

BOARD OF DIRECTORS MEETING AGENDA

MONDAY, MARCH 18, 2024, 3:00 P.M.

801 GROVE STREET
Fort Worth, Texas 76102

CALL TO ORDER

PLEDGE OF ALLEGIANCE

CITIZEN COMMENTS

MEETING MINUTES

1. Approval of February 20, 2024 Board Meeting Minutes

INFORMATION ITEM & REPORTS

- | | |
|---|------------------|
| 1. Commuter Rail | Reed Lanham |
| a. TRE & TEXRail Ridership & On-Time Performance Update | |
| 2. Marketing & Communications | Melissa Chrisman |
| a. Route 15 Rebrand Update | |
| b. Spring Sponsorship Highlights | Glenn Miller |
| 3. Strategy, Planning & Development | Chad Edwards |
| a. General Planning Consultant Update | |
| b. Alliance Express Update | |
| c. Bus Stop Improvement Program Update | |
| d. 2024 Upcoming and Proposed Service Changes | |
| e. Fare Change and Collection Proposal | |
| 4. Finance | Eva Williams |
| a. January 2024 Financials | |

ACTION ITEMS

- | | | |
|--------------|--|-----------------|
| 1. BA2024-16 | Final Design Services for NT Moves BUILD Grant – Trinity | Richey Thompson |
| | Railway Express Double Tracking | |

PRESIDENT'S REPORT

VICE CHAIR'S REPORT

OTHER BUSINESS

EXECUTIVE SESSION

The Board of Directors may convene in Executive Session under the Texas Open Meetings Act for the consultation with its Attorney pursuant to Section 551.071; deliberation regarding real property pursuant to Section 551.072; deliberation regarding prospective gift pursuant to Section 551.073; deliberation regarding personnel matters pursuant to Section 551.074; deliberation regarding security devices pursuant to Section 551.076 and/or deliberations regarding economic development negotiations pursuant to Section 551.087.

ADJOURN



BOARD OF DIRECTORS MEETING MINUTES

TUESDAY, FEBRUARY 20, 2024

ATTENDEES:

Board Members Present: – Jeff Davis, Chairman, Michael Crain, Charles Edmonds, Nick Genua, Brian Hawkins, Chris Nettles, Ben Robertson, Tito Rodriguez – Vice Chair, Paul Slechta

Board Members Absent: Teresa Ayala, Sharla Horton – Secretary.

Executive Leadership Team: Richard Andreski, Christine Black, Melissa Chrisman, Chad Edwards, Wayne Gensler, Greg Jordan, Reed Lanham, Bruce Lewis, Kelli Shields, Detra Whitmore

Board Attorneys: Joel Heydenburk

CALL TO ORDER

With a quorum of the Board of Directors present Chairman Davis called the Board of Directors meeting to order at 3:03 pm at 801 Grove Street, Fort Worth, Texas 76102.

PLEDGE OF ALLEGIANCE

CITIZEN COMMENTS

Four citizens addressed the board: Dominique Colbert, Diane Hughes, Ashton Smith and Kimberly Uffelman.

MEETING MINUTES

Motion: Ben Robertson made a motion to approve the January, 16, 2024 Board of Director Meeting Minutes as submitted. Charles Edmonds seconded. Motion passed unanimously.

INFORMATION ITEMS & REPORTS

1. Regional Transportation Council (RTC) – Jeff Davis provided the report on the February 8, 2024 RTC Meeting. RTC approved \$3M dollars for DART and Trinity Metro to begin replacing the older vehicles on TRE. This is the first step in obtaining funds to revitalize TRE and make it a greater experience. We were able to get funding for our 4 TEXRail vehicles in the amount of \$65M. Chairman Davis also mentioned the Climate Pollution Reduction Grant at NCTCOG and potential funding availabilities.
2. Commuter Rail – Reed Lanham provided the Board with a brief update on rail operation for January. Saw a decrease in ridership on TEXRail due to discretionary travel but we still had over 50k riders for the month and came in at 98.76% reliability. The safety of our employees and customers is very important to us and we have 2,231 days without injury. TRE up 26% year over year last month which puts us at 8% YTD of where we were last year and with the continued partnership with DART on the improvements, we anticipate further increases. TRE was at 98.6% OTP and with the age of the fleet, the status of the equipment and the work required to keep it performing thanks to the staff is a significant percentage.
3. Human Resources – Sonya Harris, DBE Administrator provided the Board with an update on our Disadvantaged Business Enterprises. Harris discussed the April 2023 implementation of B2G software and is happy to share that we have received 100% participation from prime contractors in submitting their payments. Additionally, the goal-setting module is complete and aids in the setting of goals in a more efficient manner. She also touched on outreach programs and the total amount of contracts awarded.
4. Operations – Wayne Gensler gave an update on Microtransit and Paratransit Solutions and on demand comingling service. He updated the board on the ZIPZONE ridership which has become one of our fastest growing services at an average slightly over 25k rides. Gensler discussed the service costs per ride in

multiple regions. Also noted was the ridership for ACCESS which is equivalent to ZIPZONE. The comingling of the services will be a more efficient use of our resources and more timely for our customers. We received four responses on our RFP-24-T004 with Tidewater Transit LLC (VIA) having the best response, highest scores, and satisfaction of all requirements and was found reasonable and satisfactory. VIA will continue to provide services for Mercantile, southside and our South Tarrant Zone and our Southeast Zone will transition to VIA on June 1, 2024. On October 1, the Alliance Zone and our ACCESS services will transition. A rebrand will begin in the fall.

5. Marketing & Communications – Nicole Adams, Strategic Partnership Manager presented the Quarterly EASYRIDE Report. At the end of January 2024 we ended the quarter with 120 partners and are currently standing at 126. We had an increased revenue of over \$31k over the previous year in December. The GoPass app continues to create an avenue for increased services.
6. Meeting – Rich Andreski interjected briefly to recognize Sgt. James Williams of the FWPD and mentioned his meeting last week with Chief Noakes and noted that Sgt. Williams is an important partner of ours in helping us keep our systems safe.
7. Community Engagement – Detra Whitmore provided her Community Engagement Report and highlighted the call center is working hard to continue taking excellent care of our customers while staying within goal. Pass By Campaign is already down by 10%. Reminder of our upcoming event for Black History Month with the rededication of our Historic Wall at Fort Worth Central Station which will be held on February 28, 2024 from 10 am – 11:30 am. We welcome you to join us and visit with the artist, Paula Louise Blincoe, if your schedule permits.
8. Strategy, Planning & Development – Chad Edwards mentioned the Climate Pollution Reduction Grant that Chairman Davis inquired about earlier in his RTC report. The \$105-\$185M that NCTCOG has solicited input from municipalities, transit authorities and counties and has put it into eight different measures that are not specific to transportation alone, but have some transportation aspects in all eight. Edwards mentioned the GPC update and asked if there were any questions. He then moved on to give an update on the signed Vickery Sales Agreement on February 8, 2024. The process has started on the due diligence side. TEXRail extension has been submitted for a RAISE Grant for \$25M from Federal Government to supplement the cost. He added to Chairman Davis' remarks about the \$65M received from NCTCOG and noted that we will need to add to the Mahaffey Maintenance Facility (MMF) to store the TEXRail vehicles. Edwards mentioned the information letter to the City of Blue Mound customers advising them of the city's intent to withdraw from Trinity Metro and their options. Edwards noted that our new Trinity Lakes Station had a soft opening on February 19, 2024 and showed some updated photos and mentioned that we took all of our customer service reps out to show them the station and provide them with the details needed for customers who called in to inquire. He recognized the Trinity Metro Facilities Team and thanked them for their creation of a temporary platform. An official ribbon cutting for the new station will take place in the near future.
9. Finance – Kristen Kosla advised the board of FY23 Audited Financials and Audit Report performed by Weaver & Tidwell has been completed and there were no findings or exceptions. She recognized the accounting team and others and thanked them for their participation. Additionally, Kosla introduced Jackie Gonzalez and Stephanie Wilson from the Weaver & Tidwell accounting office. Gonzales gave a brief overview of the report to the Board. Greg Jordan also thanked the teams for their assistance and cooperation and then presented the December financials.

RESOLUTION

1. R2024-03 Records Management Policy

Motion: Nick Genua motioned to approve the above resolution as submitted. Paul Slechta seconded. Motion passed by unanimous vote.

ACTION ITEMS

1. BA2024-12 Service Provider for ACCESS and ZIPZONE-Tidewater Transit, LLC (VIA)

Motion: Ben Robertson motioned to approve the above board action items as submitted. Paul Slechta seconded. Motion passed by unanimous vote.

2. BA2024-14 Approval of Contract for Five Locomotives for Trinity Railway Express Fleet

Motion: Nick Genua motioned to approve the above board action items as submitted. Tito Rodriguez seconded. Motion passed by unanimous vote.

3. BA2024-15 TEXRail Vehicle Fleet Expansion Pre-Engineering

Motion: Charles Edmonds motioned to approve the above board action items as submitted. Chris Nettles seconded. Motion passed by unanimous vote.

PRESIDENT'S REPORT

President and CEO Richard Andreski stated we continue to make substantial progress on our vision for a more reliable, frequent, accessible and innovative transit system. The opening of the Trinity Lakes Station on Fort Worth's East Side marks another milestone for our riders and continued support of economic development for our communities which is the first of many service-related initiatives we have in store for 2024. An official ribbon cutting will take place soon. Andreski mentioned meeting with his counterparts from around the nation recently where they discussed industry trends, challenges and opportunities. Jeffrey Tumlin, Director of Transportation for San Francisco MTA delivered a keynote address and spoke on how policymakers, planners, engineers and the public evaluate the value proposition of transportation investments quite differently. The notion that highway capacity and congestion must be solved at any cost has distorted policy discussions that often leave great transit on the sidelines. Where highways are about moving people, public transportation is about moving people and so much more. Our research has shown there is a 2.5x annual return on public transportation investment in the current system in Fort Worth. Every \$1.00 spent on transit service generates at least \$2.50 in benefits. These benefits accrue from increased business activity near transit hubs, increased sales tax activity, increased property values, and reduced transportation costs. Benefits realized from Trinity Metro in his opinion is a very modest transit system relative to our city's size and vision. We leave money on the table by not investing more in public transportation. A study regarding the same will be released in the coming weeks. He stated that great public transportation transforms neighborhoods, attracts diverse and competitive talent pools, reduces the cost of living and catalyzes transit-oriented development. A suggestion was made to help raise awareness of Trinity Metro's role by telling our story. Trinity Metro is a smart investment. Each member received a copy of our first annual report. Many notable accomplishments took place last year and this report provides some of them. The report is also available digitally at ridetrinitymetro.org. He gave a special thanks to Melissa Chrisman, Nate Newby, Laura Hannah for their collaboration and creativity and added that the report will also help us tell our story

CHAIR'S REPORT

Chairman Davis opened by recognizing and thanking Nick Genua and Charles Edmonds for their dedicated service to the Trinity Metro board. The city has appointed two new members for 2024 and their service is complete. The group gathered for a photo and moved to the Executive Session at 4:38pm.

EXECUTIVE SESSION

1. BA2024-13 Land Acquisition

The Board, Rich Andreski, Chad Edwards, Greg Jordan, Greg Dickey, Christine Black and the attorney exited for an Executive Session to discuss Land Acquisition, BA2024-13. The Board, staff and attorney exited the session at 4:52pm and returned to the regular session.

VOTE ON ACTION TAKEN ON MATTERS DELIBERATED IN EXECUTIVE SESSION

No action was taken on the matters deliberated.

OTHER BUSINESS

No other business was discussed.

ADJOURN

Meeting adjourned at 4:57pm.

BOARD OF DIRECTORS
INFORMATION ITEM

ITEM TITLE

On Time Performance for TEXRail & TRE

MEETING DATE

March 18, 2024

BACKGROUND

Reed Lanham, VP of Rail will review the February 2024 On Time Performance for TEXRail & TRE.

RECOMMENDATION

There is no recommendation as this is an information item for the Board's feedback and discussion.

STAFF DISPOSITION

EXECUTIVE LEAD*

Reed Lanham

DATE

03/08/24

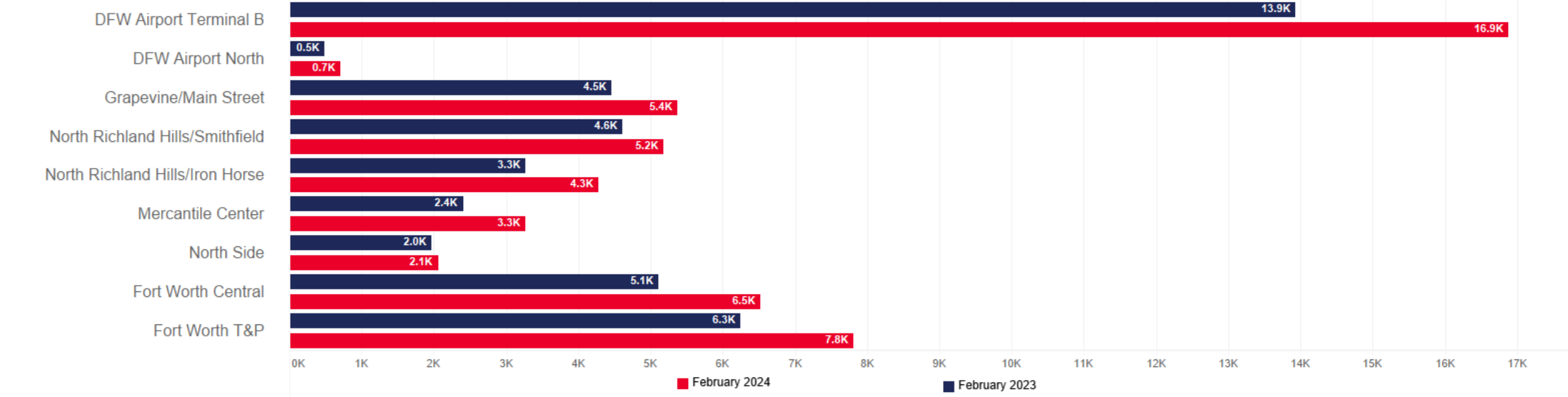
February 2024 On Time Performance for TEXRail & TRE

Reed Lanham – VP of Rail

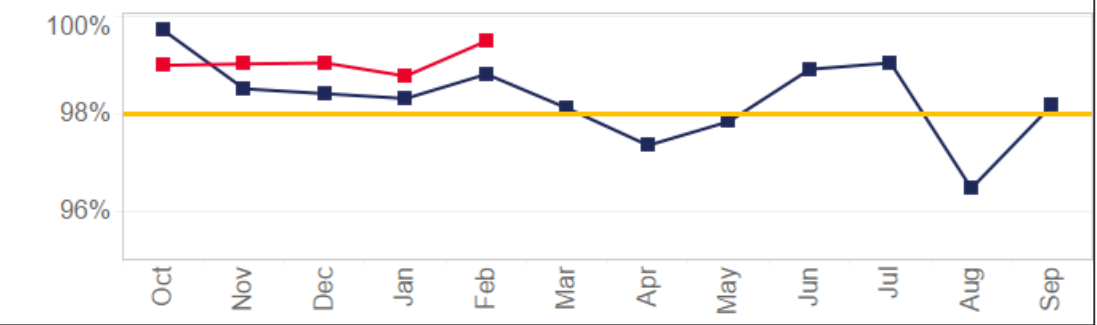
March 18, 2024

TEXRail Total Ridership by Station (in 1000s)

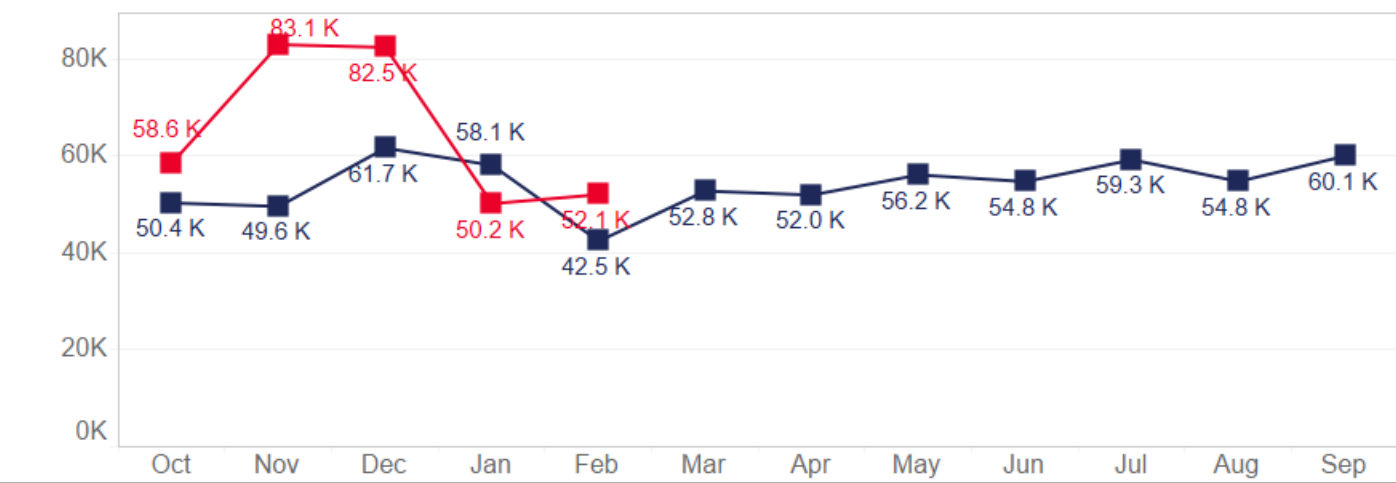
February 2024



TEXRail On-Time Performance

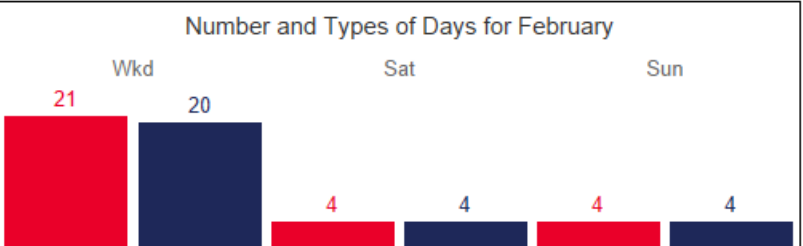


TEXRail Monthly Ridership (in 1000s)



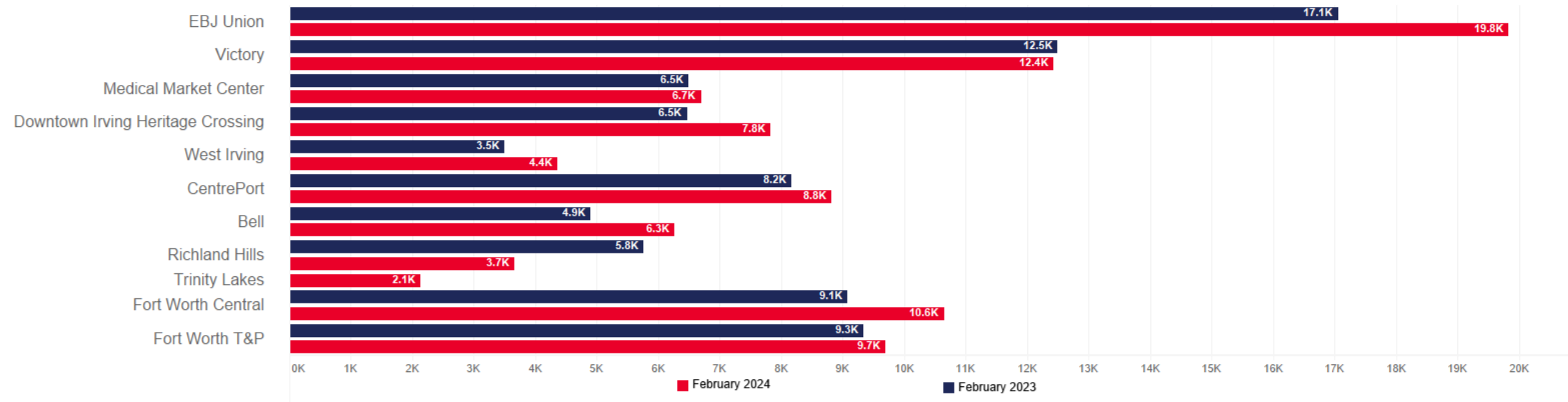
FYTD Ridership

FY2021	90,913
FY2022	194,703
FY2023	262,311
FY2024	326,506

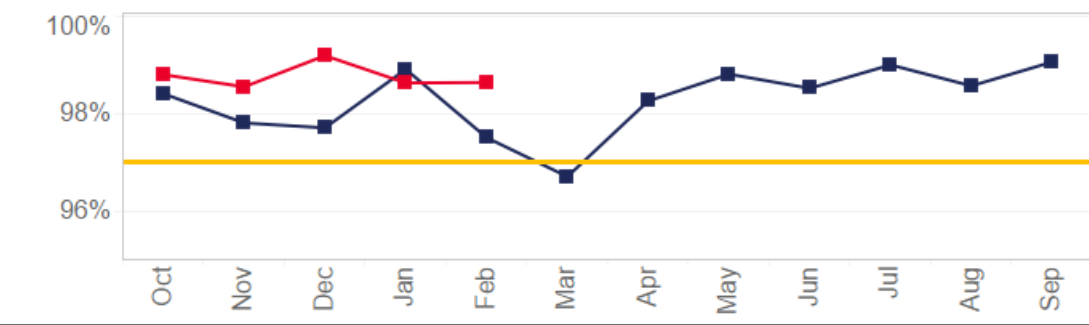


TRE Total Ridership by Station (in 1000s)

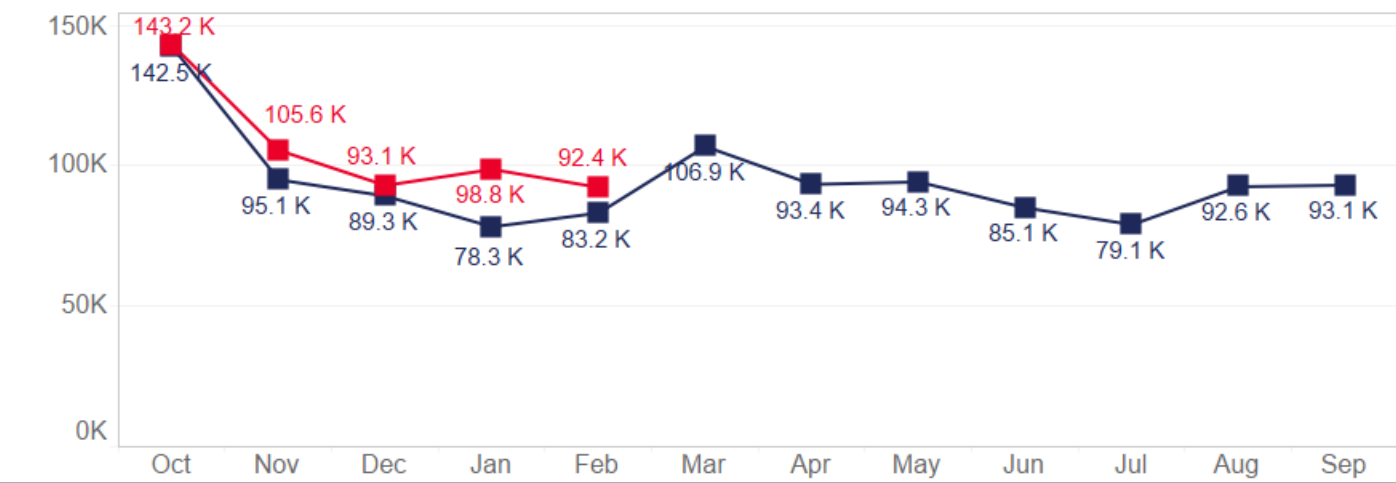
February 2024



TRE On-Time Performance

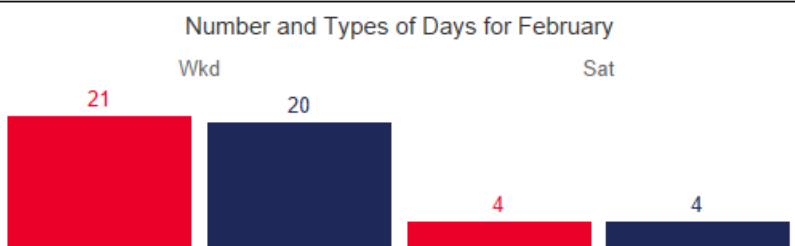


TRE Monthly Ridership (in 1000s)



FYTD Ridership

FY2021	269,637
FY2022	450,205
FY2023	488,373
FY2024	532,955



BOARD OF DIRECTORS

INFORMATION ITEM

ITEM TITLE
Route 15 Rebrand Update

MEETING DATE
March 18, 2024

BACKGROUND

In October 2022, the Trinity Metro Board of Directors was presented with an information item outlining plans to rebrand the existing Route 15. Route 15 travels between Fort Worth Central Station and the TEXRail North Side Station, providing connections to the Historic Fort Worth Stockyards seven days a week. The information item proposed Route 15 as the start of several high-frequency route rebrands to make it easier for travelers to know which bus they needed to take to travel between downtown and desirable destinations, ultimately increasing bus ridership. The rebrand plans consisted of a bus design that featured a western theme along with updates to bus stop signage along the route and design elements added to the route's shelters. The proposal also included changing the name of the North Side Station to Stockyards/North Side Station.

DETAILS

To date, interior and exterior concepts have been further designed to provide a fun Western adventure for passengers who may use the service. Opportunities have been identified to create unique designs to be applied along the route on signs, shelters, and at the primary Fort Worth Stockyards bus stop at Main St. and Exchange Ave. Additional opportunities to further the experience on the route include murals at North Side Station and plans for on-board music and entertainment.

We are currently meeting with stakeholders and community members to gather feedback on the project and determine our next steps. A future action item will be presented to the Board of Directors for consideration.

RECOMMENDATION

There is no recommendation as this is an information item for the Board's feedback and discussion.

STAFF DISPOSITION

EXECUTIVE LEAD*
Melissa Chrisman

DATE
03/07/24

BOARD OF DIRECTORS
INFORMATION ITEM

ITEM TITLE

Marketing and Communications Highlights - Spring Sponsorships

MEETING DATE

March 18, 2024

BACKGROUND

Glenn Miller, Director of Marketing will review upcoming spring events and sponsorships.

RECOMMENDATION

There is no recommendation as this is an information item for the Board's feedback and discussion.

STAFF DISPOSITION

EXECUTIVE LEAD*

Melissa Chrisman

DATE

03/07/24

Spring Festival Partnerships

Glenn C. Miller, Director of Marketing

Open Streets

Saturday, April 13

Near Southside

- Non-motorized rolling fun – Fort Worth Bike Sharing
- Family-friendly fun including Trinity Metro cornhole games
- Social Media
- On-Site Exposure



MAIN ST. Fort Worth Arts Festival

April 18-21

Downtown Fort Worth

- Transportation & Information Booth Sponsor
- Tote Bag Distribution
- Molly the Trolley – Event Circulator
- Website/Social Media Promotion
- TEXRail
- TRE Sunday Service

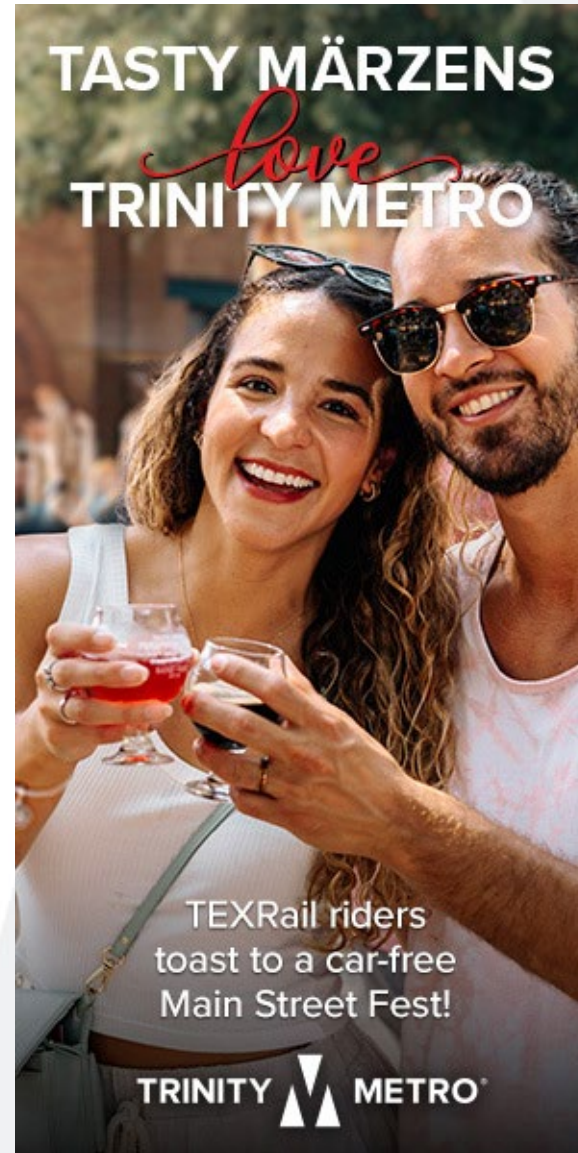


Main Street Fest

May 17-19

Historic Grapevine

- Craft Brew Experience
- Official Commuter Rail Provider
- Event Collateral, Website
- TEXRail Discount/GoPass Promo Code
- Event Admission Discount with Proof of TEXRail Ridership
- Complimentary Tickets for Rider Giveaways



Lost 'N Sound

May 18, June 15,
Sept. 21, Oct. 19

Near Southside
(South Main Village)

- Music Series Replacing Fridays on the Green
- Social Media & On-Site Exposure
- Promotional Giveaways
- Transit Discounts/GoPass Promo Code



Grapevine Vintage Railroad Wine Trains

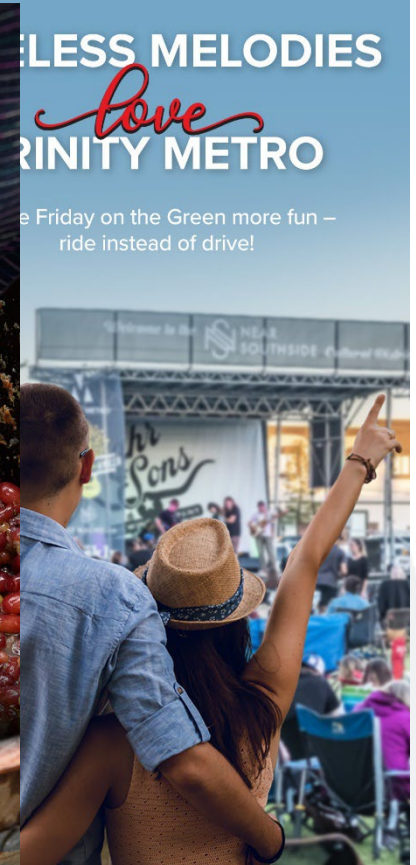
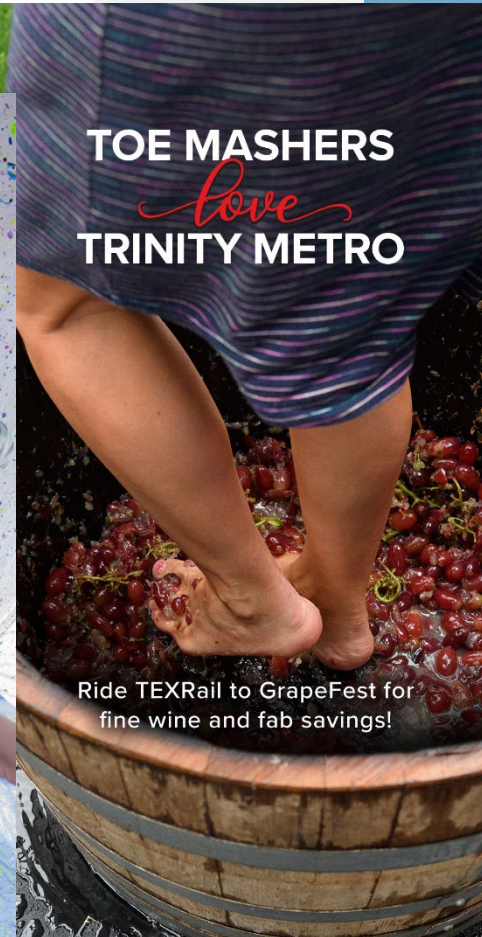
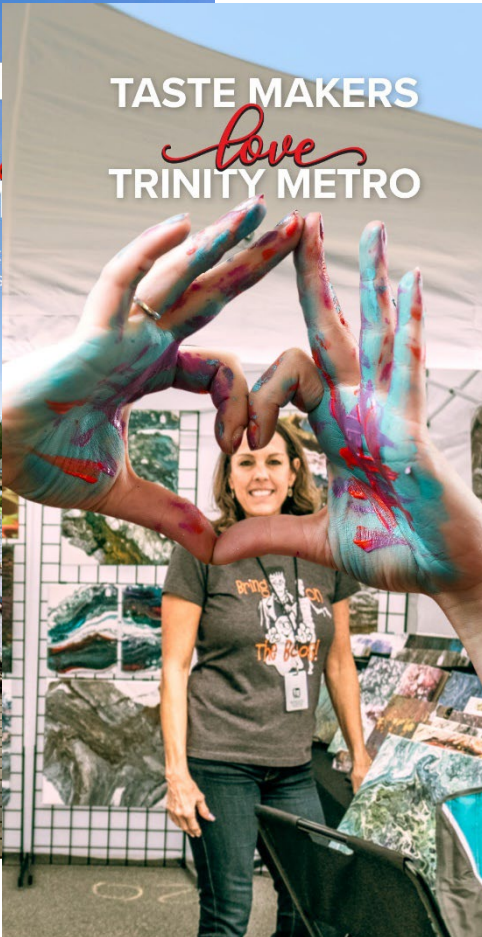
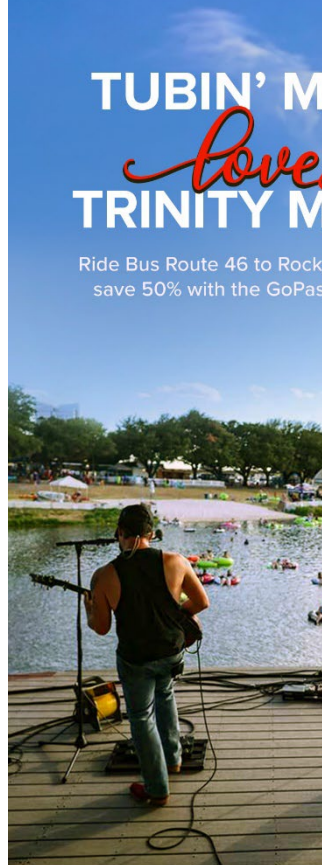
Year-Round

Historic Grapevine

- Presenting Sponsor
 - Jazz Wine Train
 - Kiss Me I'm Irish Express
 - Summer Wine Train
 - Witches Brew
 - Christmas Wine Trains
- Online/Social Media Ticket Giveaways
- TEXRail Promotional Premium for Riders



FESTIVAL MANIA!



BOARD OF DIRECTORS

INFORMATION ITEM

ITEM TITLE
General Planning Consultant (GPC) Update

MEETING DATE
March 18, 2024

BACKGROUND

On November 28, 2022, the Trinity Metro Board of Directors approved the General Planning Consultant (GPC) Contract (BA2023-11) that permitted staff to complete negotiations and enter into a contract for a variety of planning activities that address ongoing and emerging issues related to planning, designing, constructing, financing, maintaining, and improving the Trinity Metro transportation system. There was some discussion about how the Board would be informed on the status and progress of tasks assigned to the GPC.

In an effort to keep the Board informed, the following is a brief overview of last month’s progress.

RECOMMENDATION

There is no recommendation as this is an information item for the Board's feedback and discussion.

STAFF DISPOSITION

EXECUTIVE LEAD *
Chad Edwards

DATE
03/04/24

Task Order	Description	Status
1 – Program Management	This task covers meetings, invoices, and scope development.	<ul style="list-style-type: none"> Continued oversight
2.6 – Alliance Express Mobility Hub Layouts	Provide a typical layout for potential Mobility Hub locations	<ul style="list-style-type: none"> Updated concept plans prepared for north and south Mobility Hubs
3 – Transit Value Proposition	This task will outline the value of transit in Fort Worth and provide materials that can be shared with others during meetings	<ul style="list-style-type: none"> Drafting Fact Sheets and Rider Profile
6 – Streetcar Feasibility Study	Review, update, and identify corridor for potential Streetcar	<ul style="list-style-type: none"> On hold
7 – Graphics Support	Support to staff for graphics, maps, and presentations	<ul style="list-style-type: none"> Update to Reference Book Update 3D visualization of bus stop
8 – Grant Writing Support	Support of grant writing and applications	<ul style="list-style-type: none"> Developed and submitted a grant application for the FY24 RAISE Grant for TEXRail Ext Held strategy meetings for grant application for the FTA Bus and Bus Facilities Grant
9 – TEXRail Before & After Study Ridership Review	Provide review and assumptions as to ridership forecasting vs actual differences	<ul style="list-style-type: none"> Communicated with NCTCOG to provide comments to ridership chapter
10 – Fare Collection Review	Review fare structure and collection systems	<ul style="list-style-type: none"> Conducting a fiscal impact analysis on proposed fare changes
12 – TEXRail Historic Bridge Resource Investigations	Conduct investigations for historical resources for two bridges along TEXRail Extension	<ul style="list-style-type: none"> Investigations completed Continued efforts on interpretive signs for bridges
14 – Assessing Community Interest in Transit	Engaging the public through surveys/polling to better determine the level of knowledge the community has of Trinity Metro and public transit	<ul style="list-style-type: none"> Focus group meetings held in February Summary is being prepared
15 – FTA TEXRail TOD Planning Grant	This TOD planning grant focuses on TEXRail and the assessment of station amenities along the corridor that allow for a car-free lifestyle	<ul style="list-style-type: none"> Draft scope of work submitted
16 – Staff Augmentation: Project Manager	A project manager is needed to assist in the development of the Bus Stop Improvement Program and the High-Intensity Bus Corridor Project	<ul style="list-style-type: none"> This task is used on a limited basis
17 – Bus Shelter Replacement Program Pad Inspections	Once the pads have been installed, an inspection is needed to verify completion	Task kickoff held on Feb 9 Site inspections have started

BOARD OF DIRECTORS

INFORMATION ITEM

ITEM TITLE

Alliance Express

MEETING DATE

March 18, 2024

BACKGROUND

Alliance Texas is an economic hub for Fort Worth and the greater region. There are an estimated 66,000 jobs in Alliance, nearly all of which require a personal vehicle to access them. There is a significant population in Southeast Fort Worth that could benefit from better access to employment opportunities in Alliance. Trinity Metro and North Central Texas Council of Governments have collaborated on an innovative new concept in public transportation, known as Alliance Express, that will improve access to these employment opportunities and provide a high degree of service reliability.

The project will establish a high frequency bus service using the I-35 managed lanes. The service will provide guaranteed travel times between Southeast Fort Worth, Downtown Fort Worth, and Alliance in north Fort Worth. New mobility centers in Southeast Fort Worth and Alliance will provide connections to Trinity Metro ZIPZONE service. The customer trip will be coordinated through a single mobile app enabling customers to receive an automatic credit if their bus arrives late.

This innovative service will use all-electric coach buses with upgraded onboard amenities including mobile device charging, large upholstered seats and WiFi. Express buses will depart every fifteen minutes during the weekday morning and evening peak commuting periods and every 30 minutes in the off-peak periods and on weekends.

Trinity Metro is currently reviewing candidate sites for the two new mobility centers in Alliance and Southeast Fort Worth and conducting due diligence on the property acquisitions. The mobility centers will include bus and personal vehicle electric charging stations, small climate controlled waiting areas and robust digital infrastructure to facilitate transfers between Trinity Metro bus and ZIPZONE services.

NCTCOG has indicated they will backstop any fare losses that might occur as a result of the guaranteed travel time pledge.

A presentation will be made to share the status of the project.

RECOMMENDATION

There is no recommendation as this is an information item for the Board’s feedback and discussion.

STAFF DISPOSITION

EXECUTIVE LEAD*

Chad Edwards

DATE

03/04/24

Alliance Express High-Intensity Bus Service

Chad Edwards

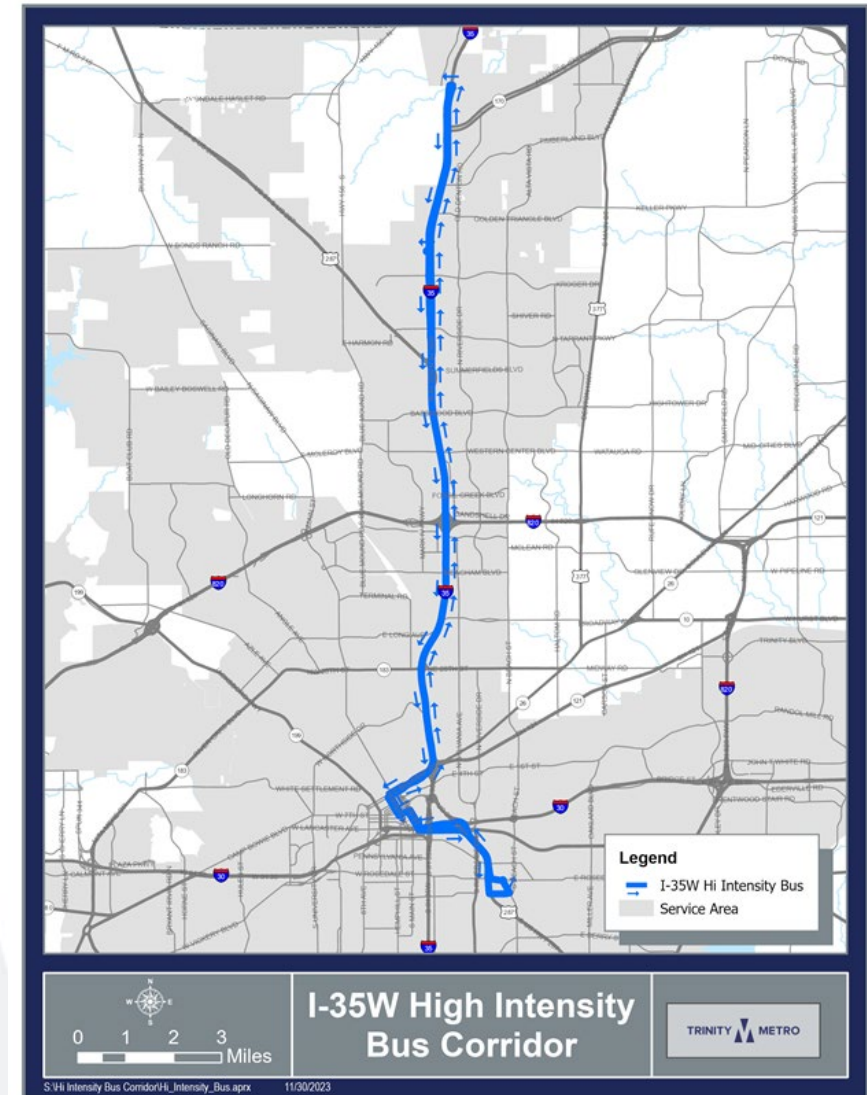
Executive Vice President of Strategy, Planning, and Development

Project Overview

- Establishes a high-intensity bus corridor using the I-35 toll managed lanes
 - Provides high frequency guaranteed transit between southeast Fort Worth, Downtown, and the Alliance area
 - Riders will receive a refund/credit of their fare if the bus is late
 - 15 minute service during peak morning and evening commute hours
 - 30 minute service during off-peak hours and weekends
 - Riders will be connected to first mile/last mile services via ZIPZONE at mobility hubs
 - Estimated Budget: \$50M

Proposed Route

- Originates at Mobility Hub in SE Fort Worth
- Travels to Central Station
- Terminates at Mobility Hub in Alliance, tentatively I-35 & Westport Parkway

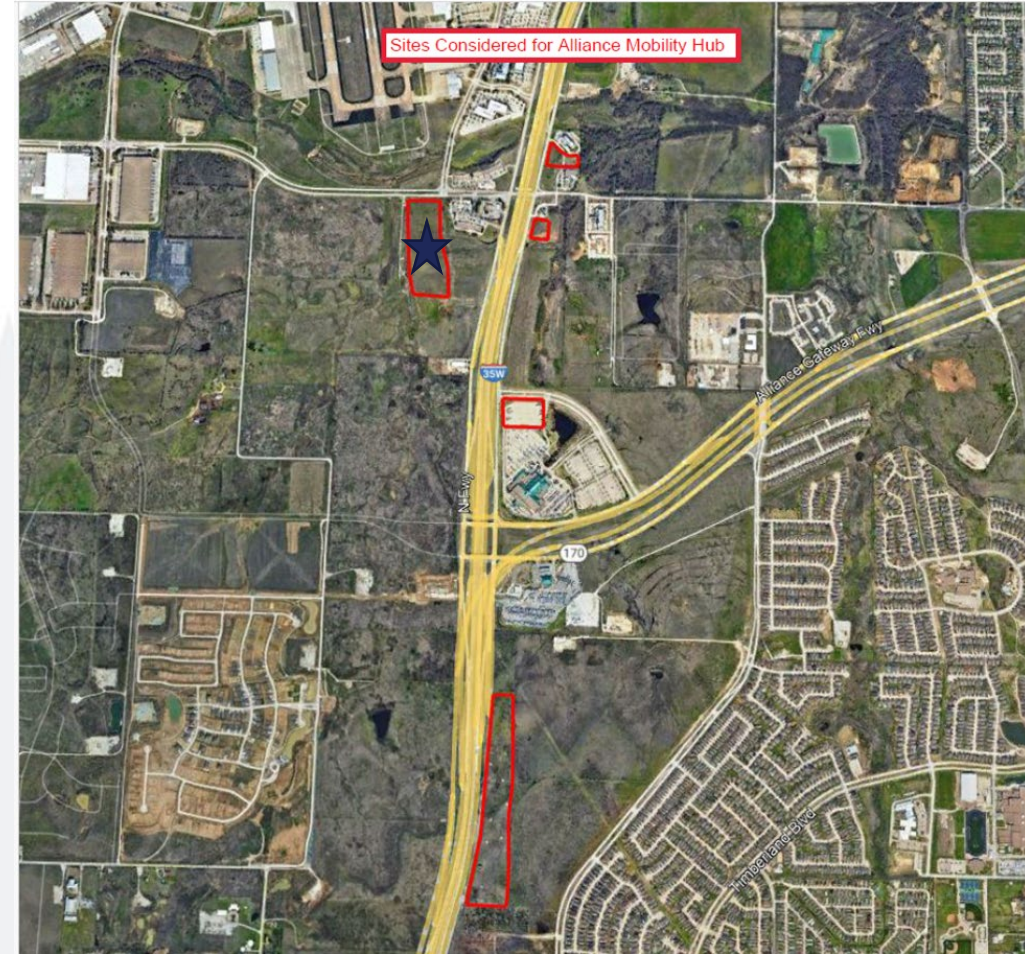


Mobility Hubs

- We have been diligently searching for properties to serve as mobility hubs in Alliance and the southeast Fort Worth area
- Many sites have been considered, but few have met our needs in terms of size as well as accessibility to downtown and the toll managed lanes
- We are currently focused on properties at I-35 & Westport Parkway for the Alliance hub
- Continuing to search for a southeast Fort Worth property
 - We have engaged the GPC for assistance

Alliance Prospective Locations

- Westport Parkway & IH35, SB
- Site adjacent to Cabela's
- Site south of Pilot Travel Center @ IH35W, NB
- Texas Bank site @ Westport Pkwy
- Hampton Inn/Residence Inn site @ Westport Pkwy



Southeast Prospective Locations

- Three sites along East Lancaster
- East Berry & US287
- JPS Site at Mitchell Blvd & Avenue G
- *We have engaged the GPC for assistance*



Coaches



Coaches



Rider Amenities

- Reclining seats with tray tables
- Overhead storage
- Low-floor entry and vestibule for wheelchair passengers
- 170 mile range
- 72 mph speed
- 3 hour charging time



BOARD OF DIRECTORS

INFORMATION ITEM

ITEM TITLE
Bus Stop Improvement Program Update

MEETING DATE
March 18, 2024

BACKGROUND

This Information Item is an overview of the Bus Stop Improvement Program. This program is a three-year effort to improve the rider experience throughout the Trinity Metro network by installing new bus shelters, benches, signage, and other amenities such as e-paper displays that show real time bus arrival information and solar lights to improve safety. We are also partnering with the City of Fort Worth to construct new bench and shelter pads. The overall budget for this project is \$16.4M.
A presentation will be made to share the status of the project.

RECOMMENDATION

There is no recommendation as this is an information item for the Board’s feedback and discussion.

STAFF DISPOSITION

EXECUTIVE LEAD *
Chad Edwards

DATE
03/04/24

Bus Stop Improvement Program Update

Chad Edwards

Executive Vice President of Strategy, Planning, and Development

Overview

- Three year project to improve rider experience throughout the Trinity Metro system
- Installation of new bus shelters, benches, trash receptacles signage, solar lighting, and real-time digital displays
- Partnering with the City of Fort Worth to construct new bench and shelter pads
- \$16.4M Budget
- Program Expenditures to date: \$1.26M

Installations

Trinity Metro - Existing Bus Stops and Amenities					
Existing Bus Stops	# of Stops	Total Qty Shelters	Bus Stops Improvement Project		
			Year 1	Year 2	Year 3
Shelters + Post + Signage ^{1,2}	157	167	52	52	53
Shelter + Bench + Post + Signage ^{1,3,5}	82	87	27	27	28
Bench + Post + Signage	338		112	112	114
Post + Signage ⁴	1137		379	379	379
Total	1714	254	570	570	574

Bus Shelters

Before



After



Bus Benches

Before



After



E-Paper Displays

- Installing 80 units with this project
- Provides riders with real-time bus arrival information
- Operates using solar power
- Connects via cell signal to our GTFS feed



40x40

Goal: To upgrade 40 bus stops by Trinity Metro's 40th Anniversary on November 2, 2023

- Installed prototype stops in January 2023
- Engaged city officials and the public for feedback
- Removal of old shelters and benches began in late September 2023
- Successfully upgraded a total of 41 bus stops by November 1, 2023



Year 1 Installations

- 103 Shelters
- 82 Benches
- 185 Trash Receptacles
- 140 Solar Lights
- 19 E-Paper Displays
- 80 New Bench/Shelter Pads Constructed



BOARD OF DIRECTORS

INFORMATION ITEM

ITEM TITLE
2024 Service Changes

MEETING DATE
March 18, 2024

BACKGROUND

Trinity Metro continuously monitors and evaluates the transit system to identify improvements in service and accessibility. Twice each calendar year staff presents proposed changes to the Board of Directors and through public meetings gets feedback on those changes. This Information Item outlines the proposed changes that will be presented at public meetings of over the next month.

RECOMMENDATION

There is no recommendation as this is an information item for the Board’s feedback and discussion.

STAFF DISPOSITION

EXECUTIVE LEAD*
Chad Edwards

DATE
03/04/24

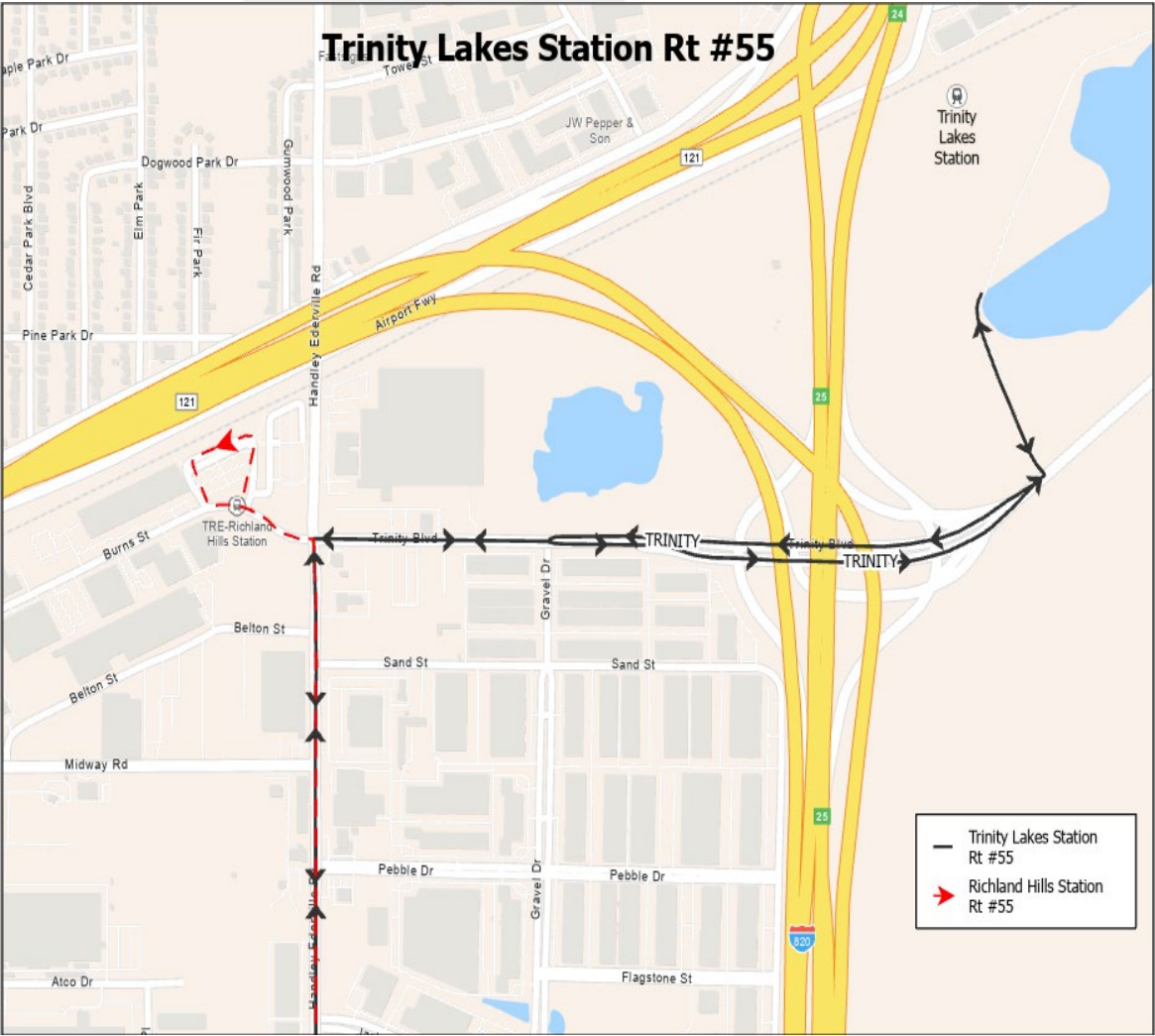
Upcoming and Proposed Service Changes

Chad Edwards

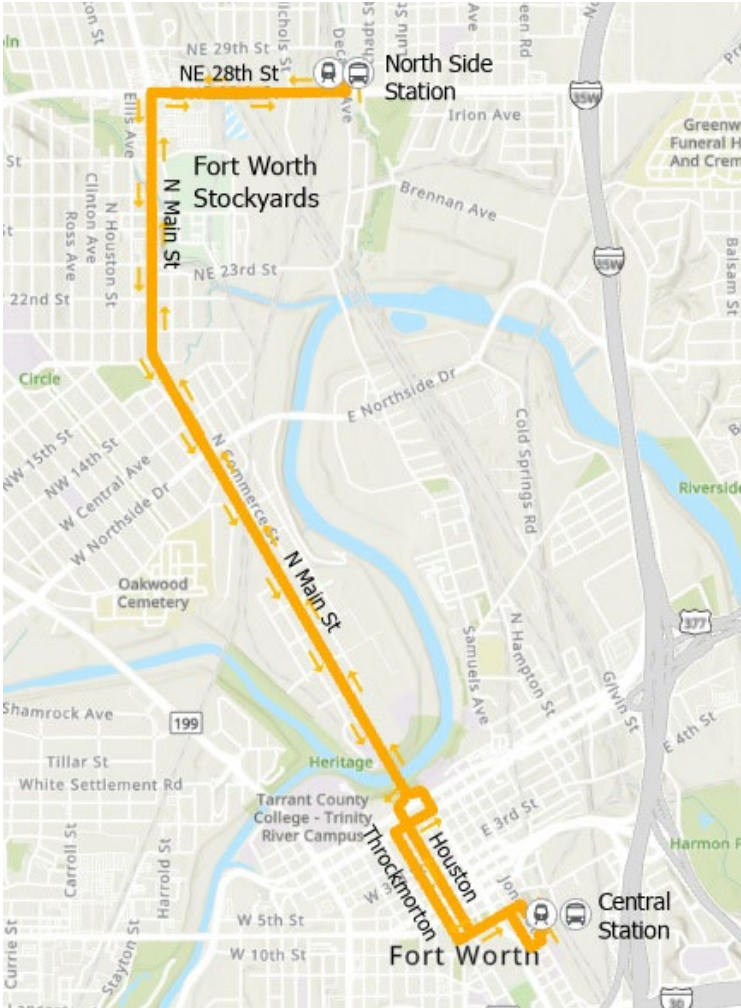
Executive Vice President of Strategy, Planning, and Development



Trinity Lakes Station – February 19, 2024



Spring Signup - March 17, 2024



- Route 15 – Stockyards/North Main
 - Later Evening Service Fridays & Saturdays
 - One hour later (till 12:45am)
 - 15 minute frequency all evening
 - Service changes implemented with Operator signup in March



Public Involvement

- March 28th, 6:00 pm
Courtyard by Marriott, Stockyards Ballroom
- April 3rd, 6:00 pm
McDonald YMCA, Studio A
- April 4th, 12:00 pm and 6:00 pm
Central Station, John Bartosiewicz Room
- May 20th, 3:00pm
Trinity Metro, Board Room
Public Hearing





- 18 months after implementation
 - Riders/Operators accustomed to new routes
- Contracted with Nelson Nygaard, Inc. to review the ABC System Changes
 - Ridership Increase or Decrease
 - On-Time performance
 - Equity
- Recommendations for both major and minor adjustments

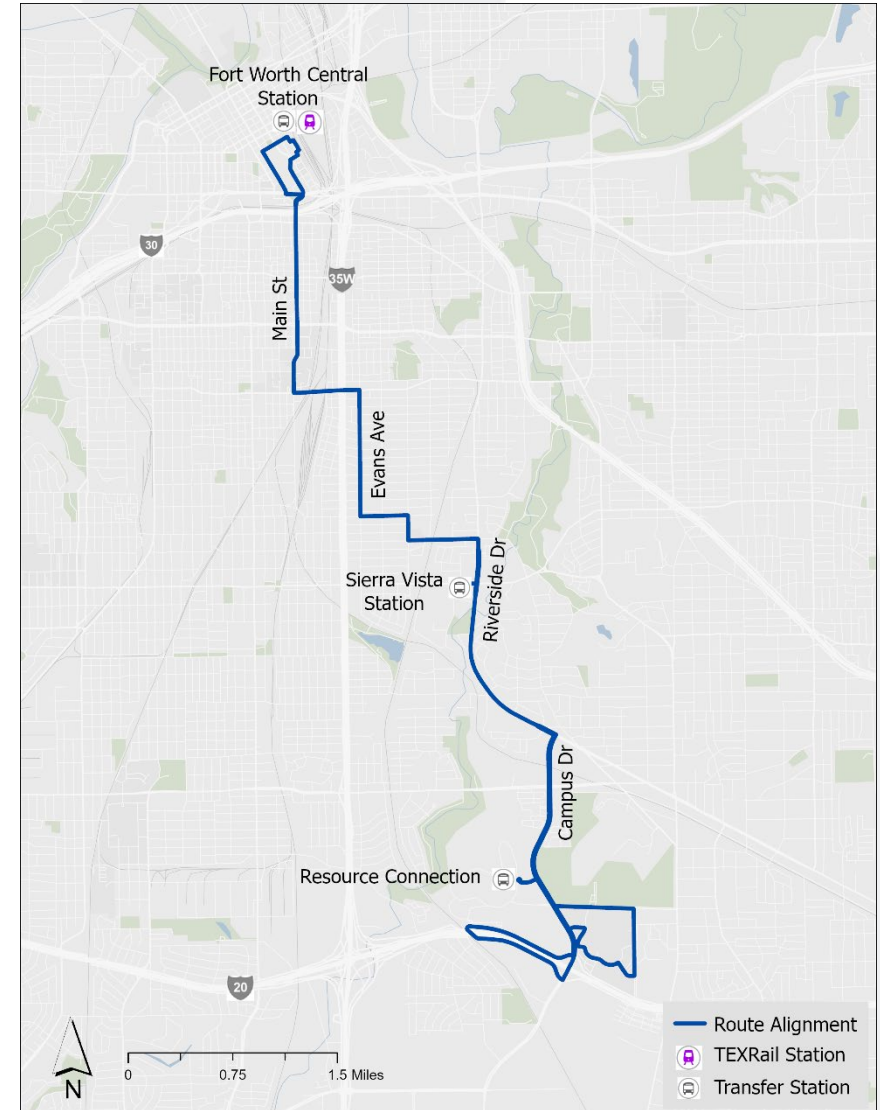
Proposed Service Changes September 2024

- Route 5 – Increase frequency to 15 minutes
- Route 28 – Eliminate, serviced by Southeast ZIPZONE
- Route 45 – Eliminate, serviced by new ZIPZONE
- Route 66X – Eliminate, serviced by routes 6, 52, & 72
- Route 23 – Eliminate in Fall 2024, serviced under ZIPZONE



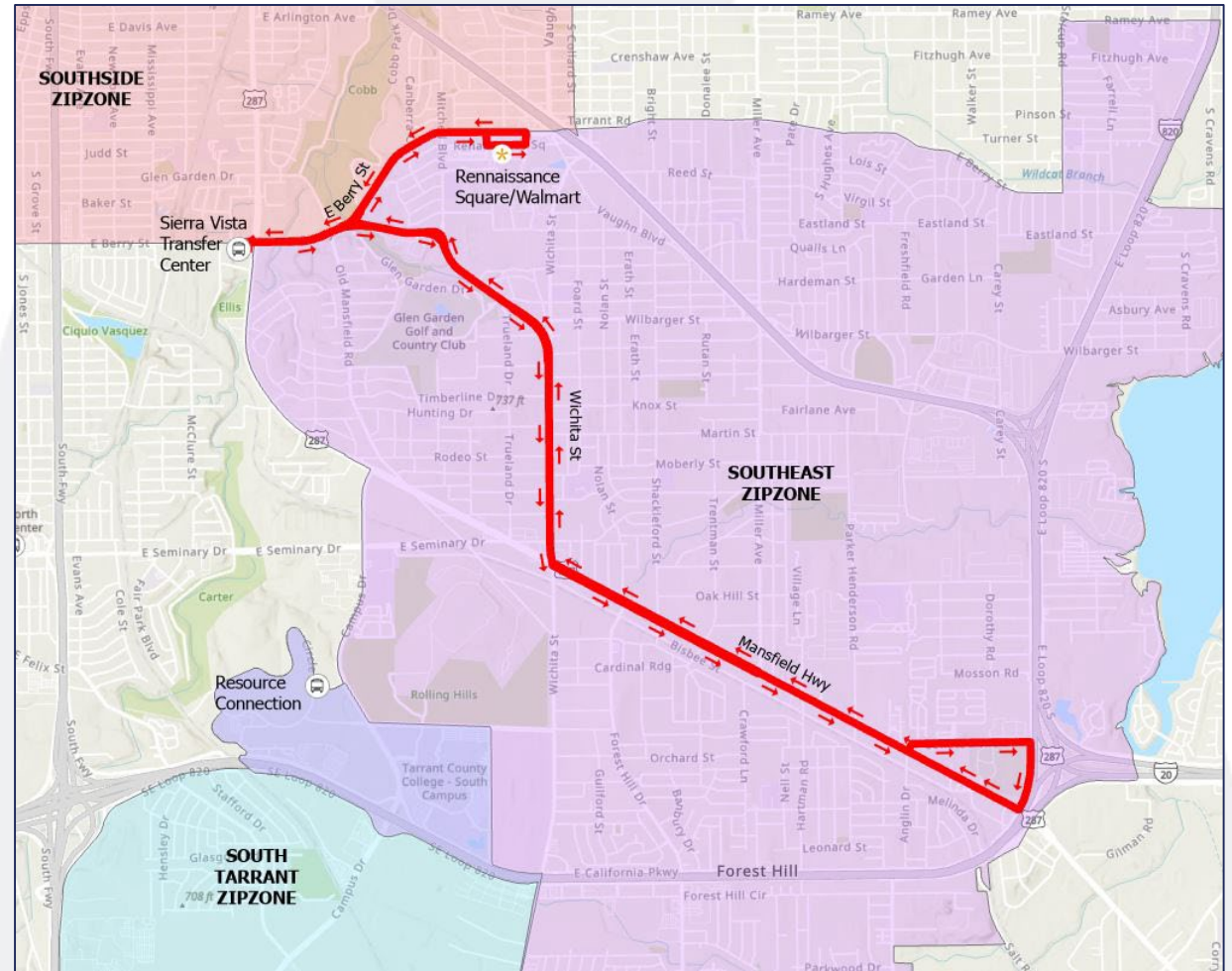
Route 5

- Recommend improving peak service to 15-minute
- Best existing 30-minute route after Route 25
- September 2022 changes added ridership, reduced effectiveness
- Requires 4 additional buses during peaks

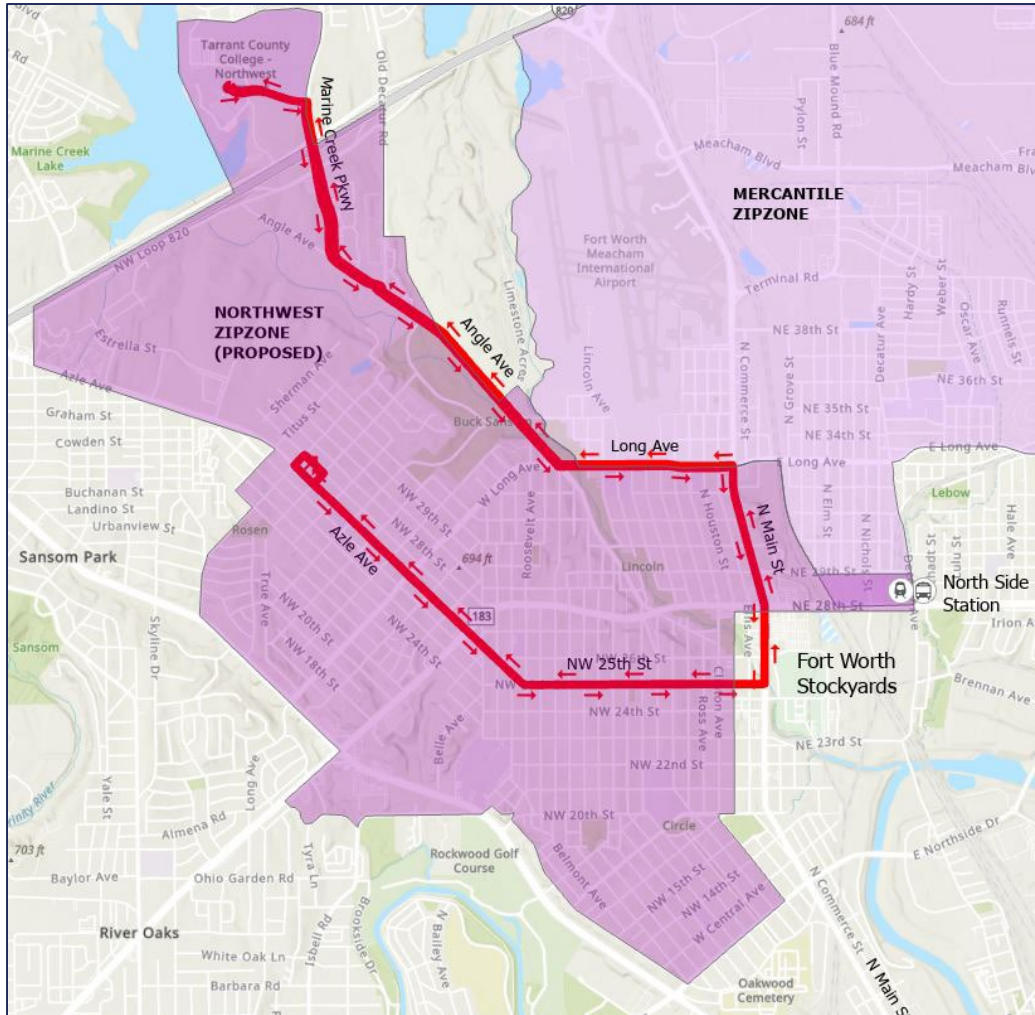


Route 28

- Route is hourly
- Low ridership of less than 50 customers per day
- Entire route is within Southeast ZIPZONE
- ZIPZONE span of service approximately the same
- Recommendation is to **eliminate route**
- 1 bus saved by elimination



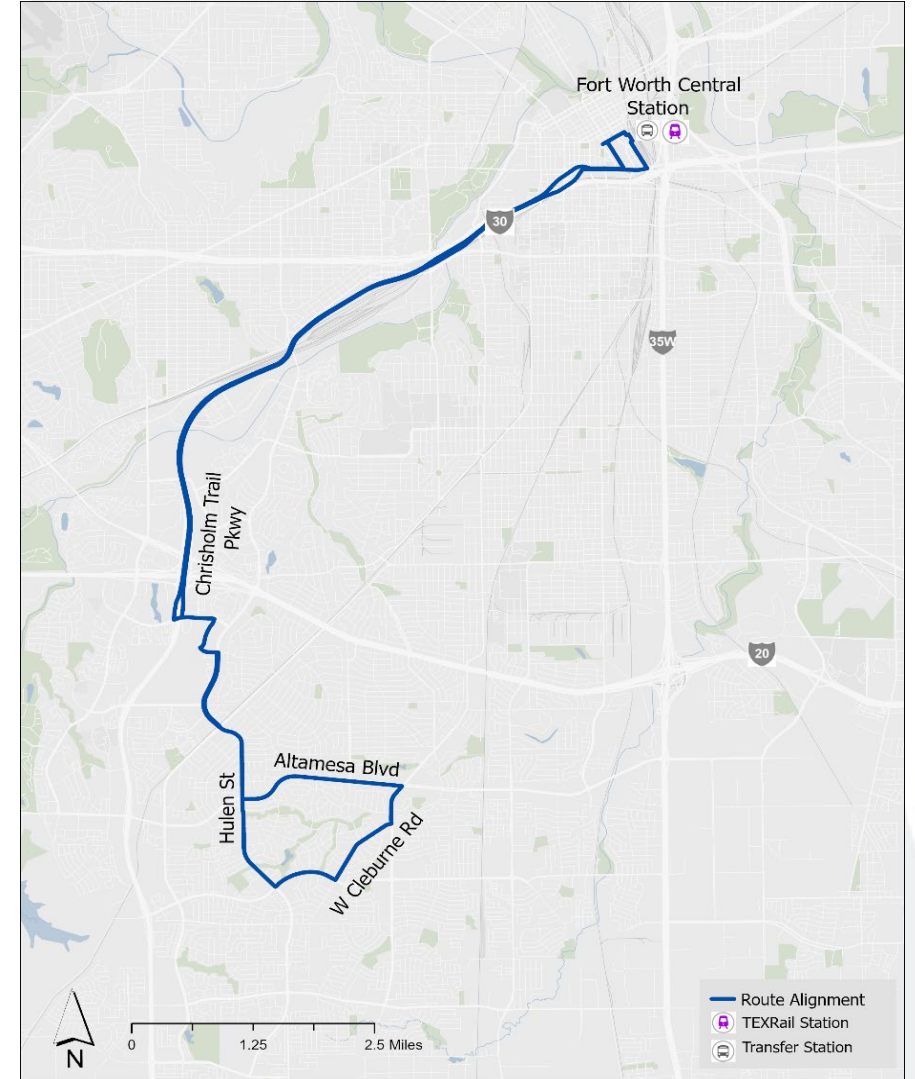
Route 45



- Route is hourly
- Ridership of 50-70 people per day
- Recommendation to **eliminate route**
- New ZIPZONE service:
 - Angle Ave, Azle Ave & NW 25th St corridors
 - TCC Northwest Campus
 - North Side Station
 - Walmart
 - 1 bus saved by elimination

Route 66X

- Lowest performing express route
- Less than 20 trips per day
- Current service is peak only
- Recommendation to **eliminate route** to save one bus
- Local routes 6, 52, and 72 serve area in SW Fort Worth



Route 23



- Route is hourly
- Ridership of 12 customers per day
- Recommendation is to **eliminate route after new ZIPZONE contract is in place (Fall 24)**
- TCC could be served by non-dedicated ZIPZONE vehicles under contract (such as Uber or Lyft)
- 1 bus saved by elimination

BOARD OF DIRECTORS

INFORMATION ITEM

ITEM TITLE
Fare Change and Collection Proposal

MEETING DATE
March 18, 2024

BACKGROUND

A study was conducted by the General Planning Consultant to review the agency’s transit fare and collection methods. This study started in July 2023, focusing on how the fare might change and how technology could affect our collection efforts. A presentation will be made that outlines the proposed fare changes and what is desired in future fare collection technology. Additionally, upcoming public meetings focusing on service changes will also include the fare change proposal. This feedback will be used to inform the Board when final approval is requested.

RECOMMENDATION

There is no recommendation as this is an information item for the Board’s feedback and discussion.

STAFF DISPOSITION

EXECUTIVE LEAD *
Chad Edwards

DATE
03/10/24

Trinity Metro Fare Change Proposal

Chad Edwards

Executive Vice President of Strategy, Planning, and Development

Today's Presentation

- What We Learned
- The New Proposed Fare System (PFS)
- Key Benefits
- How We'll Get There



ELT Priorities in August & October 2023

- Emphasize SIMPLICITY for ease of use
- Emphasize growing RIDERSHIP
- TEXRail / Airport fares should be part of regular fare system
- Implement fare capping
- Maintain an employer discount fare program

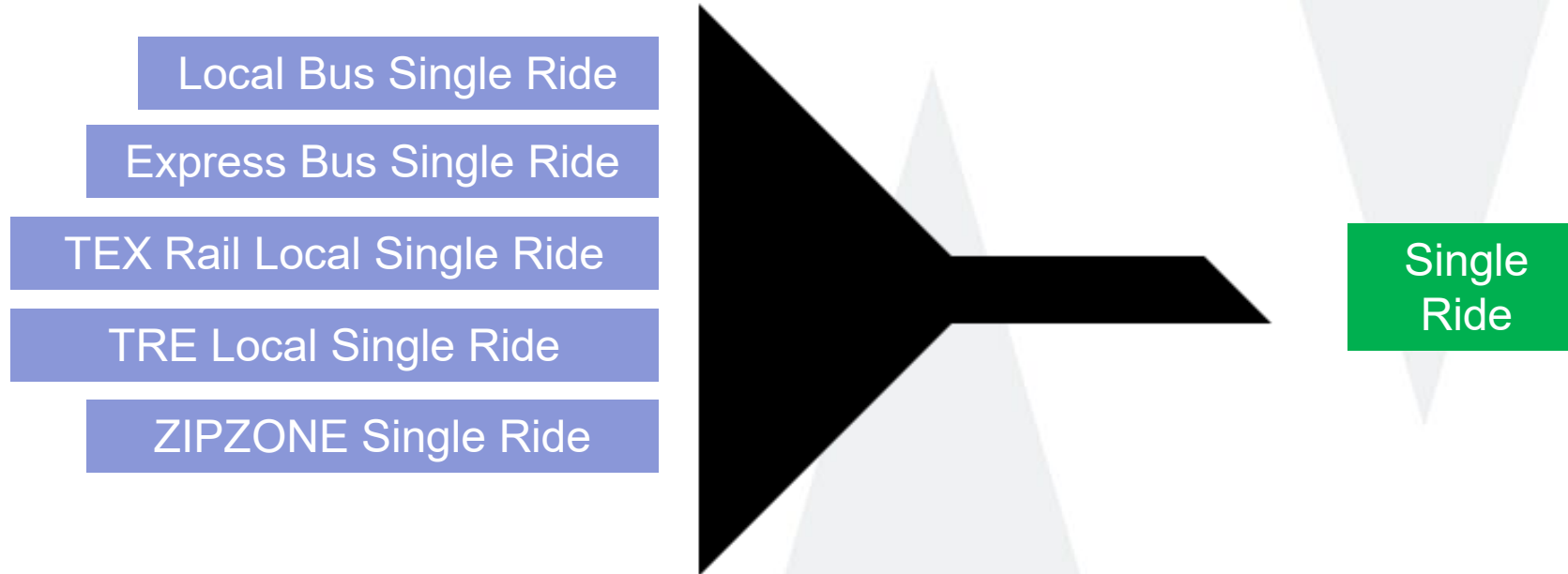


Key Fare System Simplification Strategies

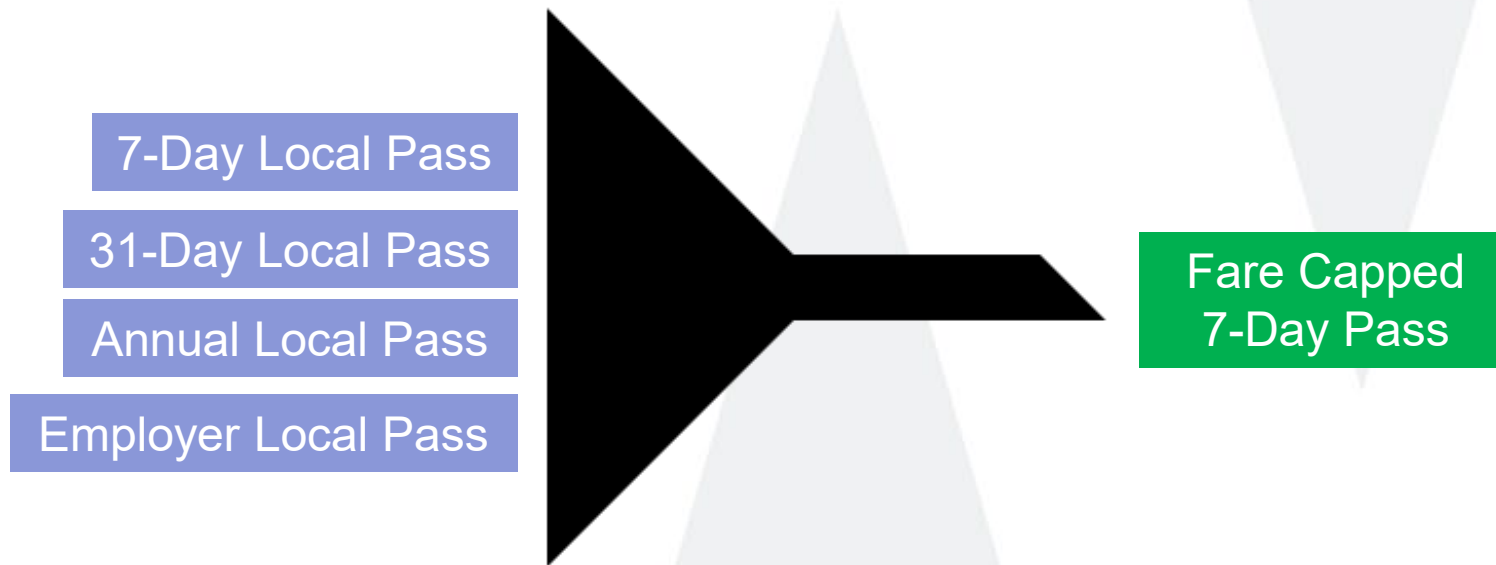
- Eliminate premium fares for Express bus and TEXRail Single Rides
- Eliminate 31-Day Pass, & price 7-Day Pass so that four 7-Day Passes together cost less than existing 31-Day Pass price
- Set the Day Pass fare to 2x the Base Fare
- Consolidate all reduced fare categories from senior to youth to disabled to veterans into one Reduced Fare category



What Simplifying Enables



What Fare Capping Enables



The New Proposed Fare System (PFS)

Proposed Standard Fares For Local Bus, Express, TEXRail, TRE, ZIPZONE



Base Fare Single Ride – \$2.00

1-Day Pass / 1-Day Cap – \$4.00

7-Day Pass / 7-Day Cap - \$18.00

31-Day Pass – Not Offered

Transfers – None

Proposed Reduced Fares for Local Bus, Express, TEXRail, TRE, ZIPZONE

Reduced Fare Single Ride – \$1.00

1-Day Pass / 1-Day Cap – \$2.00

7-Day Pass / 7-Day Cap - \$9.00

31-Day Pass – Not Offered

Transfers – None



Strategic Consideration: ZIPZONES



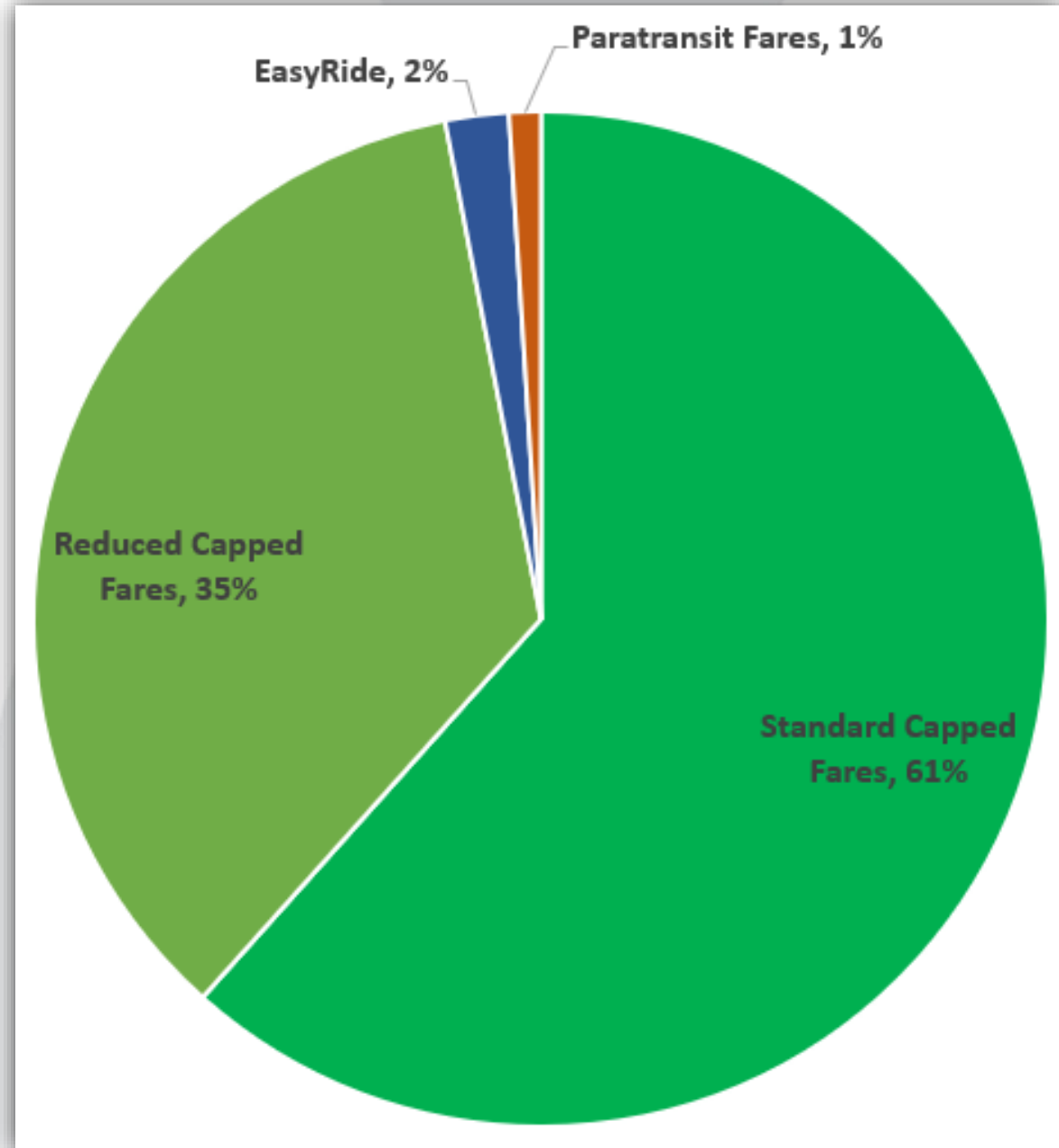
- Set ZIPZONE Single Ride Fares to \$2.00 for every ride to match Single Ride Base Fare
- Continue to allow Mercantile and others to buy down intrazone cost to \$1.00
- Incorporate ZIPZONE into 1-Day and 7-Day fare caps

Estimated New Fare System Usage

Unified Fare System Approach: 97%

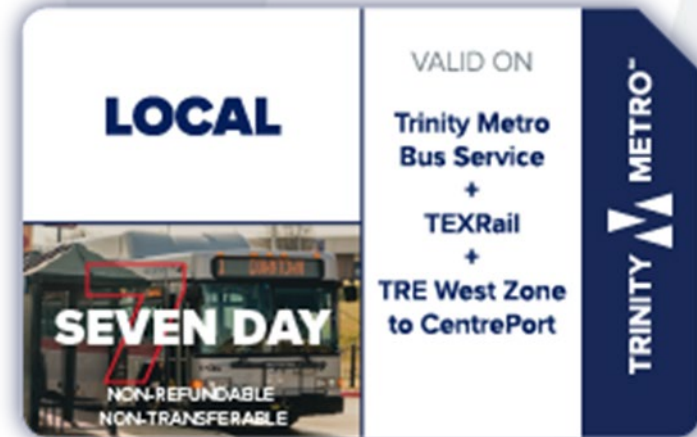
- **Standard Capped Fares – 61%**
- **Reduced Capped Fares – 35%**
- **EASYRIDE – 2%**
- **Paratransit – 1%**

Ridership will still be able to be tracked by mode



Strategic Considerations: Other Fare Types

- EasyRide employer program, Paratransit, Regional Fares and Fort Worth Bike Sharing are recommended to be addressed after the initial new Proposed Fare System is fully operational



Key Benefits

Key Benefits Review

- Universal – **every** current user receives opportunity for savings vs today
- Innovative - paying with **Apple Pay, Google Pay, Samsung Pay** and smartwatches becomes routine
- Equitable – low-income riders get more free trips for less \$
- Simple - Fare system is MUCH easier to explain



PFS System Performance Characteristics



- Incentivizing Electronic Ticketing Over Cash and Physical Fare Media
- Allowing for Cash Transactions While Supporting Account-Based Fare Media for Unbanked Individuals Without Smart Devices
- Delivering Detailed Ridership Reports and Insights Across Multiple Modes, Routes, and Times of Day
 - Improving Rail Ridership Analysis
 - Discovering Rider Trip Patterns
 - Ideal Data Resolution

Current Sales Location Options

- Mobile Phone App (GoPass)
- Rail Platform Ticket Vending Machine (TVM)
- TM Website (Online)
- Staffed kiosk at Transit Center
- Onboard bus or ACCESS vehicle



BOARD OF DIRECTORS
INFORMATION ITEM

ITEM TITLE
January 2024 Financials

MEETING DATE
March 18, 2024

BACKGROUND
The January 2024 financial report is attached for review.

STAFF DISPOSITION

EXECUTIVE LEAD*
Greg Jordan

DATE
03/05/24

Fort Worth Transportation Authority
Statement of Revenues and Expenses
Fiscal Year to Date January 31, 2024
(Unaudited)

	Fiscal Year 2023		Fiscal Year 2024			
	YTD	FY23 Actual	YTD	FY24 Budget	Projection	Variance
Operating Revenue						
Fares						
Multi Modal Fares	1,852,264	5,600,086	1,601,541	7,299,185	7,102,107	(197,078)
ACCESS Fares	326,057	1,066,570	346,153	947,487	921,905	(25,582)
Easy Ride & Corporate	266,270	733,239	213,894	743,628	723,550	(20,078)
Total Fare Revenue	2,444,591	7,399,895	2,161,588	8,990,300	8,747,562	(242,738)
Other Revenue						
Sales Tax	38,197,136	110,293,490	41,034,630	119,199,162	119,252,583	53,421
Grapevine/NRHH Contribution	4,774,499	13,110,701	4,699,445	13,100,451	13,598,335	497,884
Contributions from Partners	545,340	1,736,961	615,935	1,843,526	1,945,256	101,730
Fort Worth Bike Share	127,050	373,815	72,759	392,168	403,494	11,326
Advertising	183,333	588,391	141,250	564,998	568,329	3,331
Rental Income	191,663	601,764	158,024	628,084	571,148	(56,936)
Other	509,262	1,352,065	291,349	2,277,519	1,924,046	(353,473)
Total Other Revenue:	44,528,283	128,057,187	47,013,392	138,005,908	138,263,191	257,283
Federal/State/Local Income:						
Operating Assistance Grants	33,425,000	34,119,240	3,890,621	1,624,605	3,890,621	2,266,016
Preventative Maintenance Reimb.	-	18,804,307	-	89,473,537	89,473,537	-
Paratransit Assistance	-	-	-	10,805,899	10,805,899	-
Total Operating Grants	33,425,000	52,923,547	3,890,621	101,904,041	104,170,057	2,266,016
Capital Revenue (Federal 5307):						
Total Capital Income	374,266	10,590,569	7,027,729	71,550,751	71,550,751	-
Total Revenue	80,772,140	198,971,198	60,093,330	320,451,000	322,731,561	2,280,561

	Fiscal Year 2023		Fiscal Year 2024			
	YTD	FY23 Actual	YTD	FY24 Budget	Projection	Variance
Operating Expenses						
Fixed Route Operations						
Salaries & Fringe Benefits	10,064,068	30,938,236	11,709,559	30,224,548	32,747,878	(2,523,330)
Services	212,860	716,994	259,414	635,867	769,806	(133,939)
Purchased Transportation	1,672,966	5,865,824	1,838,406	7,716,882	5,955,432	1,761,450
Fuels & Lubricants	561,133	1,111,660	248,378	1,137,876	949,239	188,637
Tires & Tubes, Materials and Supplies	749,663	3,387,418	530,850	3,867,039	3,867,039	-
Utilities	43,540	144,114	55,560	52,428	114,873	(62,445)
Other	2,793	16,166	5,820	80,980	17,271	63,709
Total Fixed Route Operations	13,307,023	42,180,412	14,647,987	43,715,620	44,421,539	(705,919)
ACCESS Operations						
Salaries & Fringe Benefits	1,991,759	6,031,091	1,881,923	5,176,285	5,645,769	(469,484)
Services	1,336,257	5,214,590	2,182,817	5,851,194	6,280,552	(429,358)
Fuels & Lubricants	185,806	410,696	87,247	313,677	261,741	51,936
Tires & Tubes, Materials and Supplies	114,449	558,891	271,906	401,747	404,066	(2,319)
Utilities	8,801	38,939	12,544	49,476	37,224	12,252
Other	2,028	6,747	1,270	5,400	3,769	1,631
Total ACCESS Operations	3,639,100	12,260,954	4,437,707	11,797,779	12,633,121	(835,342)
TRE Operations						
Salaries & Fringe Benefits	32,595	104,911	78,812	304,378	312,678	(8,300)
Services	5,168,663	14,790,423	5,949,602	16,999,475	16,999,475	-
Total TRE Operations	5,201,080	14,898,507	6,029,895	17,303,853	17,312,248	(8,395)
TEXRail Operations						
Salaries & Fringe Benefits	149,521	483,053	141,874	599,170	421,008	178,162
Services	6,244,443	21,847,824	7,898,763	25,546,749	23,439,419	2,107,330
Fuels & Lubricants	-	236	101	-	300	(300)
Tires & Tubes, Materials and Supplies	312,741	522,158	69,566	8,300	206,436	(198,136)
Utilities	560	1,485	568	4,320	1,686	2,634
Insurance	1,780,489	5,580,398	1,359,624	5,277,264	5,177,264	100,000
Other	1,450	10,219	25,886	19,500	76,816	(57,316)
Total TEXRail Operations	8,489,204	28,526,967	9,496,382	31,455,303	29,322,928	2,132,375

	Fiscal Year 2023		Fiscal Year 2024			
	YTD	FY23 Actual	YTD	FY24 Budget	Projection	Variance
Operating Expenses						
Bike Share Operations						
Salaries & Fringe Benefits	139,872	453,543	165,275	547,296	498,557	48,739
Services	22,242	95,662	82,496	122,366	247,488	(125,122)
Fuels & Lubricants	3,121	11,723	3,097	15,600	11,633	3,967
Tires & Tubes, Materials and Supplies	32,519	106,704	24,208	88,200	73,024	15,176
Utilities	730	3,547	1,440	6,000	5,713	287
Leases	11,885	37,107	13,208	38,400	39,842	(1,442)
Other	1,440	14,095	2,606	1,440	7,861	(6,421)
Total Bike Share Operations	211,809	722,381	292,330	819,302	884,118	(64,816)
General & Administrative						
Salaries, Wages & Fringe Benefits	5,035,227	15,688,768	6,359,520	18,188,233	18,188,233	-
Other Professional Services	2,658,290	7,733,743	1,920,670	15,411,815	15,369,662	42,153
Vehicle & Facilities Maintenance	760,902	2,870,521	732,661	2,707,174	2,197,983	509,191
Software/Systems Maintenance	1,379,230	3,265,907	1,062,543	5,559,487	5,559,487	-
Legal Services	136,742	473,030	207,321	820,656	825,390	(4,734)
Office Supplies & Equipment	222,937	635,979	454,866	396,982	572,116	(175,134)
Utilities	373,798	1,456,169	554,908	2,005,403	1,664,724	340,679
Training/Dues/Memberships	195,693	650,712	181,233	743,945	446,695	297,250
Security Services	471,219	2,732,182	655,667	2,972,643	2,972,643	-
Other	25,616	104,765	22,883	427,463	369,027	58,436
Other General & Administrative	75,425	979,461	124,131	379,342	374,445	4,897
Total General & Administrative	11,335,078	36,969,182	12,276,403	49,613,143	48,540,405	1,072,738
Total Operating Expenses:	42,183,294	135,558,403	47,180,704	154,705,000	153,114,359	1,590,641
Operating Income / (Deficit)	38,588,846	63,412,795	12,912,626	165,746,000	169,617,202	3,871,202

BOARD ACTION ITEM

ITEM NUMBER

BA2024-16

MEETING DATE

March 18, 2024

ITEM TITLE

Final Design Services for NT Moves BUILD Grant -
Trinity Railway Express Double Tracking

BACKGROUND

Trinity Metro is progressing the Trinity Railway Express (TRE) Double Tracking project from Handley Ederville Road to Precinct Line Road in Tarrant County, Texas. This project is part of the North Central Texas Council of Governments' (NCTCOG) North Texas Multimodal Operations, Velocity, Efficiency, and Safety (NT Moves) Program, which was awarded a \$25 million Better Utilizing Investments to Leverage Development (BUILD) discretionary grant on September 16, 2020. The NT Moves Program consists of three projects: (1) double tracking and bridge rehabilitation/replacement on the east (Dallas County) side of the TRE line, from Medical Market Center to Stemmons Freeway; (2) double tracking and bridge replacement on the west (Tarrant County) side of the TRE Line, from Handley Ederville Road to Precinct Line Road; and (3) implementation of the Clear Path(TM) system, a technology designed to streamline rail movements and enhance future passenger and freight rail planning across the region. Trinity Metro entered into subrecipient agreement with NCTCOG on February 8, 2023 committing to complete the TRE doubling tracking and bridge replacement for the Tarrant County side. Trinity Metro has committed \$18,600,000 of local funds, and the federal share is \$15,000,000 for a total budget of \$33,600,000 to complete the project.

Trinity Metro completed the environmental documentation and received concurrence from FTA in April 2022. Preliminary Engineering 30% design was completed in January 2024. The next phases of the project will include completing the Final Design, Construction, and Revenue Operations. To complete the next phases, we are requesting approval to execute a Task Order for Final Design Services using TranSystems, Inc., which is one of the on-call consultants selected in 2023 Indefinite Delivery/Indefinite Quantity Contracts (Contract #23-031A) to perform the final design and complete the following tasks:

- Subsurface Utility Engineering
- Geotechnical Investigation
- Survey and Mapping Services
- Final Design of track, civil, structural, and signal elements
- Stakeholder Coordination
- Construction Procurement Support Services
- Design Support During Construction

This Task Order will continue for the remaining term of the NT Moves TRE Double Tracking Project, including startup and operations. It is a not to exceed, cost-plus fixed fee contract that is billed on: 1) actual salaries of the assigned staff; 2) an audited Federal Acquisition Regulation overhead rate; and 3) an agreed upon profit percentage of 10% for the prime contractor and 8% for the subcontractors.

DISADVANTAGED BUSINESS ENTERPRISE UTILIZATION

The Disadvantaged Business Enterprise (DBE) Goal for Contract 23-031A is 8%.

TranSystems, Inc. committed to 15% DBE Goal for this Task Order exceeding the 8% DBE Goal established for this Contract 23-031A.

FINANCING

Funds are available in Trinity Metro's FY2024 Capital Budget (C88). Funds for future contract years will be considered in the respective proposed budgets.

RECOMMENDATION

Trinity Metro's Board of Directors authorizes the President & Chief Executive Officer to execute a Task Order for Final Design Consultant Services under Contract No. 23-031A with TranSystems, Inc. in the amount of \$2,134,825 with a 10% contingency of \$213,483 for a total not to exceed amount of \$2,348,308.

STAFF DISPOSITION

EXECUTIVE LEAD *

Chad Edwards

DATE

02/29/24

DISPOSITION OF BOARD OF DIRECTORS

