

BOARD OF DIRECTORS MEETING AGENDA

TUESDAY, FEBRUARY 18, 2025, 3:00 P.M.

801 GROVE STREET
Fort Worth, Texas 76102

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ADMINISTRATION OF OATH

CITIZEN COMMENTS

EMPLOYEE RECOGNITION

MEETING MINUTES

1. Approval of January 21, 2025 Board Meeting Minutes

INFORMATION ITEM & REPORTS

1. Commuter Rail
 - a. TEXRail & TRE Ridership & On-Time Performance Update Reed Lanham
 - b. Quarterly Long-Term Parking Update
2. Operations
 - a. Operations Key Performance Indicator Summary – January Update Wayne Gensler
 - b. Paratransit On-Demand App Update
3. Planning
 - a. General Planning Consultant Update Chad Edwards
 - b. Spring Service Changes
4. Marketing & Communications
 - a. EASYRIDE Partner Program Updates Nicole Adams
5. Finance
 - a. December 2024 Financial Update Greg Jordan
 - b. FY2024 Audited Financials and Audit Report Presented by Weaver Stephanie Wilson & Jackie Gonzales

ACTION ITEMS

1. BA2025-24 Printing Services Glenn Miller

RESOLUTION

1. Statement Expressing Official Intent to Reimburse Costs of Capital Expenditures Greg Jordan

PRESIDENT'S REPORT

CHAIR'S REPORT

OTHER BUSINESS

EXECUTIVE SESSION

The Board of Directors may convene in Executive Session under the Texas Open Meetings Act for the consultation with its Attorney pursuant to Section 551.071; deliberation regarding real property pursuant to Section 551.072; deliberation regarding prospective gift pursuant to Section 551.073; deliberation regarding personnel matters pursuant to Section 551.074; deliberation regarding security devices pursuant to Section 551.076 and/or deliberations regarding economic development negotiations pursuant to Section 551.087.

ADJOURN



BOARD OF DIRECTORS MEETING MINUTES
TUESDAY, JANUARY 21, 2025

ATTENDEES:

Board Members Present: Teresa Ayala, Michael Crain, Jeff Davis – Chair, Sharla Horton – Secretary, Isaac Manning, Ben Robertson, Tito Rodriguez – Vice Chair, Paul Slechta

Board Members Absent: Rachel Navejar Phillips, Chris Nettles

Senior Leadership Team Present: Richard Andreski, Christine Black, Chad Edwards, Wayne Gensler, Anette Landeros, Reed Lanham, Greg Jordan, Rebecca Montgomery, Kelli Shields, Detra Whitmore

Board Attorneys: Joel Heydenburk

CALL TO ORDER

The meeting was called to order at 3:03 pm at 801 Grove Street, Fort Worth, Texas 76102.

PLEDGE OF ALLEGIANCE

CITIZEN COMMENTS

There were no citizen comments.

MEETING MINUTES

Motion: Ben Robertson motioned to approve the November 18, 2024 Board Workshop and Board of Director Meeting Minutes as submitted. Isaac Manning seconded. The motion passed unanimously.

INFORMATION ITEMS & REPORTS

1. Commuter Rail – Reed Lanham provided an update on rail operations for December. TEXRail saw record ridership in December with 103,312, surpassing a previous high in the low 80Ks, with 98.1% OTP. Lanham thanked all employees and partner cities noting that this success is a team effort. TRE also had an increase in December ridership of 5.7% with 98% OTP.
2. Operations – Wayne Gensler presented a summary on December performance showing fixed route reliability was 88.1%, in-house On-Demand had 92.8% reliability, and contracted On-Demand services had 89% reliability. Gensler also mentioned the upcoming launch of a new app feature for paratransit customers to request same-day service, which has been successfully tested.
3. Planning – Chad Edwards briefed on the general planning consultant contract, the Urban Rail committee, Trinity Metro's success in securing the \$25M RAISE Grant, and an upcoming public meeting on February 3 at Central Station to discuss service improvements. Rebecca Montgomery provided a 2025 legislative update on recent and anticipated city, county, state, and federal changes and key policy issues that could affect Trinity Metro.
4. Marketing & Communications – Glenn Miller shared the latest information on a new partnership with a digital influencer, the latest promotions, and upcoming campaigns. Miller also mentioned the upcoming Blue Line in development.
5. Finance – Greg Jordan gave the fiscal performance update projecting a positive outlook for the year, including net income slightly above budget and expenses slightly below budget.

ACTION ITEMS

1. BA2025-18 TEXRail Extension – Preconstruction Services Supplemental Agreement

Motion: Ben Robertson motioned to approve the board action item as submitted. Paul Slechta seconded. Motion passed unanimously.

2. BA2025-19 TEXRail Mahaffey Maintenance Facility (MMF) Capacity Improvements – Final Design

Motion: Isaac Manning motioned to approve the board action item as submitted. Michael Crain seconded. Motion passed unanimously.

3. BA2025-20 TEXRail Extension – Project Management – Signal and Communication Final Design Supplemental Agreement

Motion: Ben Robertson motioned to approve the board action item as submitted. Teresa Ayala seconded. Motion passed unanimously.

4. BA2025-21 Positive Train Control Secondary Circuits and Licensing

Motion: Isaac Manning motioned to approve the board action item as submitted. Ben Robertson seconded. Motion passed unanimously.

5. BA2025-22 TEXRail Purchase of PTC Kits for Additional Train Sets

Motion: Isaac Manning motioned to approve the board action item as submitted. Paul Slechta seconded. Motion passed unanimously.

6. BA2025-23 Contract for Trinity Railway Express F40PH Locomotive Capital Spare Parts

Motion: Tito Rodriguez motioned to approve the board action item as submitted. Michael Crain seconded. Motion passed unanimously.

PRESIDENT'S REPORT

President Andreski mentioned appreciation to staff for maintaining safe and reliable service despite challenging conditions during the recent winter weather and a special thanks to Mark Snider and the maintenance team for keeping older buses operational. Andreski also noted that USDOT advised us we were selected to receive the RAISE grant which is an additional \$25M in federal funding, one of only 16 projects nationally to receive the maximum award amount. Congratulations to Chad Edwards, Richey Thompson and their team for putting together an award-winning application. Our color-coded metro bus system continues to make progress. He welcomed Anette Landeros to the team as Trinity Metro's first-ever Chief Strategy Officer and wished Melissa Chrisman, VP of Marketing and Communications, much success as she departs for an amazing leadership opportunity in her hometown of Bloomington, IL. Additionally, Andreski highlighted a presentation to the Fort Worth City Council that included the need for sustainable funding for Trinity Metro.

CHAIR'S REPORT

Chairman Davis emphasized the incremental progress being made and growing community support for Fort Worth transit, citing the success of projects like TEXRail giving positive momentum.

OTHER BUSINESS

No other business was discussed.

ADJOURN

Meeting adjourned at 4:24 pm.

BOARD OF DIRECTORS

INFORMATION ITEM

ITEM TITLE

TEXRail & TRE Ridership & On-Time Performance Update

MEETING DATE

February 18, 2025

BACKGROUND

Reed Lanham, VP of Rail, will provide an update on ridership and on-time performance for TEXRail & Trinity Railway Express (TRE) for January 2025.

RECOMMENDATION

There is no recommendation as this is an information item for the Board's feedback and discussion.

STAFF DISPOSITION

EXECUTIVE LEAD*

Reed Lanham

DATE

02/06/25

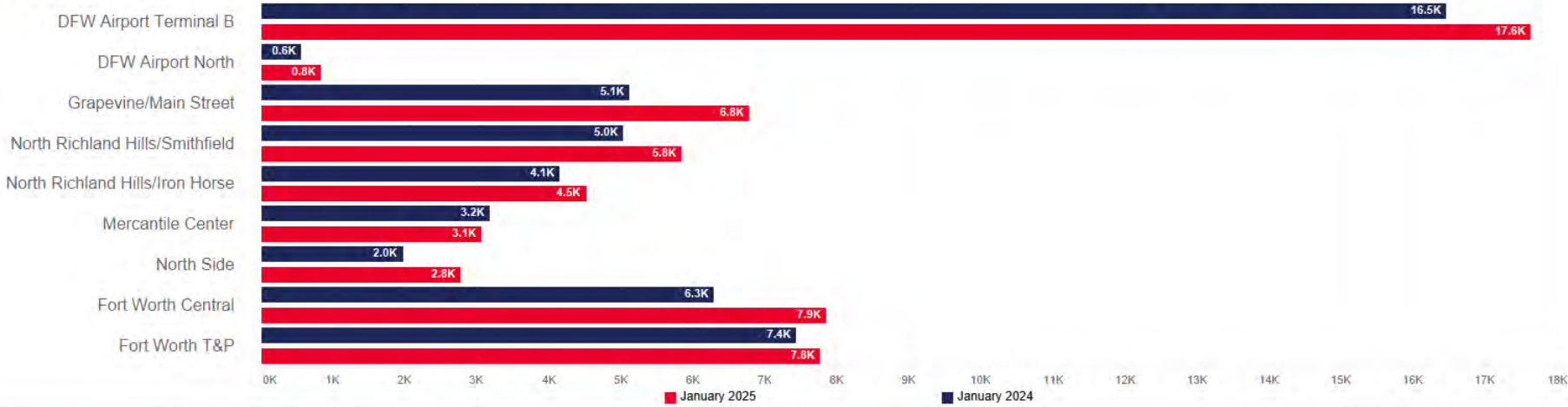
TEXRail and TRE Ridership & On-Time Performance Update

Reed Lanham – VP of Rail
February 18, 2025

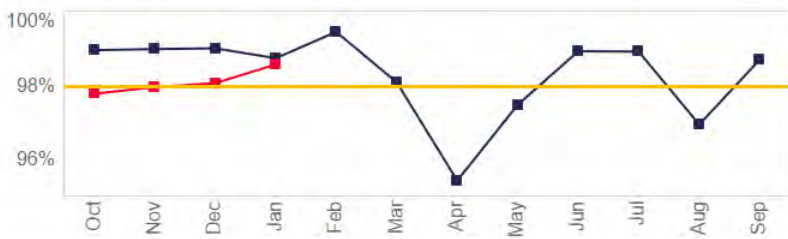


TEXRail Total Ridership by Station (in 1000s)

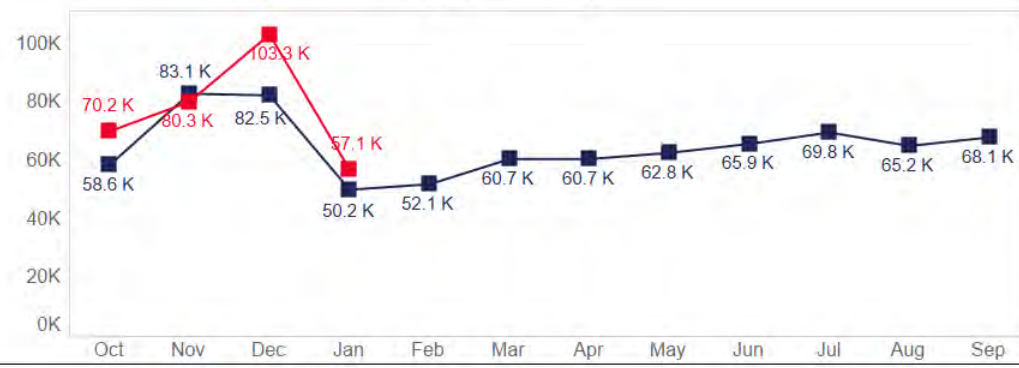
January 2025



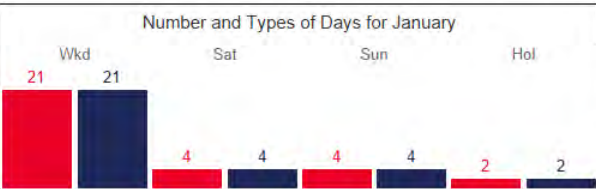
TEXRAIL On-Time Performance



TEXRail Monthly Ridership (in 1000s)



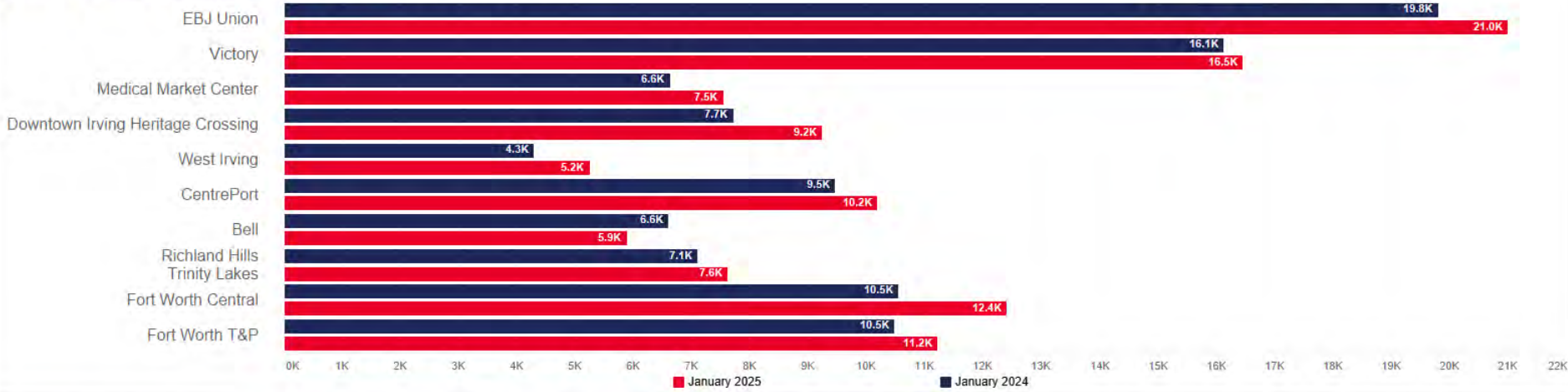
FYTD Ridership	Value
FY2022	166,546
FY2023	219,828
FY2024	274,420
FY2025	310,854



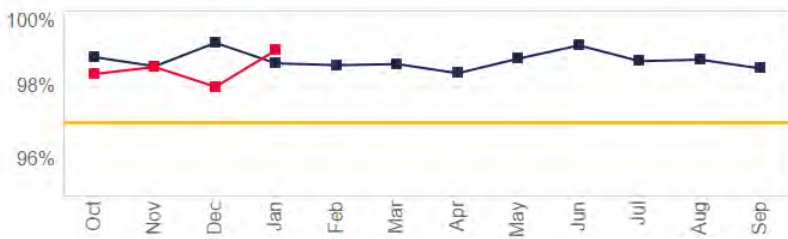
FY2024 ■ FY2025

TRE Total Ridership by Station (in 1000s)

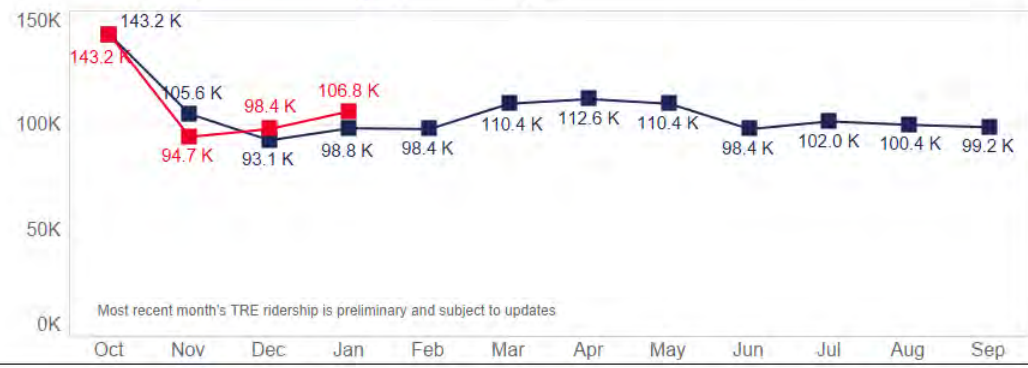
January 2025



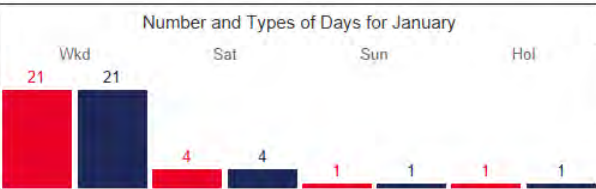
TRE On-Time Performance



TRE Monthly Ridership (in 1000s)



FYTD Ridership	
FY2022	381,530
FY2023	405,126
FY2024	440,599
FY2025	443,046



FY2024

FY2025

BOARD OF DIRECTORS INFORMATION ITEM

ITEM TITLE

Quarterly Long-Term Parking Update

MEETING DATE

February 18, 2025

BACKGROUND

Reed Lanham, VP of Rail, will provide an update on Long-Term Parking.

RECOMMENDATION

There is no recommendation as this is an information item for the Board's feedback and discussion.

STAFF DISPOSITION

EXECUTIVE LEAD*

Reed Lanham

DATE

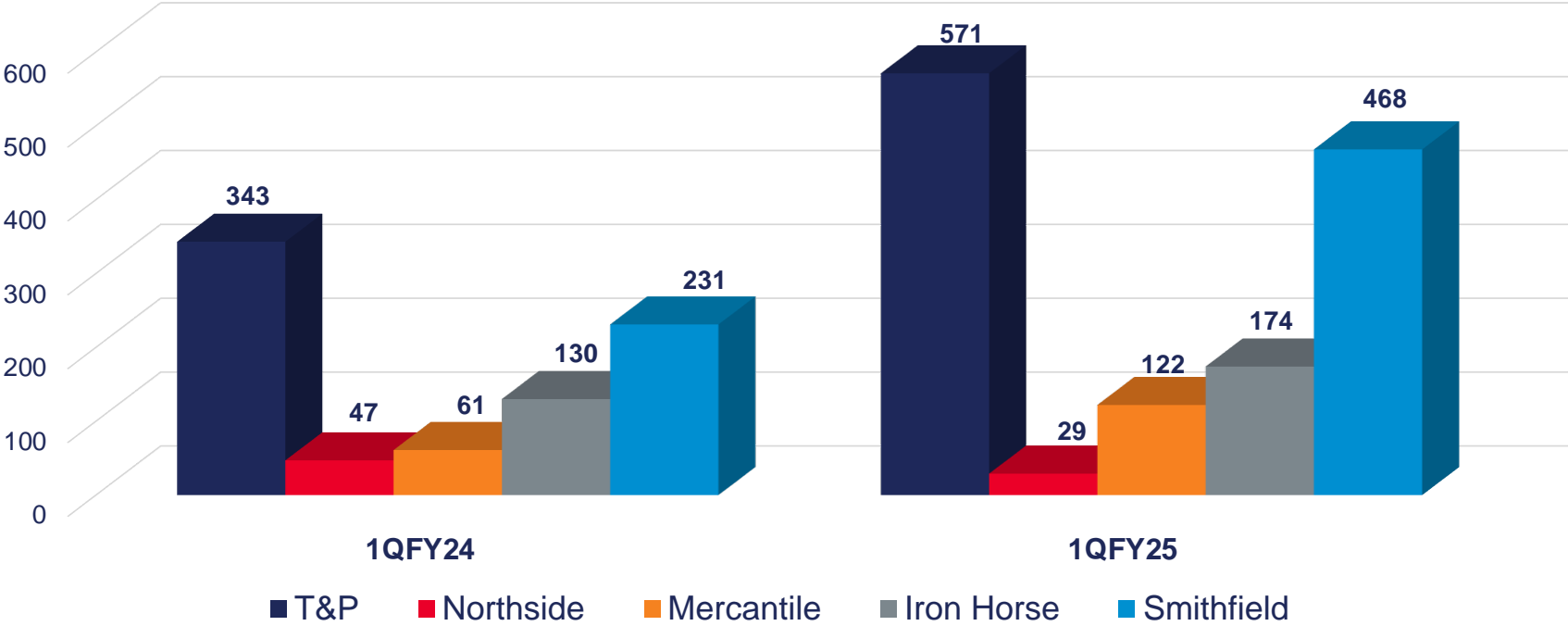
02/06/25

Quarterly Long-Term Parking Update

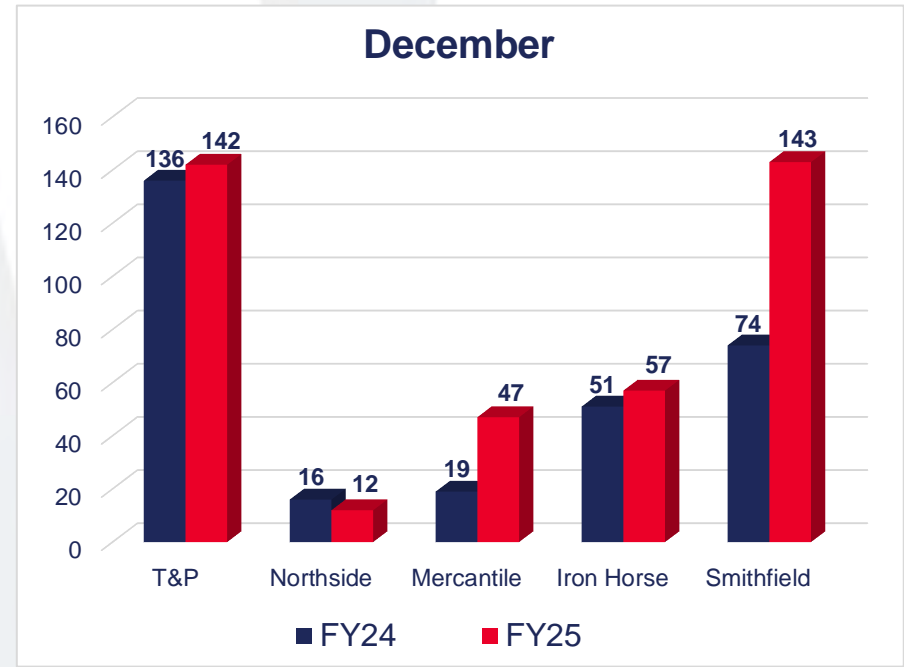
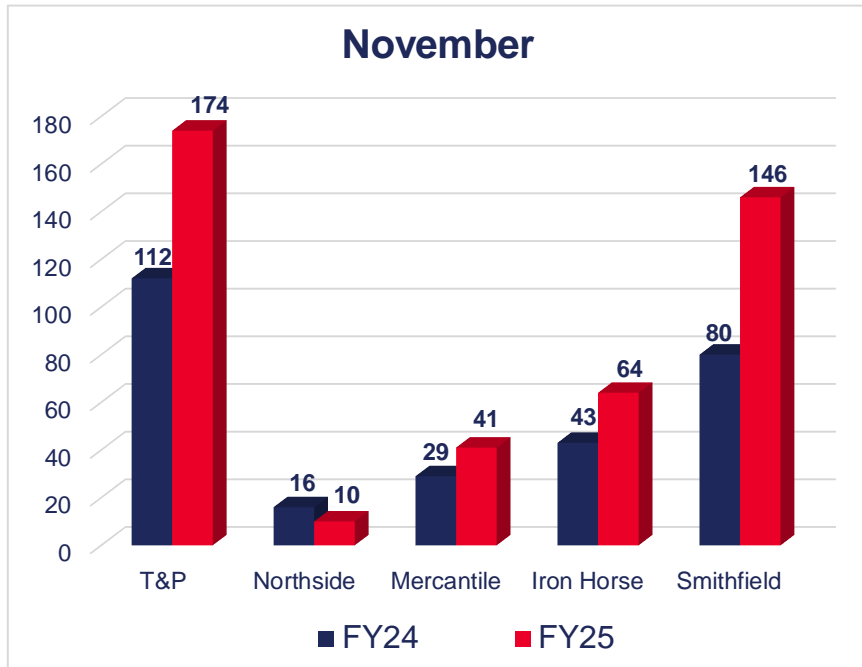
Reed Lanham – VP of Rail
February 18, 2025



Quarterly Comparison of FY24 and FY25



Monthly Side by Side Station Comparison



BOARD OF DIRECTORS

INFORMATION ITEM

ITEM TITLE

Operations Key Performance Indicators Summary -
January 2025

MEETING DATE

February 18, 2025

BACKGROUND

Wayne Gensler, Chief Operations Officer, will update the FY2025 Key Performance Indicators for Trinity Metro Bus and Trinity Metro On-Demand (paratransit & microtransit) services.

RECOMMENDATION

There is no recommendation as this is an information item for the Board's feedback and discussion.

STAFF DISPOSITION

EXECUTIVE LEAD*

Wayne Gensler

DATE

02/07/25

Operations Key Performance Indicators Summary January 2025

Wayne Gensler– Chief Operations Officer
February 18, 2025



Trinity Metro BUS Statistics

January 2025

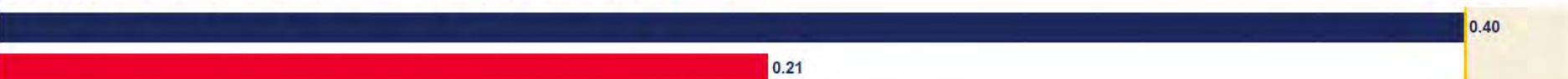
Miles Between Road Calls - (goal above 9,000)



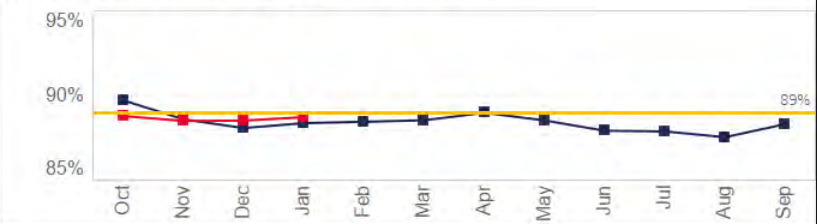
Preventable Collisions per 100K Miles - (goal below 1.250)



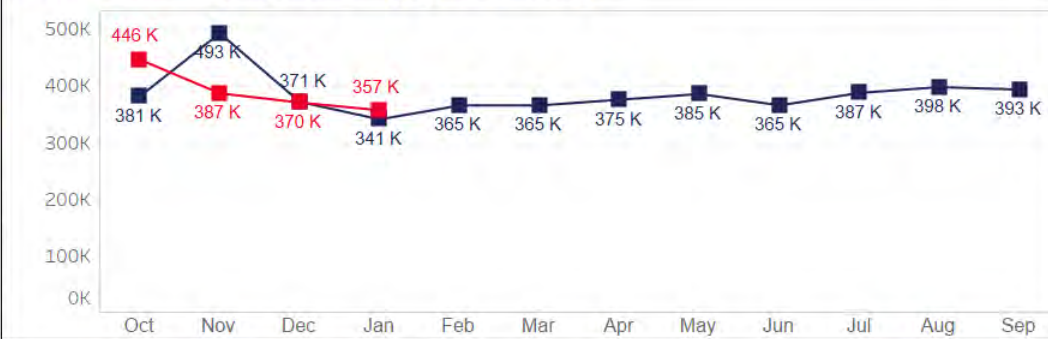
Safety Events per 100K Miles - (goal below 0.4000)



BUS On-Time Performance

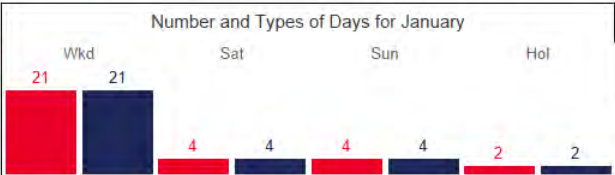


BUS Monthly Ridership (in 1000s)



FYTD Ridership

FY2022	1,135,762
FY2023	1,280,504
FY2024	1,585,847
FY2025	1,559,817



Trinity Metro PARA ON-DEMAND InHouse Statistics

January 2025

Miles Between Road Calls - (goal above 11,000)



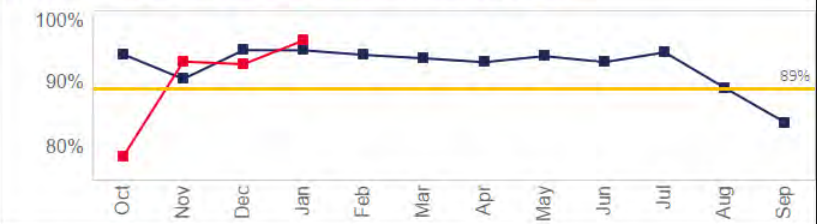
Preventable Collisions per 100K Miles - (goal below 1.250)



Safety Events per 100K Miles - (goal below 0.4500)



ON-DEMAND PARA InHouse OTP



PARA ON-DEMAND InHouse Monthly Ridership (in 1000s)



FYTD Ridership

FY2022	30,751
FY2023	32,921
FY2024	35,540
FY2025	37,690

Number and Types of Days for January



Trinity Metro PARA ON-DEMAND Contract Statistics

January 2025

Miles Between Road Calls - (goal above 45,000)



Preventable Collisions per 100K Miles - (goal below 0.5000)

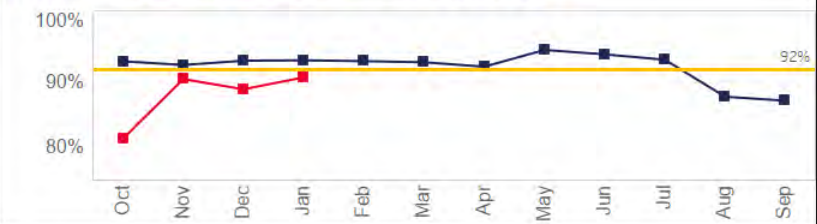
Collision Data cannot be separated between PARA and MICRO for shared Contracted fleets, so combined ON-DEMAND Contract is reported



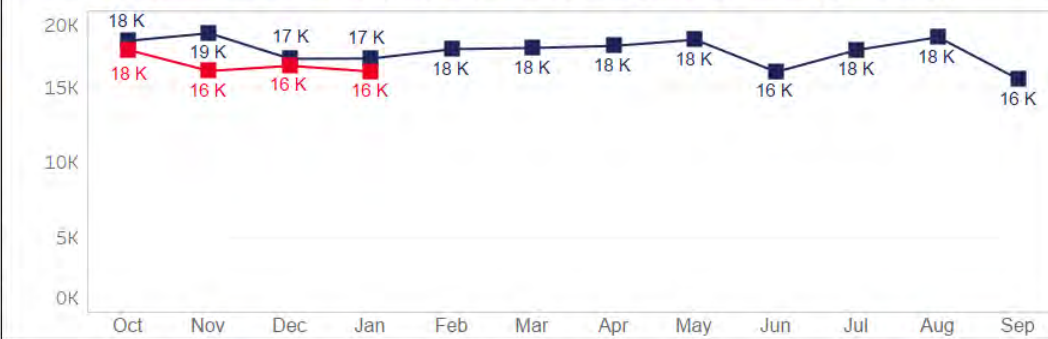
Safety Events per 100K Miles - (goal below 0.2500)



ON-DEMAND PARA Contract OTP

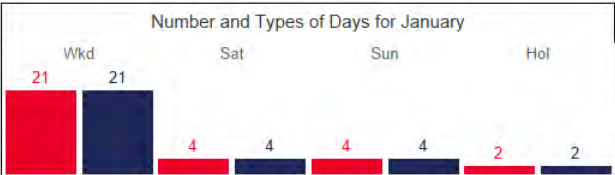


PARA ON-DEMAND Contract Monthly Ridership (in 1000s)



FYTD Ridership

FY2022	49,928
FY2023	57,900
FY2024	70,584
FY2025	66,122



BOARD OF DIRECTORS

INFORMATION ITEM

ITEM TITLE

Paratransit On Demand App Update

MEETING DATE

February 18, 2025

BACKGROUND

Trinity Metro management has worked with Via to introduce upgraded capabilities, which allow paratransit customers to book singular or multiple on-demand rides, view pre-scheduled trips, cancel or update upcoming trips, and, most importantly, track their rides on the day of their trip.

We are providing you with an update regarding the launch of the Trinity Metro On-Demand app, and in future months, we will update you on data points that should help us understand call volumes at our Customer Support and Solutions Call Center.

RECOMMENDATION

There is no recommendation as this is an information item for the Board's feedback and discussion.

STAFF DISPOSITION

EXECUTIVE LEAD*

Wayne Gensler

DATE

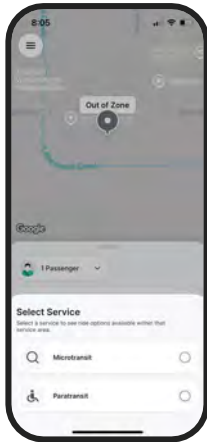
02/04/25

Paratransit In-App Rollout

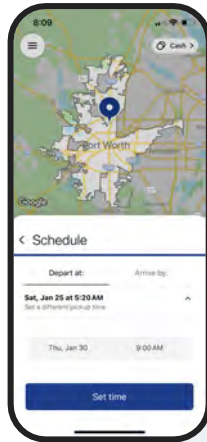
February 2025



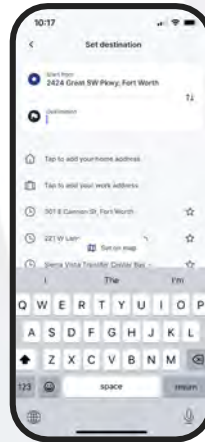
Best-in-class ADA-Paratransit Booking Capabilities



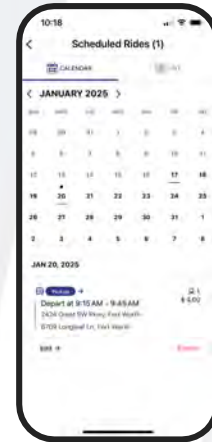
Ability to select between multiple services and view zone logic



Prebooking with “depart at” and “arrive by” functionality



Seamless booking functionality



View your entire calendar of trips

What Riders Can Do

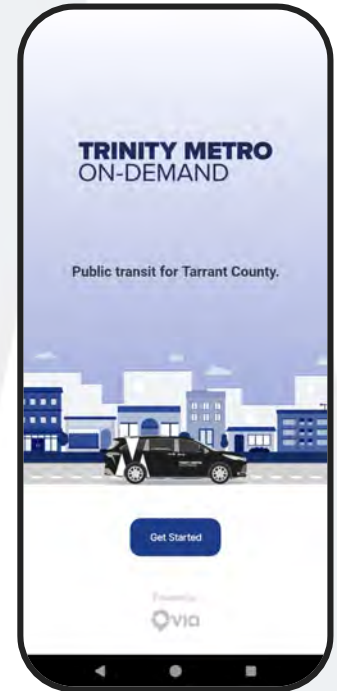
The Trinity Metro On-Demand app can be used to book **both** paratransit and microtransit journeys. There are 4 core actions of using the Trinity Metro On-Demand App.

In Advance

1. Book Singular Paratransit or Microtransit Rides
2. View your pre-scheduled Paratransit Trips
3. Cancel or update upcoming Paratransit trips

Day Of

1. Track your ride!



Rollout Milestones

Internal Trainings

ELT - 1/28-29
Customer Care - 1/28-29
Via Local Team - 1/28-29
Operations - 1/30-31
Via Operators - 1/30-31
ENVOYs - 1/30-31

Tech + Materials

How to Ride Preso - 1/27
How to Ride Video - 1/27
How to Ride Flier - 1/27
FAQ One-Pager - 1/27
How to Ride Pamphlet - 1/27
App Rollout - 2/2

External Trainings

Centers - 2/3-7
Riders - All of February
Follow Ups - As Needed

Trinity Metro Employee Trainings

- Trained three Trinity Metro teams and entire local Via staff
- Hosted from 1/28 - 1/31
- Nine total sessions
- 43 Attendees



Rider/Caregiver Trainings

- Currently have training sessions on the calendar with 11 centers
- Sessions planned for 2/4 - 2/28, with additional sessions to be added
- Offering in-person and virtual sessions
- Conducting several sessions open to the public
- Currently have 16 sessions on the calendar

Robust training materials utilized to enhance sessions

ALL YOU NEED TO KNOW ABOUT THE TRINITY METRO ON-DEMAND MOBILE APP!

1. DOWNLOAD THE APP: Download the Trinity Metro On-Demand app from the Apple Store or Google Play Store. Use your phone number or email address to sign, call Customer Care at 877-216-8800 for assistance.

2. BOOK A RIDE: Before booking a ride, make sure you selected "Enabled" to request Reasonable Ride.

3. MEET YOUR DRIVER: Approximately 10 minutes before your pickup, you will be able to call your vehicle and view color photos in the app.

NEW MOBILE APP — SAME RELIABLE, SAFE, EFFICIENT TRINITY METRO ON-DEMAND PARATRANSIT SERVICE.

Starting February 7, 2023, you can book a ride using the Trinity Metro On-Demand app.

NEED TO MOBILE APP.

TRINITY METRO

TRINITY METRO is an Equal Opportunity Employer. We are committed to providing a safe and accessible ride for all customers.

For the Trinity Metro On-Demand app, call 877-216-8800 for one-to-one assistance and accessibility information.

NEED TO MOBILE APP.

TRINITY METRO

TRINITY METRO is an Equal Opportunity Employer. We are committed to providing a safe and accessible ride for all customers.

For the Trinity Metro On-Demand app, call 877-216-8800 for one-to-one assistance and accessibility information.

HOW TO USE THE TRINITY METRO ON-DEMAND MOBILE APP.

Follow these three easy steps to book a ride:

1. Tap on "Request" to start a new ride request.
2. Enter your pickup and drop-off locations. You can enter the address or use the map to select a location.
3. Enter the date, time, and number of passengers. Tap "Book Ride" to request your ride.

4. Tap on "Request" to start a new ride request.

5. Enter your pickup and drop-off locations. You can enter the address or use the map to select a location.

6. Enter the date, time, and number of passengers. Tap "Book Ride" to request your ride.

WHAT ARE THE PARATRANSIT SERVICE HOURS?
The On-Demand Paratransit service operates 7 days a week:
• First passenger pickup: 8:30 a.m.
• Last passenger pickup: 8:30 p.m.

WHAT ARE THE PARATRANSIT SERVICE AREAS?
The On-Demand Paratransit service is available throughout the Trinity Metro Area.

CAN I REQUEST A WHEELCHAIR ACCESSIBLE VEHICLE (WAV)?
If you need a wheelchair accessible vehicle (WAV) for either Accessibility needs, you must call Customer Support & Solutions at 877-216-8800 to have the vehicle assigned to your paratransit account.

HOW MUCH DO RIDES COST? HOW WILL I PAY FOR MY RIDE?

- \$4 per ride for government paratransit riders (PCA) and children who weigh 52 lbs or less for government microtransit riders.
- Non-pay with cash, debit, credit, and credit card.

CAN I BOOK A RIDE IN ADVANCE?

We can't book in advance for On-Demand paratransit. It's 7 days in advance and you may use the app or call to schedule a trip and 3 days in advance for the trip. You can request On-Demand later in real time.

RODEOS BY TRINITY METRO and PARATRANSIT

TRINITY METRO

TRINITY METRO

TRINITY METRO is an Equal Opportunity Employer. We are committed to providing a safe and accessible ride for all customers.

For the Trinity Metro On-Demand app, call 877-216-8800 for one-to-one assistance and accessibility information.

BOARD OF DIRECTORS

INFORMATION ITEM

ITEM TITLE

General Planning Consultant (GPC) Update

MEETING DATE

February 18, 2025

BACKGROUND

On November 28, 2022, the Trinity Metro Board of Directors approved the General Planning Consultant (GPC) Contract (BA2023-11) that permitted staff to complete negotiations and enter into a contract for a variety of planning activities that address ongoing and emerging issues related to planning, designing, constructing, financing, maintaining, and improving the Trinity Metro transportation system. There was some discussion about how the Board would be informed on the status and progress of tasks assigned to the GPC.

In an effort to keep the Board informed, the following is a brief overview of last month's progress.

See Attached Table

RECOMMENDATION

There is no recommendation as this is an information item for the Board's feedback and discussion.

STAFF DISPOSITION

EXECUTIVE LEAD*

Chad Edwards

DATE

02/04/25

Task Order		Description	Status
1	Program Management	This task covers meetings, invoices, and scope development.	<ul style="list-style-type: none"> Continued oversight Task development coordination
2.6	Alliance Express Mobility Hub Layouts	Provide a typical layout for potential Mobility Hub locations	<ul style="list-style-type: none"> Reviewing draft cost estimate for potential improvements at Dr. Dennis Dunkins Transfer Center
3	Transit Value Proposition	This task outlines the value of transit in Fort Worth and will provide materials that can be shared with others during meetings.	<ul style="list-style-type: none"> Fact Sheet finalized Web page layout ready to publish
6	Streetcar Feasibility Study	Review, update, and identify corridor for potential Streetcar	<ul style="list-style-type: none"> Coordinating with the city on tasks related to the Mayor's Urban Rail Committee supporting Economic Development and Tourism Final summary report being finalized Summary report presentation to FW City Council and TM Board postponed. Draft summary report presented to committee members for feedback
7	Graphics Support	Support to staff for graphics, maps, and presentations	<ul style="list-style-type: none"> No current activities
8	Grant Writing Support	Support of grant writing and applications	<ul style="list-style-type: none"> No current activities
10	Fare Collection Review	Review fare structure and collection systems	<ul style="list-style-type: none"> No current effort at this time
14	Assessing Community Interest in Transit	Engaging the public through surveys/polling to better determine the level of knowledge the community has of Trinity Metro and public transit	<ul style="list-style-type: none"> Support for new Perception Campaign and social media outreach
15	FTA TEXRail TOD Planning Grant	This TOD planning grant focuses on TEXRail and the assessment of station amenities along the corridor that allow for a car-free lifestyle	<ul style="list-style-type: none"> Revised Draft #2 scope of work submitted, under review
18	Strategic Action Plan	Development of agency strategic plan	<ul style="list-style-type: none"> Weekly coordination meetings scheduled Schedule & outline developed Performance metrics provided
19	Property Inventory and Evaluation	Identify and evaluate property that can be sold	<ul style="list-style-type: none"> No current activities
20	TEXRail DMU Vehicle Commissioning Support	Procurement support, design reviews, and on-site inspections for the 4 new Stadler DMU Vehicles procured for the TEXRail Project	<ul style="list-style-type: none"> Bi-weekly coordination meetings scheduled NTP to be issued soon Kick-off meeting to be scheduled in early February

BOARD OF DIRECTORS

INFORMATION ITEM

ITEM TITLE

Spring 2025 Service Changes

MEETING DATE

February 18, 2025

BACKGROUND

Trinity Metro conducts service changes two times each year. The next service change will be on Sunday, April 13, 2025. These changes will improve connectivity for our customers. Three routes will have minor adjustments to improve route timing and performance, Route 11 North Beach/Mercantile Center Station, Route 16 Alliance Town Center/Mercantile Center Station, and Route 55 Handley.

RECOMMENDATION

There is no recommendation as this is an information item for the Board's feedback and discussion.

STAFF DISPOSITION

EXECUTIVE LEAD*

Chad Edwards

DATE

02/07/25

Spring 2025 Service Changes

Public Meeting – February 3,
2025
Fort Worth Central Station
John B. Community Room
1001 Jones St, Fort Worth, 76102



Route 11:

North Beach/
Mercantile Center Station

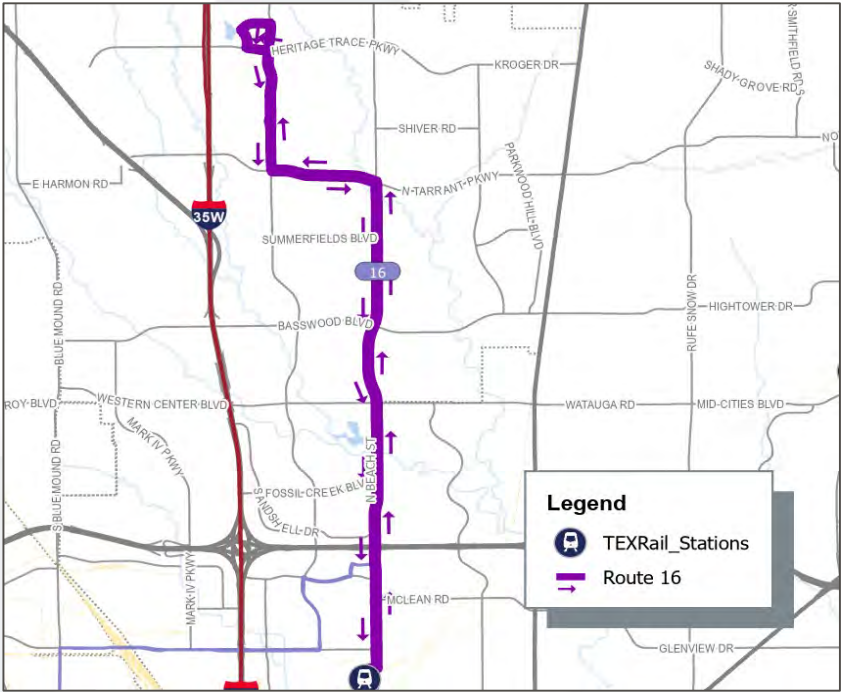
Service Change Details	
Service Span	Weekdays- 5:08am-10:41pm Saturday- 6:38am-10:41pm Sunday- 6:38am-9:41pm
Frequency	30 minutes
Change	Adjust schedule to depart at :15 and :45 minutes after the hour to better connect with other routes



Route 16:

Alliance Town Center/
Mercantile Center Station

Service Change Details	
Service Span	Weekdays- 5:11am-11:07pm Saturday- 6:41am-11:07pm Sunday- 6:41am-10:07pm
Frequency	30 minutes
Change	Adjust schedule to coordinate with Route 11, as this route is interlined



Route 55:

Handley

Service Change Details	
Service Span	Weekdays- 5:30am-11:11pm Saturday- 6:30am-10:52pm Sunday- 6:30am-9:52pm
Frequency	30 minutes
Change	Adjust schedule for Southbound trips to provide additional time, to improve on-time performance



Public Comment

Please Respond by
Friday, February 7, 2025

To submit a comment:

- Send an email to: tmweb@ridetm.org
 - Write to: Trinity Metro
801 Grove St,
Fort Worth, Texas, 76102,
Attn: Planning & Development
- Call Trinity Metro's Comment Line
817-215-8793



BOARD OF DIRECTORS INFORMATION ITEM

ITEM TITLE

Marketing and Communications Highlights

MEETING DATE

February 18, 2025

BACKGROUND

Nicole Adams, Strategic Partnerships Manager will review EASYRIDE partner program updates from November, December, and January.

RECOMMENDATION

There is no recommendation as this is an information item for the Board's feedback and discussion.

STAFF DISPOSITION

EXECUTIVE LEAD*

Anette Landeros

DATE

02/05/25



TRINITY METRO
EASYRIDE

Nicole Adams

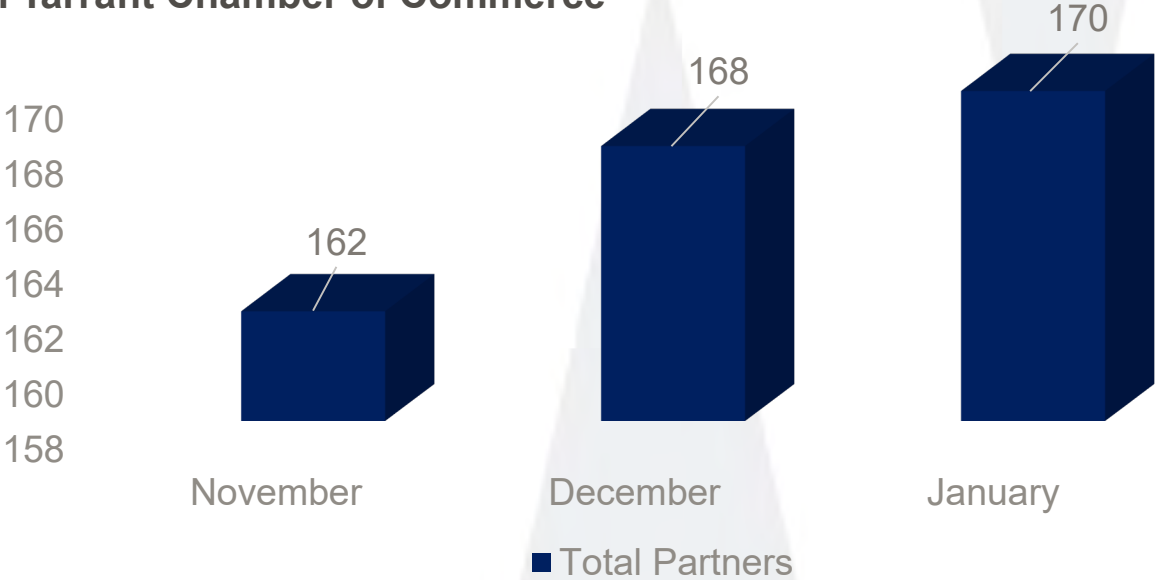
Strategic Partnerships Manager

February 18, 2025



EASYRIDE OVERVIEW

170 Companies
1050 North Tarrant Chamber of Commerce



New Partners

Amazon

New Heights Adult High School

Presbyterian Children's Homes

Mansfield Mission Center

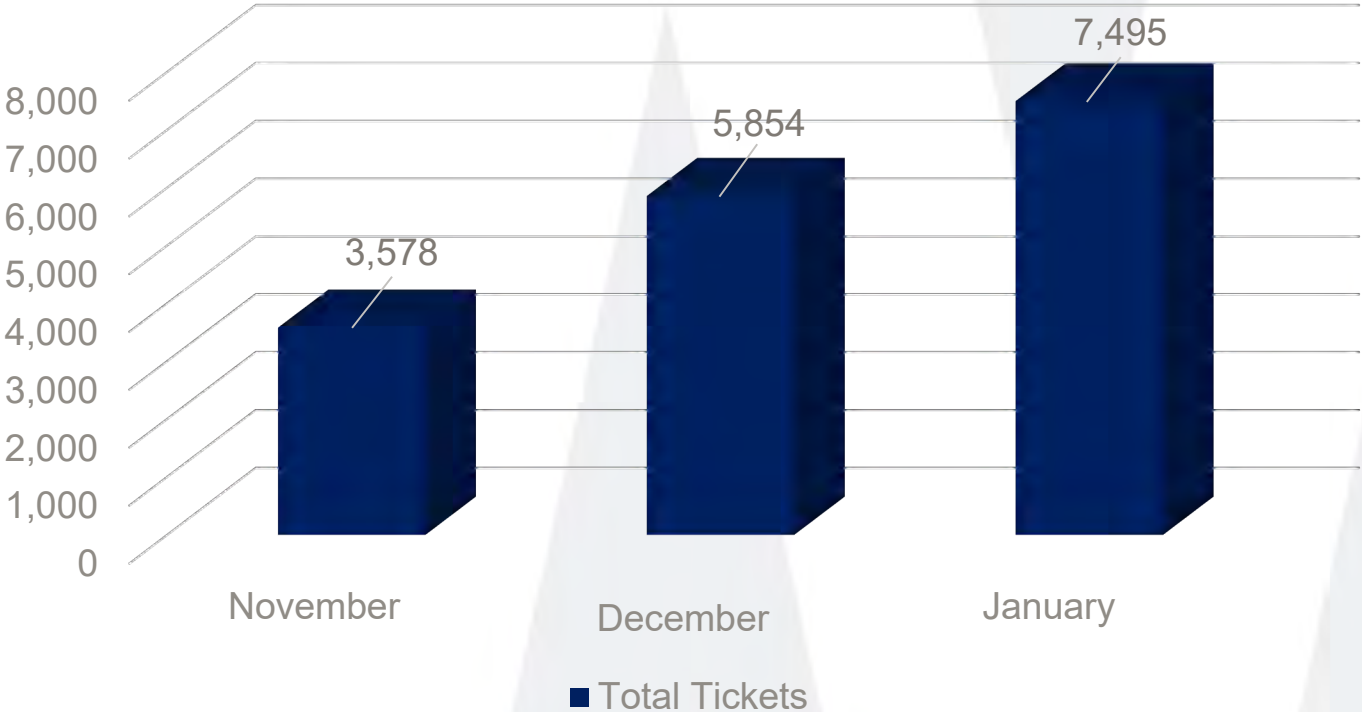
Chick-Fil-A

The Tile Shop



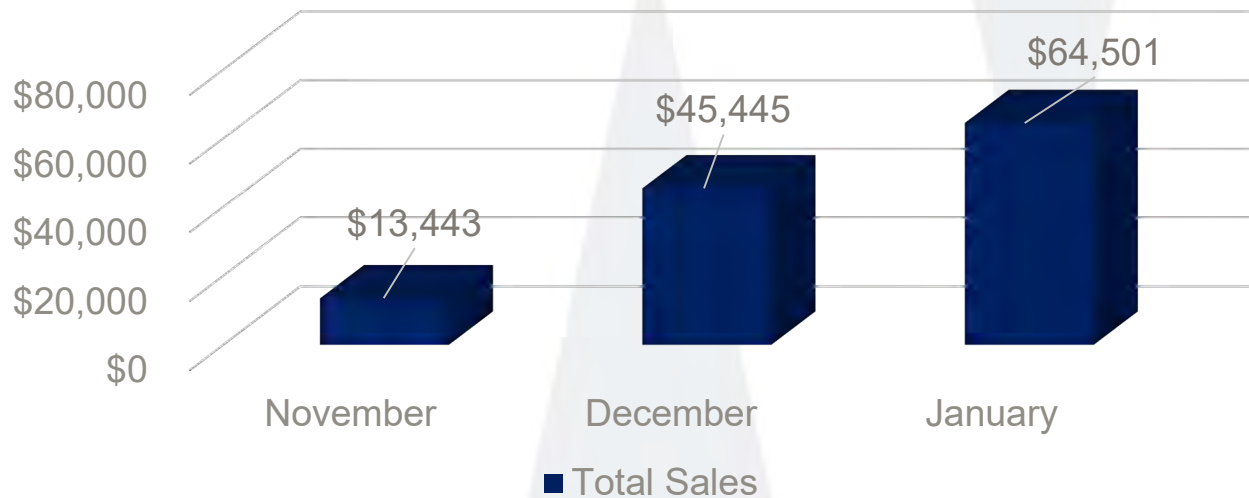
EASYRIDE OVERVIEW

Total EASYRIDE ticket sales



EASYRIDE OVERVIEW

Total EASYRIDE ticket revenue



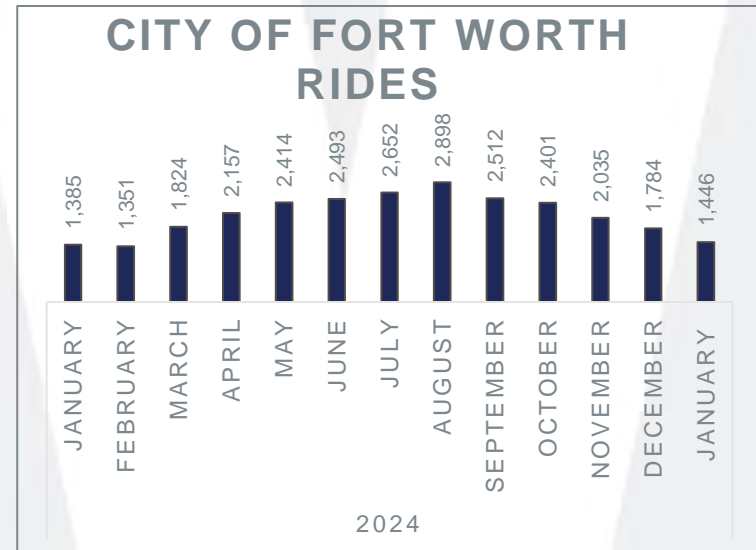
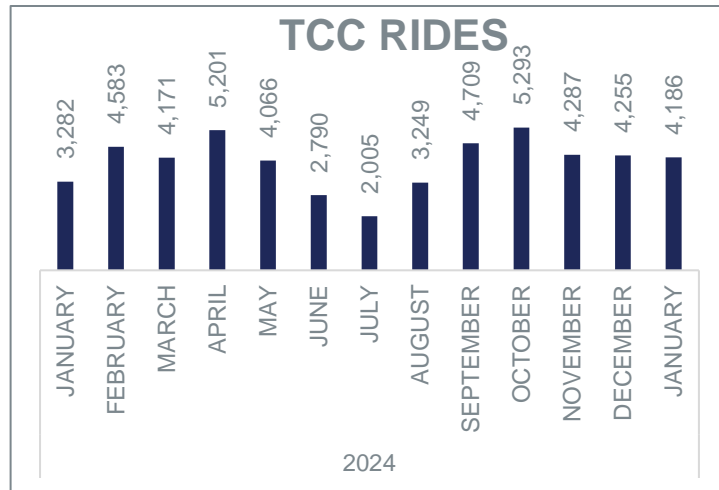
EASYRIDE - January Results

EASYRIDE TICKET SALES

REVENUE	\$64,501 (+\$19,056)
+CITY OF FORT WORTH	\$1,450 (-419)
+TCC	\$4,714 (+460)

EASYRIDE TICKET SALES BY TICKET TYPE

TICKET TYPE	NUMBER SOLD	REVENUE
LOCAL ONE-DAY	7,779 (+2,218)	\$29,457 (+12,774)
LOCAL SEVEN-DAY	11 (-28)	\$148 (-\$378)
LOCAL MONTHLY	140 (-87)	\$8,400 (-\$5,220)
REGIONAL MONTHLY	4 (-3)	\$576 (+\$144)
LOCAL ANNUAL	30 (+15)	\$18,000 (+\$9,000)
REGIONAL ANNUAL	11 (+11)	\$15,840 (+\$15,840)



MISSION MOMENT

Connecting People to Life

Trinity Metro Impact for Catholic Charities Fort Worth:

- This partnership ensures that public transportation is accessible at a reduced cost, offering crucial support to individuals who are struggling to make ends meet.
- Bus passes play an essential role in meeting the daily transportation needs of our clients, from searching for employment and commuting to work, to attending medical appointments, grocery shopping, and participating in meetings.



BOARD OF DIRECTORS INFORMATION ITEM

ITEM TITLE

December 2024 Financials

MEETING DATE

February 18, 2025

BACKGROUND

The December 2024 financial report is attached for review.

STAFF DISPOSITION

EXECUTIVE LEAD*

Greg Jordan

DATE

02/06/25

Fort Worth Transportation Authority
Statement of Revenues and Expenses
Fiscal Year to Date December 31, 2024
(Unaudited)

	Fiscal Year 2024		Fiscal Year 2025			
	FY24 YTD	FY24 (Unaudited)	YTD	Budget	Projection	Variance
Operating Revenue						
Fares						
Multi Modal Fares	1,108,778	5,346,550	1,488,776	5,684,770	5,955,104	270,334
Paratransit Fares	229,379	1,106,858	156,860	1,199,778	627,440	(572,338)
Easy Ride & Corporate	149,309	621,969	145,093	552,000	580,372	28,372
Total Fare Revenue	1,487,466	7,075,377	1,790,729	7,436,548	7,162,916	(273,632)
Other Revenue						
Sales Tax	31,174,055	115,636,529	28,753,077	119,000,000	117,162,308	(1,837,692)
Grapevine/NRH Contribution	3,589,598	14,125,772	3,508,664	13,700,000	14,034,656	334,656
Contributions from Partners	456,219	2,353,791	302,185	2,250,154	1,950,382	(299,772)
Fort Worth Bike Share	71,554	488,360	112,809	374,168	451,236	77,068
Advertising	94,167	596,479	133,000	582,996	532,000	(50,996)
Rental Income	120,751	634,003	110,336	628,084	591,344	(36,740)
Investment Income	765,635	2,607,910	325,452	3,000,875	2,609,023	(391,852)
Other	175,218	942,673	361,570	1,069,944	1,446,280	376,336
Total Other Revenue:	36,447,197	137,385,517	33,607,093	140,606,221	138,777,229	(1,828,992)
Federal/State/Local Income:						
Operating Assistance Grants	2,818,149	5,627,286	350,936	45,000,000	45,000,000	-
Preventative Maintenance Reimb.	-	2,525	-	32,449,598	32,449,598	-
Paratransit Assistance	-	622,647	-	-	-	-
Total Operating Grants	2,818,149	6,252,458	350,936	77,449,598	77,449,598	-
Total Revenue	40,752,812	150,713,352	35,748,758	225,492,367	223,389,743	(2,102,624)

	Fiscal Year 2024		Fiscal Year 2025			
	FY24 YTD	FY24 (Unaudited)	YTD	Budget	Projection	Variance
Operating Expenses						
Fixed Route Operations						
Salaries & Fringe Benefits	6,408,209	25,597,159	6,423,990	27,636,616	27,628,005	8,611
Services	42,618	270,564	5,537	374,640	22,148	352,492
Purchased Transportation	281,135	942,902	227,090	1,000,566	908,360	92,206
Fuels & Lubricants	9,123	24,870	7,960	27,000	26,840	160
Utilities	25,500	135,958	6,928	7,532	27,712	(20,180)
Other	7,445	81,518	18,039	121,826	72,156	49,670
Total Fixed Route Operations	6,774,030	27,052,971	6,689,544	29,168,180	28,685,221	482,959
ON-DEMAND Operations - Microtransit						
Salaries & Fringe Benefits	120,682	467,088	125,890	470,673	464,623	6,050
Services	192	442	-	2,500	-	2,500
Purchased Transportation	2,180,628	8,506,594	2,240,642	10,224,683	9,262,568	962,115
Fuels & Lubricants	130	216	-	-	-	-
Other	210	1,504	-	2,750	-	2,750
Total Microtransit	2,301,842	8,975,844	2,366,532	10,700,606	9,727,191	973,415
ON-DEMAND Operations - Paratransit						
Salaries & Fringe Benefits	1,148,247	4,275,629	1,082,637	5,155,126	4,604,755	550,371
Services	140	724	58	3,500	232	3,268
Purchased Transportation	729,985	5,626,887	648,312	7,739,669	7,646,257	93,412
Fuels & Lubricants	15,560	85,299	65	-	260	(260)
Utilities	8,159	41,506	3,266	34,794	13,064	21,730
Other	-	4,622	191	9,600	764	8,836
Total Paratransit	1,902,091	10,034,667	1,734,529	12,942,689	12,265,332	677,357

Operating Expenses Continued	Fiscal Year 2024		Fiscal Year 2025			
	FY24 YTD	FY24 (Unaudited)	YTD	Budget	Projection	Variance
TRE Operations						
Salaries & Fringe Benefits	47,146	25,846	12,448	159,400	26,041	133,359
Services	(24,458)	327,855	16,000	-	64,000	(64,000)
Purchased Transportation	4,468,957	16,655,126	4,290,695	19,045,731	19,045,731	-
Other	2,766	11,579	(486)	-	(1,944)	1,944
Total TRE Operations	4,494,411	17,020,406	4,318,657	19,205,131	19,133,828	71,303
TEXRail Operations						
Salaries & Fringe Benefits	98,040	488,679	120,890	474,574	472,873	1,701
Services	423,057	1,949,325	790,959	2,494,728	3,163,836	(669,108)
Purchased Transportation	6,058,159	22,386,590	3,943,354	24,840,533	24,840,533	-
Fuels & Lubricants	145	141	2,372	-	9,488	(9,488)
Tires & Tubes, Materials	-	48,692	-	327,600	-	327,600
Utilities	341	1,275	369	4,921	1,476	3,445
Insurance	1,089,869	4,624,178	1,111,569	5,516,177	4,446,276	1,069,901
Security Services	-	930	800	-	3,200	(3,200)
Other	31,472	233,883	(43,891)	42,557	135,792	(93,235)
Total TEXRail Operations	7,701,083	29,733,693	5,926,422	33,701,090	33,073,474	627,616
Bike Share Operations						
Salaries & Fringe Benefits	122,365	482,073	103,198	610,684	595,876	14,808
Services	29,386	137,231	33,099	130,800	132,396	(1,596)
Fuels & Lubricants	3,091	9,693	3,611	15,600	14,444	1,156
Tires & Tubes, Materials	14,885	29,429	9,182	42,000	36,728	5,272
Utilities	679	4,910	839	6,000	3,356	2,644
Leases	10,664	51,062	14,817	52,300	59,268	(6,968)
Other	6,965	26,356	345	131,700	41,380	90,320
Total Bike Share Operations	188,035	740,754	165,091	989,084	883,448	105,636
General & Administrative						
Salaries, Wages & Fringe Benefits	6,748,902	25,878,833	6,319,305	27,798,028	27,789,286	8,742
Professional Services	1,240,698	7,122,436	1,404,622	7,555,184	6,754,360	800,824
Vehicle & Facilities Maintenance	1,820,538	10,893,024	1,720,819	10,975,152	9,808,720	1,166,432
Software/Systems Maintenance	937,352	3,460,011	663,216	3,498,408	2,652,864	845,544
Legal Services	97,257	626,280	374,467	449,000	447,868	1,132
Office Supplies & Equipment	340,599	736,886	96,418	473,408	410,086	63,322
Utilities	105,280	687,675	217,326	511,895	697,304	(185,409)
Training/Dues/Memberships	139,434	424,570	78,670	718,010	323,700	394,310
Security Services	473,307	2,587,409	773,117	3,066,000	3,065,468	532
Purchased Transportation	376,541	1,534,835	389,620	1,566,709	1,558,480	8,229
Insurance	65,249	252,125	90,902	447,195	363,608	83,587
Other	20,707	390,458	(5,050)	6,103	(20,200)	26,303
Total General & Administrative	12,365,864	54,594,542	12,123,432	57,065,092	53,851,544	3,213,548
Total Operating Expenses:	35,727,356	148,152,877	33,324,207	163,771,872	157,620,037	6,151,835
Operating Income / (Deficit)	5,025,456	2,560,475	2,424,551	61,720,495	65,769,706	4,049,211

BOARD OF DIRECTORS INFORMATION ITEM

ITEM TITLE

FY2024 Audited Financials and Audit Report

MEETING DATE

February 18, 2025

BACKGROUND

Weaver and Tidwell, L.L.P. has completed its annual audit of Trinity Metro; opined that the financial statements present fairly in all material respects, as of September 30, 2024; and issued an unmodified opinion.

The full audit report and accompanying financial reports will be distributed to the Board at the meeting.

STAFF DISPOSITION

EXECUTIVE LEAD*

Greg Jordan

DATE

02/01/25

BOARD ACTION ITEM

ITEM NUMBER

BA2025-24

MEETING DATE

February 18, 2025

ITEM TITLE

Printing Services

BACKGROUND

Since 2016, Trinity Metro has utilized professional services for all agency printing needs. Professional printing services are tied to all Trinity Metro departments and range from route schedules, the system map, large format station signage and schedules, TEXRail schedules, marketing brochures and flyers, and promotional items such as postcards and flyers. Printing services are also provided for vehicle decals and magnets and agency identity pieces such as business cards, letterhead, and envelopes.

Trinity Metro has a continued need for these services to maintain existing operations and support upcoming and new projects. Our current contract with Cockrell Enovation ends at the end of April and Trinity Metro has opted not to renew it in favor of issuing a Request for Proposals (RFP) to gauge the availability of other vendors that may provide an improved service.

In accordance with the Trinity Metro Procurement Policy, Request for Proposal 25-T022 for Printing Services was issued on December 18, 2024. Three firms submitted a response to the RFP.

Those firms included:

- Comark Direct
- Print Pointe
- Redstone Visual

After final evaluations, Redstone Visual was determined to be the highest ranking proposer for selected award.

PROCUREMENT

Trinity Metro's Procurement Department has followed procurement policy with the Request for Proposal and is in compliance with all applicable Federal, State and Trinity Metro procurement requirements.

DISADVANTAGED BUSINESS ENTERPRISE UTILIZATION

The Disadvantaged Business Enterprise (DBE) goal associated with solicitation is 2%.

FINANCING

Funds for the first year of the agreement are available in Trinity Metro's FY2025 Operating Budget. Funds for future years of the agreement will be considered in the proposed operating budgets for those years.

RECOMMENDATION

Trinity Metro's Board of Directors authorize the President / Chief Executive Officer to enter into a two-year Indefinite Delivery Indefinite Quantity Agreement with three (3) one-year renewal options with Redstone Visual for printing services for an annual amount of \$440,000 per year and a total amount not to exceed \$2,200,000.

STAFF DISPOSITION

EXECUTIVE LEAD*

Anette Landeros

DATE

02/05/25

DISPOSITION OF BOARD OF DIRECTORS

SECRETARY APPROVAL

TRINITY METRO BOARD OF DIRECTORS RESOLUTION

STATEMENT EXPRESSING
OFFICIAL INTENT TO REIMBURSE
COSTS OF CAPITAL EXPENDITURES

(R2025-03)

WHEREAS, the Fort Worth Transportation Authority, doing business as Trinity Metro ("Trinity Metro") is a regional transportation authority governed by Chapter 452 of the Texas Transportation Code (the "Code") and is a local government as defined by Section 431.003(3)(C) of the Code; and

WHEREAS, Trinity Metro expects to pay expenditures in connection with the design, planning, acquisition and construction of the projects described on Exhibit A hereto (collectively, the "Project") prior to the issuance of obligations by Trinity Metro in connection with the financing of the Project from available funds, particularly operating revenues, including sales and use tax revenues and fare box revenues, and eligible federal grants and reimbursements;

WHEREAS, Trinity Metro finds, considers, and declares that the reimbursement of Trinity Metro for the payment of such expenditures will be appropriate and consistent with the lawful objectives of Trinity Metro and, as such, chooses to declare its intention, in accordance with the provisions of Section 1.150-2 of the Treasury Regulations, to reimburse itself for such payments at such time as it issues obligations to finance the Project;

THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF TRINITY METRO THAT:

Section 1. Trinity Metro reasonably expects it will incur debt, as one or more series of obligations, with an aggregate maximum principal amount not to exceed \$40,000,000, for the purpose of paying the aggregate costs of the Project.

Section 2. All costs to be reimbursed pursuant hereto will be capital expenditures. No tax-exempt obligations will be issued by Trinity Metro in furtherance of this Statement after a date which is later than 18 months after the later of (1) the date the expenditures are paid or (2) the date on which the property, with respect to which such expenditures were made, is placed in service.

Section 3. The foregoing notwithstanding, no tax-exempt obligation will be issued pursuant to this Statement more than three years after the date any expenditure which is to be reimbursed is paid.

Adopted this 18th day of February, 2025.

ATTEST:

By Fort Worth Transportation Authority d.b.a. Trinity Metro.

Exhibit A

The purchase of locomotives; the construction of a train maintenance facility; and track construction, station construction, bridge construction and, signal and communication construction for the purpose of developing commuter rail.

BACKGROUND

Approval of the attached reimbursement resolution provides the opportunity to issue debt to support the Trinity Metro capital program. Specifically, this debt would support the purchase of locomotives; the construction of a train maintenance facility; and track construction, station construction, bridge construction and, signal and communication construction for the purpose of developing commuter rail.

If approved, eligible expenditures can immediately qualify for reimbursement through future obligations. This action does not guarantee or require the sale of future debt; however, it provides the opportunity.

RECOMMENDATION

It recommended that the Trinity Metro Board of Directors adopt the attached reimbursement resolution expressing intent to reimburse certain expenditures for capital items supporting commuter rail.

Jeff Davis
Chair

Richard Andreski
President & CEO

DISPOSITION OF BOARD OF DIRECTORS

SECRETARY APPROVAL