

# BOARD OF DIRECTORS MEETING AGENDA

TUESDAY, JANUARY 21, 2025, 3:00 P.M.

801 GROVE STREET  
Fort Worth, Texas 76102

## CALL TO ORDER

## PLEDGE OF ALLEGIANCE

## PRESENTATION

1. Apprentice Program Recognition Detra Whitmore

## CITIZEN COMMENTS

## MEETING MINUTES

1. Approval of November 18, 2024 Board & Board Workshop Meeting Minutes

## INFORMATION ITEM & REPORTS

1. Commuter Rail
  - a. TEXRail & TRE Ridership & On-Time Performance Update Reed Lanham
2. Operations
  - a. Fixed Route & On-Demand Key Performance Indicators FY 2025 Update Wayne Gensler
3. Planning
  - a. General Planning Consultant Update Chad Edwards
  - b. 2025 Legislative Update Rebecca Montgomery
4. Marketing & Communications
  - a. Holiday Season Overview Glenn Miller
5. Finance
  - a. November 2024 Financial Update Greg Jordan

## ACTION ITEMS

1. BA2025-18 TEXRail Extension-Preconstruction Services Supplemental Agreement Chad Edwards
2. BA2025-19 TEXRail Mahaffey Maintenance Facility (MMF) Capacity Improvements-Final Design Chad Edwards
3. BA2025-20 TEXRail Extension-Project Management-Signal and Communication Final Design Supplemental Agreement Chad Edwards
4. BA2025-21 Positive Train Control Secondary Circuits and Licensing Reed Lanham
5. BA2025-22 TEXRail Purchase of PTC Kits for Additional Train Sets Reed Lanham
6. BA2025-23 Contract for Trinity Railway Express F40PH Locomotive Capital Spare Parts Reed Lanham

## PRESIDENT'S REPORT

## CHAIR'S REPORT

## OTHER BUSINESS

## **EXECUTIVE SESSION**

*The Board of Directors may convene in Executive Session under the Texas Open Meetings Act for the consultation with its Attorney pursuant to Section 551.071; deliberation regarding real property pursuant to Section 551.072; deliberation regarding prospective gift pursuant to Section 551.073; deliberation regarding personnel matters pursuant to Section 551.074; deliberation regarding security devices pursuant to Section 551.076 and/or deliberations regarding economic development negotiations pursuant to Section 551.087.*

## **ADJOURN**



## BOARD OF DIRECTORS MEETING MINUTES

MONDAY, NOVEMBER 18, 2024

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### ATTENDEES:

**Board Members Present:** Teresa Ayala, Jeff Davis – Chair, Sharla Horton – Secretary, Isaac Manning, Rachel Navejar Phillips, Ben Robertson, Tito Rodriguez – Vice Chair, Paul Slechta

**Board Members Absent:** Michael Crain, Chris Nettles

**Executive Leadership Team Present:** Richard Andreski, Christine Black, Melissa Chrisman, Chad Edwards, Reed Lanham, Wayne Gensler, Greg Jordan, Rebecca Montgomery, Kelli Shields, Detra Whitmore

**Executive Leadership Team Absent:**

**Board Attorneys:** Joel Heydenburk

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### CALL TO ORDER

The meeting was called to order at 3:05 pm at 801 Grove Street, Fort Worth, Texas 76102.

### PLEDGE OF ALLEGIANCE

### CITIZEN COMMENTS

One citizen addressed the board: Ashton Smith.

### MEETING MINUTES

Motion: Ben Robertson motioned to approve the October 21, 2024 Board of Director Meeting Minutes as submitted. Isaac Manning seconded. The motion passed unanimously.

### INFORMATION ITEMS & REPORTS

1. Trinity Metro Agency Update – Rich Andreski gave an update on Trinity Metro's organizational performance and goals, emphasizing that the accomplishments are a team effort and highlight successes in employee engagement, ridership, new partnerships, and safety. Andreski stated that looking ahead to 2025, key goals include further improving employee engagement, growing ridership, launching new transit services like the Blue Line, and continuing to enhance safety and security, particularly at the Dr. Dennis Dunkins Transfer Center.
2. 2025 Board Meetings Calendar Dates – Rich Andreski presented the proposed dates for calendar year 2025 Board Meetings.
3. Commuter Rail – Reed Lanham provided an update on rail operations for October. TEXRail ridership was up nearly 20% year over year, surpassing 70,000 riders for the first time, with an on-time performance (OTP) of 97.8%. TEXRail also introduced a 30-minute headway schedule on November 3, allowing for enhanced maintenance and repairs during a 3-hour window each night. TRE had strong ridership during October, particularly during the State Fair period with an on OTP of 98%. Lanham also gave a YTD update on long-term parking which has seen over 1,300 transactions at T&P and more than 1,000 at Smithfield station.

4. Operations – Wayne Gensler presented a summary of the key performance indicators (KPIs) for the month to the board, noting that maintenance and reliability, bus on-time performance, ridership, and paratransit, are all improving.
5. Planning – Chad Edwards reiterated his appreciation to the Board for their participation in the earlier Board of Directors Workshop.
6. Marketing & Communications – Melissa Chrisman presented an update on the upcoming Blue Line project. Key points included Orange Line success, a look at the first creative concepts for Blue Line, community engagement on Blue Line planning, and a launch timeline.
7. Finance – Greg Jordan gave the September financial report for fiscal year 2024 and highlighted revenue and expenses, business unit performance, and Trinity Metro’s overall favorable budgetary position.

### **ACTION ITEMS**

1. BA2025-1 Trinity Metro – 89<sup>th</sup> Texas Legislative Agenda

Motion: Paul Slechta motioned to approve the board action item as submitted. Tito Rodriguez seconded. Motions passed unanimously.

2. BA2025-12 Public Transportation Agency Safety Plan Annual Update

Motion: Ben Robertson motioned to approve the board action item as submitted. Paul Slechta seconded. Motions passed unanimously.

3. BA2025-13 Premise Health Medical Clinic

Motion: Paul Slechta motioned to approve the board action item as submitted. Ben Robertson seconded. Motions passed unanimously.

4. BA2025-17 Health and Wellness Benefits

Motion: Ben Robertson motioned to approve the board action item as submitted. Rachel Navejar Phillips seconded. Motions passed unanimously.

5. BA2025-14 TEXRail Key Performance Indicators FY2025

Motion: Isaac Manning motioned to approve the board action item as submitted. Tito Rodriguez seconded. Motions passed unanimously.

6. BA2025-15 New Flyer, Inc. Purchase of Electric Battery Packs, Battery Enclosures and Relocation of Charging Rails for four (4) Battery Electric Buses (BEB)

Motion: Isaac Manning motioned to approve the board action item as submitted. Ben Robertson seconded. Motions passed unanimously.

7. BA2025-16 Uniform, Floor Mat and Rag Rental Services

Motion: Ben Robertson motioned to approve the board action item as submitted. Rachel Navejar Phillips seconded. Motions passed unanimously.

## **PRESIDENT'S REPORT**

President Andreski mentioned a quickly approaching favorite holiday, Thanksgiving - as it brings no expectations beyond the joy of being with family, appreciating delicious food, and the company of people you cherish. Andreski acknowledged the incredible support he receives from the people around him including leadership, the extended Trinity Metro team, and the community.

## **CHAIR'S REPORT**

Chairman Davis echoed President Andreski's comments regarding the impactful people at Trinity Metro and the need to be relentless in maintaining our momentum going forward.

## **EXECUTIVE SESSION**

1. Discuss Real Property

At 4:31 pm the Board, Richard Andreski, Christine Black, and attorney Joel Heydenburk exited for an Executive Session to discuss the executive session items. The Board, staff, and attorney exited the Executive Session at 5:23 pm and returned to regular session.

## **EXECUTIVE SESSION ACTION ITEMS**

1. BA2025-11 FY24 Performance & FY25 Goals for Executive Incentive Program

Motion: Ben Robertson motioned to approve the board action item as submitted. Paul Slechta seconded. Motions passed unanimously.

## **OTHER BUSINESS**

No other business was discussed.

## **ADJOURN**

Meeting adjourned at 5:23 pm.



**BOARD OF DIRECTORS WORKSHOP MINUTES**  
**MONDAY, NOVEMBER 18, 2024**

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**ATTENDEES:**

**Board Members Present:** Teresa Ayala, Jeff Davis – Chair, Sharla Horton – Secretary, Isaac Manning, Rachel Navejar Phillips, Ben Robertson, Tito Rodriguez – Vice Chair, Paul Slechta

**Board Members Absent:** Michael Crain, Chris Nettles

**Executive Leadership Team Present:** Richard Andreski, Christine Black, Melissa Chrisman, Chad Edwards, Reed Lanham, Wayne Gensler, Greg Jordan, Rebecca Montgomery, Kelli Shields, Detra Whitmore

**Executive Leadership Team Absent:** NA

**Board Attorneys:** Joel Heydenburk

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**TOPICS**

1. Welcome and Introductions
2. Strategic Action Plan Overview
3. Board Exercise
4. Discussion and Next Steps

**REPORT**

Chad Edwards provided a report on the new Strategic Action Plan development and gathered feedback from the Board.

**OTHER BUSINESS**

No other business was discussed.

**ADJOURN**

# BOARD OF DIRECTORS

## INFORMATION ITEM

### ITEM TITLE

TEXRail & TRE Ridership & On-Time Performance Update

### MEETING DATE

January 21, 2025

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### BACKGROUND

Reed Lanham, VP of Rail, will provide an update on December 2024 On-Time Performance for TEXRail & Trinity Railway Express (TRE)

### RECOMMENDATION

There is no recommendation as this is an information item for the Board's feedback and discussion.

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### STAFF DISPOSITION

#### EXECUTIVE LEAD\*

Reed Lanham

#### DATE

01/09/25

# **TEXRail and Trinity Railway Express Ridership & On-Time Performance Update**

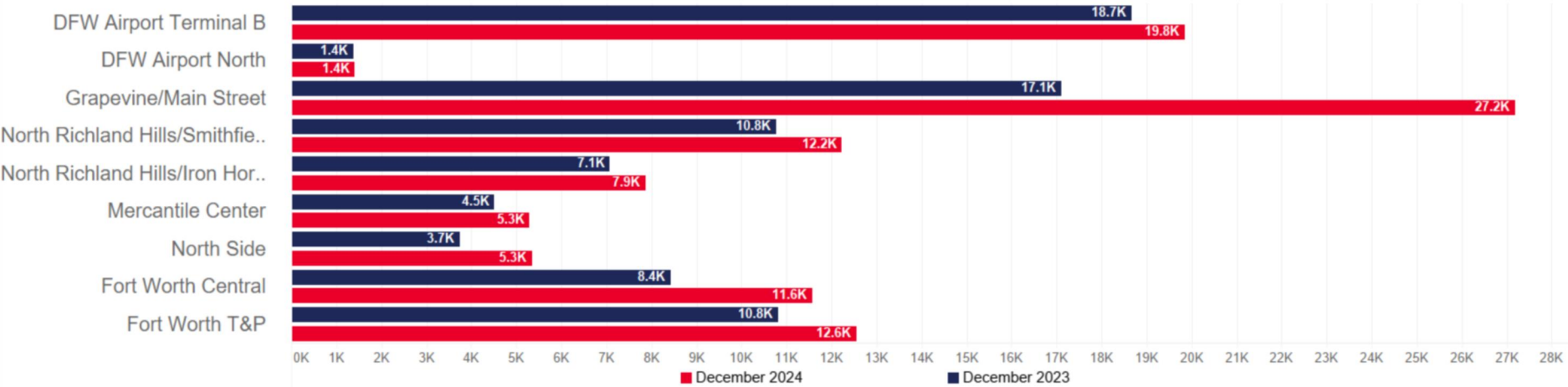
Reed Lanham – VP of Rail  
January 21, 2025



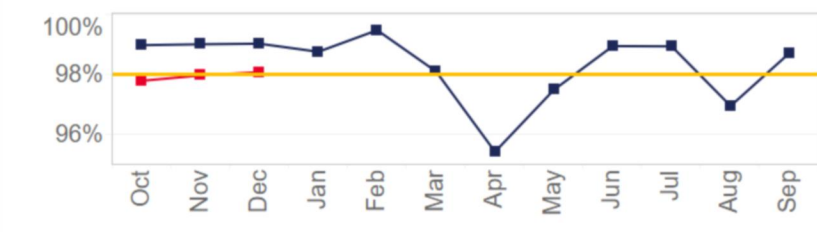


# TEXRail Total Ridership by Station (in 1000s)

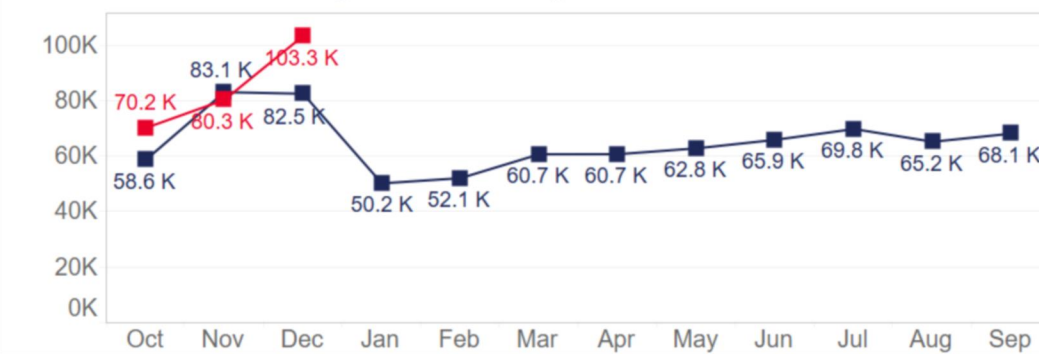
# December 2024



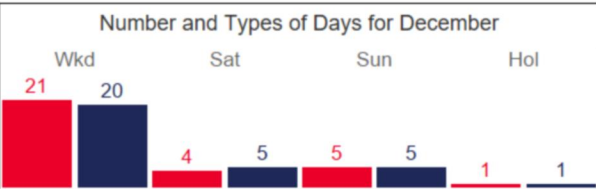
# TEXRAIL On-Time Performance



# TEXRail Monthly Ridership (in 1000s)



FYTD Ridership	Value
FY2022	135,923
FY2023	161,685
FY2024	224,206
FY2025	253,768

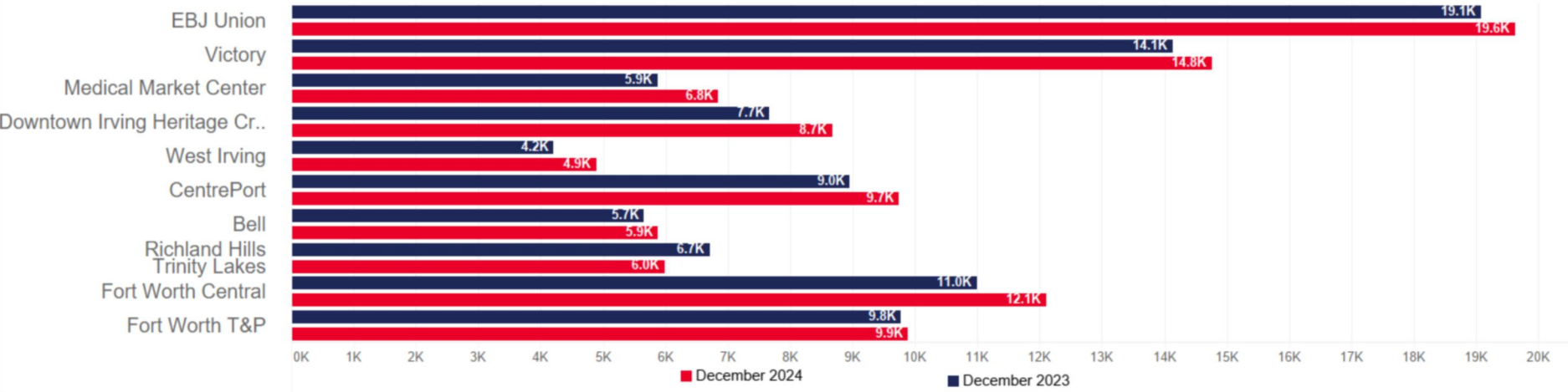


FY2024

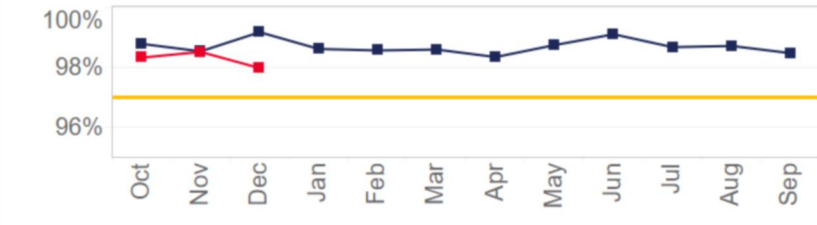
FY2025

# TRE Total Ridership by Station (in 1000s)

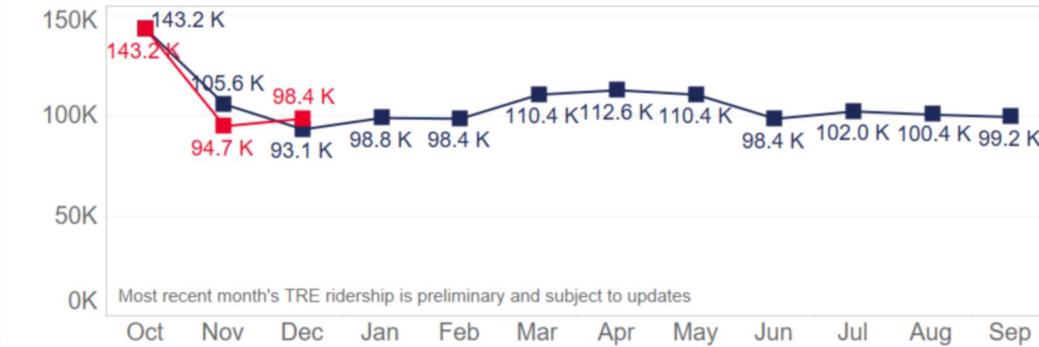
December 2024



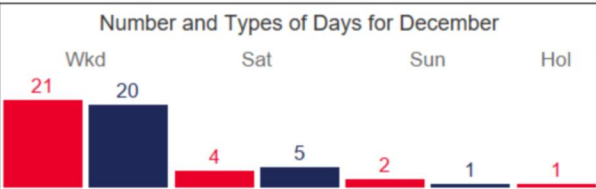
# TRE On-Time Performance



# TRE Monthly Ridership (in 1000s)



FYTD Ridership	Value
FY2022	301,553
FY2023	326,812
FY2024	341,839
FY2025	336,235



FY2024

FY2025

# BOARD OF DIRECTORS

## INFORMATION ITEM

### ITEM TITLE

Fixed Route and On-Demand Key Performance Indicators FY2025 Update

### MEETING DATE

January 21, 2025

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### BACKGROUND

Wayne Gensler, Chief Operations Officer, will update the FY2025 Key Performance Indicators for Fixed Route operations and On-Demand paratransit/microtransit services.

### RECOMMENDATION

There is no recommendation as this is an information item for the Board's feedback and discussion.

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### STAFF DISPOSITION

#### EXECUTIVE LEAD\*

Wayne Gensler

#### DATE

01/13/25

# **Fixed Route and On-Demand Key Performance Indicators FY2025 Update**

Wayne Gensler– Chief Operations Officer  
January 21, 2025



# Trinity Metro BUS Statistics

December 2024

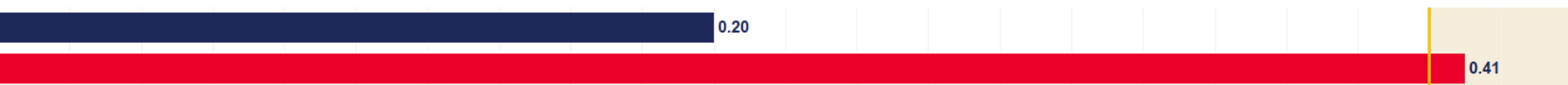
## Miles Between Road Calls - (goal above 9,000)



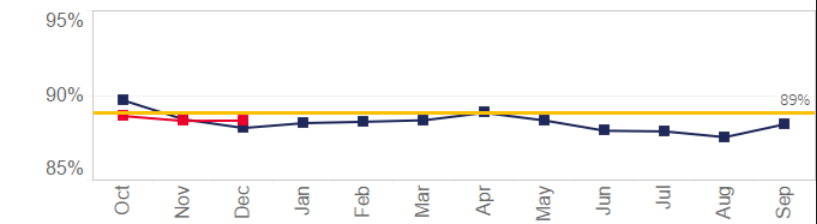
## Preventable Collisions per 100K Miles - (goal below 1.250)



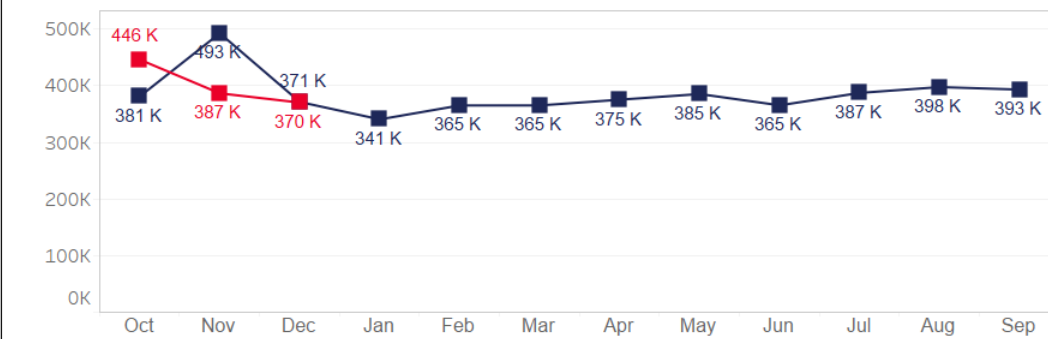
## Safety Events per 100K Miles - (goal below 0.4000)



## BUS On-Time Performance

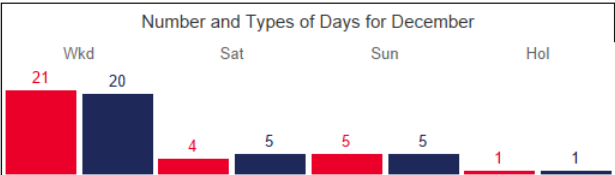


## BUS Monthly Ridership (in 1000s)



FYTD Ridership

FY2022	890,881
FY2023	966,113
FY2024	1,245,228
FY2025	1,203,070



Assaults in October: 6

# Trinity Metro ON-DEMAND InHouse Statistics

December 2024

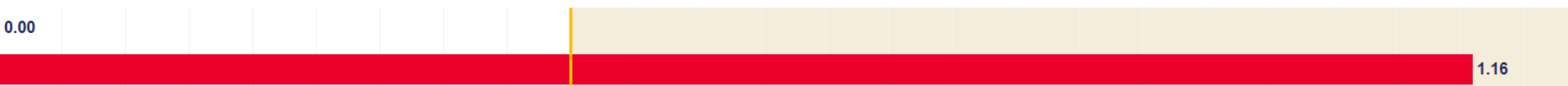
## Miles Between Road Calls - (goal above 11,000)



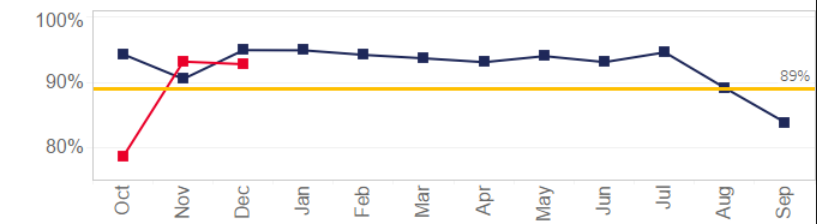
## Preventable Collisions per 100K Miles - (goal below 1.250)



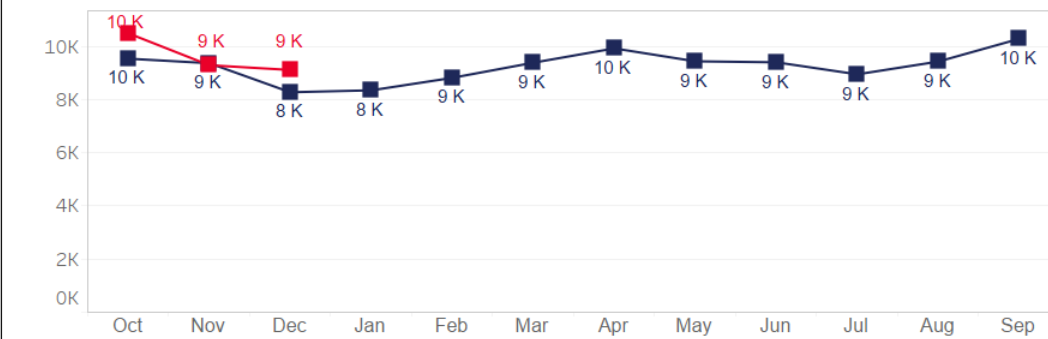
## Safety Events per 100K Miles - (goal below 0.4500)



## ON-DEMAND PARA InHouse OTP



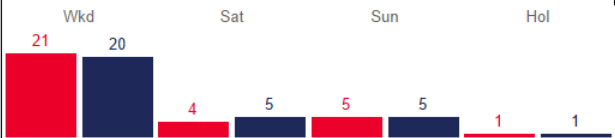
## PARA ON-DEMAND InHouse Monthly Ridership (in 1000s)



### FYTD Ridership

FY2022	23,725
FY2023	24,004
FY2024	27,190
FY2025	28,908

### Number and Types of Days for December



Assaults in October: 0

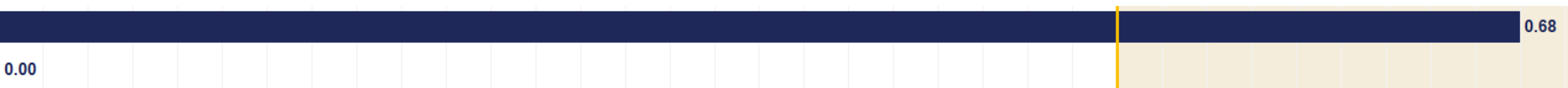
# Trinity Metro ON-DEMAND Contract Statistics

December 2024

## Miles Between Road Calls - (goal above 45,000)



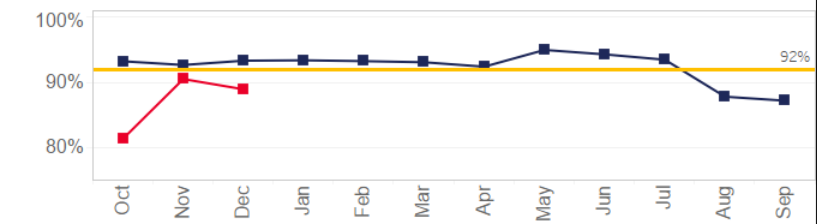
## Preventable Collisions per 100K Miles - (goal below 0.5000)



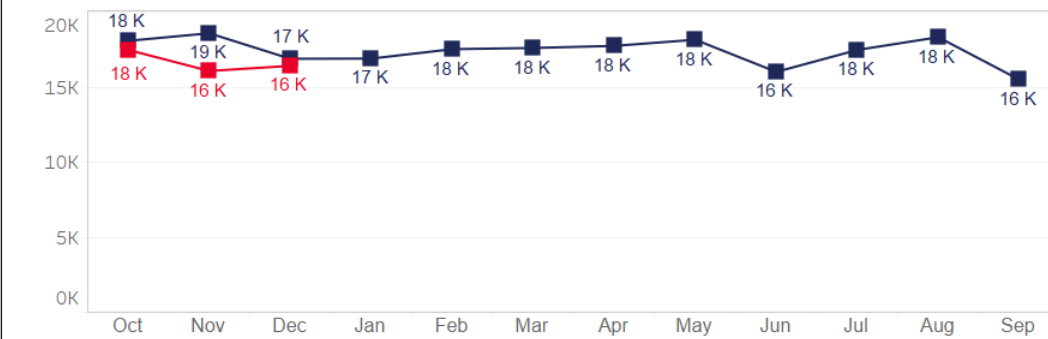
## Safety Events per 100K Miles - (goal below 0.2500)



## ON-DEMAND PARA Contract OTP

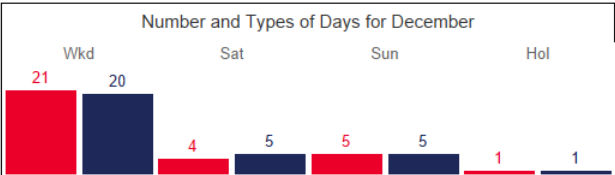


## PARA ON-DEMAND Contract Monthly Ridership (in 1000s)



**FYTD Ridership**

FY2022	38,521
FY2023	44,041
FY2024	53,653
FY2025	50,056



**Assaults in October:**  
0

# BOARD OF DIRECTORS

## INFORMATION ITEM

### ITEM TITLE

General Planning Consultant (GPC) Update

### MEETING DATE

January 21, 2025

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### BACKGROUND

On November 28, 2022, the Trinity Metro Board of Directors approved the General Planning Consultant (GPC) Contract (BA2023-11) that permitted staff to complete negotiations and enter into a contract for a variety of planning activities that address ongoing and emerging issues related to planning, designing, constructing, financing, maintaining, and improving the Trinity Metro transportation system. There was some discussion about how the Board would be informed on the status and progress of tasks assigned to the GPC.

In an effort to keep the Board informed, the following is a brief overview of last month's progress.

See Attached Table

### RECOMMENDATION

There is no recommendation as this is an information item for the Board's feedback and discussion.

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### STAFF DISPOSITION

#### EXECUTIVE LEAD\*

Chad Edwards

#### DATE

01/07/25



Task Order		Description	Status
1	Program Management	This task covers meetings, invoices, and scope development.	<ul style="list-style-type: none"> <li>Continued oversight</li> <li>Task development coordination</li> </ul>
2.6	Alliance Express Mobility Hub Layouts	Provide a typical layout for potential Mobility Hub locations	<ul style="list-style-type: none"> <li>Reviewing draft concept layout for potential improvements at Dr. Dennis Dunkins Transfer Center</li> </ul>
3	Transit Value Proposition	This task outlines the value of transit in Fort Worth and will provide materials that can be shared with others during meetings.	<ul style="list-style-type: none"> <li>Fact Sheet finalized</li> <li>Web page layout ready to publish</li> </ul>
6	Streetcar Feasibility Study	Review, update, and identify corridor for potential Streetcar	<ul style="list-style-type: none"> <li>Coordinating with the city on tasks related to the Mayor's Urban Rail Committee supporting Economic Development and Tourism</li> <li>Final summary report being finalized</li> <li>Summary report presentation to FW City Council and Trinity Metro Board separately on 1/21</li> </ul>
7	Graphics Support	Support to staff for graphics, maps, and presentations	<ul style="list-style-type: none"> <li>No current activities</li> </ul>
8	Grant Writing Support	Support of grant writing and applications	<ul style="list-style-type: none"> <li>2025 USDOT RAISE Grant <ul style="list-style-type: none"> <li>Round 1 selections announced Jan. 13<sup>th</sup>.</li> <li>Round 2 submittals due on Jan. 30<sup>th</sup>; selections to be announced by June 28, 2025</li> </ul> </li> </ul>
10	Fare Collection Review	Review fare structure and collection systems	<ul style="list-style-type: none"> <li>No current effort at this time</li> </ul>
14	Assessing Community Interest in Transit	Engaging the public through surveys/polling to better determine the level of knowledge the community has of Trinity Metro and public transit	<ul style="list-style-type: none"> <li>Support for new Perception Campaign and social media outreach</li> </ul>
15	FTA TEXRail TOD Planning Grant	This TOD planning grant focuses on TEXRail and the assessment of station amenities along the corridor that allow for a car-free lifestyle	<ul style="list-style-type: none"> <li>Revised Draft #2 scope of work submitted, under review</li> </ul>
18	Strategic Action Plan	Development of agency strategic plan	<ul style="list-style-type: none"> <li>Weekly coordination meetings scheduled</li> <li>Schedule &amp; outline developed</li> <li>Stakeholder interviews completed</li> <li>Creating metrics and recommendations with other departments to include in draft plan</li> </ul>
19	Property Inventory and Evaluation	Identify and evaluate property that can be sold	<ul style="list-style-type: none"> <li>No current activities</li> </ul>
20	TEXRail DMU Vehicle Commissioning Support	Procurement support, design reviews, and on-site inspections for the 4 new Stadler DMU Vehicles procured for the TEXRail Project	<ul style="list-style-type: none"> <li>Bi-weekly coordination meetings scheduled</li> <li>Stadler contract executed</li> </ul>

# BOARD OF DIRECTORS

## INFORMATION ITEM

### ITEM TITLE

2025 Legislative Update

### MEETING DATE

January 21, 2025

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### BACKGROUND

Trinity Metro's legislative agenda was approved by the Board of Directors on November 18, 2024. The agenda focused on supporting the following:

- \* Public transportation statewide
- \* Existing transportation authority-dedicated funding
- \* Extend TxDOT Mobility Fund authority beyond January 2027
- \* Innovative funding methods at the state level to expand rail and transit options
- \* Solutions that allow regional mobility authorities to fund and manage their systems that best service their rider's needs

### DETAILS

This update on the 2025 Texas State Legislative and US Federal Congressional activities highlights bills, committee hearings, and other actions that are expected to impact the agency.

### RECOMMENDATION

There is no recommendation as this is an information item for the Board's feedback and discussion.

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### STAFF DISPOSITION

#### EXECUTIVE LEAD\*

Chad Edwards

#### DATE

01/07/25

# BOARD OF DIRECTORS

## INFORMATION ITEM

### ITEM TITLE

Marketing and Communications Highlights - Holiday Season Overview

### MEETING DATE

January 21, 2025

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### BACKGROUND

Glenn Miller, Director of Marketing, will provide a holiday season event review and partnership update.

### RECOMMENDATION

There is no recommendation as this is an information item for the Board's feedback and discussion.

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### STAFF DISPOSITION

#### EXECUTIVE LEAD\*

Melissa Chrisman

#### DATE

01/09/25

# **Holiday Season Overview**

Glenn C. Miller, Director of Marketing



# Influencer: Fort Worth Love List

Instagram Reel (11/21/24)

- **4,362,043 views**
- 107,379 engagements
- 56,646 shares
- 20,964 saves

Two story frames

- 18,008 views
- 99 link clicks

BONUS TikTok

- 778,205 views
- 42,313 engagements
- 20K shares
- 15.8K saves

Instagram Reel (12/3/24)

- 96,703 views
- 11,479 engagements
- 712 shares
- 354 saves

One story frame

- 7,332 views

**With more than 5 million total views, influencer posts contributed to record ridership during the holiday season.**



# The Christmas Capital of Texas

November - December

## Historic Grapevine

- Easy access via Trinity Metro TEXRail at Grapevine/Main Street Station
- No parking hassles
- Extra event trains (Carol of Lights street lighting event, Parade of Lights)
- TEXRail ridership in December topped **103,000!**



# North Pole Express and Christmas Wine Trains

November - December

## Grapevine Vintage Railroad

- Co-Presenting Sponsor of North Pole Express; Presenting Sponsor of Christmas Wine Trains
- Broadcast and Digital Videos, Website, Christmas Capital of Texas® Marketing Collateral, Souvenir Ticket, Event Signs
- Online/Social Media Ticket Giveaways
- TEXRail Tuesdays - Promotional Premium for Riders of NPX: TEXRail playing cards
- Fast Track/Front-of-the-Line Experience for TEXRail Riders



# Fort Worth Parade of Lights

Sunday, Nov. 24

## Downtown Fort Worth

- Molly the Trolley's final parade appearance
- Teased the new Blue Line debuting in spring 2025
- TEXRail ridership increased 4% year-over-year as more attendees learned the ease of using rail to reach downtown.
- Parade of Lights social media posts had the highest click-through rate of all Trinity Metro advertising in November at **1.33%**.

A screenshot of a Facebook post from Trinity Metro. The post features a photo of a woman in a winter hat and gloves, smiling and waving. The text of the post reads: "Why look at brake lights when you could be looking at the Fort Worth Parade of Lights? Get there with Trinity Metro!". Below the photo is the text "TWINKLY MAGIC loves TRINITY METRO". The post is sponsored by Trinity Metro and includes a "Learn more" button. The engagement statistics show 105 likes, 7 comments, and 5 shares.

Trinity Metro  
Sponsored · 🌐

Why look at brake lights when you could be looking at the Fort Worth Parade of Lights? Get there with Trinity Metro!

**TWINKLY MAGIC**  
*loves*  
**TRINITY METRO**

ridetrinitymetro.org  
**No Driving, No Parking**  
Fun, festive, Trinity Metro [Learn more](#)

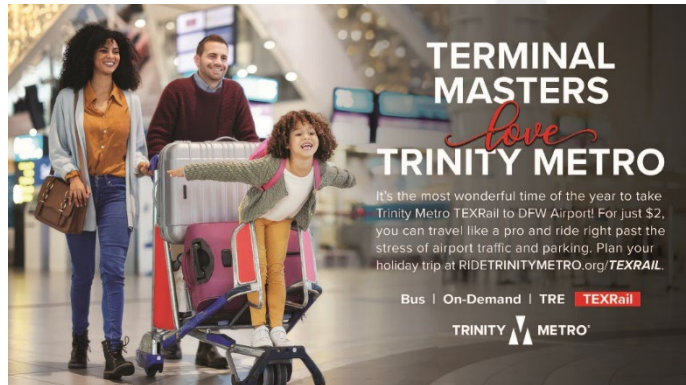
👍❤️ 105      7 comments 5 shares



# TEXRail for DFW Airport Travel

## Holiday Season

- Highlight ease of riding Trinity Metro TEXRail to and from the airport for seasonal travel
- Record December ridership!



# TRE Santa Trains

Saturday, Dec. 7

Fort Worth T&P Station  
to Dallas EBJ Union  
Station

- Special event trains to transport attendees to Dallas Holiday Parade featuring Santa and Mrs. Claus
- Trinity Metro and DART collaboration



# Upcoming Partnership Plans

- Blue Line Announcement – Visit Fort Worth
- MAIN ST. Fort Worth Arts Festival and Blue Line Service Debut – Downtown Fort Worth, Inc.
- Trinity Metro Bikes – Near Southside Arts Open Streets
- Seasonal Wine Trains – City of Grapevine



# BOARD OF DIRECTORS INFORMATION ITEM

## ITEM TITLE

November 2024 Financials

## MEETING DATE

January 21, 2025

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## BACKGROUND

The November 2024 financial report is attached for review.

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## STAFF DISPOSITION

### EXECUTIVE LEAD\*

Greg Jordan

### DATE

01/13/25

**Fort Worth Transportation Authority**  
**Statement of Revenues and Expenses**  
**Fiscal Year to Date November 30, 2024**  
**(Unaudited)**

	Fiscal Year 2024		Fiscal Year 2025			
	FY24 YTD	FY24 (Unaudited)	YTD	Budget	Projection	Variance
<b>Operating Revenue</b>						
<b>Fares</b>						
Multi Modal Fares	566,211	5,726,011	1,096,031	5,684,770	5,684,770	-
ACCESS Fares	84,154	1,106,858	99,461	1,199,778	1,199,778	-
Easy Ride & Corporate	64,641	322,369	34,798	743,628	743,628	-
<b>Total Fare Revenue</b>	<b>715,006</b>	<b>7,155,238</b>	<b>1,230,290</b>	<b>7,628,176</b>	<b>7,628,176</b>	<b>-</b>
<b>Other Revenue</b>						
Sales Tax	20,071,510	115,636,529	19,359,572	119,000,000	118,157,432	(842,568)
Grapevine/NRH Contribution	2,133,557	14,125,771	2,347,236	13,700,000	14,083,416	383,416
Contributions from Partners	318,769	2,157,895	258,029	1,792,689	1,792,689	-
Fort Worth Bike Share	37,072	398,257	53,171	392,168	411,718	19,550
Advertising	47,083	596,479	81,667	564,998	604,588	39,590
Rental Income	83,675	634,002	57,862	628,084	547,172	(80,912)
Other	142,341	1,038,969	277,081	1,335,779	1,662,486	326,707
<b>Total Other Revenue:</b>	<b>22,834,007</b>	<b>134,587,902</b>	<b>22,434,618</b>	<b>137,413,718</b>	<b>137,259,501</b>	<b>(154,217)</b>
<b>Federal/State/Local Income:</b>						
Operating Assistance Grants	-	5,669,967	350,936	45,000,000	45,000,000	-
Preventative Maintenance Reimb.	-	2,525	-	32,449,598	32,449,598	-
Paratransit Assistance	-	622,647	-	-	-	-
<b>Total Operating Grants</b>	<b>-</b>	<b>6,295,139</b>	<b>350,936</b>	<b>77,449,598</b>	<b>77,449,598</b>	<b>-</b>
<b>Total Revenue</b>	<b>23,549,013</b>	<b>148,038,279</b>	<b>24,015,844</b>	<b>222,491,492</b>	<b>222,337,275</b>	<b>(154,217)</b>

	Fiscal Year 2024		Fiscal Year 2025			
	FY24 YTD	FY24 (Unaudited)	YTD	Budget	Projection	Variance
<b>Operating Expenses</b>						
<b>Fixed Route Operations</b>						
Salaries & Fringe Benefits	5,435,262	33,177,419	4,706,450	35,347,855	35,347,855	-
Services	128,329	1,156,204	131,096	1,211,807	1,211,807	-
Purchased Transportation	744,118	6,644,356	1,078,469	8,428,158	8,428,158	-
Fuels & Lubricants	121,609	780,797	72,008	1,243,525	462,331	781,194
Tires & Tubes, Materials and Supplies	(17,918)	3,371,595	487,511	3,443,071	2,925,066	518,005
Utilities	14,926	137,450	6,708	9,082	61,772	(52,690)
Other	2,404	15,985	353	8,000	2,347	5,653
<b>Total Fixed Route Operations</b>	<b>6,428,730</b>	<b>45,283,806</b>	<b>6,482,595</b>	<b>49,691,498</b>	<b>48,439,337</b>	<b>1,252,161</b>
<b>ACCESS Operations</b>						
Salaries & Fringe Benefits	839,126	5,187,053	755,907	6,066,377	6,066,377	-
Services	484,627	6,648,308	591,674	7,785,169	8,116,822	(331,653)
Fuels & Lubricants	37,539	274,180	16,825	290,000	290,000	-
Tires & Tubes, Materials and Supplies	121,407	840,034	10,243	539,250	539,250	-
Utilities	4,377	41,506	2,661	34,794	25,234	9,560
Other	-	2,864	(440)	3,600	3,600	-
<b>Total ACCESS Operations</b>	<b>1,487,076</b>	<b>12,993,945</b>	<b>1,376,870</b>	<b>14,719,190</b>	<b>15,041,282</b>	<b>(322,092)</b>
<b>TRE Operations</b>						
Salaries & Fringe Benefits	35,720	13,657	975	159,400	159,400	-
Services	2,791,130	16,993,347	2,751,129	19,045,731	19,045,731	-
Other	-	-	-	-	-	-
<b>Total TRE Operations</b>	<b>2,826,850</b>	<b>17,007,004</b>	<b>2,752,104</b>	<b>19,205,131</b>	<b>19,205,131</b>	<b>-</b>
<b>TEXRail Operations</b>						
Salaries & Fringe Benefits	66,728	488,676	70,517	474,575	474,575	-
Services	4,031,956	24,327,964	3,035,191	27,263,013	27,263,013	-
Fuels & Lubricants	86	141	2,372	-	243	(243)
Tires & Tubes, Materials and Supplies	4,277	126,015	107	397,130	397,130	-
Utilities	227	1,275	288	4,921	1,288	3,633
Insurance	824,950	4,624,177	287,190	5,516,177	5,516,177	-
Interest	-	77,384	-	-	-	-
Other	23,261	71,953	-	37,550	37,550	-
<b>Total TEXRail Operations</b>	<b>4,951,485</b>	<b>29,717,585</b>	<b>3,395,665</b>	<b>33,693,366</b>	<b>33,689,976</b>	<b>3,390</b>

	Fiscal Year 2024		Fiscal Year 2025			
	FY24 YTD	FY24 (Unaudited)	YTD	Budget	Projection	Variance
<b>Operating Expenses</b>						
<b>Bike Share Operations</b>						
Salaries & Fringe Benefits	79,321	477,317	57,309	610,685	610,685	-
Services	11,950	145,741	16,634	130,800	99,804	30,996
Fuels & Lubricants	1,482	9,693	2,741	15,600	16,446	(846)
Tires & Tubes, Materials and Supplies	13,664	46,350	8,393	172,800	50,358	122,442
Utilities	558	4,910	452	6,000	3,977	2,023
Leases	6,604	40,146	6,813	40,800	40,800	-
Other	145	233	(233)	-	-	-
<b>Total Bike Share Operations</b>	<b>113,724</b>	<b>724,390</b>	<b>92,109</b>	<b>976,685</b>	<b>822,070</b>	<b>154,615</b>
<b>General &amp; Administrative</b>						
Salaries, Wages & Fringe Benefits	3,277,334	17,844,642	2,359,769	19,503,648	19,503,648	-
Professional Services	856,477	7,935,251	1,358,955	11,651,087	11,651,087	-
Vehicle & Facilities Maintenance	337,405	3,574,779	2,244,893	3,029,940	3,472,947	(443,007)
Software/Systems Maintenance	286,192	3,554,447	306,915	3,607,099	3,569,249	37,850
Legal Services	56,600	551,623	261,614	439,000	439,000	-
Office Supplies & Equipment	159,289	742,418	78,076	504,207	468,456	35,751
Utilities	164,650	1,963,540	316,119	1,917,412	1,896,714	20,698
Training/Dues/Memberships	12,589	440,776	64,883	779,760	779,760	-
Security Services	111,005	2,587,409	554,601	3,247,037	3,327,606	(80,569)
Amortization	-	377,946	-	-	-	-
<b>Total General &amp; Administrative</b>	<b>5,260,281</b>	<b>39,622,373</b>	<b>7,543,175</b>	<b>45,485,995</b>	<b>45,915,272</b>	<b>(429,277)</b>
<b>Total Operating Expenses:</b>	<b>21,068,146</b>	<b>145,349,103</b>	<b>21,642,518</b>	<b>163,771,865</b>	<b>163,113,069</b>	<b>658,796</b>
<b>Operating Income / (Deficit)</b>	<b>2,480,867</b>	<b>2,689,176</b>	<b>2,373,326</b>	<b>58,719,627</b>	<b>59,224,206</b>	<b>(504,579)</b>

# BOARD ACTION ITEM

## ITEM NUMBER

BA2025-18

## MEETING DATE

January 21, 2025

## ITEM TITLE

TEXRail Medical District Extension - Preconstruction Services Supplemental Agreement

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### BACKGROUND

Trinity Metro is seeking to extend TEXRail from its current terminus station at the Fort Worth Texas & Pacific (T&P) Station to a new station in the Fort Worth Medical District. The TEXRail Extension Program scopes includes 2.1 miles of track, one new passenger rail station, plus four new TEXRail trains and a rail yard expansion. The additional track will be located within the existing railroad rights-of-way owned by the Union Pacific Railroad and Fort Worth and Western Railroad. Additional properties will be acquired from the City of Fort Worth, Texas Department of Transportation, and Baylor Scott & White All-Saints Hospital. The additional preconstruction services provided by the contract amendment will assist with the finalization of engineering documents and agreements for these required properties.

In June 2023, Trinity Metro awarded the Construction Manager at Risk (CMAR) Contract to Fort Worth Transit Partners, a joint venture of Stacy-Witbeck and Sundt, which was approved with BA2023-31. The Contract included preconstruction services for design review and preliminary cost estimating during the final design phase, and potential negotiation of a Guaranteed Maximum Price Contract (GMP) for construction of the TEXRail Medical District Extension Project.

The preconstruction contract requires additional time/funding to keep the CMAR engaged in the project as the original contract amount has been expended. The CMAR has submitted a cost estimate to extend preconstruction services an additional 12 months, in the amount of \$300,820. This extension will allow preconstruction services to extend to October 2025 and provide additional time to complete stakeholder coordination, and third-party agreements and secure additional funding to advance the project.

### PROCUREMENT

Trinity Metro's Procurement Department has followed the procurement policy and is in compliance with all applicable Federal, State and Trinity Metro procurement requirements.

### DISADVANTAGED BUSINESS ENTERPRISE UTILIZATION

The Disadvantaged Business Enterprise (DBE) Goal for this contract is 14%. Fort Worth Transit Partners has committed to meeting the 14% goal and provided their approach for achieving the goal during the bid/proposal phase of the CMAR process when subcontractors and suppliers are procured.

### FINANCING

Funds are available in Trinity Metro's FY2025 Capital Budget. Funds for future contract years will be considered in the respective proposed budgets.

### RECOMMENDATION

Trinity Metro's Board of Directors authorizes the President / Chief Executive Officer to execute a Supplemental Agreement with Fort Worth Transit Partners for additional preconstruction services for the TEXRail Medical District Extension in the amount of \$300,820 for a revised total amount not to exceed \$2,001,262.

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### STAFF DISPOSITION

#### EXECUTIVE LEAD\*

Chad Edwards

#### DATE

12/20/24

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### DISPOSITION OF BOARD OF DIRECTORS

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### SECRETARY APPROVAL

# BOARD ACTION ITEM

## ITEM NUMBER

BA2025-19

## MEETING DATE

January 21, 2025

## ITEM TITLE

TEXRail Mahaffey Maintenance Facility (MMF) Capacity Improvements - Final Design

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### BACKGROUND

Trinity Metro has entered into a contract with Stadler US, Inc. for the purchase of four new TEXRail train sets with their anticipated delivery in early 2027. The current train storage capacity at the MMF needs to be expanded to accommodate the new train sets.

Trinity Metro needs to complete the Final Design and Construction of the MMF expansion prior to the new train sets delivery. We are requesting approval to execute a Task Order for Final Design Services using Jacobs Engineering Group, Inc. (Jacobs), which is one of the on-call consultants selected in 2023 Indefinite Delivery/Indefinite Quantity Contracts (Contract #23-031B) to perform the final design services. Jacobs will deliver final plans and specifications that allow Trinity Metro to issue a solicitation for construction. Construction Services will be presented to the Board at a later date.

This Task Order will continue for 1-year or the completion of Final Design. It is a not to exceed, cost-plus percent fee contract that is billed on: 1) actual salaries of the assigned staff; 2) an audited Federal Acquisition Regulation overhead rate; and 3) an agreed to profit percentage of 10% for the prime contractor and 8% for the subcontractors.

### PROCUREMENT

Trinity Metro's Procurement Department has followed the procurement policy and is in compliance with all applicable Federal, State and Trinity Metro procurement requirements.

### DISADVANTAGED BUSINESS ENTERPRISE UTILIZATION

An 8% DBE Goal has been established for this contract.

### FINANCING

Funds are available in Trinity Metro's FY2025 Capital Budget. Funds for future contract years will be considered in the respective proposed budgets.

### RECOMMENDATION

The Trinity Metro Board of Directors authorizes the President & Chief Executive Officer to execute a Task Order for Final Design Consultant Services with Jacobs Engineering Group, Inc. under Contract No. 23-031B in the amount of \$522,072.33 with a 10% contingency of \$52,207.23 for a total amount not to exceed \$574,279.56.

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### STAFF DISPOSITION

#### EXECUTIVE LEAD\*

Chad Edwards

#### DATE

12/16/24

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### DISPOSITION OF BOARD OF DIRECTORS

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### SECRETARY APPROVAL





Ensure all tracks stop enough to allow 1 train yard to the clear front of the vehicle.

- LEGEND**
- EXISTING TRACK
  - MAINLINE TRACK
  - TRACK REMOVAL
  - SHIFT TRACK
  - ↔ EXISTING TURNOUT
  - ↔ PROPOSED TURNOUT
  - ↔ TURNOUT REMOVAL



- NOTES**
1. EXISTING STORM SEWER MODIFICATIONS WILL BE REQUIRED
  2. ADDITIONAL SHORE POWER NEEDED
  3. SIGNIFICANT MODIFICATIONS NEEDED DUE TO CLOSE PROXIMITY TO TEXRAIL MAINLINE

TRACK NAME	EXISTING YARD STORAGE CAPACITY	PROPOSED YARD STORAGE CAPACITY
MMF TRACK 6	610'	960'
MMF TRACK 5	610'	960'
MMF TRACK 4	600'	960'
TOTAL	2,180'	2,920'
STADLER VEHICLES	6	9

2 vehicles will be stored on the 2 tracks and having wash track to get the 12 vehicles.

REV	DATE	DESCRIPTION	BY	ENG	CHK	APP



SCALE	TEX RAIL
DATE	MAHAFFEY MAINTENANCE FACILITY
DESIGNED	TRACK STORAGE CAPACITY
BY	IMPROVEMENTS EXHIBIT
DATE	8/1/13
FIG No.	REV

# BOARD ACTION ITEM

## ITEM NUMBER

BA2025-20

## MEETING DATE

January 21, 2025

## ITEM TITLE

TEXRail Medical District Extension - Project Management - Signal and Communication Final Design Supplemental Agreement

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## BACKGROUND

Trinity Metro is seeking to extend TEXRail from its current terminus station at the Fort Worth Texas & Pacific (T&P) Station to a new station in the Fort Worth Medical District. In November 2022, Trinity Metro awarded Bowman Engineering & Consulting a contract (BA2023-08) for Project Management Services in response to Request for Qualifications (RFQ 22-T059).

In June 2023, Trinity Metro awarded the Construction Manager at Risk (CMAR) Contract (BA2023-31) to Fort Worth Transit Partners, a joint venture of Stacy-Witbeck and Sundt. The Contract included preconstruction services for design review and preliminary cost estimating during the final design phase, and potential negotiation of a Guaranteed Maximum Price Contract for construction of the TEXRail Medical District Extension Project. The construction was to include the final design of the signals and communications systems for the TEXRail Medical District Extension Project.

During the design phase, Bowman Engineering & Consulting and their subconsultant Rio Grande Technologies developed preliminary engineering (30% Designs) for the signals & communications systems. Based on the CMAR's preliminary estimates, it is more cost effective to complete the final design for signals and communication systems under the Project Management Services using Bowman Engineering & Consultant and another subconsultant, RSE Inc. Completing final design for signals and communication systems will define the overall scope of work, which should lead to increased competition and better pricing during construction bidding. The resulting potential cost savings of completing the signal and communication systems designs are approximately \$1.5M.

## PROCUREMENT

Trinity Metro's Procurement Department has followed the procurement policy and is in compliance with all applicable Federal, State and Trinity Metro procurement requirements.

## DISADVANTAGED BUSINESS ENTERPRISE UTILIZATION

The Disadvantaged Business Enterprise (DBE) Goal for this contract is 14%.

## FINANCING

Funds are available in Trinity Metro's FY2025 Capital Budget. Funds for future contract years will be considered in the respective proposed budgets.

## RECOMMENDATION

The Trinity Metro Board of Directors authorizes the President & Chief Executive Officer to execute a Supplemental Agreement with Bowman Engineering/Consulting, Inc. for additional Project Management Services related to signals and communications systems for the TEXRail Extension Project in the amount of \$945,176.58 for a revised amount not to exceed \$12,831,061.58.

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## STAFF DISPOSITION

### EXECUTIVE LEAD \*

Chad Edwards

### DATE

12/20/24

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## DISPOSITION OF BOARD OF DIRECTORS

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## SECRETARY APPROVAL

# BOARD ACTION ITEM

## ITEM NUMBER

BA2025-21

## MEETING DATE

January 21, 2025

## ITEM TITLE

Positive Train Control - Secondary Circuits and Licensing

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## BACKGROUND

On June 20, 2023, the Trinity Metro Board of Directors approved Board Action No. BA2023-37 for a five-year Positive Train Control (PTC) Software Hosting Solution Services Contract No. 23-033 with Herzog Technologies, Inc. (HTI).

Over the last two years, Herzog Technologies, Inc. has experienced major outages on the Trinity-Metro owned infrastructure due to fiber-optic service interruptions which disrupted TEXRail and Trinity Railway Express (TRE) services for an extended period of time. Trinity Metro and HTI have agreed to strengthen the network to minimize any fiber outages that could impact rail services in the future. In order to make the PTC system more resilient, an extended license is needed along with the installation of a secondary fiber-optic line and cellular backup along with supporting software for providing PTC.

Under the terms and conditions of the current Contract with HTI, Trinity Metro has the option to purchase additional services and equipment to maintain a safe and reliable PTC System. The purpose of this Board Action is to seek approval to purchase and install an additional network system that includes network software licenses, hardware, secondary fiber optic line and a cellular backup at various TEXRail and TRE commuter rail locations at a cost of \$418,512.27 plus a 5% (\$20,925.61) contingency for a total not to exceed amount of \$439,437.88. There are only two locations on TRE that are affected (T&P Station and Fort Worth Central Station). DART will be responsible for its share of the licensing for the TRE portion (\$33,924) which is currently estimated at \$16,962.

See Attached Table

## PROCUREMENT

Trinity Metro's Procurement Department has followed procurement policy and is in compliance with all applicable Federal, State and Trinity Metro procurement requirements.

## FINANCING

Funds are available in Trinity Metro's FY2025 Operating Budget. Funds for future contract years will be considered in the respective proposed budgets.

## RECOMMENDATION

The Trinity Metro Board of Directors authorizes the President & Chief Executive Officer to amend Contract No. 23-033 with Herzog Technologies, Inc. to purchase and install additional PTC network software licenses, hardware, secondary fiber optic line and a cellular backup at various TEXRail and TRE commuter rail locations at a cost of \$418,512.27 plus a 5% (\$20,925.61) contingency for a total amount not to exceed \$439,437.88, for a revised total contract amount not to exceed \$7,531,501.30. DART will be responsible for its share of the licensing for the TRE portion which is currently estimated at \$16,962.

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## STAFF DISPOSITION

### EXECUTIVE LEAD\*

Reed Lanham

### DATE

01/08/25

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## DISPOSITION OF BOARD OF DIRECTORS

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## SECRETARY APPROVAL

Item	Length of Terms	Monthly Charges	Yearly Charges	Total Cost
Fiber and Cellular Charges	3 years	\$9,795.10	\$117,541.20	\$352,623.60
Licensing Charges	3years		\$11,308.70	\$33,924.00
Hardware Cost	1 year		\$31,964.67	\$31,964.67
Contingency				\$20,925.61
				\$439,437.88

# BOARD ACTION ITEM

## ITEM NUMBER

BA2025-22

## MEETING DATE

January 21, 2025

## ITEM TITLE

Purchase of PTC Kits for Additional TEXRail Trains

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### BACKGROUND

In May 2017, Trinity Metro's Board of Directors approved BA2017-69 establishing Contract No. 17043 for Regional Positive Train Control implementation. This contract with Wabtec Corporation addresses the Rail Safety Improvement Act of 2008 (RSIA 2008) requirements which mandates all railroads that provide regular scheduled commuter passenger services must implement Positive Train Control.

In November 2020, Trinity Metro's Board of Directors approved BA2021-20 establishing Contract No 21-009 for a Maintenance Service Agreement (MSA) with Wabtec for Positive Train Control Support.

In June 2024, Trinity Metro's Board of Directors authorized the purchase four new Stadler FLIRT trains to expand the TEXRail fleet from eight to twelve trains. Four additional Positive Train Control kits from Wabtec are needed for the new trains.

Under the terms and conditions of the current contract with Wabtec Railway Electronics, Inc., Trinity Metro has the option to purchase additional Positive Train Control services and equipment to maintain a safe and reliable system. The purpose of this Board Action is to seek approval to purchase the required four new Positive Train Control Kits, which includes Hardware, Program Management Support, and Installation Validation, at a total cost of \$498,749.40.

### PROCUREMENT

Trinity Metro's Procurement Department has followed procurement policy and is in compliance with all applicable Federal, State and Trinity Metro procurement requirements.

### DISADVANTAGED BUSINESS ENTERPRISE UTILIZATION

The DBE goal for this amendment will be 2%, this carries over from the original contract.

### FINANCING

Funds are available in Trinity Metro's FY2025 Capital Budget. Funds for future contract years will be considered in the respective proposed budgets.

### RECOMMENDATION

The Trinity Metro Board of Directors authorizes the President & Chief Executive Officer to amend Contract No. 21-009 with Wabtec Railway Electronics, Inc. to purchase the required Positive Train Control kits for four new trains in the additional amount of \$498,749.40 for a revised total amount not to exceed \$12,188,776.10.

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### STAFF DISPOSITION

#### EXECUTIVE LEAD\*

Reed Lanham

#### DATE

01/08/25

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### DISPOSITION OF BOARD OF DIRECTORS

### SECRETARY APPROVAL

# BOARD ACTION ITEM

## ITEM NUMBER

BA2025-23

## MEETING DATE

January 21, 2025

## ITEM TITLE

Contract for Trinity Railway Express F40PH Locomotive Capital Spare Parts

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## BACKGROUND

The Trinity Railway Express (TRE) current fleet has eleven (11) Electro-Motive Diesel (EMD) diesel-electric locomotives, two (2) of which are the F40PH model.

The F40PH locomotives were purchased with grant funding, which did not include the purchase of capital spare parts (long-lead items such as engines, traction motors, turbochargers, etc.). TRE conditionally accepted the two locomotives on April 1, 2024.

It was determined that the authorities should use the sole source procurement method to purchase capital spare parts for these F40PH locomotives from Progress Rail Locomotive, Inc., for \$800,000, plus a 10% contingency (\$80,000), for a total of \$880,000. With Trinity Metro's portion of the cost being \$440,000. Approval of this purchase contract will enhance TRE's service reliability and improve its very lean locomotive spare parts ratio.

## PROCUREMENT

Pursuant to Section 2.4 of the Restated Interlocal Cooperative Agreement by and between The Fort Worth Transportation Authority dba Trinity Metro and Dallas Area Rapid Transit (DART) for the Operation and Development of the Trinity Railway Express Commuter Rail Service, dated September 6, 2003 (Resolution No. 030084), DART is acting as the procuring agency on behalf of Trinity Metro and the TRE for this contract. DART's Procurement Department has determined that the proposed price is fair and reasonable.

## DISADVANTAGED BUSINESS ENTERPRISE UTILIZATION

DART established a 5% M/WBE participation goal for this contract. Progressive Rail Locomotive, Inc. has committed to achieve some participation.

## FINANCING

Funds are available in Trinity Metro's FY2025 Operating Budget. Funds for future contract years will be considered in the respective proposed budgets.

## RECOMMENDATION

The Trinity Metro Board of Directors authorizes the President & Chief Executive Officer to make funds available and take related administrative actions in support of DART's contract with Progress Rail Locomotive, Inc. for the purchase of capital spare parts for the Trinity Railway Express (TRE) F40PH locomotives in the amount of \$800,000, with a 10% contingency (\$80,000), for a total authorized amount not to exceed \$880,000. Trinity Metro's share of the total cost is \$440,000.

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## STAFF DISPOSITION

### EXECUTIVE LEAD \*

Reed Lanham

### DATE

01/07/25

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## DISPOSITION OF BOARD OF DIRECTORS

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## SECRETARY APPROVAL