep or cause to be kept the minutes of the meetings of the Executive Committee; assure that minutes of all meetings of committees of the Executive Committee are prepared and filed with the records of the Executive Committee; assure that minutes of all notices are given in accordance with the provisions of these Bylaws or as required by the Cooperative Agreement; be custodian of the records of the Executive Committee; and in general perform all duties as may be assigned to the Secretary-Treasurer by Executive Committee from time to time.

ARTICLE VII ANNUAL BUDGET

SECTION 1. ANNUAL BUDGET: At the Annual Meeting, the Representatives of the Members shall consider and adopt an annual administrative budget as prepared by the Fiscal Officer which maintains operations and expenditures within the budget.

SECTION 2. BUDGET PROCESS: The Executive Committee shall provide, or cause to be provided, budget procedures and shall maintain supervision over budget controls.

SECTION 3. PAYMENTS: The Executive Committee shall determine the time and the amount of all payments from Members and Former Members.

ARTICLE VIII AMENDMENTS

SECTION 1. AMENDMENTS: These Bylaws may be amended or repealed, and new Bylaws adopted by a majority vote of the Representatives of the Members upon the recommendation of the Executive Committee.

ARTICLE IX TERMINATION

SECTION 1. TERMINATION: If and when determined by a majority vote of the Representatives of the Members that the purposes of NEORide are not being fulfilled, that the continuation of NEORide is impractical, unnecessary, or contrary to law, NEORide shall be terminated. In the event of termination, all assets of NEORide must first be used to pay all debts and legal obligations of NEORide. All assets remaining after the satisfaction of all legal obligations shall be distributed to the then current Members on a pro-rata basis as determined by their membership dues or contributions to NEORide. No Member shall be liable for any debt or obligation of NEORide.

EXHIBIT A

Section 1: Deliberations

Ohio Revised Code Section 121.22(A) states that “This section shall be liberally construed to require public officials to take official action and to conduct all deliberations upon official business only in open meetings unless the subject matter is specifically excepted by law.” This provision, which includes all deliberations rather than just final decisions is difficult to fully specify in law but should be considered a major guiding principle concerning public meetings. It clearly requires that deliberations upon official business not occur at private meetings, even if a quorum of the Council or of a particular committee is not present. However, there is also a proper place in government for research, consultation, identification of alternatives, personal reflection, and informal discussion outside of public meetings.

Section 2: Definitions

“**Deliberations**” are defined as the process of choosing among alternatives for official action by the Executive Committee.

“**Executive Session**” means a meeting of the Executive Committee or any committee that is not open to the public.

“**Public meeting**” means any prearranged discussion of official business relating to NEORide which is open to the public and for which the public notice and other requirements of this ordinance and Section 121.22 of the Ohio Revised Code have been met.

Section 3. State Law to Control

All provisions of Ohio Revised Code Section 121.22 and all other provision of general law related to open, public meetings shall apply to the conduct of NEORide. All provisions of this ordinance shall be construed only in ways that are consistent with general law.

Section 4: Open Meetings

(a) Open Meetings Required. All meetings conducted by any public body at which official action is considered or deliberations upon official business takes place shall be open to the public.

(b) Executive Session. Notwithstanding the foregoing, any public body may conduct an Executive Session, provided that all of the requirements of Ohio Revised Code Section 121.22, as amended, are met. An Executive Session may be conducted solely to discuss but not act upon any of the matters set forth in Ohio Revised Code Section 121.22 (G), as amended, and no other matters may be discussed or acted upon.

Prior to conducting an Executive Session, the public body shall, at a public meeting of that body, adopt a motion to go into Executive Session, stating the specific matter(s) to be discussed and stating that no other matters shall be discussed. The motion shall be approved

by a majority of members present, by roll call vote, with a quorum being present. The agenda for the meeting at which an executive session is to be conducted shall state the intent to conduct an executive session and name the matter(s) to be discussed.

Section 5: Notice Requirements

(a) Schedule of Executive Committee and Committee Meetings. The Fiscal Officer shall post on NEORide's website and make available to the public a list of the dates, times, and locations of the meetings of the Executive Committee and any committees thereof.

(b) Publication of Notice and Agenda for Meetings. Not later than the close of business on the second business day prior to each Executive Committee or committee meeting, the Fiscal Officer shall post the meeting notice and agenda for the meeting and supporting information from the packets of information prepared on NEORide's website.

(c) Emergency Meetings. The Executive Committee, its committees, and other public bodies may conduct emergency or special meetings with less notice than that specified in Section 5(b) of this policy. Such meetings shall be publicized in the same way as other meetings of the same public body and the meeting notice and agenda shall also be sent to news media organizations who have requested this information. A meeting may be held with less than twenty-four (24) hours' notice only when (A) there is an emergency that requires immediate official action, (B) the notice and agenda for the meeting state the nature of the emergency, and (C) matters related to the emergency are the only matters discussed at the meeting.

(d) Minutes. Minutes shall be kept at all public meetings and maintained as public records. Minutes of all meetings shall be available to the public and posted on the appropriate page of NEORide website when approved by the Executive Committee. The minutes of all public meetings shall include the following:

the name of the organization conducting the meeting;

that location, date, and time that the meeting started and the time that the meeting adjourned;

a presentation of the events of the meeting that included all matters discussed and all actions taken, including amendments and procedural actions;

a summary of all votes taken, including a description of the question that was considered, the results of the vote, and the vote of each member.

(e) Advance Notice Available to News Media. The Fiscal Officer shall provide to any news organization, upon request, information including the date, time, location, and agenda of any special or emergency meeting of that public body. The Fiscal Officer shall establish a procedure, consistent with Section 121.22 of the Ohio Revised Code, for news media to apply to receive this information on an ongoing basis.

4846-1726-8170.3

BOARD ACTION ITEM

ITEM NUMBER

BA2024-29

MEETING DATE

August 19, 2024

ITEM TITLE

Amendment to the Interlocal Agreement (ILA) between Trinity Metro, Dallas Area Rapid Transit (DART), and Dallas Fort Worth International Airport (DFWIA) for TRE Link Shuttle Service Between Trinity Railway Express (TRE) CentrePort Station and DFWIA

BACKGROUND

On August 23, 2021, Trinity Metro's Board of Directors approved Action Item BA2021-75 to amend the Interlocal Agreement (ILA) between Trinity Metro, Dallas Area Rapid Transit (DART), and Dallas Fort Worth International Airport (DFWIA) for TRE Link shuttle service between TRE CentrePort Station and DFWIA. That amendment to the ILA will expire September 30, 2024.

TRE Link operates on a twenty-minute frequency during weekday peak and a forty-minute frequency weekday/Saturdays off-peak. The service runs between the TRE CentrePort Station and Terminal B at DFWIA. The pricing for this amendment to the ILA is based on the hourly rates per the contract with the current service provider plus the hourly rate for Trinity Metro's cost for maintaining the vehicles operated on TRE Link.

Trinity Metro, DART, and DFWIA seek to amend the cost-sharing schedule to the current ILA to reflect an equal cost distribution, defined at one-third cost participation for each party, for the continued provision of the service.

FINANCING

Funds will be available in Trinity Metro's FY2025 Operating Budget. Funds for future contract years will be considered in the respective proposed budgets.

RECOMMENDATION

The Trinity Metro Board of Directors authorizes the President & Chief Executive Officer to execute the fourth amendment to the Interlocal Agreement with Dallas Area Rapid Transit (DART) and Dallas Fort Worth International Airport (DFWIA) for the provision of TRE Link shuttle service between the TRE CentrePort Station and DFWIA Terminal B for an additional term of two years ending September 30, 2026.

STAFF DISPOSITION

EXECUTIVE LEAD*

Wayne Gensler

DATE

07/12/24

DISPOSITION OF BOARD OF DIRECTORS

SECRETARY APPROVAL

**INTERLOCAL AGREEMENT
BETWEEN
DALLAS AREA RAPID TRANSIT
and
TRINITY METRO
and
DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

THIS AGREEMENT, by and among DALLAS AREA RAPID TRANSIT (“DART”), a Texas regional transportation authority organized and existing pursuant to Chapter 452, Texas Transportation Code, whose address is 1401 Pacific Avenue, Dallas, Texas 75202, FORT WORTH TRANSPORTATION AUTHORITY (dba “TRINITY METRO”), a Texas regional transportation authority organized and existing pursuant to Chapter 452, Texas Transportation Code, whose address is 801 Cherry Street, Suite 850, Fort Worth, Texas 76102, and DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD (“DFW International Airport Board”), collectively referred to as the “Parties” or individually as a “Party.”

WITNESSETH:

WHEREAS, DART, Trinity Metro and DFW International Airport Board are working to improve regional transit services to and around DFW International Airport (the “Airport”); and

WHEREAS the Parties desire to cooperate in enhancing transit frequency to better service commuters and securing access to jobs, specifically by providing funding for vehicle maintenance and for the operation of a circulator service between the Trinity Railway Express (“TRE”) CentrePort Station (the “CentrePort Station”) and DFW International Airport Terminal B (“Terminal B”) with routing as shown in Exhibit “B” (the foregoing service collectively defined as the “Service”); and

WHEREAS, Pursuant to Sections 452.055(a) and 452.056(a)(2) of the Texas Transportation Code and the Interlocal Cooperation Act, Chapter 791, Texas Government Code, DART and Trinity Metro are authorized to enter into interlocal agreements with other governmental entities.

NOW THEREFORE, for the consideration herein described, the receipt and sufficiency of which is acknowledged by the Parties, DART, Trinity Metro, and the DFW International Airport Board agree to follow:

AGREEMENT:

1. Term and Termination.
 - 1.01. Term. The term of this Agreement shall begin on the 1st day of October 2024 and terminate at midnight on the 30th day of September, 2026.

- 1.02. Termination. This Agreement may be terminated by (a) written agreement of all of the Parties; or (b) by a Party giving one hundred and twenty (120) days' prior written notice in the other Parties of the termination to ensure sufficient time for any required public hearings and for any Party or Parties desiring to continue the Service to identify alternative means of continuing it without interruption.
- 1.03. Termination for Failure to Fund. DART's, Trinity Metro's, and the DFW International Airport Board's fiscal years begins October 1st and ends the following September 30th. Budget funds are approved by the DART Board of Directors for DART, and Trinity Metro Board of Directors for Trinity Metro, and by the City Councils of Dallas and Fort Worth, as owners of the Airport, on an annual basis. In the event any Party fails to fund this Agreement for any fiscal year during the term hereof, this Agreement shall automatically terminate on the last day of the fiscal year for which funding has been approved. All other Parties will be given no less than one hundred and twenty (120) days' prior written notice of any such non-approval of funding for this Agreement. In the event of a non-funding, the non-funding Party shall be liable for its share of operating costs incurred prior to the effective date of termination.
2. **DART Duties and Responsibilities.** DART covenants and agrees as follows:
 - 2.01. DART's Operating Funds. DART shall contribute funds toward the cost of operations of the Service in quarterly installments on the dates agreed upon by the Parties as described in Exhibit "A."
3. **Trinity Metro Duties and Responsibilities.** Trinity Metro covenants and agrees as follows:
 - 3.01. Trinity Metro's Operating Funds. Trinity Metro shall contribute funds toward the cost of operations of the Service in quarterly installments on the dates agreed upon by the Parties as described in Exhibit "A."
 - 3.02. Vehicle Procurement. Trinity Metro shall procure, using its own procurement policy and procedures, the vehicles necessary for operation of the Service, all of which shall be fully accessible as required by the Americans with Disabilities Act.
 - 3.03. Operation of Service. Trinity Metro shall operate the Service providing a direct connection between the CentrePort Station and Terminal B. In no event shall Trinity Metro be obligated to operate the Service so as to pick up or drop off passengers at intermediate stops between the CentrePort Station and Terminal B or, other than the CentrePort Station, at any location outside the boundaries of the Airport. If the South Remote Lot re-opens or the Car Rental Stop becomes available, these stops can be utilized in lieu of Terminal B if all Parties agree. The Service schedule will operate as follows: Monday-Saturday 5:15 am- 11:42 pm. Two Shuttles at a Peak 20-minute headway will operate Monday-Friday between the hours of 5:15 am to 9:08 am and 4:32 pm to 7:08 pm. The remaining hours of operation on Weekday as well as Saturday service will run at an Off-Peak 40-minute headway utilizing one shuttle.

- 3.04. Federal Funds. Trinity Metro shall be responsible for applying for any Federal funds associated with this Service.
- 3.05. Trinity Metro shall require all contractors performing work under this agreement to maintain Commercial General Liability, Automobile Liability, and Workers' Compensation insurance. The policies shall be endorsed with a waiver of subrogation in favor of DART and Trinity Metro. The General Liability and Automobile Liability policies shall name DART and Trinity Metro as additional insureds. Contractor's insurance shall be primary coverage in all instances.
- 3.06. Complaints. Trinity Metro shall be responsible for responding to complaints including, but not limited to, those involving Americans with Disabilities Act or Civil Rights Act Title VI violations. DFW International Airport Board and DART shall have no responsibility for responding to any complaints.
- 3.07. Permits and Compliance. Trinity Metro shall possess or obtain any necessary permits required by ordinance or state or Federal law for operating of the Service. DFW International Airport Board shall provide reasonable assistance to Trinity Metro to obtain any required permits. Trinity Metro shall comply with all applicable laws, rules, and regulations of the State of Texas and the United States during the performance of this Agreement.
4. **DFW International Airport Board Duties and Responsibilities.** DFW International Airport Board covenants and agrees as follows.
 - 4.01. DFW's Operating Funds. DFW International Airport Board shall contribute funds toward the cost of operations of the Service in quarterly installments on dates agreed upon by the Parties as described in Exhibit "A"
5. **Joint Obligations.**
 - 5.01. Cost-Sharing Schedule. The Parties have jointly developed a cost-sharing schedule clarifying the division of operating costs between DART, DFW International Airport Board, and Trinity Metro which is attached hereto, marked Exhibit "A" and incorporated herein for all pertinent purposes. Parties will jointly agree to cost-sharing as described in Exhibit "A" based upon a Monday-Saturday, 306 days a year service schedule.
 - 5.02. Service Standards; Monitoring Performance. The Parties will jointly develop standards for the provision of the Service and for monitoring the performance of the Service. At such time as such standards are developed, they shall be incorporated into this Agreement for all purposes, effective as of the execution of this Agreement.

- 5.03. **Service Modifications.** Any modification of the Service of more than plus or minus 25% of revenue miles shall require the prior written agreement of DART, Trinity Metro, and the DFW International Airport Board. Such modifications to the Service cannot be effectuated until or unless a public hearing is held in compliance of any application provisions stipulated in the Texas Transportation Code. Service modifications of less than 25% may be agreed to administratively, without the need for a hearing, and upon written agreement of all of the Parties.
- 5.04. **Marketing of Service.** The Parties shall jointly market the Service, known as the TRE Link, through their respective marketing efforts and each Party shall be responsible for bearing the costs of their own marketing efforts. Branding of the Service will be developed by Trinity Metro and approved by all Parties, such approval shall not to be unreasonably withheld or delayed, and all marketing by the Parties will conform to the approved branding.
- 5.05. **Enhanced TRE Link service** may be provided during the special events in Arlington, for example the World Cup in 2026, to accommodate the increase in visitors to North Central Texas if mutually agreed to by all parties to this ILA. This could include twenty-minute service all day instead of just during peak on weekdays, twenty-minute service on Saturday, and the addition of Sunday service to DFWIA Terminal B. It could also include additional buses going to DFWIA Terminal D. If no outside funding is available, additional service will only be provided if all of the parties to this ILA agree to fund it.

6. Representations and Warranties.

- 6.01. **Available Financing.** Subject to the provisions of Section 1.04, each Party represents and warrants to the other Parties that the costs of any purchase made by it under this Agreement, or the payment for any of the Service made pursuant to the Agreement, will be properly made from financing sources then-available to the said party.
- 6.02. **Authorized Signatures.** Each Party represents and warrants to the other Parties that prior to the execution of this Agreement, the person signing such Agreement was authorized to do so by such Party's governing body.
- 6.03. **Future Authorizations.** Each Party represents and warrants to the other Party that no renewal or extension of this Agreement will be signed unless it is first authorized by the governing body of such Party.

7. Contact Persons.

The Parties will each designate an individual to serve as the primary point of contact under this Agreement ("Primary Contact Persons"), and the Parties will use all reasonable efforts to keep the Primary Contact Persons fully apprised of any issues in connection with the Service.

DART: Rob Smith, Vice President
Phone: 214.749.2929
Email: RSmith@dart.org

Trinity Metro: Carla Forman, Director
Phone: 817.215.8903
Email: Carla.Forman@RideTM.org

DFW International
Airport Board: James Mauldin, Vice President Treasury Management
Phone: 972.973.5447
Email: jmauldin@dfwairport.com

8. Miscellaneous.

- 8.01. Notices. Any notice required or permitted to be given by any Party to the other Parties shall be in writing, and shall be deemed to have been duly given when delivered personally one (1) business day after being deposited with a reputable overnight air courier service or three (3) business days after being deposited in the United States mail, certified, return receipt requested, in a postage-paid envelope addressed to the other Parties at the addresses set out below:

DART
PO Box 660163
Dallas, Texas 75266-7202
1401 Pacific Ave.
Dallas, Texas 75202
Attention: Rob Smith

Trinity Metro
801 Grove Street
Fort Worth, Texas 76102
Attention: Carla Forman

DFW International Airport Board
PO Drawer 619428
Dallas Fort Worth Airport, Texas 75261
Attention: James Mauldin

Any Party may change its address for notice by sending a notice thereof to the other Parties.

- 8.02. Assignment. This Agreement shall not be assigned without the prior consent of all Parties.
- 8.03. Audit. Either or both DART and DFW International Airport Board may review any and all of the Service performed by Trinity Metro under this Agreement. DFW International Airport Board or DART is granted the right to audit, at its election and cost, all of Trinity Metro's records and billings related to the performance of this Agreement. Trinity Metro agrees to retain such records for a minimum of four (4) years from the expiration date of this Agreement related to the Service.
- 8.04. Required FAA Contract Provisions. The following provisions are required by the Federal Aviation Administration. For the purposes of this Section 8.04, the DFW International Airport Board may be referred to as "Sponsor" or "Owner" and Trinity Metro and DART may be referred to as "Contractor" where applicable. The following provisions apply to DART and Trinity Metro only to the extent they are otherwise applicable to the Parties and

to the Service and the other terms of this Agreement.

- A. Contractor agrees that it will comply with pertinent statutes, Executive Orders and such rules as are promulgated to ensure that no person shall, on the grounds of race, creed, color, national origin, sex, age, or handicap, be excluded from participating in any activity conducted with or benefiting from Federal assistance. The provision binds the Contractor and subcontractors from the bid solicitation period through the completion of the contract. This provision is in addition to that required of Title VI of the Civil Rights Act of 1964.
- B. The Sponsor, in accordance with the provisions of Title VI of the Civil Rights Act of 1974 (78 Stat. 252, 42 USC §§ 2000d-4) and the Regulations, hereby notifies all bidders or offerors that it will affirmatively ensure that any contract entered into pursuant to this advertisement disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration of the award.
- C. Compliance with Nondiscrimination Requirements. During the performance of this contract, the Contractor, for itself, its assignees, and successors in interest (hereafter referred to as the “Contractor”), agrees as follows.
 1. Compliance with Regulations: The Contractor (hereinafter includes consultants) will comply with the Title VI List of Pertinent Nondiscrimination Acts and Authorities, as they may be amended from time to time, which are herein incorporated by reference and made a part of this contract.
 2. Nondiscrimination: The Contractor, with regard to the work performed by it during the contract, will not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The Contractor will not participate directly or indirectly in the discrimination prohibited by the Nondiscrimination Acts and Authorities, including employments practices when the contract covers any activity, project, or program set forth in Appendix R of 49 CFR part 21.
 3. Solicitations for Subcontracts, including Procurements of Materials and Equipment: In all solicitations, either by competitive bidding or negotiation made by the Contractor for work to be performed under a subcontract, including procurements of materials, or leases of equipment, each potential subcontractor or supplier will be notified by the Contractor of the contractor’s obligations under this contract and the Nondiscrimination Acts and Authorities on the grounds of race, color, or national origin.
 4. Information and Reports: The Contractor will provide all information and reports required by the Acts, the Regulations, and directives issued pursuant thereto and will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the sponsor or the Federal Aviation Administration to be pertinent to ascertain compliance with such nondiscrimination Acts and Authorities and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish the information, the Contractor will so certify to

the sponsor or the Federal Aviation Administration, as appropriate, and will set forth what efforts it has made to obtain the information.

5. Sanctions for Noncompliance: In the event of a Contractor's noncompliance with the non-discrimination provisions of this contract, the sponsor will impose such contract sanctions as it or the Federal Aviation Administration may determine to be appropriate, including, but not limited to:

- (a) Withholding payments to the Contractor under the Contract until the Contractor complies: and/or

- (b) Cancelling, terminating, or suspending a contract, in whole or in part

6. Incorporation of Provisions: The Contractor will include the provisions of paragraphs one through six in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Acts and Regulations, and directives issued pursuant thereto. The Contractor will take action with respect to any subcontract or procurement as the sponsor or the Federal Aviation Administration may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, that if the Contractor becomes involved in, or is threatened with litigation by a subcontractor, or supplier because of such direction, the Contractor may request the sponsor to enter into any litigation to protect the interests of the sponsor. In addition, the Contractor may request the United States to enter into the litigation to protect the interests of the United States.

D. Title VI List of Pertinent Nondiscrimination Acts and Authorities: During the performance of this Contract, the Contractor, for itself, its assignees, and successors in interest, (hereinafter referred to as the "Contractor") agrees to comply with the following non-discrimination statutes and authorities to the extent applicable to the Service and this Agreement, including, but not limited to:

- Title VI of the Civil Rights Act of 1964 (42 USC § 2000d et seq., 78 stat. 252) (prohibits discrimination on the basis of race, color, national origin);
- 49 CFR part 21 (Non-discrimination in Federally-assisted programs of the Department of Transportation-Effectuation of the Title VI of the Civil Rights Act of 1964);
- The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 USC § 4601) (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- Section 504 of the Rehabilitation Act of 1973 (29 USC § 794 et seq.) as amended (prohibits discrimination on the basis of disability), and 49 CFR part 27;
- The Age Discrimination Act of 1975, as amended (42 USC § 6101 et seq.) (prohibits discrimination on the basis of age);

- Airport and Airway Improvement Act of 1982 (49 USC § 471), Section 47123), as amended (prohibits discrimination based on race, creed, color, national origin, or sex);
 - The Civil Rights Restoration Act of 1987 (PL. 100-209) (broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, the Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms “programs or activities” to include all of the programs or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not);
 - Titles II and III of the Americans with Disabilities Act of 1990, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 USC §§ 12131-12189) as implemented by U.S. Department of Transportation regulations at 49 SFR parts 37 and 38;
 - The Federal Aviation Administration’s Nondiscrimination statute (49 USC § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex);
 - Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income populations, which ensures nondiscrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations;
 - Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 Fed. Reg. at 74087 to 74100);
 - Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 USC 1681 et seq).
- E. Occupational Health and Safety Act of 1970. All contracts and subcontracts that result from this solicitation incorporate by reference the requirements of 29 CFR Part 1910 with the same force and effect as if given in full text. The employer must provide a work environment that is free from recognized hazards that may cause death or serious physical harm to the employee. The employer retains full responsibility to monitor its compliance and their subcontractor’s compliance with the applicable requirements of the Occupational Safety and Health Act of 1970 (20 CFR Part 1910). The employer must address any claims or disputes that pertain to a referenced requirement directly with the U.S. Department of labor-Occupational Safety and Health Administration.

8.05. Governing Law. This Agreement shall be construed and enforced in accordance with the

law of the State of Texas. The venue shall be in Dallas or Tarrant County.

- 8.06. Entirety and Amendments. The Agreement embodies the entire agreement between the Parties with respect to the within subject matter, supersedes all prior agreements and understandings, if any, relating to the matters addressed herein, and maybe amended or supplemented only a written instrument executed by all Parties.
- 8.07. Parties Bound. This Agreement shall be binding upon and inure to the benefit of the executing Parties and their respective successors and approved assigns.
- 8.08. Number and Gender. Words of any gender used in the Agreement shall be held and construed to include any other gender, and words in the singular shall include the plural and vice versa, unless the text clearly requires otherwise.
- 8.09. Relationship of the Parties. Nothing in the Agreement shall be deemed or construed by the Parties or by any third party, as creating the relationship of principal and agent, partnership, joint venture, or joint enterprise between the Parties.
- 8.10. Headings. The headings utilized in this Agreement are for reference and convenience only and shall not enter into the interpretation hereof.
- 8.11. Interpretation. No provision of the Agreement shall be construed against or interpreted to the disadvantage of any Party by any court or other governmental or judicial authority by reason of such Party having or being deemed to have drafted, prepared, structured, or dictated such provision.
- 8.12. Counterparts. This Agreement will be executed in multiple counterparts, all of which taken together shall constitute one single agreement between the Parties with respect to the matters herein contained.
- 8.13. No Waiver of Immunity; No Third-Party Beneficiaries. In the execution of this Agreement, none of the Parties waive, nor shall be deemed hereby to have waived, any immunity or any legal or equitable defense otherwise available against claims arising in the exercise of governmental powers and functions. By entering into this Agreement, the Parties do not create any obligations, express or implied, other than those set forth herein, and in the Agreement does not create any rights in parties that are not signatories to the Agreement, including any rights in the public in general.

(SIGNATURES ON THE FOLLOWING PAGE)

IN WITNESS WHEREOF, the Parties have executed this Agreement in multiple originals this _____ day of _____ 2024.

FORT WORTH TRANSPORTATION AUTHORITY
D/B/A TRINITY METRO

By: _____
Richard Andreski, President and CEO

DALLAS AREA RAPID TRANSIT

By: _____
Nadine S. Lee, President & Chief Executive Officer

DALLAS-FORT WORTH INTERNATIONAL AIRPORT BOARD

By: _____
(Title)

Approved as to Form

Legal Counsel, DFW International Airport Board

EXHIBIT A

Route 31 TRE Link									
:20 Peak/:40 Off-Peak Terminal B									
FY2025									
		Bus	Service	Days/	Hourly	Daily	TM	Total	Each Agency
Option	# Buses	Headway	Day	Year	Rate	Hours	Maint	Cost	Cost @33%
5	2	:20/:40	Weekday	254	\$74.16	24.37	\$11.92	\$532,833.48	
5	1	:40	Saturday	52	\$74.16	18.5	\$11.92	\$82,808.96	
							Total	\$615,642.44	\$203,162.00
FY2026									
		Bus	Service	Days/	Hourly	Daily	TM	Total	Each Agency
Option	# Buses	Headway	Day	Year	Rate	Hours	Maint	Cost	Cost @33%
5	2	:20/:40	Weekday	254	\$76.38	24.37	\$14.66	\$563,535.78	
5	1	:40	Saturday	52	\$76.38	18.5	\$14.66	\$87,580.48	
							Total	\$651,116.26	\$214,868.37
Total Cost								\$1,266,758.70	\$418,030.37

The Service schedule will operate as follows: Monday-Saturday 5:15am-11:42pm. Two Shuttles at a Peak 20-minute headway will operate Monday-Friday between the hours of 5:15am to 9:08am and 4:32pm to 7:08pm. The remaining hours of operation on Weekday as well as Saturday service will run at an Off-Peak 40-minute headway utilizing one shuttle.

BOARD ACTION ITEM

ITEM NUMBER

BA2024-30

MEETING DATE

August 19, 2024

ITEM TITLE

Parts & Materials for Buses

BACKGROUND

Trinity Metro operates a fleet of 142 fixed-route transit buses to provide service on 37 bus routes across Fort Worth. These vehicles require periodic maintenance to ensure they perform reliably. Regular upkeep is also essential to maintaining a high-quality customer experience.

Trinity Metro's maintenance department requires various parts to be kept in stock to ensure minimal bus downtime. In the last few years, the lead time for some parts has increased substantially. This has increased the time it takes to repair buses and led to a larger number of buses being unavailable for service. It is important to address this issue before it impacts service.

Trinity Metro advertised an Invitation for Bid (IFB), and eight (8) vendor responses were deemed responsive, responsible, and complete. Entering into these contracts allows Trinity Metro to have a quicker turnaround from ordering vital parts to installing those parts on the buses. All eight bidders have been selected to provide bus parts and materials as needed for repairs.

- Cummins Southern Plains, LLC
- Gillig, LLC
- Kirk's Automotive, Inc.
- Mohawk Manufacturing and Supply Company
- Muncie Transit Supply
- Neopart Transit, LLC
- The Aftermarket Parts Company, LLC
- Vehicle Maintenance Program

PROCUREMENT

Trinity Metro's Procurement Department has followed procurement policy with the Invitation for Bid and is in compliance with all applicable Federal, State and Trinity Metro procurement requirements.

FINANCING

Funds will be available in Trinity Metro's Operating Budget. Funds for future contract years will be considered in the respective proposed budgets.

RECOMMENDATION

The Trinity Metro Board of Directors authorizes the President & Chief Executive Officer to enter into a two (2) year contract with three one (1) year options with the above eight vendors to supply bus parts in the amount of \$1,975,000 per year for a total authorized amount not to exceed \$9,875,000.

STAFF DISPOSITION

EXECUTIVE LEAD*

Wayne Gensler

DATE

07/30/24

DISPOSITION OF BOARD OF DIRECTORS

SECRETARY APPROVAL